

**Town of Stoughton
Annual Town Meeting Warrant
And Report of the
Committee on Finance & Taxation
2013**



TOWN MEETING REPRESENTATIVES:

Bring This Report To Town Meeting
Includes Standing Committee Reports

Revised — MAY – JUNE 2013 — Revised

2013 TOWN MEETING SESSIONS CALENDAR

{ MAY }

MON.	TUE.	WED.	THURS.	FRI.
	April 30 Special State Primary Annual Town Election		2 Closed Caucuses for low-count 2-11 write-ins HIGH School Cafeteria. 7:00 Orientation in Teachers' Lounge 8:00 All Town Meeting Reps.	
6 Fin Com Reports issued Last day to fill vacancies in Town Meeting HS auditorium reserved				
	Open Meeting Laws prohibit Town Boards meetings while Town Meeting is in session <i>Sign-in 7:15-7:35, Opening Gavel 7:40</i>		16 Organizational 😊 Town Meeting Middle School Cafeteria 7:00 Orientation in Media Ctr. 8:00 All Town Meeting Reps.	
20 ATM Begins 7:30 p.m. 😊 HS auditorium reserved		22 ATM 2nd Session HS auditorium reserved 😊		
27 Memorial Day		29 ATM 3rd Session HS auditorium reserved 😊		

{ JUNE }

3-7 Graduation Week; No space available at High School 😊 😞 😊 😞 😊 😞 😊						
10 HS auditorium not available		12 ATM 4th Session HS auditorium reserved 😊 Reserved for Petitioned articles/Presentations				
17 ATM 5th Session HS auditorium available 😊		19 ATM 6th Session HS auditorium available 😊				
24 ATM 7th Session HS auditorium available 😊		26 ATM 8th Session HS auditorium available 😊	27 Last Day to 😞 Finish Town Meeting HS auditorium available			

Order of the Business — Unless any motion is made to the contrary at the opening session of the Annual Town Meeting, all articles will be presented in the order as published in the warrant.

Motions to set a specific date to present a single article or block of articles on floor must be made at the first session.

Motions may be made to **permit simultaneous discussion on related articles** when the body deems appropriate.

Substitute Motions introduced after the meeting convenes must be submitted to the Moderator not less than 30 hrs. (noon preceding day) before session to be presented. This allows time for preparing and printing copies for all town meeting members.

Alternate/substitute motions for an article that has NOT been brought on the floor and tabled to a later session, may not be voted the same session as introduced, except by a majority vote of the meeting.

Except as noted, the hour sessions will convene is subject to vote of meeting.

Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048

Dear Town Meeting Members,

I take this opportunity to thank all those involved in the preparation of the Town budgets and Warrant to include the Board of Selectmen and School Committee, the Town Manager, our Department heads, the Superintendent of Schools and the members of the Finance Committee. Most of these folks are volunteers and give generously of their time and effort to the betterment of the Town. I would also like to recognize Patricia Colburn, Vice Chair of the Finance Committee for her above and beyond contributions and to Barbara Anzivino, Finance Committee Secretary, for embarking on a two-year project to catalog each and every town vehicle and to cross reference the VIN's to the manufacture and to the Town's insurance policies. Lastly, I would like to extend a very special thank you to Denise Lochiatto for her continuing professional and skilled assistance and support to the Finance Committee.

The budgeting process begins with the direction of the Board of Selectman to the Town Manager. The Town welcomed Michael Hartman to his new post as Town Manager and Mr. Hartman wasted no time in getting acclimated to the budgeting process in addition to the other numerous priorities set for him by the Board of Selectman. He has definitely hit the ground at a sprint. This year the Board, in their wisdom, requested a level serviced budget. The strategy was two-fold in approach with the first objective being to set aside funds to pay cash for some articles, a practice begun in earnest last year. The second leg of the strategy being to create a building stabilization fund recognizing that the Town will be in need of replacing the high school, building a new fire station/public safety building, and expanding and renovating the library in the near term. This was a strategy that the current Chair of the Fincom and Board of Selectman collaborated on last year. The Finance Committee adopted those strategies as reflected in their recommendations.

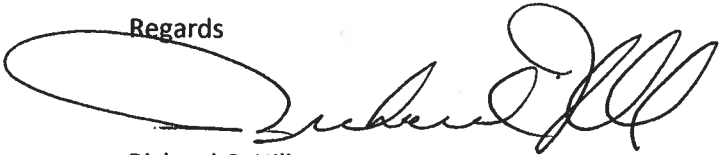
Given the uncertainty of the Governor's budget, which outlines a number of new and controversial tax changes, the prudent path dictated that we not be overly optimistic in counting on new revenues from state aid at this time. Instead, The Finance Committee took a more conservative approach to the revenues, adhering to the formulas used as past practice, for local receipts specifically. This reduced the amount available for appropriation from the Board of Selectman's recommendation by approximately \$400,000. In addition, the Fincom debited the snow removal overdraft account on the revenue sheet (which decreases available cash) by \$300,000 due to the storms this year (the snow expenses always affect the following year's charges on the revenue sheet although the costs were incurred in the current year). The total impact of the changes to the revenue sheet was a reduction in available funds for appropriation of over \$700,000. The Finance Committee was in agreement with over 98% of the Town and School requests offering a number of line item adjustment recommendations. \$367,000 Was moved to the Selectman's budget, Reserve for Collective Bargaining line, from the Board of Selectman's recommended Town salary lines by Fincom as copies of two recently signed Collective Bargaining Agreements were not available for Finance Committee review at the time of the Committee's budget votes.

The Fincom approached funding cash articles and the Building Stabilization fund with a different view. The Finance Committee chose to conserve as much cash as possible and use that cash to fund the Building Stabilization account at approximately \$1.5 million (establishment of the new stabilization account is article 79 in the Warrant). The reasoning behind this is that the cost of borrowing today (2% range) is far cheaper than what may be anticipated 5-7 years from now (5%+) when the Town will potentially begin borrowing for pending building projects in Town. Borrowing cash today in the 2% range to pay for articles versus paying in the 5%+ range in 5-7 years (to borrow the same cash we want to put away today in the Building Stabilization fund) calculates to saving the town hundreds of thousands of dollars in undue interest costs.

Looking ahead from an operational/financial perspective, the Town will need to address the Other Post-Employment Benefits funding (OPEB). The Town should prioritize the purchase and implementation of a new water/sewer billing system compatible with the KVS system, install the newly purchased KVS Receipts modules, and consolidate and liquidate the excess inventory of vehicles in Town. Many of these vehicles are slated for trade or salvage but there are many to be dispatched with.

While times continue to be uncertain, Stoughton has managed well though the financial cycling of the past several years by committing to a forward thinking philosophy, maintaining its assets, planning for its future and not just sitting by and letting the future happen. Our newly formed Capital Planning Committee is testament to this. We wish to thank the Town Meeting for their indulgence and look forward to another year of progress moving the Town of Stoughton forward.

Regards

A handwritten signature in black ink, appearing to read 'Richard C. Hill', written over a large, loopy oval shape.

Richard C. Hill

Chairman

Committee on Finance and Taxation

Town of Stoughton

TABLE OF CONTENTS

Page

1	Chart I	Anticipated Revenue
2	Chart II	Budget Summaries
3	Chart III	Summary of Recommendations – Annual Town Meeting
5	Chart IV	Ambulance Enterprise Fund
6	Chart V	Cedar Hill Enterprise Fund
7	Chart VI	Health Care Enterprise Fund
8	Chart VII	Sewer Enterprise Fund
9	Chart VIII	Water Enterprise Fund
10	Chart IX	Finance Committee Reserve Transfers
11	Chart X	Maturity Debt and Interest
17	Chart XI	Unexpended Articles
21		Annual Town Meeting Warrant
27		Article 10 General Operating Budgets
96		Ambulance Operating Budget
97		Cedar Hill Operating Budget
98		Public Health Care Operating Budget
99		Sewer Operating Budget
101		Water Operating Budget
103		Education: Budget, Article information & Legal fees

ARTICLE REFERENCE

165	Article 8 Revolving Fund Accounts
173	Article 14 Personnel By Law
189	Article 24 Rescind Unissued borrowing authorization
190	Article 26 Unpaid Bills
202	Article 27 Community Preservation Budget
203	Article 28 Community Preservation Projects
213	Article 52 Various Deferred Maintenance Requests
214	Article 54 Municipal Building Maintenance
217	Article 55 Storm water NPDES Permit
219	Article 56 Flyover for GIS Town-wide survey
226	Article 59 Petition the General Court to modify the interest rate
231	Articles 67-69 Freeman Street Fire Station repairs and Feasibility Study
239	Articles 73-75, Committee reports

APPENDIX

240	Selected Fund Balances
241	Health Trust Fund
242	Index of Warrant Articles Referring to Laws, Codes, etc.
262	Annual Report of Legal Expenses
269	Town Meeting Time

CHARTER I
TOWN OF STOUGHTON
Revenue Sources and Projections
General Fund Accounts - Annual Town Meeting
FY2014

	Tax Recap Form Fiscal 2011	Tax Recap Form Fiscal 2012	Tax Recap Form Fiscal 2013	Projected Fincom Fiscal 2014
Property Taxes:				
Property Tax Levy + 2.5% increase	48,100,900.00	49,839,428.00	51,642,658.00	53,667,955.00
Growth Revenue/New Construction	521,617.00	543,653.00	716,322.00	400,000.00
Sewer Debt Exclusion	194,231.00	0.00		
Water Debt Exclusion		0.00		
less Unused Levy Capacity	(3,956.69)	(28,316.99)	(263,087.96)	0.00
Actual Tax Levy	48,812,791.31	50,354,764.01	52,095,892.04	54,067,955.00
State Aid (Less offsets):				
Cherry Sheet Receipts	15,345,438.00	15,920,986.00	17,324,537.00	17,324,537.00
Massachusetts School Building Authority	294,044.00	294,044.00	294,044.00	294,044.00
Cherry Sheet Charges	(2,762,517.00)	(2,698,385.00)	(2,732,658.00)	(2,732,658.00)
Net State Aid	12,876,965.00	13,516,645.00	14,885,923.00	14,885,923.00
Federal Revenue Sharing				
Free Cash:				
Certified July 1 of Previous Year				
Certified July 1 of Current Year	846,686.00	2,010,542.00	3,914,184.00	3,277,260.00
Free Cash Update				
Less Special Town Meetings				
Unused		(500.00)		
Net Free Cash	846,686.00	2,010,042.00	3,914,184.00	3,277,260.00
Local Receipts:				
Auto Excise	2,505,246.00	2,194,200.00	2,375,000.00	2,744,936.00
Interest on Investments	61,010.00	26,000.00	18,200.00	20,802.00
Meals tax			341,000.00	393,981.00
All Other	1,945,822.00	1,911,300.00	1,631,000.00	1,914,013.00
MBTA Parking Lot	7,140.00	7,000.00	8,100.00	9,231.00
Trash Fee	1,182,499.00	904,000.00	942,400.00	1,102,386.00
Total	5,701,717.00	5,042,500.00	5,315,700.00	6,185,349.00
NOTE: Actual Local Receipts:				
Enterprise Accounts Receipts Reimbursed to General Fund				
Ambulance	349,197.00	404,669.00	413,522.00	413,423.00
Cedar Hill	42,479.00	41,226.00	46,827.00	43,449.00
Public Health	186,660.00	211,708.00	239,013.00	261,257.00
Sewer	342,471.00	310,426.00	343,234.00	337,575.00
Water	485,397.00	475,471.00	536,025.00	556,757.00
Total	1,406,204.00	1,443,500.00	1,578,621.00	1,612,461.00
Special Funds:				
Land Receipts Reserved				
Conservation Commission Fees				
Stabilization Fund				
Overlay Surplus	265,000.00	0.00		
Old Articles				
Other - Additional Lottery Aid - FY98 Available for FY99				
Unexpended prior year appropriations				
MTBE Settlement Reserve	63,805.00	0.00		
Pension Trust Fund				
Title V Receipts Reserved	21,160.00	20,610.00	20,610.00	38,110.00
Potential non-recurring (see attached)				
One Time Additional Cherry Sheet Aide			195,841.00	
One Time Additional Lottery Distribution				
Total	349,965.00	20,610.00	216,451.00	38,110.00
TOTAL GENERAL FUND REVENUE:	69,994,328.31	72,388,061.01	78,006,771.04	80,067,058.00
LESS AMOUNTS TO BE RAISED:				
Assessor's Overlay	710,847.07	695,693.67	790,515.04	800,000.00
Court Judgments				
Snow Removal Overdraft (net of FEMA reimburse)	346,815.24	484,879.34	0.00	475,000.00
Tax Title				
Deficits/Overdrafts				
Cedar Hill Fund Subsidy	9,470.00	28,214.00	60,831.00	9,414.00
Water Fund Subsidy		0.00	0.00	250,355.00
Sewer Fund Subsidy	703,830.00	0.00	0.00	0.00
Ambulance Fund Subsidy	457,419.00	232,216.00	463,487.00	582,749.00
Revenue deficit				
ATM Articles	419,007.00	971,593.00	4,222,631.00	411,301.00
Capital Reserve Future Building Stabilization				1,499,804.00
Rounding				
Overlay deficits - prior years				
Total to be raised	2,647,388.31	2,412,596.01	5,537,464.04	4,028,623.00
TOTAL AVAILABLE FOR APPROPRIATION GENERAL FUND ACCOUNTS	67,346,940.00	69,975,465.00	72,469,307.00	76,038,435.00
Budget (Original)	67,346,940.00	69,975,465.00	72,469,307.00	76,038,435.00
Surplus (deficit)	0.00	0.00	0.00	0.00

CHART II

DRAFT	TITLE	FTE	FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level			
	SUMMARY - GENERAL FUND BUDGETS					
	Joint Education/Town General Fund Operating Budget					
	Debt Service		3,243,233.88	3,500,821.00	3,743,177.00	3,743,177.00
	Finance Committee		5,774.08	256,575.00	232,200.00	257,200.00
	Insurances		8,302,144.08	8,406,787.00	8,633,620.00	8,633,620.00
	MBTA		0.00	3,000.00	0.00	0.00
	Moderator		5,001.74	6,175.00	9,190.00	10,190.00
	Municipal Fuel			25,000.00	50,000.00	35,000.00
	Retirement		3,099,875.00	3,251,408.00	3,389,611.00	3,389,611.00
	Total Joint Accounts		14,656,028.78	15,449,766.00	16,057,798.00	16,068,798.00
	Town General Fund Operating Budget					
	General Administration		2,682,045.79	3,301,376.04	3,408,702.00	3,613,562.00
	Protection of Persons & Property		8,878,503.61	9,573,529.86	10,223,694.00	10,055,093.00
	Public Works		2,636,526.15	3,129,485.00	3,543,931.00	3,506,176.00
	Human Services & Recreation		2,144,326.05	2,291,052.31	2,427,434.00	2,395,659.00
	Total Town Budget		16,341,401.60	18,295,443.21	19,603,761.00	19,570,490.00
	Education General Fund Operating Budget					
	Stoughton School Dept General Fund Total		35,871,180.67	37,701,774.00	39,321,209.00	39,300,909.00
	Southeastern Regional School Assessment		1,061,081.00	1,017,470.00	1,068,344.00	1,070,238.00
	Norfolk Aggie Service		20,000.00	20,000.00	20,000.00	28,000.00
	Blue Hills Regional		17,980.00			
	Total Education Budget		36,970,241.67	38,739,244.00	40,409,553.00	40,399,147.00
	TOTAL - General Fund Budgets and Capital Outlay		67,967,672.05	72,484,453.21	76,071,112.00	76,038,435.00
	SUMMARY - ENTERPRISE FUND BUDGETS					
	Enterprise Fund Salaries, Expenses, & Debt Budgets					
	Ambulance		1,157,779.76	1,246,128.64	1,319,656.00	1,307,907.00
	Cedar Hill Golf Course		206,005.22	222,614.84	223,683.00	223,683.00
	Public Health		854,135.56	1,007,001.92	948,629.00	935,277.00
	Sewer		5,873,463.84	6,548,466.50	6,637,550.00	6,252,694.00
	Water		3,715,494.14	4,247,797.89	5,086,928.00	5,055,713.00
	Total Enterprise Budgets		11,806,878.52	13,272,009.79	14,216,446.00	13,775,274.00
	Enterprise Fund Capital Outlay, Other Finance Uses, Insurance Recovery					
	Ambulance		18,850.00	12,374.00	0.00	0.00
	Cedar Hill Golf Course		1,871.00	1,021.00	0.00	0.00
	Public Health		16,212.33	15,890.00	0.00	0.00
	Sewer		20,747.00	22,179.00	0.00	0.00
	Water		35,020.00	48,046.00	0.00	0.00
	Total Enterprise Capital Outlay		92,700.33	99,510.00	0.00	0.00
	Enterprise Fund Reserves					
	Ambulance		0.00	25,000.00	0.00	0.00
	Cedar Hill Golf Course		0.00	0.00	0.00	0.00
	Public Health		0.00	0.00	0.00	0.00
	Sewer		0.00	10,000.00	10,000.00	10,000.00
	Water		0.00	10,000.00	0.00	0.00
	Total Enterprise Reserves		0.00	45,000.00	10,000.00	10,000.00
	Indirect Costs		1,443,500.00	1,578,621.00	1,612,461.00	1,612,461.00
	Total Enterprise Accounts		13,343,078.85	14,995,140.79	15,838,907.00	15,397,735.00
	GRAND TOTAL - ALL BUDGETS		81,310,750.90	87,479,594.00	91,910,019.00	91,436,170.00

CHART III

Art. ID	SUBJECT Description	REQUESTED AMOUNT Estimated Cost	APPROVED AMOUNT	BORROWING	FREE CASH	OTHER	ENTERPRISE FUND RETAINED EARNINGS	ENTERPRISE FUND REVENUE	ENTERPRISE BORROWING	UNEXPENDED ARTICLES
1	Annual Town Election									
2	Receive Reports of Boards or Town Officers									
3	Fund Ambulance Department	\$ 1,307,907.00	\$ 1,307,907.00					\$ 1,307,907.00		
4	Fund Cedar Hill Golf Course	\$ 223,683.00	\$ 223,683.00					\$ 223,683.00		
5	Fund Stoughton Public Health Association	\$ 935,277.00	\$ 935,277.00					\$ 935,277.00		
6	Fund Sewer Department	\$ 6,262,694.00	\$ 6,262,694.00					\$ 6,262,694.00		
7	Fund Water Department	\$ 5,055,713.00	\$ 5,055,713.00					\$ 5,055,713.00		
8	Reauthorize Use of Revolving Accounts	Approved								
9	Modifications to COA Revolving Fund	Approved								
10	Operating Budget for Various Departments of the Town for FY2013	\$ 76,038,435.00	\$ 76,038,435.00							
	BE RAISED	\$ 73,021,709.00								
	FREE CASH	\$ 1,366,155.00			\$ 1,366,155.00					
TITLE V RECEIPTS RESERVED FOR APPROPRIATION										
	FY14 AMBULANCE ENTERPRISE FUND REVENUE	\$ 38,110.00								
	AMBULANCE ENTERPRISE FUND RETAINED EARNINGS	\$ 363,093.00					\$ 50,330.00	\$ 363,093.00		
	CEDAR HILL ENTERPRISE FUND RETAINED EARNINGS	\$ 43,449.00					\$ 43,449.00			
	PUBLIC HEALTH ENTERPRISE FUND RETAINED EARNINGS	\$ 261,257.00					\$ 261,257.00			
	SEWER ENTERPRISE FUND RETAINED EARNINGS	\$ 337,575.00					\$ 337,575.00			
	WATER ENTERPRISE FUND RETAINED EARNINGS	\$ 556,757.00					\$ 556,757.00			
11	Supplement FY13 Departmental Budgets	Refer to Town Meeting								
12	Accept and Contract Funds for Town Roads	Approved								
13	Apply for and accept federal/state funding	Approved								
14	Personnel By-law (NOT FINCOM)	Not Finance								
15	Classification Plan and Compensation Plan (NOT FINCOM)	Not Finance								
16	Collective Bargaining - Town Hall Employee Assoc	Refer to Town Meeting								
17	Collective Bargaining - Professional/Admin	Refer to Town Meeting								
18	Collective Bargaining - Police Patrolman's Association	Refer to Town Meeting								
19	Collective Bargaining - Superior Officers Local 400	Refer to Town Meeting								
20	Collective Bargaining - Local 1512 Firefighters	Refer to Town Meeting								
21	Collective Bargaining - Public Works Assoc	Refer to Town Meeting								
22	Collective Bargaining - Library Staff Local 4928	Refer to Town Meeting								
23	Town Employees Not in Collective Bargaining	Refer to Town Meeting								
24	Rescind unissued borrowing authorization	Approved								
25	Federal Reimbursement of Health Services (Chapter 766)	\$ 25,000.00	\$ 25,000.00		\$ 15,000.00				\$ 10,000.00	
26	Unpaid Bills	Refer to Town Meeting								
27	Community Preservation Distribution, Budget	Approved								
28	Community Preservation Projects	Approved								
A	Rehab Exterior of the RR Station	\$ 235,000.00	CPA Approved							
B	Vital Records	\$ 20,000.00	CPA Approved							
C	Glen Echo Conservation	\$ 38,700.00	CPA Approved							
D	Pierce Street Playground	\$ 25,000.00	CPA Approved							
E	Historical Signs at 20 locations	\$ 20,000.00	CPA Approved							
29	Purchase of property - 75 Lambert Street	\$ 235,000.00	\$ 235,000.00	\$ 114,895.29					\$ 120,104.71	
30	Quarterly Tax billing	Approved								
31	Alternative Energy Power Purchase	Refer to Town Meeting								
32	Power Purchase Agreement in Lieu of Taxes	Approved								
33	Medical Marijuana Treatment and Dispensing Facilities (NOT FINCOM)									
34	Amend Zoning Bylaw entitled Abandonment (NOT FINCOM)									
35	Public Consumption of Marijuana or Tetrahydrocannabinol	Refer to Town Meeting								
36	SCADA Sewer Upgrades	\$ 60,000.00	\$ 60,000.00							
37	Sewer Lift	\$ 300,000.00	\$ 300,000.00				\$ 300,000.00		\$ 15,912.44	\$ 44,087.56
38	Royal Road and Beaver Brook Wastewater Lift Stations	\$ 90,000.00	\$ 90,000.00				\$ 90,000.00			
39	Sewer Department Vehicle	\$ 35,000.00	\$ 35,000.00						\$ 35,000.00	\$ 35,000.00
40	SCADA Upgrades	\$ 60,000.00	\$ 60,000.00						\$ 60,000.00	\$ 60,000.00
41	Station 1 (Muddy Pond) Pump Station Boiler	\$ 20,000.00	\$ 20,000.00						\$ 20,000.00	\$ 20,000.00
42	Water Department Vehicles	\$ 24,000.00	\$ 18,110.50						\$ 18,110.50	\$ 5,889.50

CHART III

Art. ID	SUBJECT Description	REQUESTED AMOUNT	APPROVED AMOUNT	BORROWING	FREE CASH	OTHER	ENTERPRISE FUND RETAINED EARNINGS	ENTERPRISE FUND REVENUE	ENTERPRISE BORROWING	UNEXPENDED ARTICLES
		Estimated Cost								
43	38 Pratts Court Well	\$ 35,000.00	\$ 235,000.00						\$ 35,000.00	\$ 35,000.00
44	39 Water Distribution System Improvements	\$ 100,000.00	\$ 100,000.00						\$ 100,000.00	\$ 100,000.00
45	40 Highway Department Equipment	\$ 165,000.00	\$ 165,000.00	\$ 165,000.00						
46	41 Roof repairs to office building 950 Central Street	\$ 35,000.00	\$ 35,000.00		\$ 35,000.00					
47	54 Upgrade water meter reading/recording system	\$ 54,000.00	\$ 54,000.00							
48	64 Easement to MA Electric at Jones School	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00				\$ 5,664.79	\$ 48,335.21
49	65 Replacement of roof system at West School	\$ 830,000.00	\$ 830,000.00	\$ 830,000.00						
50	66 Replace window assemblies at Dawe School	\$ 945,000.00	\$ 945,000.00	\$ 945,000.00						
51	67 Various deferred maintenance requests	withdrawn	Refer to Town Meeting							
52	78 Various deferred maintenance requests	\$ 682,000.00	\$ 682,000.00	\$ 682,000.00						
53	68 Replace/upgrade network hardware in 8 school buildings	\$ 285,000.00	\$ 285,000.00	\$ 283,967.00						\$ 1,033.00
54	43 Municipal Building maintenance	\$ 165,000.00	\$ 133,000.00	\$ 133,000.00						
55	44 Stormwater NPDES Permit	\$ 60,000.00	\$ 60,000.00		\$ 60,000.00					
56	45 Flyover for GIS Town-wide survey	\$ 10,000.00	\$ 10,000.00		\$ 10,000.00					
57	47 Park Street sewer project design	\$ 500,000.00	Refer to Town Meeting							
58	48 Modify the sewer betterment interest rate	withdrawn	Refer to Town Meeting							
59	49 Petition the General Court to modify the interest rate	Approved								
60	50 Hiring of a traffic consultant	\$ 75,000.00	\$ 75,000.00		\$ 75,000.00					
61	51 To allow the town to loan to Bishop's Landing at 2% loan	Approved								
62	52 To accept the provisions of GL c. 40 Sec. 42K- Water Betterment Assessment	Approved								
63	58 Replace Fire command vehicle	\$ 40,000.00	\$ 40,000.00	\$ 20,000.00					\$ 20,000.00	
64	59 Replace firefighters protective clothing	\$ 110,000.00	\$ 110,000.00	\$ 55,000.00					\$ 55,000.00	
65	60 Fund Fire Department medical upgrades	\$ 50,000.00	Motion to approve fails							
66	61 Replace fire rescue boat	\$ 5,300.00	\$ 5,300.00		\$ 5,300.00					
67	62 Make repairs to Fire Station 1, Kitchen and living area	\$ 60,000.00	\$ 60,000.00		\$ 60,000.00					
68	63 Make repairs to Fire Station 1, bathroom and living area	\$ 60,000.00	\$ 60,000.00		\$ 60,000.00					
69	76 Fire Station feasibility study	\$ 60,000.00	\$ 60,000.00		\$ 60,000.00					
70	69 Police Vehicles	\$ 184,200.00	\$ 184,200.00	\$ 184,200.00						
71	70 Carpet-Police Department	\$ 16,000.00	\$ 16,000.00		\$ 16,000.00					
72	53 Dog By-law amendment (NOT FINCOM)	Not Finance								
73	73 Report and supplemental funds, Town Code Publication Comm	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00					
74	71 Accept Zoning By-law Re-Codification, Re-Capitoning (NOT FINANCE)	Not Finance								
75	72 Accept Town Charter Re-Codification, Re-Capitoning (NOT FINANCE)	Not Finance								
76	19 Flood Hazard-Zoning by-Law (NOT FINANCE)	Not Finance								
77	75 Adopt MGL 59 Circuit Breaker	withdrawn	Refer to Town Meeting							
78	82 Grant Senior "Circuit Breaker" Property Tax credit	Motion to approve fails								
79	83 Capital Reserve account for future building construction	Approved	\$ 1,499,804.00		\$ 1,499,804.00					
80	16 Stabilization Fund	Refer to Town Meeting								
			\$ 96,326,124.50	\$ 3,413,062.29	\$ 3,277,260.00	\$ -	\$ 2,476,051.00	\$ 13,311,684.00	\$ 364,687.73	\$ 479,449.98

CHART IV

AMBULANCE - Full Cost Enterprise Fund Accounting

	FY2012 Actuals	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
INCOME:				
Estimated Receipts	1,151,608.00	1,103,331.00	1,100,000.00	1,100,000.00
Appropriated Retained Earnings & Other Sources	260,257.00	117,833.00	50,330.00	50,330.00
TOTAL INCOME:	1,411,865.00	1,221,164.00	1,150,330.00	1,150,330.00
COSTS:				

A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:

Salaries	930,197.81	983,058.64	990,230.00	978,481.00
Expenses	160,365.56	189,000.00	193,900.00	193,900.00
Other Finance Uses		12,374.00		
Capital Outlay	0.00	0.00	0.00	0.00
Reserve Fund	0.00	25,000.00	0.00	0.00
Debt Service	67,216.39	74,070.00	135,526.00	135,526.00
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	1,157,779.76	1,271,128.64	1,319,656.00	1,307,907.00

B. COSTS APPROPRIATED IN THE GENERAL FUND: (To be transferred to Enterprise Fund)

Health Insurance	111,077.00	119,963.00	108,558.00	108,558.00
Pensions	167,953.00	148,670.00	152,714.00	152,714.00
Shared Employees - Firefighters	0.00	0.00	0.00	0.00
Shared Employees - General Administration	74,015.00	91,431.00	100,123.00	100,123.00
Shared Facilities	22,994.00	23,684.00	24,395.00	24,395.00
Life Insurance	56.00	56.00	1,428.00	1,428.00
Medicare	4,991.00	5,141.00	5,049.00	5,049.00
Social Security	0.00	0.00	0.00	0.00
Property/Vehicle Insurance	22,315.00	23,271.00	19,811.00	19,811.00
Unemployment	1,268.00	1,306.00	1,345.00	1,345.00
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	404,669.00	413,522.00	413,423.00	413,423.00

TOTAL COSTS:	1,562,448.76	1,684,650.64	1,733,079.00	1,721,330.00
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C. CALCULATION OF ENTERPRISE FUND SURPLUS:

Enterprise Fund Revenues	1,151,608.00	1,103,331.00	1,100,000.00	1,100,000.00
Appropriated Retained Earnings & Other Sources	260,257.00	117,833.00	50,330.00	50,330.00
Less Total Costs	-1,562,448.76	-1,684,650.64	-1,733,079.00	-1,721,330.00
Less Prior Year Deficit				
SURPLUS:	-150,583.76	-463,486.64	-582,749.00	-571,000.00

NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:

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CHART V

CEDAR HILL - Full Cost Enterprise Fund Accounting

	FY2012 Actuals	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
INCOME:				
Estimated Receipts	207,001.00	205,778.00	207,000.00	207,000.00
Appropriated Retained Earnings	59,013.00	2,833.00	50,718.00	50,718.00
TOTAL INCOME:	266,014.00	208,611.00	257,718.00	257,718.00
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	112,139.50	113,549.84	105,000.00	105,000.00
Expenses	83,280.72	95,265.00	90,265.00	90,265.00
Other Finance Uses	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Reserve Fund	0.00	0.00	0.00	0.00
Debt Service	10,585.00	13,800.00	28,418.00	28,418.00
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	206,005.22	222,614.84	223,683.00	223,683.00
B. COSTS APPROPRIATED IN THE GENERAL FUND:				
(To be transferred to Enterprise Fund)				
Health Insurance	12,987.00	14,026.00	13,766.00	13,766.00
Pensions	8,963.00	9,631.00	10,031.00	10,031.00
Shared Employees - General Administration	10,091.00	13,714.00	11,565.00	11,565.00
Shared Facilities	0.00	0.00	0.00	0.00
Life Insurance	0.00	0.00	0.00	0.00
Medicare	1,643.00	1,692.00	1,505.00	1,505.00
Social Security	3,174.00	3,269.00	2,582.00	2,582.00
Property/Vehicle Insurance	3,100.00	3,189.00	2,655.00	2,655.00
Unemployment	1,268.00	1,306.00	1,345.00	1,345.00
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	41,226.00	46,827.00	43,449.00	43,449.00
TOTAL COSTS:	247,231.22	269,441.84	267,132.00	267,132.00
C: CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	207,001.00	205,778.00	207,000.00	207,000.00
Appropriated Retained Earnings	59,013.00	2,833.00	50,718.00	50,718.00
Less Total Costs	-247,231.22	-269,441.84	-267,132.00	-267,132.00
Less Prior Year Deficit	0.00	0.00	0.00	0.00
SURPLUS:	18,782.78	-60,830.84	-9,414.00	-9,414.00
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

CHART VI

PUBLIC HEALTH-Full Cost Enterprise Fund Accounting

	FY2012 Actuals	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
INCOME:				
Estimated Receipts	944,616.00	596,015.00	559,886.00	546,534.00
Appropriated Retained Earnings	375,000.00	650,000.00	650,000.00	650,000.00
TOTAL INCOME:	1,319,616.00	1,246,015.00	1,209,886.00	1,196,534.00

COSTS:

A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:

Salaries	691,851.94	790,751.92	726,379.00	713,027.00
Expenses	162,283.62	216,250.00	222,250.00	222,250.00
Other Finance Uses	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Reserve Fund	0.00	0.00	0.00	0.00
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	854,135.56	1,007,001.92	948,629.00	935,277.00

B. COSTS APPROPRIATED IN THE GENERAL FUND:

(To be transferred to Enterprise Fund)

Health Insurance	44,230.00	47,768.00	66,579.00	66,579.00
Pensions	68,605.00	79,321.00	80,120.00	80,120.00
Shared Employees - General Administration	63,428.00	74,894.00	80,536.00	80,536.00
Shared Facilities	34,491.00	35,526.00	36,592.00	36,592.00
Life Insurance	69.00	69.00	58.00	58.00
Medicare	8,809.00	9,073.00	9,222.00	9,222.00
Social Security	11,027.00	11,358.00	8,186.00	8,186.00
Property/Vehicle Insurance	5,281.00	5,198.00	4,119.00	4,119.00
Unemployment	1,268.00	1,306.00	1,345.00	1,345.00
Costs to operate state required public health services	-25,500.00	-25,500.00	-25,500.00	-25,500.00
State mandate. Not billable to Medicare or patients				
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	211,708.00	239,013.00	261,257.00	261,257.00

TOTAL COSTS:	1,065,843.56	1,246,014.92	1,209,886.00	1,196,534.00
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C: CALCULATION OF ENTERPRISE FUND SURPLUS:

Enterprise Fund Revenues	944,616.00	596,015.00	559,886.00	546,534.00
Appropriated Retained Earnings	375,000.00	650,000.00	650,000.00	650,000.00
Less Total Costs	-1,065,843.56	-1,246,014.92	-1,209,886.00	-1,196,534.00
Less Prior Year Deficit				
SURPLUS:	253,772.44	0.08	0.00	0.00

NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:

CHART VII

SEWER - Full Cost Enterprise Fund Accounting

	FY2012 Actuals	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
INCOME:				
Estimated Receipts net of refunds/abatements	6,335,023.00	6,293,630.00	6,079,024.00	6,084,168.00
Debt ServiceExclusion (Chapter 110- Acts of 1993)	0.00	0.00	0.00	0.00
Appropriated Retained Earnings	807,771.00	608,071.00	906,101.00	516,101.00
From I&I Receipts Reserved	0.00	0.00	0.00	0.00
Anticipated Rate Increases	0.00	0.00	0.00	0.00
TOTAL INCOME:	7,142,794.00	6,901,701.00	6,985,125.00	6,600,269.00
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	609,629.51	818,787.50	845,894.00	827,277.00
Expenses	4,856,748.08	5,197,625.00	5,315,716.00	4,949,477.00
Other Finance Uses				
Capital Outlay	0.00	0.00	0.00	0.00
Capital Improvements - I&I Repairs	0.00	0.00	0.00	0.00
Reserve Fund	0.00	10,000.00	10,000.00	10,000.00
Debt	407,086.25	532,054.00	475,940.00	475,940.00
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	5,873,463.84	6,558,466.50	6,647,550.00	6,262,694.00
B. COSTS APPROPRIATED IN THE GENERAL FUND:				
(To be transferred to Enterprise Fund)				
Health Insurance	85,346.00	92,174.00	74,027.00	74,027.00
Pensions	110,849.00	122,033.00	127,196.00	127,196.00
Shared Employees - General Administration	57,714.00	75,049.00	83,392.00	83,392.00
Shared Facilities	20,142.00	20,746.00	21,368.00	21,368.00
Life Insurance	93.00	93.00	2,427.00	2,427.00
Medicare	5,374.00	5,535.00	5,374.00	5,374.00
Property/Vehicle Insurance	29,640.00	26,298.00	22,446.00	22,446.00
Unemployment	1,268.00	1,306.00	1,345.00	1,345.00
Adjustment for prior year overcharge				
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	310,426.00	343,234.00	337,575.00	337,575.00
TOTAL COSTS:	6,183,889.84	6,901,700.50	6,985,125.00	6,600,269.00
C: CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	6,335,023.00	6,293,630.00	6,079,024.00	6,084,168.00
Debt ServiceExclusion (Chapter 110- Acts of 1993)	0.00	0.00	0.00	0.00
Appropriated Retained Earnings	807,771.00	608,071.00	906,101.00	516,101.00
Less Total Costs	-6,183,889.84	-6,901,700.50	-6,985,125.00	-6,600,269.00
Less Prior Year Deficit	0.00	0.00	0.00	0.00
SURPLUS:	958,904.16	0.50	0.00	0.00
NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:				

CHART VIII

WATER - Full Cost Enterprise Fund Accounting

	FY2012 Actuals	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
INCOME:				
Estimated Receipts net of refunds/abatements	3,689,709.00	3,422,528.00	3,812,720.00	3,812,720.00
Other Revenue (MWRA Infrastructure Fund)	779,030.00	775,292.00	761,708.00	761,708.00
Appropriated Retained Earnings	486,494.00	596,003.00	818,902.00	818,902.00
Debt Service Exclusion (Chapter 110- Acts of 1993)				
Anticipated Rate Increases				
TOTAL INCOME:	4,955,233.00	4,793,823.00	5,393,330.00	5,393,330.00
COSTS:				
A. COSTS APPROPRIATED IN THE ENTERPRISE FUND:				
Salaries	1,140,866.69	1,318,879.89	1,362,936.00	1,331,721.00
Expenses	1,837,816.29	2,128,661.00	2,394,640.00	2,394,640.00
Other Finance Uses	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Reserve Fund	0.00	10,000.00	0.00	0.00
Debt	736,811.16	800,257.00	1,329,352.00	1,329,352.00
TOTAL COSTS APPROPRIATED IN ENTERPRISE FUND:	3,715,494.14	4,257,797.89	5,086,928.00	5,055,713.00
B. COSTS APPROPRIATED IN THE GENERAL FUND:				
(To be transferred to Enterprise Fund)				
Health Insurance	149,665.00	161,638.00	163,614.00	163,614.00
Pensions	176,286.00	197,421.00	204,883.00	204,883.00
Shared Employees - General Administration	90,865.00	121,413.00	134,325.00	134,325.00
Shared Facilities	0.00			
Life Insurance	164.00	164.00	4,253.00	4,253.00
Medicare	10,719.00	11,041.00	10,719.00	10,719.00
Property/Vehicle Insurance	46,504.00	43,042.00	37,618.00	37,618.00
Unemployment	1,268.00	1,306.00	1,345.00	1,345.00
Adjustment for prior year overcharge	0.00	0.00	0.00	0.00
TOTAL COSTS APPROPRIATED IN GENERAL FUND:	475,471.00	536,025.00	556,757.00	556,757.00
TOTAL COSTS:	4,190,965.14	4,793,822.89	5,643,685.00	5,612,470.00
C. CALCULATION OF ENTERPRISE FUND SURPLUS:				
Enterprise Fund Revenues	3,689,709.00	3,422,528.00	3,812,720.00	3,812,720.00
Other Revenue (MWRA Infrastructure Fund)	779,030.00	775,292.00	761,708.00	761,708.00
Appropriated Retained Earnings	486,494.00	596,003.00	818,902.00	818,902.00
Debt Service Exclusion (Chapter 110- Acts of 1993)	0.00	0.00	0.00	0.00
Less Total Costs	-4,190,965.14	-4,793,822.89	-5,643,685.00	-5,612,470.00
Less Prior Year Deficit	0.00	0.00	0.00	0.00
SURPLUS:	764,267.86	0.11	-250,355.00	-219,140.00

NEGATIVE BALANCE REPRESENTS GENERAL FUND SUBSIDY:

CHART IX

FY 2012 - TRANSFER REQUESTS APPROVED - FINANCE COMMITTEE RESERVE

DATE	07/01/11	Department Account	RESERVE	Amount Requested	Amount Approved	Balance in Reserve Fund	Explanation
7/13/2011	Accountti Salary	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 194,800.00	\$ 200,000.00	cover for staff members on medical leave
1/4/2012	Town Ho Expense	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 189,800.00	\$ 189,800.00	Sprinkler system maintenance
1/4/2012	Police Expense	\$ 11,900.00	\$ 11,900.00	\$ 11,900.00	\$ 177,900.00	\$ 177,900.00	sprinkler heads/system replacements
1/18/2012	Board of Expense	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 157,900.00	\$ 157,900.00	consultant fee for hiring a new TM
3/26/2012	Finance Expense	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 155,900.00	\$ 155,900.00	increase in advertising fees, ATM book, meeting fees
4/9/2012	Educatio Expense	\$ 17,980.00	\$ 17,980.00	\$ 17,980.00	\$ 137,920.00	\$ 137,920.00	Blue Hills Regional Vocational Payment for student
5/23/2012	Accountti Expense	\$ 6,120.00	\$ 6,120.00	\$ 6,120.00	\$ 131,800.00	\$ 131,800.00	pay for a consultant while a person is out on medical leave
6/20/2012	Town Me Salary	\$ 462.00	\$ 462.00	\$ 462.00	\$ 131,338.00	\$ 131,338.00	MOA salary increase for Administrative Secretary
6/20/2012	Moderatt Expense	\$ 366.00	\$ 366.00	\$ 366.00	\$ 130,972.00	\$ 130,972.00	Additional advertising for Town Meeting
6/20/2012	Moderatt Salary	\$ 276.00	\$ 276.00	\$ 276.00	\$ 130,696.00	\$ 130,696.00	Additional meetings for Secretary to attend
6/20/2012	Moderatt Expense	\$ 823.50	\$ 823.50	\$ 823.50	\$ 129,872.50	\$ 129,872.50	Plaques for Finance members that served 9 years
6/20/2012	Veterans Expense	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 125,872.50	\$ 125,872.50	Veterans burials
7/11/2012	Town Me Salary	\$ 800.00	\$ 800.00	\$ 800.00	\$ 125,072.50	\$ 125,072.50	retroactive pay raise to a retired Town Employee
7/11/2012	Veterans Expense	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 121,872.50	\$ 121,872.50	Veterans burials
7/11/2012	Soldier's Expense	\$ 319.00	\$ 319.00	\$ 319.00	\$ 121,553.50	\$ 121,553.50	care of more veterans' graves
7/11/2012	Town Mc Expense	\$ 1,870.95	\$ 1,870.95	\$ 1,870.95	\$ 119,682.55	\$ 119,682.55	Miscellaneous bills from Town Meeting

FY 2012 - TRANSFER REQUESTS APPROVED - FINANCE COMMITTEE RESERVE FUEL

DATE	07/01/11	Department Account	FUEL	Amount Requested	Amount Approved	Balance in Reserve Fund	Explanation
						\$ 50,000.00	

FY 2013 - TRANSFER REQUESTS APPROVED - FINANCE COMMITTEE RESERVE

DATE	07/01/12	Department Account	RESERVE	Amount Requested	Amount Approved	Balance in Reserve Fund	Explanation
2/25/2013	Elections Salary/O	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 200,000.00	\$ 200,000.00	New personnel training and elections
4/8/2013	Veterans Expense	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 195,500.00	\$ 195,500.00	increased caseload, cover expenses through May '13

FY 2013 - TRANSFER REQUESTS APPROVED - FINANCE COMMITTEE RESERVE FUEL

DATE	07/01/11	Department Account	FUEL	Amount Requested	Amount Approved	Balance in Reserve Fund	Explanation
						\$ 50,000.00	

CHART X

DEBT BUDGET FY 2014

July 1, 2013 - June 30, 2014

Town

				Principal	Interest
Long Term 2005	3.81%	issued 6-15-05	Exp dtd 6-15-21	\$ 82,500.00	\$ 22,293.76
Long Term 2005 R	3.85%	issued 8-09-05	Exp dtd 5-15-20	\$ 225,220.00	\$ 53,303.96
Long Term 2006	4.10%	issued 5-11-06	Exp dtd 5-01-26	\$ 37,500.00	\$ 15,512.50
Long Term 2009	3.78%	issued 6-25-09	Exp dtd 6-01-29	\$ 200,000.00	\$ 34,850.00
Long Term 2009 R	3.05%	issued 9-21-09	Exp dtd 2-15-18	\$ 222,000.00	\$ 16,439.50
Long Term 2011		issued 5/12/2011	Exp dtd 3-1-31	\$ 325,000.00	\$ 47,525.00
Long Term 2012	1.88%	issued 9/20/2012	Exp dtd 2-1-33	\$ 208,000.00	\$ 30,286.87
Long Term 2012 R	1.88%	issued 9/20/2012	Exp dtd 2-1-33	\$ 56,900.00	\$ 9,871.82
Title V Water Pol. Abatem't Trust (1)			Exp dtd 8-1-19	\$ 10,610.00	Interest Free
Title V Water Pol. Abatem't Trust (2) (Art. 37 ATM 2004)			Exp dtd 3-01-31	\$ 10,000.00	Interest Free
Title V MW/PAT #3			Exp dtd 7-15-31	\$ 17,500.00	Interest Free
Estimated Issue from May 2012 ATM				\$ 130,300.00	\$ 42,870.00
					\$ 272,953.41

Short Term

			unissued	Paydown	Interest
5/14/2002 A 15	Financial Mgmt Software		\$ 15,000.00		\$ 450.00
5/4/2009 A 36	Facilities study entire town		\$ 55,000.00		\$ 1,650.00
9/30/2009 A 7	Bay Road Culvert		\$ 50,000.00		\$ 1,500.00
5/19/2010 A 48	Facilities Master Plan		\$ 560,000.00		\$ 16,800.00
5/24/2010 A 50	Red Wing Brook		\$ 60,000.00		\$ 1,800.00
5/10/2010 A 35	Police HVAC		\$ 42,000.00		\$ 1,260.00
5/10/2010 A 36	Police Mechanical Rm		\$ 10,000.00		\$ 300.00
5/10/2010 A 37	Police Radios		\$ 9,000.00		\$ 270.00
5/1/2011 A 63	Partial Library Funding		\$ 14,000,000.00		\$ 48,000.00
5/25/2011 A 48	Pratts Court		\$ 350,000.00		\$ 10,500.00
5/23/2012 A33	Purchase 2 Hybrid Vehicles		\$ 70,000.00		\$ -
6/11/2012 A39	Sweeper & Recycle Truck		\$ 484,000.00		\$ -
5/30/2012 A53	Building Maintenance		\$ 350,000.00		\$ -
6/11/2012 A54	Police Bldg Maintenance		\$ 25,000.00		\$ -
6/11/2012 A59	BOH Title V		\$ 400,000.00		\$ -
5/30/2012 A60	State Stormwater		\$ 100,000.00		\$ -
5/14/2012 A11	Bishop's Landing Water System		\$ 400,000.00		\$ 82,530.00
				\$ 1,525,530.00	\$ 355,483.41

CHART X

DEBT BUDGET FY 2014

School				Principal	Interest
Long Term 2005	3.50%	issued 6-15-05	Exp dtd 6-15-21	\$ 5,000.00	\$ 387.50
Long Term 2005 R	3.85%	issued 8-09-05	Exp dtd 5-15-20	\$ 63,400.00	\$ 11,804.12
Long Term 2006	4.10%	issued 5-11-06	Exp dtd 5-01-26	\$ 260,000.00	\$ 117,318.76
Long Term 2009	3.78%	issued 6-25-09	Exp dtd 6-01-29	\$ 134,000.00	\$ 59,765.00
Long Term 2009 R	3.05 %	issued 9-21-09	Exp dtd 2-15-18	\$ 304,000.00	\$ 43,340.50
Long Term 2011		issued 5-12-11	Exp dtd 3-01-31	\$ 345,000.00	\$ 59,600.00
Long Term 2012	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$ 75,000.00	\$ 32,946.44
Estimated Issue from May 2012 ATM				\$ 221,000.00	\$ 42,600.00
			unissued	Paydown	\$367,762.32
5/5/2008 A 4	School Electrical Upgrades		\$ 17,000.00	\$	\$ -
5/10/2010 A 41	School Vehicles		\$ 5,000.00	\$	\$ -
5/25/2011 A 64	EA Jones Roof		\$ 100,000.00	\$	\$ 4,000.00
6/6/2011 A 68	EA Jones Electrical		\$ 50,000.00	\$	\$ 2,000.00
6/6/2011 A65	School Remodeling		\$ 25,000.00	\$	\$ 1,000.00
5/30/2012 A55	Replace Hansen Windows		\$ 420,000.00	\$	\$ -
5/16/2012 A66	Feasibility Study		\$ 1,000,000.00	\$	\$ -
				\$ 1,407,400.00	\$ 374,762.32

CHART X

DEBT BUDGET FY 2014

Water Dept

				Principal	Interest
Long term 2005	3.81%	issued 6-15-05	Exp dt 6-15-21	\$ 12,500.00	\$ 3,068.76
Long Term 2005 R	3.85%	issued 8-09-05	Exp dt 5-15-20	\$ 91,980.00	\$ 23,422.64
Long Term 2006	4.10%	issued 5-11-06	Exp dt 5-01-26	\$ 7,500.00	\$ 2,400.00
Long Term 2009	3.78%	issued 6-25-09	Exp dt 6-01-29	\$ 17,000.00	\$ 10,367.50
Long Term 2009 R	3.05%	issued 9-21-09	Exp dt 2-15-18	\$ 10,000.00	\$ 1,525.00
Long Term 2011		issued 5-12-11	Exp dtd 3-01-31	\$ 55,000.00	\$ 20,225.00
Long Term 2012	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$ 114,000.00	\$ 27,864.24
Long Term 2012 R	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$ 137,835.00	\$ 37,993.44
MWPAT SRF Loan		issued 11-26-02	Exp dt 2-1-23	\$ 108,826.01	\$ 25,373.35
MWRA 2012 Loan		issued 12-06-12	Exp dtd 11-15-22	\$ 448,000.00	\$ -
Estimated Issue from ATM 5/2012				\$ 128,300.00	\$ 43,770.00
				Paydowns	
				Unissued	
5/22/2006 A65		Fennel & McNamara wells	\$ 80,000.00	\$ 2,400.00	
6/11/2012 A36		Water Dept. Vehicles	\$ 24,000.00	\$ -	
6/11/2012 A42		Goddard Well	\$ 60,000.00	\$ -	
6/11/2012 A44		Pleasant Street Water Tank	\$ 975,000.00	\$ -	
				\$ 1,130,941.01	\$ 198,409.93

Long term 2005 R	3.85%	issued 8-09-05	Exp dtd 5-15-20	\$ 59,400.00	\$ 15,226.78
Long Term 2006	4.10%	issued 5-11-06	Exp dtd 5-1-26	\$ 45,000.00	\$ 17,225.00
Long Term 2009	3.78%	issued 6-25-09	Exp dtd 6-01-29	\$ 36,000.00	\$ 15,587.50
Long Term 2011		issued 5/12/2011	Exp dtd 3-01-31	\$ 50,000.00	\$ 14,975.00
Long Term 2012	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$ 64,000.00	\$ 17,014.52
Long Term 2012 R	1.88%	issued 9-20-12	Exp dtd 2-1-33	\$ 72,265.00	\$ 18,201.50
MMWRA Loan		issued 2/16/2012	Exp dtd 2-15-17	\$ 6,655.00	\$ -
Estimated Issue from ATM 5/2012				\$ 28,600.00	\$ 5,580.00

Project	Start Date	End Date	Location	Amount
Central St	5/10/1999	A42		\$ 18,360.00
Collection system	5/7/2007	A 19		\$ 90,000.00
Sewer Main	A19 & 15			\$ 130,000.00
1 & 1	9/30/2009	A5		\$ 100,020.00
Vehicles	5/10/2010	A 39		\$ 14,000.00
1 & 1	5/10/2010	A 53		\$ 28,725.00
Rebuild Hawes Way Sewer Lift	6/11/2012	A46		\$ 100,000.00
1 & 1	6/11/2012	A49		\$ 86,000.00

unissued	Paydowns	
\$ 18,360.00	\$ -	
\$ 90,000.00	\$ 4,500.00	
\$ 130,000.00		
\$ 100,020.00	\$ 4,000.00	
\$ 14,000.00	\$ 560.00	
\$ 28,725.00	\$ 1,149.00	
\$ 100,000.00	\$ -	
\$ 86,000.00	\$ -	

14

DEBT BUDGET 2014

Ambulance Debt

Long Term 2009	3.78%	issued 6-25-09	Exp dtd 6-01-29	\$	24,000.00	\$	5,420.00
Long Term 2011		issued 5/12/2011	Exp dtd 3-01-31	\$	20,000.00	\$	800.00
Long Term 2012	1.88%	issued 9/20/2012	Exp dtd 2-1-2017	\$	25,000.00	\$	2,045.83
Estimated Issue from ATM 5/2012				\$	50,000.00	\$	7,500.00
				x			

	Short Term	unissued	Paydowns	Interest
6/8/2011 A71	Dept. Equipment	\$ 19,000.00		\$ 760.00
5/30/2012 A31	Replace Ambulance	\$ 250,000.00		\$ -
			\$ 119,000.00	\$ 16,525.83

CHART X

DEBT BUDGET 2014

Cedar Hill Debt

Long Term 2009	2.50%	issued 6-25-09	Exp dtdt 6-01-26	\$	9,000.00	\$	1,135.00
Long Term 2012	1.88%	issued 9-20-12	Exp dtd 2-1-17	\$	17,000.00	\$	1,282.05

Short Term

\$ 26,000.00 \$ 2,417.05
x

DEBT BUDGET 2014

Community Preservation Act

Long Term 2012	1.88%	issued 9-20-12	exp dtd 2-1-33	\$	65,000.00	\$	37,759.26
Estimated Issue from ATM 5/2012				\$	31,500.00	\$	9,450.00

Short Term

6/6/2011 A55
5/21/2012 A51
5/21/2012 A52

unissued	x	Paydowns	Interest
\$ 295,000.00			\$ -
\$ 165,000.00			\$ -
\$ 150,000.00		\$ 96,500.00	\$ -

Bond Borrowing Expense

\$ 80,000.00

\$ 4,667,291.01 \$ 1,061,617.84

Plus \$80,000 for borrowing expenses

**CHART XI
TOWN OF STOUGHTON
UNEXPENDED ARTICLES
AS OF JANUARY 31, 2013**

This schedule details the unexpended articles remaining with balances as of the date shown. Unexpended funds would represent the amount of unused cash from the method of funding authorized by Town Meeting, i.e., free cash, tax levy or proceeds of long-term bonds. The remaining appropriation shows the amount authorized less the amounts actually expended or encumbered. Excess funds from completed projects from free cash or tax levy can be used to fund other projects. Excess borrowed funds can be transferred to another project which has the same or longer borrowing period as outlined in MGL Chapter 44, Sections 7 and 8.

Example:

Article 11 of the February, 2001 Special Town Meeting authorized borrowing of \$1,250,000, for which \$850,000 in general obligation bonds were issued. Actual expenditures were \$819,209.36. This article would have unexpended funds of \$30,790.64 and a remaining appropriation of \$430,790.64.

This schedule does not include those articles authorized but inactive as of June 30, 2002. Refer to the authorized and unissued debt schedule on the Town's audit report.

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
DEPARTMENT 122: SELECTMAN						
A55 ATM	May-09	6310	Medicaid reimbursement	Free cash	10,247.58	10,247.58
A17 ATM	May-11	6322	Medicaid reimbursement	Free cash	25,000.00	25,000.00
DEPARTMENT 161: TOWN CLERK						
A23 ATM	May-10	6316	Update Code	Free Cash	12,115.03	12,115.03
DEPARTMENT 411: ENGINEERING						
A39 ATM	May-09	6271	Red Wing Brook improv	Tax Levy	1,000.00	1,000.00
A80 ATM	May-11	6286	Accpt West St. Sew Station	Free Cash	500.00	500.00
A81 ATM	May-11	6288	Accpt Pondview Sew Station	Free Cash	500.00	500.00
A82 ATM	May-11	6292	Accpt Easmnt Pondview Sew	Free Cash	500.00	500.00
A39 ATM	May-07	6301	Accept Woods of Stoughton	Free Cash	400.00	400.00
A40 ATM	May-07	6302	Accept Rocky Knoll	Free Cash	600.00	600.00
A83 ATM	May-11	6304	Accpt Young Way/Swallow Lane	Free Cash	500.00	500.00
DEPARTMENT 422: HIGHWAY CONSTRUCTION						
A14 ATM	May-04	6273	Increase Signs	Free Cash	437.04	437.04
A27 ATM	May-86	6522	Sidewalk Plain St.	Stabilization	3,431.99	3,431.99
DEPARTMENT 610: LIBRARY						
A31 ATM	May-07	6299	Library HVAC	Free Cash	10,000.00	10,000.00

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
FUND 31: SCHOOL CAPITAL PROJECTS						
A68 ATM	May-11	3546	Jones School electrical	Borrowing	48,205.21	98,205.21
A55 ATM	May-12	3564	Hansen School windows	Borrowing and Free Cash	330,000.00	750,000.00
A63 ATM	May-12	3565	Two way radio system	Free Cash	69,005.00	69,005.00
A64 ATM	May-12	3567	Replace Vehicles - Schools	Free Cash	40,000.00	40,000.00
A65 ATM	May-12	3568	Wireless Fire Alarms	Free Cash	14,189.48	14,189.48
A66 ATM	May-12	3570	Feasibility Study SHS/South	Borrowing	0.00	1,000,000.00
A1 STM	May-04	3627	Middle School roof	Borrowing	1,617.60	1,617.60
A2 STM	May-04	3630	Dawe School roof	Borrowing	1,020.06	1,020.06
A25 ATM	May-05	3648	Dawe ADA	Borrowing	2,790.82	2,790.82
A34 ATM	May-06	3678	Hansen School Roof	Borrowing	11,124.95	4,097.84
A35 ATM	May-06	3681	Hansen ADA const	Borrowing	18,414.02	18,414.02
A37 ATM	May-06	3684	SHS video system	Borrowing	797.92	797.92
A3 STM	Mar-07	3687	SHS chimney repair	Borrowing	225.00	2,225.00
A21 ATM	May-07	3688	Literacy prog K-5	Borrowing	6,920.96	6,920.96
A3 STM	May-08	3691	School musical instruments	Borrowing	187.59	187.59
A4 STM	May-08	3694	Class/Science lab conversion	Borrowing	345.48	17,345.48
A34 ATM	May-08	3697	Elem school computers	Borrowing	4,685.71	4,685.71
A37 ATM	May-08	3703	SHS fire alarm system	Borrowing	0.24	0.24
A14 ATM	May-09	3708	Jones School roof design	Borrowing	67,470.00	31,775.00
A16 ATM	May-09	3709	Replace telephone switches	Borrowing	65.00	65.00
A36 ATM	May-09	3710	Comprehensive facilities study	Borrowing	6,500.00	61,500.00
A41 ATM	May-10	3713	School 3/4 Ton Truck	Borrowing	3,924.00	8,924.00
A64 ATM	May-11	3718	Replace Jones School roof	Borrowing	23,324.25	78,937.25
A65 ATM	May-11	3719	Vars Schl Master Plan Proj	Borrowing	62,060.00	87,060.00
A67 ATM	May-11	3721	Restore SHS Track	Borrowing	700.00	700.00
A69 ATM	May-11	3722	Re-Sod SHS Football Field	Borrowing	26,950.00	26,950.00
FUND 33: RECREATION CAPITAL PROJECTS						
A17 ATM	May-99	9012	West Schl athletic bathrooms	Borrowing	9,489.68	9,489.68
A12 STM	May-05	9022	Elec work West Schl	Borrowing	35.00	35.00
FUND 34: SEWER CAPITAL PROJECTS						
A61ATM	May.11	6154	Turnpike St. Sewer Station	Borrowing	100,000.00	100,000.00
A7 STM	Dec-99	6163	SWR Sumner/ Fitzpatrick	Borrowing	176.01	206.01
A32 ATM	May-12	6164	Hawes Way Sewer Lift Sta	Borrowing	0.00	100,000.00
A44 ATM	Apr-83	6174	Swr Crockett	Borrowing	0.00	100,149.37
A18 STM	May-99	6183	Sewer Green St.	Enterprise RE	23,335.44	23,335.44
A45 ATM	May-11	6184	Roof Rpr Var Sew Stations	Borrowing	17,000.00	17,000.00
A9 STM	Feb-99	6195	Sewer West St.	Enterprise RE	20,752.12	20,752.12
A39 ATM	May-99	6198	Swr Haynes	Borrowing	0.00	11,800.00
A38 ATM	May-99	6204	Reduce I & I	Borrowing	55.89	55.89
A42 ATM	May-99	6207	Sewer Central St.	Borrowing	0.00	14,149.91
A41 ATM	May-99	6210	Sewer Winfisky Dr.	Borrowing	21,942.69	21,942.69
A12 STM	May-01	6222	I&I Phase VI	Borrowing	72.00	0.00
A22 ATM	May-03	6228	I & I Sewer	Enterprise RE & Other	65,308.04	762.66
A10 STM	May-01	6234	Sewer Dump Truck	Borrowing	2,464.50	2,464.50
A36 ATM	May-04	6237	Upgrade Daly Drive station	Borrowing & old articles	40,801.32	40,800.94
A6 STM	Nov-04	6240	Ash St. sewer	Borrowing	7,219.38	7,219.38
A56 ATM	May-05	6243	Swr Fitzpatrick	Borrowing	4,453.01	4,453.01
A64 ATM	May-06	6246	Swr dump truck	Borrowing	24,503.00	24,503.00
A19 ATM	May-07	6249	I & I Rehab	Borrowing & Other	376.65	1.65
A32 ATM	May-08	6252	Hawes Way sew sta upgrade	Borrowing	116,842.50	116,842.50
A53 ATM	May-08	6255	Hawes Way sewer main	Borrowing	240,463.91	370,444.18
A53 ATM	May-10	6257	Sewer I&I	Borrowing	6,600.49	0.00
A40 ATM	May-11	6258	Swr Turnpike & York St. Generat	Borrowing	50,000.00	50,000.00
A5 STM	Sep-09	6410	I & I Improvements	Borrowing	1,597.41	0.00
A39 ATM	May-10	6411	Sewer Vehicles	Borrowing	37,000.00	51,000.00
A53 ATM	May-11	6412	Sewer I & I	Borrowing	300,000.00	0.00
A49 ATM	May-12	6416	Reduce I & I	Borrowing & Other	194,680.92	161,747.72

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
FUND 35: WATER CAPITAL PROJECTS						
A50 ATM	May-12	6870	Pleasant Street Water Tank	Borrowing	0.00	902,585.00
A42 ATM	May-11	6876	Water pickup truck	Borrowing	903.00	903.00
A43 ATM	May-11	6877	Pratts Court Heating System	Borrowing	100.00	100.00
A44 ATM	May-11	6879	Goddard/Gurney Well Rehap	Borrowing	50,000.00	50,000.00
A50 ATM	May-11	6880	Paint Ash St. Stand pipe	Borrowing	806,990.00	766,315.00
A32 ATM	May-97	6881	Cedar Swamp land	Borrowing	0.00	524,366.00
A48 ATM	May-12	6883	Water System Improvements	Borrowing	4,467,380.00	4,266,732.00
A2 STM	Dec-97	6884	Harris well	Borrowing & Other	0.00	1,862,500.00
A36 ATM	May-12	6885	Replace 1998 Water Pickup	Borrowing	0.00	40.00
A42 ATM	May-12	6886	Goddard Well & Pump Rehab	Borrowing	0.00	60,000.00
A3 STM	May-01	6890	Canton water line	Borrowing	21,115.71	132,645.71
A65 ATM	May-06	6898	Fennel/MCNA well	Borrowing	25,656.75	105,656.75
A37 ATM	May-05	6899	Water master plan	Borrowing	80.62	80.62
A38 ATM	May-10	7001	Water Vehicles	Borrowing	2,336.49	2,336.49
A17 ATM	May-07	7002	Vulnerab assessment plan	Borrowing	0.00	50,000.00
FUND 36: MISCELLANEOUS CAPITAL PROJECTS						
A35 ATM	May-98	1082	Acctng fin mgmt upgrade	Borrowing	4,170.67	2,800.07
A28 ATM	May-11	1083	Fin Syst General Receipts	Borrowing	43,000.00	29,000.00
A42 ATM	May-98	1123	Assessors maps	Borrowing	0.00	2,776.50
A15 ATM	May-02	1162	Treas fin mgmt phase II	Borrowing	1,266.28	16,266.28
A53 ATM	May-12	1383	Building Repairs	Borrowing	0.00	295,682.15
A20 ATM	May-07	1391	Town bldg energy study	Borrowing	0.00	10,500.00
A48 ATM	May-10	1393	Building Repairs (Town Hall)	Borrowing	0.00	94,838.69
A48 ATM	May-10	1394	Building Repairs (Fire St #1)	Borrowing	0.00	129,424.54
A48 ATM	May-10	1395	Building Repairs (COA)	Borrowing	0.00	156.86
A48 ATM	May-10	1396	Building Repairs (Police)	Borrowing	0.00	71,000.00
A48 ATM	May-10	1397	Building Repairs (CLAPP)	Borrowing	0.00	22,000.00
A11 ATM	May-07	1762	Phone systems	Borrowing	279.00	279.00
A54 ATM	May-12	1866	Police Station Maintenance	Borrowing	0.00	25,000.00
A33 ATM	May-11	1875	Two Police cruisers	Borrowing	7,712.00	7,712.00
A34 ATM	May-11	1876	Police Tasers	Borrowing	0.00	9.68
A29 ATM	May-12	1901	3 Cruisers and 2 SUV's	Free Cash	17,592.05	4,533.13
A30 ATM	May-12	1902	Bullet Resistant Vests	Free Cash	15,809.00	15,809.00
A27 ATM	May-05	2019	Four Police cruisers	Borrowing	441.00	441.00
A46 ATM	May-06	2040	Mold prot & shlv	Borrowing	5,967.55	5,967.55
A35 ATM	May-07	2049	Police cruisers (4)	Borrowing	30.16	30.16
A36 ATM	May-07	2050	Police portable radios	Borrowing	1,764.58	1,764.58
A27 ATM	May-09	2052	Police HVAC repair	Borrowing	35,000.00	19,000.00
A21 ATM	May-08	2054	Police 3 mark veh & 1 Van	Borrowing	844.73	844.73
A34 ATM	May-10	2056	Replace 4 Marked Cruisers	Borrowing	33,182.25	33,422.25
A35 ATM	May-10	2059	Upgrade Police Sta. HVAC	Borrowing	0.00	42,000.00
A36 ATM	May-10	2061	RPR Police Sta. Mech Room	Borrowing	0.00	10,000.00
A37 ATM	May-10	2062	Repr Radio transmission Sy	Borrowing	0.00	9,000.00
A32 ATM	May-12	2581	Fire Radio Equipment	Free Cash	112,402.45	112,402.45
A6 STM	May-05	2594	Repair radio bunker	Borrowing	1,035.70	1,035.70
A33 ATM	May-12	2616	Pur 2 Hybrid Fire Vehilces	Borrowing	0.00	1,794.95
A34 ATM	May-12	2617	Generator Senior Center	Free Cash	23,000.00	23,000.00
A27 ATM	May-07	3024	Fire recording system	Borrowing	1,272.00	1,272.00
A27 ATM	May-10	3026	Replace Ladder #2	Borrowing	18,179.27	15,782.27
A23 ATM	May-08	3119	Animal Control van	Borrowing	1,848.33	1,848.33
A56 ATM	May-12	5694	GPS Survey Instrument	Free Cash	20,000.00	20,000.00
A60 ATM	May-12	5695	Stormwater Requirements	Borrowing	0.00	100,000.00
A39 ATM	May-00	5702	Continue GIS implementation	Borrowing	6,170.63	6,170.63
A43 ATM	May-98	5705	Install GIS	Borrowing	15.22	15.22
A86 ATM	May-11	5706	Golf Course Drainage	Borrowing	19,840.00	19,840.00
A50 ATM	May-10	5709	Design Impr Red Wing Brook	Borrowing	63,602.78	68,268.00

<u>Article/Meeting</u>	<u>Date</u>	<u>Line</u>	<u>Description</u>	<u>Source</u>	<u>Unexpended Funds</u>	<u>Remaining Appropriation</u>
A48 ATM	May-11	5818	Pratts Court Culvert	Borrowing	247,165.85	529,361.94
A40 ATM	May-12	5821	PW Replace Post Lights Square	Free Cash	45,000.00	45,000.00
A9 STM	May-01	5822	PWD equipment	Borrowing	4,335.64	4,335.64
A41 ATM	May-12	5823	PW Replace 2 Way Radios	Free Cash	208.00	208.00
A47 ATM	May-12	5824	PW Garage Windows	Free Cash	10,000.00	4,043.14
A39 ATM	May-12	5826	Highway Equipment	Borrowing	0.00	6,040.00
A39 ATM	May-11	5856	Fuel management system	Borrowing	3,282.68	3,282.68
A41 ATM	May-11	5864	Hwy Dept. Vehicles	Borrowing	20,225.00	20,225.00
A30 ATM	May-09	5870	Highway dump truck	Borrowing	1,197.05	1,197.05
A68 ATM	May-06	5887	Bay Road. culvert design	Borrowing	277.64	277.64
A29 ATM	May-08	5893	Utility boom truck	Borrowing	2,567.05	2,567.05
A7 STM	Sep-09	5894	Bay Road culvert constr.	Borrowing	19,232.74	69,232.74
A40 ATM	May-10	5895	Highway Vehicles	Borrowing	2,483.06	2,483.06
A11 ATM	May-12	7550	Rev Fund Bishops Landing	Other	0.00	400,000.00
A38 ATM	May-98	7620	COA vehicle	Borrowing	0.00	473.00
A7 STM	Feb-99	7623	Senior ctr	Borrowing	3.75	0.00
FUND 37: LIBRARY CAPITAL PROJECTS						
A63 ATM	May-11	8212	Lib Expansion & Renov	Borrowing	0.00	14,000,000.00
A56 ATM	May-06	8293	Lib alarm wiring	Borrowing	15,000.00	15,000.00
A29 ATM	May-07	8294	Library expansion study	Borrowing	30.00	30.00
FUND 38: AMBULANCE CAPITAL PROJECTS						
A30 ATM	May-11	2569	Emergency Medical Upgrades	Borrowing	66,477.80	66,477.80
A31 ATM	May-12	2615	Replace Ambulance	Borrowing	0.00	250,000.00
FUND 39: CEDAR HILL CAPITAL PROJECTS						
A6 STM	Mar-07	9230	Irrigation pump	Borrowing	272.00	272.00
A7 STM	Mar-07	9231	Fairway mower	Borrowing	185.00	185.00
A8 STM	Mar-07	9232	Rough mower	Borrowing	576.00	576.00
A70 ATM	May-11	9237	Cedar Hill Mowers	Borrowing	0.00	19,000.00
A71 ATM	May-11	9238	Cedar Hill HVAC	Borrowing	0.00	0.00
FUND 60: SEWER FUND						
A25 STM	Nov-96	6685	Rehab portions of Sewer coll system	Other	39,772.97	39,772.97
A30 ATM	May-98	6688	I & I reduction	Borrowing & Other	33,999.43	33,999.43
FUND 61: WATER FUND						
A43 ATM	Apr-78	6513	Improve wtr system	Borrowing	34,962.91	34,962.91
A19 ATM	May-09	6680	Water pickup truck	Enterprise RE	2,810.00	2,810.00
FUND 62: PUBLIC HEALTH FUND						
A34 ATM	May-07	6300	Pub hlth tech upgrades	Enterprise RE	55,848.86	55,848.86
A70 ATM	Apr-93	6570	Medicare/Medicaid overpayments	Other	2,168.81	2,168.81
A8 STM	Feb-99	6692	Public Health computer equipment	Enterprise RE	8,503.09	8,503.09
FUND 63: CEDAR HILL FUND						
A18 STM	May-04	6275	Transfer land	Enterprise RE	500.00	500.00



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF STOUGHTON
ANNUAL TOWN ELECTION AND TOWN MEETING WARRANT**

Norfolk, ss. Officer's Return, Stoughton:

By virtue of this Warrant, I, on April 11, 2013 notified and warned the inhabitants of the Town of Stoughton, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Annual Town Election and Town Meeting Warrant in the following public places within the Town of Stoughton:

Precinct 1	Stop & Shop	278 Washington Street
Precinct 2	Stoughton Public Library	84 Park Street
Precinct 3	Bob's Foodmart	289 Park Street
Precinct 4	Andy's Market	330 Plain Street
Precinct 5	Tomas Variety Store	257 School Street
Precinct 6	Stoughton Quick Stop	2139 Central Street
Precinct 7	Page's Grocery & Liquors	458 Pearl Street
Precinct 8	Town Hall	10 Pearl Street
Precinct 8	Stoughton Police Department	26 Rose Street

The date of posting being not less than fourteen (14) days prior to April 30, 2013, the date set for the Special State Primary and Annual Town Election in this Warrant.

Lawrence Verdun
Constable
Stoughton, MA



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF STOUGHTON
ANNUAL TOWN ELECTION AND TOWN MEETING WARRANT**

Norfolk, ss:

To any of the Constables of the Town of Stoughton, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Stoughton, qualified to vote in elections and town affairs to meet at the:

Precinct 1 – Joseph R. Dawe, Jr. Elementary School, 131 Pine Street;
Precinct 2 – E.A. Jones Early Childhood Center (formerly E. A. Jones Elementary School), 137 Walnut Street;
Precinct 3 – South Elementary School, 171 Ash Street;
Precinct 4 – Joseph H. Gibbons Elementary School, 235 Morton Street;
Precinct 5 – Joseph H. Gibbons Elementary School, 235 Morton Street;
Precinct 6 – Helen H. Hansen Elementary School, 1800 Central Street;
Precinct 7 – West Elementary School, 1322 Central Street; and
Precinct 8 – Robert G. O'Donnell Middle School, 211 Cushing Street

SPECIAL STATE PRIMARY

TUESDAY, THE 30th DAY OF APRIL, 2013
from 7:00 a.m. – 8:00 p.m.

To cast their votes in the Special State Primary for the candidates for the following office:

SENATOR IN CONGRESS. FOR THIS COMMONWEALTH

and

TUESDAY, THE 30th DAY OF APRIL, 2013
from 7:00 a.m. – 8:00 p.m.

then and there to act on the following article(s):

ARTICLE 1 (ID 1) ANNUAL TOWN ELECTION

TO CHOOSE BY BALLOT THE FOLLOWING TOWN OFFICES:

SELECTMEN: One to be elected for a term of three years.

HOUSING AUTHORITY: One to be elected for a term of five years.

REDEVELOPMENT AUTHORITY: One to be elected for a term of five years.

SCHOOL COMMITTEE: Two to be elected for a term of three years.

MODERATOR: One to be elected for a term of one year.

Town Meeting Representatives:

PRECINCT 1	Seven to be elected for a term of three years; One member for one year;
PRECINCT 2	Seven to be elected for a term of three years;
PRECINCT 3	Seven to be elected for a term of three years;
PRECINCT 4	Seven to be elected for a term of three years;
PRECINCT 5	Seven to be elected for a term of three years;
PRECINCT 6	Seven to be elected for a term of three years; One member for two years;
PRECINCT 7	Seven to be elected for a term of three years; One member for one year; and
PRECINCT 8	Seven to be elected for a term of three years; Two members for one year.

At seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by the Town Meeting Members in accordance with the provision of the Town of Stoughton Charter.

You are also to notify the inhabitants aforesaid to meet at:

STOUGHTON HIGH SCHOOL AUDITORIUM

ON MONDAY the 20th DAY of MAY, 2013

at seven-thirty o'clock in the evening, then and there to act on the following Articles:

ARTICLE 2 (ID 2) Receive Reports

To see if the Town will vote to **receive the reports** of any Boards or Town Officers or of any Commission of the Town; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

ARTICLE 3 (ID 3) Ambulance Dept. Enterprise Fund Budget

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the **Ambulance Department** for Fiscal 2014; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: That the Town vote to appropriate the sum of \$1,307,907 in the Ambulance Enterprise Fund and that to meet this appropriation \$1,307,907 be raised from Fiscal Year 2014 Ambulance Revenue.

ARTICLE 4 (ID 4) Cedar Hill Enterprise Fund Budget

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the **Cedar Hill Golf Course** for Fiscal 2014; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: That the Town vote to appropriate the sum of \$223,683 in the Cedar Hill Golf Course Enterprise Fund and that to meet this appropriation \$216,414 be raised from Fiscal Year 2014 Cedar Hill Golf Course Revenue and \$7,269 be transferred from Cedar Hill Fund retained earnings.

ARTICLE 5 (ID 5) Public Health Assn. Enterprise Fund Budget

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the **Stoughton Public Health Association** for Fiscal 2014; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: That the Town vote to appropriate the sum of \$935,277 in the Public Health Enterprise Fund and that to meet this appropriation \$546,534 be raised from Fiscal Year 2014 Public Health Revenue and \$388,743 be transferred from Public Health Fund retained earnings.

ARTICLE 6 (ID 6) Sewer Dept. Enterprise Fund Budget

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the **Sewer Department** for Fiscal 2014; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: That the Town vote to appropriate the sum of \$6,262,694 in the Sewer Enterprise Fund and that to meet this appropriation \$6,084,168 be raised from Fiscal Year 2014 Sewer Revenue and \$178,526 be transferred from Sewer Fund retained earnings.

ARTICLE 7 (ID 7) Water Dept. Enterprise Fund Budget

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to fund the **Water Department** for Fiscal 2014; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: That the Town vote to appropriate the sum of \$5,055,713 in the Water Enterprise Fund and that to meet this appropriation \$4,793,568 be raised from Fiscal Year 2014 Water Revenue and \$262,145 be transferred from Water Fund retained earnings.

ARTICLE 8 (ID 8) Revolving Funds

To see if the Town will vote to **re-authorize the use of the Revolving Accounts** as authorized under the provisions of M.G.L. Ch. 44, Section 53E ½ for the Council on Aging, the Recreation Department, the Geographic Information Systems (GIS), the Stoughton Community Events Committee, the Stoughton Youth Commission, the Conservation Commission, the Board of Health (Hazardous Waste Material Control By-law), the Department of Public Works (Storm-water Management) and Compost Bin Program; or take any other action relative thereto.

Note: For Report of the Committee on Finance & Taxation modify Board of Health Programs and Purposes to read:

Continuous training and education; purchase of reference materials; equipment purchase, training and operating expenses to maintain the proper tools to use on site inspections, such as a "PID" (photo ionization detector); the sampling and testing of soil, surface water, groundwater and air in accordance with the monitoring for emission levels of hazardous substances; performing inspections of food service establishments; funding for salaries and benefits for staff to perform inspections and testing.

Also, change amount to read not to exceed \$70,000

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDED MOTION: That the Town vote to reauthorize the use of the Revolving Accounts as authorized under the provisions of M.G.L. Ch. 44, Section 53 E ½ for the Council on Aging, the Recreation Department, Geographic Information Systems (GIS), Stoughton Community Events Committee, the Stoughton Youth Commission, the Conservation Commission, the Board of Health (Hazardous Waste Material Control By-Law) **to include** continuous training and education; purchase of reference materials; equipment purchase, training and operating expenses to maintain the proper tools to use on site inspections, such as a “PID” (photo ionization detector); the sampling and testing of soil, surface water, groundwater and air in accordance with the monitoring for emission levels of hazardous substances; performing inspections of food service establishments; funding for salaries and benefits for staff to perform inspections and testing, and the Department of Public Works (Storm water Management) and Compost Bin Program all in accordance with the Chart for this article as printed in the Appendix.

Chart of revolving accounts can be found in the appendix.

Comment: The Finance Committee voted unanimously to approve this article.

ARTICLE 9 (ID 74) Modifications to COA revolving fund uses

To see if the Town will vote to modify the use of the revolving fund; or take any other action relative thereto. This modification would include the ability to accept transportation fees and spend revolving funds on any transportation related items, which includes the following: part-time drivers wages; gasoline; vehicle maintenance, repairs and parts; dispatch and all related equipment. This money is used to supplement the COA transportation budget.

Inserted by: Board of Selectmen
Karen Hall, Director Stoughton Youth Commission & COA
December 31, 2012

RECOMMENDED MOTION: That the Town vote to modify the use of the Council on Aging revolving fund to include the ability to accept transportation fees and spend revolving funds on any transportation related items, which includes the following: part-time drivers wages; gasoline; vehicle maintenance, repairs and parts; dispatch and all related equipment.

COMMENT: The Finance Committee voted unanimously to approve this article.

ARTICLE 10 (ID 9) Budget

To see what sum of money the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, for the **maintenance and support of the several departments of the Town** and for any other usual or necessary town charges for the Fiscal Year 2014; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: That the Town vote to appropriate the sum of \$76,038,435 for the maintenance and support of the several departments of the Town and that such sum be expended only for the purposes described and further that to meet this appropriation:

\$	73,021,709	be raised,
\$	1,366,155	be transferred from free cash,
\$	38,110	be transferred from Title V Receipts Reserved for Appropriation
\$	50,330	be transferred from Ambulance Fund retained earnings,
\$	363,093	be transferred from FY2014 Ambulance revenue,
\$	43,449	be transferred from Cedar Hill Fund retained earnings,
\$	261,257	be transferred from Public Health Fund retained earnings,
\$	337,575	be transferred from Sewer Fund retained earnings,
\$	556,757	be transferred from Water Fund retained earnings.
\$	76,038,435	Total

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	DEBT SERVICE - 710						
	TOWN:						
710	Principal			1,283,070.00	1,352,330.00	1,525,530.00	1,525,530.00
715	Interest			275,054.75	290,911.00	272,954.00	272,954.00
716	Short term debt Service			370.00	83,840.00	82,530.00	82,530.00
	<i>Subtotal Town</i>			1,558,494.75	1,727,081.00	1,881,014.00	1,881,014.00
	SCHOOL:						
710	Principal			1,305,100.00	1,309,467.00	1,407,400.00	1,407,400.00
715	Interest			359,606.61	383,710.00	367,763.00	367,763.00
716	Short Term debt service			0.00	563.00	7,000.00	7,000.00
	Subtotal School			1,664,706.61	1,693,740.00	1,782,163.00	1,782,163.00
200	Bond Issue and Borrowing Expenses			20,032.52	80,000.00	80,000.00	80,000.00
	TOTALS:						
	Principal			2,588,170.00	2,661,797.00	2,932,930.00	2,932,930.00
	Interest			634,661.36	674,621.00	640,717.00	640,717.00
	Short Term debt service			370.00	84,403.00	89,530.00	89,530.00
	Bond Issue Expenses			20,032.52	80,000.00	80,000.00	80,000.00
1	TOTAL DEPARTMENT			3,243,233.88	3,500,821.00	3,743,177.00	3,743,177.00
	FINANCE COMMITTEE - 131						
	EXPENSES:						
203	Operational Audit						
343	Advertising			1,473.00	1,500.00	1,650.00	1,650.00
422	Printing and Stationery			2,951.10	3,500.00	3,850.00	3,850.00
711	In-Service Training & Education			1,023.98	1,200.00	1,320.00	1,320.00
730	Dues and Subscriptions			326.00	375.00	380.00	380.00
	Total Expenses:			5,774.08	6,575.00	7,200.00	7,200.00
	<i>Finance Committee Reserve Fund</i>			0.00	200,000.00	200,000.00	200,000.00
	Fuel Reserve			0.00	50,000.00	25,000.00	50,000.00
2	TOTAL DEPARTMENT			5,774.08	256,575.00	232,200.00	257,200.00
	INSURANCES - 910						
	Employee Benefits:						
472	Employment Screenings			7,311.10	1,500.00	1,500.00	1,500.00
752	Medicare and Social Security			722,621.55	710,000.00	710,000.00	710,000.00
753	Life Insurance			16,118.02	12,000.00	12,000.00	12,000.00
754	Hospitalization			6,468,903.96	6,600,337.00	6,864,350.00	6,864,350.00
	Total			7,214,954.63	7,323,837.00	7,587,850.00	7,587,850.00
	Employee Injury:						
179	Workmen's Compensation			109,500.00	100,000.00	100,000.00	100,000.00
180	Police and Fire Medical			250,504.19	220,000.00	220,000.00	220,000.00
	Total			360,004.19	320,000.00	320,000.00	320,000.00
	Liability and Property:						
309	Consultant Fees						
742	Package Policy			225,284.00	216,500.00	214,500.00	214,500.00
740	Umbrella Liability			63,896.00	65,900.00	54,100.00	54,100.00
743	Public Official Liability			110,287.00	113,250.00	98,400.00	98,400.00
744	Police/Fire D&D			28,782.00	29,650.00	28,900.00	28,900.00
745	Vehicle Drivers			266,262.00	278,000.00	285,900.00	285,900.00
746	Boiler Insurance			0.00	15,500.00	0.00	0.00
747	Bonds			3,675.00	3,150.00	3,150.00	3,150.00
750	Uninsured Claims/Deductibles			13,562.26	25,000.00	25,000.00	25,000.00
739	School Board			15,437.00	16,000.00	15,820.00	15,820.00
	<i>Total</i>			727,185.26	762,950.00	725,770.00	725,770.00
3	TOTAL DEPARTMENT			8,302,144.08	8,406,787.00	8,633,620.00	8,633,620.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	MBTA* -125						
	Salaries						
118	Collector - Commuter Rail Parking Fees			0.00	3,000.00	0.00	0.00
	<i>Total Salaries</i>			0.00	3,000.00	0.00	0.00
	Expenses						
271	Rental Building			0.00	0.00	0.00	0.00
281	MBTA Parking Lot Ageement (50/50)			0.00	0.00	0.00	0.00
	<i>Total Expenses</i>			0.00	0.00	0.00	0.00
4	TOTAL DEPARTMENT			0.00	3,000.00	0.00	0.00
	MODERATOR - 114						
	SALARY:						
50	Moderator			1,100.00	1,200.00	1,400.00	1,400.00
112	Secretarial - Town Meeting Committees			1,776.00	1,600.00	1,925.00	1,925.00
	<i>Total Salaries:</i>			2,876.00	2,800.00	3,325.00	3,325.00
	EXPENSES:						
760	Awards & Presentations			823.50	350.00	850.00	850.00
343	Advertising			1,166.00	1,000.00	1,250.00	1,250.00
420	Office Supplies			52.24	900.00	1,190.00	1,190.00
425	Supplies - Town Meeting Committees			0.00	700.00	2,150.00	3,150.00
711	Inservice Training & Education				100.00	100.00	100.00
730	Dues			84.00	325.00	325.00	325.00
	<i>Total Expenses:</i>			2,125.74	3,375.00	5,865.00	6,865.00
5	TOTAL DEPARTMENT			5,001.74	6,175.00	9,190.00	10,190.00
	MUNICIPAL FUEL DEPOT - 425						
481	Gas, Oil, Grease				25,000.00	50,000.00	35,000.00
6	TOTAL DEPARTMENT				25,000.00	50,000.00	35,000.00
	RETIREMENT & PENSIONS - 911						
	FUNCTION: To fund retirement costs of:						
	1. Norfolk County Retirement Board. This Board administers the pensions of all employees, except teachers.						
	2. A portion of pension costs for some retired teachers. Most costs are assessed on the Cherry Sheet.						
	Contributory Pension System			3,099,875.00	3,251,408.00	3,389,611.00	3,389,611.00
	Non-Contributory Pensions						
7	TOTAL DEPARTMENT			3,099,875.00	3,251,408.00	3,389,611.00	3,389,611.00
	ACCOUNTING - 135						
	<i>SALARIES:</i>						
51	Accountant	1.00	1.00	90,688.03	90,344.67	93,881.00	91,591.00
69	Office Manager/Adm Assistant	0.00	0.00	0.00	0.00	0.00	0.00
81	Out of Grade Wages			0.00	300.00	300.00	300.00
99	Principal Clerk - Accountant	1.00	1.00	43,564.70	43,395.82	45,095.00	43,995.00
111	Computer Operator - Accountant	1.00	1.00	47,488.77	47,308.82	49,160.00	47,931.00
130	Overtime			14,612.02	3,000.00	5,000.00	5,000.00
140	Longevity			3,200.00	3,950.00	4,050.00	4,050.00
187	Internal Auditor	1.00	1.00	11,538.48	50,500.00	52,477.00	51,166.00
	<i>Total Salaries:</i>			211,092.00	238,799.31	249,963.00	244,033.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	<i>EXPENSES:</i>						
301	Audit Contract			32,175.00	34,125.00	35,875.00	35,875.00
302	Data Processing-Supplies			22.90	0.00	0.00	0.00
309	Consultant Fees			9,759.00	25,000.00	25,000.00	17,000.00
343	Advertising			105.00	0.00	0.00	0.00
420	Office Supplies			708.87	530.00	700.00	700.00
432	Books				0.00	350.00	350.00
711	In-Service Training & Education			399.00	950.00	1,475.00	1,475.00
712	State Certification School			315.00	350.00	325.00	325.00
714	Travel Expenses			1,124.67	1,300.00	1,800.00	1,800.00
730	Dues and Subscriptions			435.00	500.00	520.00	520.00
761	Capital Outlay - Replacement Equipment			1,489.24	0.00	0.00	0.00
816	Capital Outlay -Office Furniture				4,000.00	2,000.00	2,000.00
	<i>Total Expenses:</i>			46,533.68	66,755.00	68,045.00	60,045.00
8	TOTAL DEPARTMENT			257,625.68	305,554.31	318,008.00	304,078.00
	ASSESSORS -141						
	<i>SALARIES:</i>						
51	Director of Assessing	1.00	1.00	80,237.66	80,610.01	87,534.00	85,399.00
53	Board of Assessors (3)	3.00	3.00	1,999.80	2,000.00	2,000.00	2,000.00
69	Office Manager	1.00	1.00	73,061.13	56,940.00	45,095.00	43,968.00
112	Senior Clerks	2.00	2.00	87,121.38	86,791.64	96,182.00	93,836.00
120	Jr. Data Collector (2 P/T)	1.00	1.00	19,183.75	20,000.00	17,300.00	17,300.00
140	Longevity			3,950.00	3,950.00	2,050.00	2,050.00
217	Data Collectors (1 P/T)	0.50	0.50		22,000.00	27,368.00	26,700.00
	<i>Total Salaries</i>			265,553.72	272,291.65	277,529.00	271,253.00
	<i>EXPENSES::</i>						
242	Vehicle Maint & Repair-services			29.00	50.00	50.00	50.00
249	Office Equip Repairs-Supplies			408.00	600.00	600.00	600.00
305	Photostats - Deeds, Plans			0.00	375.00	375.00	0.00
308	Land/Reg Record/Service			12.68	25.00	25.00	25.00
309	Consultant Fees			0.00	2,000.00	3,000.00	2,000.00
310	Binding - Microfilm			0.00	200.00	200.00	200.00
330	Appellate Tax Court Expenses			0.00	2,000.00	2,000.00	2,000.00
342	Freight & Express			12.10	100.00	100.00	100.00
343	Advertising			0.00	350.00	350.00	350.00
420	Office Supplies			1,101.90	1,900.00	1,900.00	1,900.00
422	Printing & Stationery			150.00	200.00	200.00	200.00
480	Vehicle Maint & Oper-supplies			282.43	900.00	900.00	900.00
481	Gas, Oil & Grease			592.49	1,500.00	1,500.00	1,500.00
513	Tax Maps-Updates			0.00	100.00	100.00	100.00
711	In-Service Training & Education			940.00	1,400.00	1,400.00	1,400.00
714	Travel Expenses			37.18	100.00	100.00	100.00
730	Dues and Subscriptions			795.50	600.00	600.00	600.00
775	Revaluation of Town			6,600.00	95,000.00	15,000.00	12,000.00
	<i>Total Expenses:</i>			10,961.28	107,400.00	28,400.00	24,025.00
9	TOTAL DEPARTMENT			276,515.00	379,691.65	305,929.00	295,278.00
	BOARD OF SELECTMEN - 122						
153	Reserves - Collective Bargaining Agreements/Non Union Salaries			0.00	23,937.00	48,000.00	48,000.00
196	Res. For Settlements/Arbitrations				0.00	0.00	0.00
198	Reserves - Collective Bargaining Agreements			0.00	0.00	0.00	369,538.00
	<i>Total Salaries</i>			0.00	23,937.00	48,000.00	417,538.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	<i>EXPENSES:</i>						
333	Community Events - General			2,563.11	12,500.00	12,500.00	10,500.00
352	Fourth of July-Childrens Program			5,053.35	5,430.00	5,430.00	5,430.00
353	Fourth of July-Parade			11,065.60	12,760.00	12,760.00	12,760.00
354	Fourth of July-Band Concert			5,250.00	950.00	950.00	950.00
355	Fourth of July-Fireworks			0.00	0.00	0.00	0.00
361	Haunted Hayride			26.43	850.00	850.00	850.00
362	Easter Hunt			241.90	490.00	490.00	490.00
363	Holiday Parade			5,357.85	5,000.00	5,000.00	5,000.00
309	Consultant Fees			0.00	4,000.00	4,000.00	3,000.00
320	Tuition Reimbursement			0.00	4,000.00	4,000.00	4,000.00
343	Advertising			2,353.08	3,100.00	3,100.00	2,600.00
346	Town Reports			2,965.86	2,950.00	2,950.00	2,950.00
347	Regional Purchasing Services Group			4,000.00	4,400.00	4,000.00	4,000.00
391	Selectmen Annual Conference			1,311.40	1,440.00	1,440.00	1,440.00
512	Books			3,148.37	800.00	800.00	800.00
709	Commissions on Disabilities (Cable)			0.00	500.00	500.00	500.00
711	In-Service Training			3,838.89	3,250.00	3,800.00	3,800.00
714	Travel Expenses			0.00	50.00	0.00	0.00
730	Dues & Subscriptions			856.84	962.00	900.00	900.00
733	Mass Municipal Assoc. Membership			5,165.00	5,880.00	5,880.00	5,880.00
760	Awards & Presentations			1,020.00	2,500.00	2,500.00	2,000.00
	<i>Total Expenses:</i>			54,217.68	71,812.00	71,850.00	67,850.00
10	TOTAL DEPARTMENT			54,217.68	95,749.00	119,850.00	485,388.00
	CENTRALIZED PURCHASING - 138						
	<i>Salaries</i>						
41	Purchasing Agent	1.00	1.00	47,889.31	70,255.60	71,596.00	69,828.00
	<i>Total Salaries</i>			47,889.31	70,255.60	71,596.00	69,828.00
249	Equipment Repairs-Supplies			518.00	0.00	0.00	0.00
305	Photostats-services			12,029.40	11,000.00	12,100.00	11,500.00
340	Telephone			47,138.73	56,000.00	50,000.00	49,000.00
341	Postage			58,679.48	56,000.00	59,000.00	59,000.00
342	Freight & Express			454.85	1,650.00	500.00	500.00
343	Advertising					7,000.00	5,000.00
420	Office Supplies			6,716.38	21,000.00	15,000.00	13,000.00
422	Printing and Stationery			7,061.88	4,000.00	4,000.00	3,000.00
711	Inservice Training & Education			823.81	0.00	1,200.00	1,200.00
714	Travel Expenses			154.65	0.00	500.00	500.00
730	Dues & Subscriptions			150.00	0.00	500.00	500.00
852	Capitlay Outlay, Additional Furniture			3,614.28	0.00	0.00	0.00
	<i>Total Expenses</i>			137,341.46	149,650.00	149,800.00	143,200.00
11	TOTAL DEPARTMENT			185,230.77	219,905.60	221,396.00	213,028.00
	ELECTIONS - 162						
	<i>SALARIES:</i>						
120	Temporary Wages			11,180.00	18,000.00	13,000.00	13,000.00
130	Overtime - Elections			523.76	2,500.00	1,200.00	1,200.00
	<i>Total Salaries</i>			11,703.76	20,500.00	14,200.00	14,200.00
	<i>EXPENSES:</i>						
247	Equip. Repairs, Service contracts			1,800.00	1,800.00	1,800.00	1,800.00
302	Data Processing-Services			2,466.35	5,000.00	3,000.00	3,000.00
342	Freight & Express			55.94	600.00	300.00	300.00
343	Advertising			0.00	1,500.00	800.00	800.00
422	Printing Ballots			2,137.84	6,000.00	6,000.00	6,000.00
428	Voting Machine Supplies			834.16	1,000.00	500.00	500.00
	<i>Total Expenses</i>			7,294.29	15,900.00	12,400.00	12,400.00
12	TOTAL DEPARTMENT			18,998.05	36,400.00	26,600.00	26,600.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	HUMAN RESOURCES- 152						
	<i>SALARIES:</i>						
51	HR Director	1.00	1.00	69,846.07	80,000.00	82,316.00	82,316.00
99	Principal Clerk	0.00	0.00		0.00	0.00	0.00
214	P/T Clerk	0.00	0.00		0.00	0.00	0.00
	<i>Total Salaries</i>			69,846.07	80,000.00	82,316.00	82,316.00
	<i>EXPENSES:</i>						
420	Office Supplies			0.00	300.00	300.00	300.00
711	In Service & Training			0.00	2,000.00	2,000.00	2,000.00
714	Travel			34.41	375.00	375.00	375.00
730	Dues			0.00	500.00	500.00	500.00
	<i>Total Expenses</i>			34.41	3,175.00	3,175.00	3,175.00
13	TOTAL DEPARTMENT			69,880.48	83,175.00	85,491.00	85,491.00
	INFORMATION SYSTEMS - 155						
	<i>SALARIES:</i>						
51	Department Head 10%, split with schools 90%	0.10	0.10	11,042.38	11,043.00	11,043.00	11,043.00
130	24/7/365 support overtime			12,394.48	13,245.00	13,576.00	13,576.00
162	Computer Technician Split with schools	2.00	2.00	43,858.00	74,854.00	76,726.00	76,726.00
	<i>Total Salaries</i>			67,294.86	99,142.00	101,345.00	101,345.00
	<i>EXPENSES</i>						
200	Services			93,384.05	96,289.00	98,214.00	98,214.00
401	Supplies			62,059.52	52,403.00	52,403.00	52,403.00
	<i>Total Expenses</i>			155,443.57	148,692.00	150,617.00	150,617.00
14	TOTAL DEPARTMENT			222,738.43	247,834.00	251,962.00	251,962.00
	REGISTRARS - 163						
	<i>SALARIES:</i>						
53	Board of Registrars			899.88	950.00	950.00	950.00
99	Clerk to the Registrars	1.00	1.00	43,601.24	43,395.82	49,160.00	47,931.00
140	Longevity			900.00	1,150.00	0.00	0.00
	<i>Total Salaries</i>			45,401.12	45,495.82	50,110.00	48,881.00
	<i>EXPENSES:</i>						
302	Data Process, Services						
342	Freight & Express			34.00	100.00	100.00	100.00
343	Advertising			0.00	600.00	600.00	600.00
345	Street Listing Books			1,700.00	2,200.00	2,200.00	2,200.00
854	Capital Outlay - Computer equipment						3,000.00
	<i>Total Expenses</i>			1,734.00	2,900.00	2,900.00	5,900.00
15	TOTAL DEPARTMENT			47,135.12	48,395.82	53,010.00	54,781.00
	TOWN CLERK - 161						
	<i>SALARIES:</i>						
51	Town Clerk	1.00	1.00	87,359.92	90,344.67	93,881.00	91,591.00
52	Assistant Town Clerk	0.00	0.00	0.00	0.00	0.00	0.00
99	Principal Clerk	2.00	2.00	78,812.62	82,436.41	85,858.00	83,764.00
130	Overtime			383.78	0.00	500.00	500.00
140	Longevity			1,275.00	1,800.00	1,150.00	1,150.00
	<i>Total Salaries</i>			167,831.32	174,581.08	181,389.00	177,005.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	EXPENSES:						
247	Equip Repairs-Services,Service Contracts			1,158.00	1,000.00	1,100.00	1,100.00
310	Binding			80.95	1,500.00	1,400.00	1,400.00
342	Freight & Express			28.87	100.00	100.00	100.00
343	Advertising			250.00	450.00	450.00	450.00
420	Office Supplies			2,858.80	2,800.00	2,900.00	2,900.00
608	Updating Code (Bylaws)			2,678.10	3,500.00	3,000.00	3,000.00
711	In-Service Training & Education			849.36	3,000.00	3,000.00	3,000.00
714	Travel Expenses			848.76	500.00	500.00	500.00
730	Dues and Subscriptions			900.00	3,000.00	4,000.00	4,000.00
854	Computer Equipment				0.00	6,000.00	3,000.00
856	Replacement of Equipment			2,999.00	0.00	4,000.00	4,000.00
	Total Expenses			12,651.84	15,850.00	26,450.00	23,450.00
16	TOTAL DEPARTMENT			180,483.16	190,431.08	207,839.00	200,455.00
	TOWN COUNSEL - 111						
324	RETAINER:			40,344.71	46,000.00	46,000.00	46,000.00
	Town Counsel			40,344.71	46,000.00	46,000.00	46,000.00
	EXPENSES:						
325	Legal Fees			107,535.29	204,000.00	208,000.00	208,000.00
300	Negotiations & Arbitration			35,909.10	100,000.00	100,000.00	100,000.00
	Total Expenses			143,444.39	304,000.00	308,000.00	308,000.00
17	TOTAL DEPARTMENT			183,789.10	350,000.00	354,000.00	354,000.00
	TOWN HOUSE - 159						
	SALARIES:						
51	Building Maintenance Supervisor	1.00	1.00	0.00	62,000.00	65,071.00	63,484.00
114	Building Maintenance	4.50	5.00	214,612.47	206,046.93	268,550.00	261,836.00
118	Part Time Wages			2,740.71	10,709.18	10,748.00	10,748.00
130	Overtime			540.12	3,500.00	2,000.00	2,000.00
140	Longevity			4,200.00	4,675.00	5,200.00	5,200.00
205	Interim Building Maintenance Supervisor			55,603.35	1,878.66	0.00	0.00
	Total Salaries:			277,696.65	288,809.77	351,569.00	343,268.00
	EXPENSES:						
211	Electricity-Town Hall, Lucius Clapp			24,265.19	37,000.00	25,000.00	30,000.00
212	Gas-Town Hall & Lucius Clapp Memorial			16,636.30	30,000.00	20,000.00	12,500.00
231	Water-Town Hall, Lucius Clapp			2,548.08	2,700.00	2,700.00	2,700.00
246	Building Repairs-Services			2,549.64	12,000.00	12,000.00	10,000.00
247	Equipment Repairs-Services			0.00	2,000.00	2,000.00	1,500.00
250	Fire Alarm Service Contracts			90.69	500.00	500.00	500.00
253	Elevator Inspections			1,580.00	3,815.00	1,500.00	1,500.00
307	Contract Services			9,034.20	15,000.00	18,000.00	15,000.00
340	Telephone & Telegraph			0.00	480.00	0.00	0.00
343	Advertising			111.54		0.00	0.00
430	Equipment Repairs-Supplies			199.50	480.00	200.00	200.00
442	Building Supplies			7,733.36	6,300.00	7,500.00	7,500.00
443	Building Repairs-Supplies			3,117.69	2,780.00	2,920.00	2,920.00
444	Paints			0.00	100.00	0.00	0.00
445	Small Tools			0.00	40.00	0.00	0.00
581	Uniforms			424.97	1,200.00	1,375.00	1,375.00
761	Office Equipment					4,000.00	2,000.00
	Total Expenses:			68,291.16	114,395.00	97,695.00	87,695.00
18	TOTAL DEPARTMENT			345,987.81	403,204.77	449,264.00	430,963.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	TOWN MANAGER - 123						
	<i>SALARIES:</i>						
51	Town Manager	1.00	1.00	140,207.29	162,740.00	140,000.00	140,000.00
108	Executive Secretary & Aff. Action Officer	1.00	1.00	72,667.57	72,392.19	73,462.00	71,670.00
109	Secretary - Bd of Selectmen	1.00	1.00	54,979.97	49,390.94	50,315.00	49,057.00
110	Secretary - Board of Health, Finance Committee, General	1.00	1.00	49,350.46	48,819.16	49,540.00	48,332.00
225	Information System Analyst	0.00	1.00		0.00	60,000.00	0.00
140	Longevity			3,249.98	2,300.00	2,600.00	2,600.00
218	Interim Town Manager			36,615.29			
221	Senior Voucher Stipend			230.59		6,019.00	6,019.00
	Total Salaries:			357,301.15	335,642.29	381,936.00	317,678.00
	<i>EXPENSES:</i>						
242	Vehicle Maint & Repair-services			454.76	100.00	100.00	100.00
343	Advertising			12.60	0.00	0.00	0.00
480	Vehicle Maint & Oper-supplies			0.00	1,231.00	1,231.00	1,231.00
481	Gasoline, Oil, Grease			1,268.23	1,500.00	1,500.00	1,800.00
512	Books			118.00	0.00	100.00	100.00
711	In-Service Training & Education			0.00	2,000.00	3,000.00	3,000.00
730	Dues and Subscriptions			238.05	300.00	1,250.00	1,250.00
	<i>Total Expenses:</i>			2,091.64	5,131.00	7,181.00	7,481.00
19	TOTAL DEPARTMENT			359,392.79	340,773.29	389,117.00	325,159.00
	TREASURER/COLLECTOR - 145						
	<i>SALARIES:</i>						
51	Treasurer/Collector	1.00	1.00	82,950.03	82,954.44	89,541.00	87,357.00
54	Asst. Treasurer/Collector	1.00	1.00	62,613.93	62,376.86	64,818.00	63,237.00
99	Principal Clerks-Collector's Office	3.00	3.00	87,121.40	132,531.08	138,279.00	134,906.00
111	Payroll Clerk	1.00	1.00	54,846.94	55,871.40	58,058.00	56,642.00
113	Delinquent Tax Collector	1.00	1.00	51,623.26	51,427.74	53,440.00	52,137.00
130	Overtime-Treasurer's Dept			2,105.83	0.00	0.00	0.00
140	Longevity			6,949.98	6,150.00	7,150.00	7,150.00
152	Sick Leave Buyback			6,393.25	0.00	0.00	0.00
188	Interim Treasurer/Collector			16,835.00	0.00		
	<i>Total Salaries</i>			371,439.62	391,311.52	411,286.00	401,429.00
	<i>EXPENSES::</i>						
249	Office Equip Repair-Services			607.50	800.00	800.00	800.00
308	Tax Takings & Foreclosures			37,454.00	58,000.00	58,000.00	58,000.00
311	Lock Box			14,104.54	18,000.00	18,000.00	15,000.00
314	Borrowing Expenses			0.00	15,000.00	15,000.00	0.00
315	Payroll Services			23,184.71	55,000.00	55,000.00	50,000.00
316	Banking Services			158.00	4,000.00	4,000.00	2,000.00
343	Advertising			73.00	300.00	300.00	300.00
420	Office Supplies			15,175.93	14,000.00	14,000.00	14,000.00
432	Office Equip-Repairs			0.00	200.00	200.00	200.00
711	In-Service Training & Education			732.84	2,000.00	2,800.00	2,800.00
714	Travel Expenses			131.58	1,000.00	1,000.00	1,000.00
730	Dues and Subscriptions			440.00	450.00	450.00	450.00
780	Petty Cash			0.00	200.00	200.00	200.00
856	Capital Outlay- Office Equipment					1,200.00	1,200.00
871	Capital Outlay - Replacement Equipment					4,000.00	4,000.00
	<i>Total Expenses:</i>			92,062.10	168,950.00	174,950.00	149,950.00
20	TOTAL DEPARTMENT			463,501.72	560,261.52	586,236.00	551,379.00
	UNEMPLOY. COMP. - 913						
	FUNCTION: To fund unemployment costs. The Town self funds the cost of all unemp. claims. This is a considerable annual savings over the payroll tax plan. Costs for school employees are included in the school budget.						
	Non-School Employees			16,550.00	40,000.00	40,000.00	35,000.00
21	TOTAL DEPARTMENT			16,550.00	40,000.00	40,000.00	35,000.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	ANIMAL CONTROL - 292						
	<i>SALARIES:</i>						
51	Animal Control Officer	1.00	1.00	39,769.24	39,666.59	41,379.00	40,370.00
95	Animal Inspector	0.50	0.50	2,675.36	2,678.78	2,716.00	2,716.00
118	Asst Animal Control Officers	0.50	0.50	0.00	5,054.00	5,054.00	5,054.00
130	Overtime - Animal Control			0.00	400.00	400.00	400.00
140	Longevity			0.00	0.00	0.00	0.00
	<i>Total Salaries:</i>			42,444.60	47,799.37	49,549.00	48,540.00
	EXPENSES:						
211	Electricity			2,985.46	4,750.00	4,750.00	4,750.00
231	Water			723.04	800.00	800.00	800.00
242	Vehicle Maintenance - Services			224.00	50.00	250.00	250.00
246	Building Repairs - Services			0.00	100.00	100.00	100.00
247	Equipment Repairs - Services			190.00	0.00	0.00	0.00
278	Kennel Fees			200.00	200.00	200.00	200.00
317	Veterinarian Fees			455.90	1,000.00	600.00	600.00
320	In-Service Training & Education			0.00	100.00	100.00	100.00
328	Disposal of Animals			630.00	630.00	630.00	630.00
340	Telephone/Alarm			1,024.60	610.00	650.00	650.00
343	Advertising			0.00	140.00	140.00	140.00
422	Printing			0.00	100.00	100.00	100.00
442	Building Supplies			2,711.26	1,000.00	2,500.00	2,500.00
480	Vehicle Maintenance - Supplies			399.00	100.00	400.00	400.00
481	Gas, Oil, Grease			1,068.04	2,000.00	2,000.00	2,000.00
495	Animal Food			345.98	300.00	400.00	400.00
581	Clothing			0.00	300.00	500.00	500.00
584	Chemicals			0.00	100.00	0.00	0.00
730	Dues & Subscriptions			0.00	50.00	50.00	50.00
	<i>Total Expenses:</i>			10,957.28	12,330.00	14,170.00	14,170.00
22	TOTAL DEPARTMENT			53,401.88	60,129.37	63,719.00	62,710.00
	AUXILIARY POLICE - 211						
	<i>EXPENSES:</i>						
241	Radio Repairs-Services			395.00	0.00	0.00	0.00
320	Training			59.00	1,500.00	1,500.00	1,500.00
581	Clothing/Uniforms			1,279.50	2,063.00	1,063.00	1,063.00
585	Ammunition			0.00	2,600.00	2,600.00	2,600.00
587	Patrol Supplies			0.00	1,000.00	0.00	0.00
	<i>Total Expenses</i>			1,733.50	7,163.00	5,163.00	5,163.00
23	TOTAL DEPARTMENT			1,733.50	7,163.00	5,163.00	5,163.00
	BOARD OF HEALTH - 510						
	<i>SALARIES</i>						
50	Meeting Secretary			1,991.00	2,500.00	1,500.00	1,500.00
42	Director of Health	0.00	0.00	0.00	0.00	0.00	0.00
51	Town Sanitarian	1.00	1.00	67,913.56	67,656.29	71,815.00	70,063.00
52	Assistant Sanitarian	0.00	1.00			50,000.00	0.00
	Health Inspectors (FY15)					0.00	0.00
96	Septage Dumping Station Monitors	0.00	0.00	0.00	0.00	0.00	0.00
140	Longevity - Board of Health			0.00	0.00	650.00	650.00
	<i>Total Salaries:</i>			69,904.56	70,156.29	123,965.00	72,213.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	<i>EXPENSES:</i>						
201	Professional Services			159.90	500.00	1,500.00	1,500.00
223	Household Hazardous Waste (new)			0.00	15,000.00	20,000.00	20,000.00
302	Data Process Maint. & Serv.			500.00			
309	Consultant Services & Restaurant Inspections			0.00	1,200.00	0.00	0.00
318	Lab Fees (Ames Pond)			560.00	800.00	800.00	800.00
343	Advertising			358.60	400.00	600.00	600.00
420	Office Supplies			1,382.18	1,000.00	800.00	800.00
581	Clothing/Uniforms			200.00	200.00	200.00	200.00
512	Books			88.00	0.00	0.00	0.00
711	In-Service Training & Education			162.00	500.00	700.00	700.00
714	Travel Expenses			0.00	300.00	400.00	400.00
730	Dues and Subscriptions			399.00	300.00	400.00	400.00
	<i>Total Expenses:</i>			3,809.68	20,200.00	25,400.00	25,400.00
24	TOTAL DEPARTMENT			73,714.24	90,356.29	149,365.00	97,613.00
	BUILDING - 241						
	<i>SALARIES:</i>						
51	Building Commissioner	1.00	1.00	76,742.14	84,869.19	87,534.00	85,399.00
91	Deputy Inspectors			1,267.01	3,015.00	3,075.00	3,075.00
92	Wiring Inspector	0.50	0.50	19,587.76	19,957.96	19,911.00	19,911.00
93	Plumbing/Gas Inspector	0.50	0.50	19,214.57	19,957.96	19,911.00	19,911.00
107	Secretary-Building	0.50	0.50	6,277.50	13,650.00	13,923.00	13,575.00
117	Meeting Wages-Zoning Board			1,320.17	2,500.00	2,550.00	2,550.00
127	Secretary-Zoning Bd.	1.00	1.00	56,083.74	55,871.40	58,058.00	56,642.00
140	Longevity-Building			1,400.00	1,400.00	1,900.00	1,900.00
182	Assistant Building Inspector	0.00	0.00			0.00	0.00
197	Interim Building Inspector	1.00	0.00	2,580.00			
214	Assistant Building Inspector/Code Enforcement Officer	0.00	1.00		0.00	52,200.00	52,200.00
	<i>Total Salaries:</i>			184,472.89	201,221.51	259,062.00	255,163.00
	<i>EXPENSES:</i>						
94	Contract Services/Sealer Wts & Measures			8,250.00	10,500.00	10,500.00	10,500.00
242	Vehicle Maint & Oper-Services			0.00	500.00	500.00	500.00
249	Office Equip Repairs-Service			0.00	1,000.00	1,000.00	1,000.00
302	Data Processing-Service			1,419.50	5,900.00	0.00	0.00
305	Photostats & Photographs			0.00	1,600.00	1,600.00	1,600.00
340	Telephone			0.00	250.00	250.00	250.00
342	Freight & Express			102.18	50.00	50.00	50.00
343	Advertising			73.00	30.00	30.00	30.00
420	Office Supplies			1,322.05	1,200.00	1,200.00	1,200.00
445	Small Tools			98.99	100.00	100.00	100.00
480	Vehicle Maint & Oper-Supplies			182.52	400.00	400.00	400.00
481	Gas, Oil, Grease			593.50	1,000.00	1,000.00	1,000.00
512	Books			1,111.78	1,300.00	1,300.00	1,300.00
513	Maps			0.00	50.00	50.00	50.00
711	In-Service Education			110.00	1,000.00	1,000.00	1,000.00
712	Certification School			844.00	1,000.00	1,000.00	1,000.00
714	Travel Expenses			1,804.30	2,000.00	2,000.00	2,000.00
730	Dues and Subscriptions			290.00	700.00	700.00	700.00
	<i>Total Expenses</i>			16,201.82	28,580.00	22,680.00	22,680.00
25	TOTAL DEPARTMENT			200,674.71	229,801.51	281,742.00	277,843.00
	CONSERVATION - 171						
	<i>SALARIES:</i>						
56	Environmental Affairs Officer	1.00	1.00	77,754.11	77,459.72	80,491.00	78,528.00
50	Meeting Secretary	0.50	0.50	4,884.00	5,100.00	7,000.00	7,000.00
140	Longevity			1,400.00	1,900.00	2,150.00	2,150.00
	<i>Meeting Wages - Conservation</i>			84,038.11	84,459.72	89,641.00	87,678.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	EXPENSES:						
260	Trails & Fields Maintenance			0.00	0.00	0.00	0.00
343	Advertising			337.00	100.00	100.00	100.00
420	Office Supplies			851.38	800.00	800.00	800.00
581	Clothing/Uniforms (1)			200.00	200.00	200.00	200.00
711	In-Service Training & Education			275.00	1,500.00	1,500.00	1,500.00
714	Travel Expenses			0.00	300.00	300.00	300.00
730	Dues and Subscriptions			588.00	400.00	800.00	800.00
	<i>Total Expenses</i>			2,251.38	3,300.00	3,700.00	3,700.00
26	TOTAL DEPARTMENT			86,289.49	87,759.72	93,341.00	91,378.00
	ENGINEERING - 411						
	SALARIES:						
51	Town Engineer	1.00	1.00	101,921.50	101,511.15	105,484.00	102,911.00
52	Assistant Town Engineer33% split with Water 33%, Sewer 33%	0.33	0.33	5,532.90	28,079.13	29,179.00	28,450.00
107	Secretary - Engineering	1.00	1.00	47,488.75	47,308.82	51,618.00	52,137.00
140	Longevity			2,050.00	3,200.00	3,850.00	3,850.00
125	Junior Engineer 100% Sewer	0.00	1.00			0.00	0.00
162	Sr. Engineer/GIS Coordinator60%, Split with Sewer 40%	0.60	0.60	50,455.71	46,475.84	48,295.00	47,088.00
	Total Salaries:			207,448.86	226,574.94	238,426.00	234,436.00
	EXPENSES:						
247	Equipment Repairs-Services			1,542.12	1,545.00	1,545.00	1,545.00
216	GIS Operations			450.00	10,000.00	18,000.00	18,000.00
302	Data Processing and Maintenance Service			500.00	3,000.00	3,000.00	3,000.00
307	Contract Services			0.00	0.00	0.00	0.00
309	Consultant Services			0.00	4,500.00	4,500.00	4,500.00
313	Recordings			0.00	300.00	300.00	300.00
342	Freight and Express			11.77		500.00	500.00
340	Telephone & Telegraph			1,863.28	2,400.00	2,400.00	2,400.00
343	Advertising			140.00	300.00	300.00	300.00
420	Office Supplies			2,320.47	1,800.00	1,800.00	1,800.00
430	Equipment Repairs - Supplies			478.49	300.00	300.00	300.00
480	Vehicle Maintenance-Supplies			113.79	1,000.00	1,000.00	1,000.00
481	Gas,Oil, & Grease			1,376.99	2,000.00	2,000.00	2,000.00
581	Clothing/Uniforms			999.94	1,000.00	800.00	800.00
711	In Service Training & Education			1,767.00	2,000.00	4,000.00	4,000.00
730	Dues and Subscriptions					500.00	500.00
714	Travel Expenses			424.82	300.00	500.00	500.00
	<i>Total Expenses:</i>			11,988.67	30,445.00	41,445.00	41,445.00
27	TOTAL DEPARTMENT			219,437.53	257,019.94	279,871.00	275,881.00
	FIRE - 220						
	SALARIES::						
51	Chief 50%, Split with Ambulance 50%	0.50	0.50	54,874.66	57,339.50	65,411.00	63,816.00
60	Captains	5.00	5.00	351,948.56	352,738.22	362,369.00	353,531.00
61	Deputy Fire Chief 50%, split with Ambulance 50%	0.50	0.50	38,261.96	38,533.94	39,682.00	38,714.00
63	Lieutenants- 10 Total, 9 Fire, 1 Ambulance	9.00	9.00	601,855.73	572,603.16	590,242.00	575,846.00
65	Firefighters 36 Total, 33 Fire, 3 ambulance	36.00	36.00	1,490,686.79	1,665,963.53	1,706,341.00	1,732,335.00
71	Mechanic 50%, Split with Ambulance 50%	0.50	0.50	28,832.45	28,958.67	29,746.00	29,020.00
112	Clerk - Fire Dept 50%, Split with Ambulance 50%	0.50	0.50	25,977.84	25,713.87	26,038.00	25,403.00
114	Maintenance Worker	0.00	0.00	329.16	0.00	0.00	0.00
133	Civillian Dispatchers, 4 total, Fire 38%, 62% Ambulance	1.52	1.52	59,541.70	69,828.61	70,084.00	68,375.00
	Full Time Employees			2,652,308.85	2,811,679.50	2,889,913.00	2,887,040.00
66	Specialists (Stipends)			16,249.97	16,500.00	16,500.00	16,500.00
67	Fire Alarm			25,714.20	25,097.00	25,097.00	25,097.00
68	Emergency Call Backs			61,918.22	95,000.00	95,000.00	95,000.00
81	Out of Grade Wages				10,000.00	10,000.00	10,000.00
130	Overtime - Minimum Manning			308,127.64	250,000.00	240,000.00	240,000.00
140	Longevity-Fire			44,750.00	49,900.00	49,900.00	49,900.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
141	Education Incentive Pay			27,200.00	27,600.00	30,600.00	30,600.00
143	Paid Holidays			128,256.30	144,523.68	141,265.00	141,265.00
152	Sick Leave Buyback						
168	Support Equipment			0.00	5,200.00	5,200.00	5,200.00
190	Overtime - Training			893.52	15,000.00	15,000.00	15,000.00
	Total Salaries :			3,265,418.70	3,450,500.18	3,518,475.00	3,515,602.00
	NONSALARIES:						
	VEHICLE MAINTENANCE:						
242	Vehicle Main. & Operation - Service			9,157.90	15,000.00	15,000.00	15,000.00
480	Vehicle Maint & Oper-Sup			27,163.34	30,000.00	30,000.00	30,000.00
	Total Vehicle Maintenance			36,321.24	45,000.00	45,000.00	45,000.00
	UTILITIES:						
211	Electricity			29,412.14	35,299.00	38,829.00	38,829.00
212	Gas			17,674.03	28,239.00	31,063.00	31,063.00
231	Water			3,125.69	4,034.00	4,236.00	4,236.00
340	Telephone			4,536.51	8,800.00	8,800.00	8,800.00
	Total Utilities:			54,748.37	76,372.00	82,928.00	82,928.00
	RADIO REPAIRS:						
241	Radio Repairs-Services			140.00	1,000.00	1,000.00	1,000.00
431	Radio Repairs-Supplies			859.99	2,882.00	2,882.00	2,882.00
	Total Radio Repairs:			999.99	3,882.00	3,882.00	3,882.00
	EXPENSES:						
246	Building Repairs-Services			3,370.56	3,842.00	5,110.00	5,110.00
247	Equipment Repairs-Services			4,179.58	4,803.00	4,803.00	4,803.00
342	Freight & Express			670.55	600.00	600.00	600.00
343	Advertising			286.00	385.00	365.00	365.00
383	Laundry			11,865.61	13,279.00	13,279.00	13,279.00
420	Office Supplies			1,937.45	1,200.00	1,500.00	1,500.00
421	Photographic Supplies			0.00	200.00	200.00	200.00
430	Equipment Repairs-Supplies			1,962.10	1,921.00	2,000.00	2,000.00
442	Building Supplies			5,434.94	6,724.00	7,000.00	7,000.00
445	Firefighting Tools			6,857.68	8,000.00	8,000.00	8,000.00
491	Food			830.16	500.00	500.00	500.00
512	Books			81.95	193.00	200.00	200.00
584	Chemicals			1,461.39	961.00	961.00	961.00
589	Fire Alarm Cable & Fixtures			925.55	5,000.00	3,000.00	3,000.00
714	Travel Expenses			61.05	5,400.00	5,000.00	5,000.00
730	Dues and Subscriptions			850.00	1,441.00	1,441.00	1,441.00
	Total Expenses:			40,774.57	54,449.00	53,959.00	53,959.00
	OTHER ITEMS:						
320	In Service Training			1,566.12	6,000.00	6,000.00	6,000.00
581	Clothing			49,645.13	41,250.00	45,000.00	45,000.00
481	Gas, Oil, Grease			13,580.08	19,177.00	21,095.00	21,095.00
871	Capital Outlay - Replacement Equipment			6,495.80	0.00	0.00	0.00
	Total Other Items:			71,287.13	66,427.00	72,095.00	72,095.00
	SUBTOTAL NON-SALARIES:			204,131.30	246,130.00	257,864.00	257,864.00
28	TOTAL DEPARTMENT			3,469,550.00	3,696,630.18	3,776,339.00	3,773,466.00
	PLANNING BOARD - 175						
	SALARIES:						
193	Planner	1.00	1.00	78,846.00	82,820.00	86,061.00	83,962.00
	Economic Development Specialist	0.00	0.00			25,000.00	25,000.00
50	Meeting Wages - Planning Board			2,134.00	2,500.00	3,500.00	3,500.00
	Total salaries			80,980.00	85,320.00	114,561.00	112,462.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	<i>EXPENSES:</i>						
302	Data Processing and Maintenance-Service			20,500.00			
309	Consultant Fees (Master Plan)			3,665.00	75,000.00	35,000.00	35,000.00
313	Recordings			114.00	100.00	100.00	100.00
336	Events					2,500.00	2,500.00
343	Advertising			85.70	200.00	1,000.00	1,000.00
420	Office Supplies			754.14	450.00	450.00	450.00
581	Clothing/Uniforms					200.00	200.00
711	In Service Training & Education			239.21	1,000.00	1,000.00	1,400.00
714	Travel			85.15	300.00	300.00	600.00
730	Dues and Subscriptions			33.80	125.00	300.00	600.00
	Total Expenses			25,477.00	77,175.00	40,850.00	41,850.00
29	TOTAL DEPARTMENT			106,457.00	162,495.00	155,411.00	154,312.00
	POLICE - 210						
	<i>SALARIES:</i>						
51	Police Chief	1.00	1.00	107,177.31	108,308.00	155,125.00	155,125.00
52	Deputy Chief	1.00	1.00	0.00	63,900.00	87,665.00	85,527.00
62	Sergeants	9.00	9.00	614,452.93	612,592.00	637,644.00	617,491.00
63	Lieutenants	3.00	3.00	235,380.53	234,539.00	236,103.00	231,339.00
64	Patrolmen	41.00	43.00	1,898,423.77	2,106,666.00	2,371,049.00	2,314,407.00
206	Resource Officers & 1 Housing/Senior Liaison (NEW)	2.00	0.00	0.00	60,921.00	0.00	0.00
107	Office Manager/Administrative Asst.	1.00	1.00	61,244.96	61,013.03	63,401.00	61,855.00
111	Principal Clerk	1.00	1.00	58,074.84	58,665.05	60,961.00	59,474.00
207	IT/Crime Analyst (NEW)	0.00	0.00	0.00	0.00	0.00	0.00
114	Custodian	0.00	0.00	450.22	0.00	0.00	0.00
133	Civilian Dispatchers	4.00	4.00	97,996.68	153,308.14	163,342.00	148,056.00
	Permanent Employees			3,073,201.24	3,459,912.22	3,775,290.00	3,673,274.00
66	Specialist's (Stipends)	14.00	14.00	54,401.59	65,400.00	69,000.00	69,000.00
130	Overtime-Regular			388,649.48	206,245.00	300,000.00	300,000.00
135	Town Details			10,507.32	22,687.00	22,000.00	22,000.00
140	Longevity - Police			42,250.00	45,450.00	47,200.00	47,200.00
141	Education Incentive Pay			329,549.13	351,238.63	307,031.00	307,031.00
142	Night Differential			82,272.00	92,000.00	92,000.00	92,000.00
143	Paid Holidays			119,181.45	135,562.00	143,777.00	143,777.00
150	Court Time			53,091.66	67,030.00	70,000.00	70,000.00
165	AED Implementation			37,600.00	44,000.00	44,800.00	44,800.00
190	Overtime-In Service Training			23,817.04	22,712.00	25,000.00	25,000.00
	SUBTOTAL SALARIES			4,214,520.91	4,512,236.85	4,896,098.00	4,794,082.00
	<i>NONSALARIES:</i>						
	<i>VEHICLE MAINTENANCE::</i>						
242	Vehicles Maint - Service			13,664.61	15,000.00	23,000.00	23,000.00
480	Vehicles Maint - Supplies			32,898.56	26,000.00	26,000.00	26,000.00
	Total Vehicle Maintenance and Operation			46,563.17	41,000.00	49,000.00	49,000.00
	<i>UTILITIES:</i>						
211	Electricity			33,503.88	34,000.00	36,000.00	36,000.00
212	Gas			9,797.19	18,000.00	18,000.00	18,000.00
231	Water			1,244.66	1,100.00	1,300.00	1,300.00
340	Telephone			16,952.66	26,000.00	20,000.00	20,000.00
	Total Utilities			61,498.39	79,100.00	75,300.00	75,300.00
	<i>RADIO REPAIRS:</i>						
241	Radio Repair-Service			11,556.02	14,000.00	14,000.00	14,000.00
431	Radio Repair-Supplies			339.43	3,000.00	2,000.00	2,000.00
	Total Radio Repairs			11,895.45	17,000.00	16,000.00	16,000.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	<i>EXPENSES:</i>						
246	Building Repairs - Service			23,371.92	14,000.00	18,000.00	18,000.00
247	Equipment Repairs - Service			11,985.13	10,000.00	12,000.00	12,000.00
277	Identi-Kit Rental			408.00	425.00	425.00	425.00
305	Photography			3,863.40	3,000.00	4,000.00	4,000.00
306	Billing & Collection			722.05	1,500.00	1,200.00	1,200.00
307	Contract Services			3,014.32	0.00	3,100.00	3,100.00
336	Departmental Community E			599.89			
421	Photostats-Supplies			1,279.96	2,000.00	2,000.00	2,000.00
317	Veterinarian Fees			1,610.61	1,000.00	1,600.00	1,600.00
342	Freight and Express			26.95	200.00	100.00	100.00
343	Advertising			576.82	350.00	350.00	350.00
383	Laundry/Rug Cleaning			0.00	700.00	700.00	700.00
386	Baypern Membership			1,600.00	1,600.00	1,750.00	1,750.00
430	Equipment Repairs - Supplies			522.00	2,500.00	2,200.00	2,200.00
442	Building Supplies			12,639.73	10,000.00	13,000.00	13,000.00
492	Feeding Prisoners			1,618.20	2,000.00	2,000.00	2,000.00
495	Feeding Dogs			291.79	600.00	600.00	600.00
501	Medical and First Aid			2,412.59	5,000.00	4,000.00	4,000.00
512	Books			1,268.21	2,000.00	1,800.00	1,800.00
584	Chemicals (breathalyzer)			491.52	500.00	500.00	500.00
585	Ammunition			20,452.86	16,000.00	18,000.00	18,000.00
586	Flares/Batteries			2,188.16	200.00	1,000.00	1,000.00
587	Patrol Equipment			727.32	1,600.00	1,600.00	1,600.00
711	In-Service Training and Education			17,037.92	10,000.00	18,000.00	18,000.00
730	Dues and Subscriptions			5,766.26	5,000.00	5,000.00	5,000.00
783	Undercover Funds			2,243.00	2,243.00	3,000.00	3,000.00
	Total Expenses			116,718.61	92,418.00	115,925.00	115,925.00
	<i>OTHER ITEMS:</i>						
270	Equipment Rental			1,402.00	1,500.00	1,500.00	1,500.00
320	In-Service Training Tuition			28,264.00	7,200.00	30,000.00	30,000.00
384	Uniform Cleaning Allowance			34,725.00	40,325.00	41,025.00	41,025.00
422	Printing and Stationery			13,735.28	12,000.00	14,000.00	14,000.00
481	Gasoline, Oil, Grease			76,458.43	112,000.00	112,000.00	112,000.00
580	Clothing Replacement			279.90	1,000.00	1,000.00	1,000.00
581	Uniform Clothing Allowance			61,057.12	66,295.00	66,795.00	66,795.00
780	Petty Cash			127.00	100.00	100.00	100.00
	Total Other Items			216,048.73	240,420.00	266,420.00	266,420.00
	SUBTOTAL NON-SALARIES			452,724.35	469,938.00	522,645.00	522,645.00
30	TOTAL DEPARTMENT			4,667,245.26	4,982,174.85	5,418,743.00	5,316,727.00
	DEPARTMENT OF PUBLIC WORKS - 421						
	<i>SALARIES:</i>						
51	Superintendent DPW 20%, split with Water 47%, Sewer 33%	0.20	0.20	25,326.67	23,524.00	26,532.00	26,532.00
52	Asst. Superintendent (100%)	1.00	1.00	0.00	93,398.85	96,691.00	94,333.00
57	Working Foremen	3.00	3.00	201,771.66	202,358.33	210,973.00	205,827.00
224	Executive Assistant 25%, split San 25%, Water 25%, Sewer 25%	0.00	0.25	0.00	0.00	0.00	0.00
69	Yardman/Office Manager	0.34	0.34	2,993.26	22,785.11	23,123.00	22,559.00
70	Hoisting Equipment Oper. 6 total, 4.5 DPW, 1.5 Sewer	4.50	4.50	236,098.35	260,484.82	269,426.00	262,855.00
71	Motor Equipment Repair 50% split with sanitation	0.50	0.50	24,476.21	28,634.13	29,643.00	28,920.00
75	Spec. Motor Equip. Oper.	2.00	2.00	91,455.16	94,182.91	97,503.00	95,125.00
81	Out of Grade Wages			101,589.93	1,030.30	1,000.00	1,000.00
99	Senior Clerk	1.00	1.00	57,238.70	57,267.22	59,849.00	58,389.00
112	Clerk	1.00	1.00	8,720.54	55,547.65	59,056.00	57,580.00
120	Temporary Wages			339.95	0.00	0.00	0.00
129	Building Maintenance Craftman split 50% with Sanitation	0.50	0.00	8,040.18	0.00	0.00	0.00
130	Overtime			49,624.67	41,212.68	40,000.00	40,000.00
140	Longevity			13,885.00	14,060.00	13,630.00	13,630.00
152	Sick Leave Buyback			0.00	1,000.00	1,000.00	1,000.00
185	PT Bid and Procurement Clerk		0.17	0.00	0.00	5,393.00	5,393.00
	SUBTOTAL SALARIES			821,560.28	895,486.00	933,819.00	913,143.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	<i>NONSALARIES::</i>						
	<i>UTILITIES:</i>						
211	Electricity			11,891.72	15,000.00	14,000.00	14,000.00
212	Gas			6,169.44	14,500.00	13,500.00	13,500.00
340	Telephone			4,138.81	6,500.00	4,500.00	4,500.00
	<i>Total Utilities</i>			22,199.97	36,000.00	32,000.00	32,000.00
	<i>OPERATING EXPENSES:</i>						
235	CDL Drug/Alcohol Testing			439.00	900.00	900.00	900.00
241	Radio Repairs - Services			211.25	1,000.00	2,500.00	2,500.00
242	Vehicle Maintenance & Operation - Service			2,012.76	9,000.00	9,000.00	9,000.00
246	Building Repairs - Service			5,894.91	3,000.00	4,000.00	4,000.00
247	Equipment Repairs - Service			4,284.84	4,000.00	5,000.00	5,000.00
249	Office Equipment Repairs			0.00	1,000.00	1,000.00	1,000.00
252	Medical & First Aid - Service			0.00	100.00	100.00	100.00
273	Machinery Rental			1,212.61	2,500.00	2,500.00	2,500.00
305	Photostats and Photographs - Service			0.00	200.00	200.00	200.00
320	In-Service Training			320.00	3,000.00	3,000.00	3,000.00
321	Safety - Service			300.00	300.00	300.00	300.00
341	Postage			145.15	180.00	200.00	200.00
342	Freight & Express			337.93	500.00	500.00	500.00
343	Advertising			817.99	400.00	1,000.00	1,000.00
421	Photographic Supplies			0.00	100.00	100.00	100.00
422	Printing and Stationery			311.00	375.00	375.00	375.00
430	Equipment Repairs - Supplies			11,948.64	10,000.00	15,000.00	15,000.00
431	Radio Repairs - Supplies			14.50	900.00	1,200.00	1,200.00
432	Office Equipment Repairs - Supplies			575.00	575.00	575.00	575.00
441	Welding Supplies			2,616.73	2,500.00	2,800.00	2,800.00
442	Building Supplies			3,138.84	2,400.00	2,400.00	2,400.00
443	Building Repairs			4,615.80	3,600.00	4,000.00	4,000.00
480	Vehicle Maintenance & Operation - Supplies			16,937.91	35,000.00	40,000.00	40,000.00
481	Gas, Oil, Grease			47,948.44	49,000.00	53,500.00	53,500.00
502	Safety Equipment - Supplies			782.25	750.00	500.00	500.00
512	Books			607.70	300.00	500.00	500.00
535	Misc. Construction Materials			1,628.29	950.00	2,000.00	2,000.00
581	Clothing			9,038.99	16,500.00	16,500.00	16,500.00
586	Flashlights and Batteries			0.00	190.00	190.00	190.00
714	Travel Expenses			57.80	500.00	500.00	500.00
730	Dues and Subscriptions			320.00	700.00	700.00	700.00
780	Petty Cash			13.50	100.00	100.00	100.00
781	State Gas & Diesel Taxes			3,327.82	3,500.00	3,500.00	3,500.00
782	Miscellaneous Other Expenses			554.96	500.00	500.00	500.00
853	Capital Outlay/Additional Equipment-Mechanic			0.00	3,800.00	3,800.00	3,800.00
	<i>Total Expenses:</i>			120,414.61	158,320.00	178,940.00	178,940.00
	<i>SUBTOTAL NON-SALARIES:</i>			142,614.58	194,320.00	210,940.00	210,940.00
31	TOTAL DEPARTMENT			964,174.86	1,089,806.00	1,144,759.00	1,124,083.00
	PUBLIC WORKS - HIGHWAY DEPARTMENT - 422						
	<i>EXPENSES:</i>						
210	Police Detail			11,463.77	10,000.00	12,000.00	12,000.00
243	Resurfacing Streets			28,620.99	90,000.00	150,000.00	150,000.00
244	Street Painting			13,840.12	40,000.00	70,000.00	70,000.00
251	Sidewalk Maintenance - Services			0.00	4,600.00	9,600.00	9,600.00
273	Machinery Rental			7,886.28	3,000.00	8,000.00	8,000.00
309	Consultant Fees			29,394.58		10,000.00	10,000.00
342	Freight & Express			65.74	130.00	100.00	100.00
430	Equipment Repairs - Supplies			21,222.54	15,000.00	15,000.00	15,000.00
445	Small Tools			5,392.06	3,000.00	3,000.00	3,000.00
460	Loam & Grass Seed			1,046.80	750.00	200.00	200.00
470	Sidewalk Maintenance - Supplies			4,744.40	5,000.00	5,000.00	5,000.00
471	Sidewalk Construction			4,036.41	7,000.00	7,000.00	7,000.00
530	Cement, Gravel, Paving - Supplies			35,624.15	30,000.00	30,000.00	30,000.00
531	Manholes and Catchbasins			19,908.54	2,000.00	5,000.00	5,000.00
532	Street Signs and Posts			16,121.98	19,000.00	25,000.00	25,000.00
533	Lumber			582.96	600.00	1,000.00	1,000.00
535	Construction Materials			16,365.07	4,500.00	4,500.00	4,500.00
	<i>Total Expenses</i>			216,316.39	234,580.00	355,400.00	355,400.00
32	TOTAL DEPARTMENT			216,316.39	234,580.00	355,400.00	355,400.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	PUBLIC WORKS - SNOW REMOVAL - 423						
	<i>SALARIES:</i>						
130	Overtime - Snow Removal			58,058.85	74,340.00	69,340.00	69,340.00
	Superintendent Snow Stipend					5,000.00	5,000.00
	<i>EXPENSES:</i>						
273	Machinery Rental			29,495.50	49,275.00	49,275.00	49,275.00
342	Freight & Express			0.00	100.00	100.00	100.00
343	Advertising			12.60	125.00	125.00	125.00
385	Weather Services			1,195.00	2,000.00	2,000.00	2,000.00
430	Equipment Repairs - Supplies			19,968.69	20,000.00	20,000.00	20,000.00
441	Welding Supplies			897.18	650.00	650.00	650.00
445	Small tools			0.00	500.00	500.00	500.00
481	Gas, Oil, Grease			5,778.72	12,000.00	12,000.00	12,000.00
491	Food			1,905.00	2,000.00	2,000.00	2,000.00
530	Sand			4,055.61	10,000.00	10,000.00	10,000.00
584	Chemicals (Salt)			76,463.36	70,000.00	70,000.00	70,000.00
711	In Service Training			0.00	130.00	130.00	130.00
781	State Diesel Tax			257.60	500.00	500.00	500.00
850	Capital Outlay/Additional Equipment			0.00	3,995.00	3,995.00	3,995.00
871	Replacement Equipment			3,995.00	0.00	0.00	0.00
	<i>Total Expenses</i>			144,024.26	171,275.00	171,275.00	171,275.00
33	TOTAL DEPARTMENT			202,083.11	245,615.00	245,615.00	245,615.00
	PUBLIC WORKS - STREET LIGHTING - 424						
211	Electricity			108,079.46	145,256.00	125,000.00	125,000.00
245	Traffic Signal Repairs - Service			11,792.19	10,000.00	12,000.00	12,000.00
263	Maintenance			22,308.84	43,334.00	50,000.00	50,000.00
265	Street Light Replacement					70,000.00	70,000.00
544	Traffic Signal Repair - Supplies			8,947.49	6,000.00	9,000.00	9,000.00
34	TOTAL DEPARTMENT			151,127.98	204,590.00	266,000.00	266,000.00
	PUBLIC PROPERTY, PARKS & TREES - 650						
	<i>EXPENSES:</i>						
247	Equipment Repairs - Service			0.00	500.00	500.00	500.00
273	Machinery Rental			3,505.06	15,000.00	18,000.00	18,000.00
321	Safety Equipment - Service			0.00	200.00	200.00	200.00
343	Advertising			126.00	500.00	500.00	500.00
430	Equipment Repairs - Supplies			4,249.97	5,000.00	5,000.00	5,000.00
445	Small Tools			148.99	450.00	450.00	450.00
460	Loam & Grass Seed			2,152.29	500.00	100.00	100.00
461	Tree Replacement			1,500.00	500.00	500.00	500.00
462	Pesticides & Herbicides					500.00	500.00
502	Safety Supplies			47.12	200.00	100.00	100.00
854	Capital Outlay - Computer			0.00	3,650.00	0.00	0.00
871	Replacement Equipment- FY14 Mower			1,977.00		7,400.00	4,000.00
	<i>Total Expenses</i>			13,706.43	26,500.00	33,250.00	29,850.00
35	TOTAL DEPARTMENT			13,706.43	26,500.00	33,250.00	29,850.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	PUBLIC WORKS - SANITATION DEPARTMENT - 433						
	<i>SALARIES: CURBSIDE PICK-UP:</i>						
74	P.W. Maint. Craftsmen	1.50	1.50	66,440.72	74,918.34	77,709.00	75,814.00
75	Spec. Motor Eq. Oper.	5.50	5.50	247,728.64	274,157.94	282,136.00	275,255.00
77	P.W. Maint. Man/HMEO	1.50	1.50	63,230.27	70,598.29	73,087.00	71,304.00
80	Laborers	2.00	2.00	94,810.54	94,130.36	99,135.00	96,717.00
120	Seasonal Employees	1.25	1.25	72,869.36	49,851.93	60,000.00	60,000.00
185	PT Bid and Procurement Clerk		0.17	0.00	0.00	5,393.00	5,393.00
224	Executive Assistant 25%, split DPW 25%, Water 25%, Sewer 25%	0.00	0.00			0.00	0.00
	Total Curbside Pick-Up (7 from DPW Gen Admin FY94)			545,079.53	563,656.86	597,460.00	584,483.00
	COMBINED SANITATION:						
71	Motor Equipment Repairman 50% split with DPW 50%	0.50	0.50	24,476.21	28,634.13	28,772.00	28,070.00
130	Overtime			14,753.17	10,303.01	10,000.00	10,000.00
152	Sick Leave Buyback			0.00	0.00	1,000.00	1,000.00
140	Longevity			6,250.00	6,000.00	8,250.00	8,250.00
	SUBTOTAL SALARIES			590,558.91	608,594.00	645,482.00	631,803.00
	EXPENSES:						
235	CDL Drug/Alcohol Testing			290.00	1,100.00	1,100.00	1,100.00
242	Vehicle Maintenance & Operation - Service			14,892.48	20,000.00	25,000.00	25,000.00
246	Building Repairs - Service			4,836.00	3,500.00	3,500.00	3,500.00
273	Machinery Rental			1,536.37	0.00	0.00	0.00
282	Backup Landfill Permit fees			700.00	700.00	700.00	700.00
290	Solid Waste Disposal			298,416.15	495,000.00	585,000.00	585,000.00
293	Hazardous Waste Cleanup Day			0.00	3,000.00	3,000.00	3,000.00
294	Hazardous Waste Disposal			550.00	2,000.00	3,000.00	3,000.00
295	Recyclables Contract			5,161.60	12,000.00	20,000.00	20,000.00
296	Waste Oil Disposal					3,000.00	3,000.00
298	Tire Disposal			236.50	2,000.00	2,000.00	2,000.00
340	Telephone			0.00	0.00	0.00	0.00
341	Postage			5,531.87	6,000.00	6,000.00	6,000.00
342	Freight & Express			953.82	200.00	200.00	200.00
343	Advertising			807.60	1,200.00	1,200.00	1,200.00
422	Printing and Stationery			1,999.80	800.00	800.00	800.00
430	Equipment Repairs - Supplies			2,010.77	4,000.00	4,000.00	4,000.00
443	Building Repairs			960.46	1,400.00	1,000.00	1,000.00
445	Small Tools			54.90	0.00	0.00	0.00
480	Vehicle Maintenance & Operation - Supplies			58,684.42	53,000.00	75,000.00	75,000.00
481	Gas, Oil, Grease			85,358.44	95,000.00	102,125.00	102,125.00
581	Clothing			9,002.97	12,500.00	11,000.00	11,000.00
584	Chemicals			2,844.47	1,000.00	1,500.00	1,500.00
653	Licenses			135.00	400.00	300.00	300.00
781	State gas/Diesel Taxes			3,594.85	5,000.00	4,000.00	4,000.00
	Total Expenses			498,558.47	719,800.00	853,425.00	853,425.00
	SUBTOTAL NON-SALARIES:			498,558.47	719,800.00	853,425.00	853,425.00
36	TOTAL DEPARTMENT			1,089,117.38	1,328,394.00	1,498,907.00	1,485,228.00
	COUNCIL ON AGING - 541						
	<i>SALARIES:</i>						
51	Director Council on Aging/Youth Commission split 50%/50%	0.50	0.50	42,278.85	42,118.70	43,599.00	42,509.00
90	Assistant Director for COA/YC	1.00	1.00	45,165.67	44,994.43	46,576.00	45,412.00
112	Clerical Salaries 20% split 80% Youth Commission	0.20	0.20	8,512.25	8,972.76	9,626.00	9,391.00
114	Custodian	0.00	0.00	0.00	0.00	0.00	0.00
115	Bus Drivers	2.00	2.00	88,968.50	89,167.60	85,588.00	83,500.00
118	6 Part time drivers	3.00	3.50	45,529.70	55,000.00	60,000.00	60,000.00
124	Outreach Coordinator 50% VNA	0.50	0.50	27,635.78	28,000.00	28,700.00	28,000.00
130	Overtime			670.05	0.00	0.00	0.00
140	Longevity			5,750.00	5,750.00	4,500.00	4,500.00
154	Receptionist/Dispatcher	1.00	1.00	42,540.91	41,506.34	34,056.00	33,225.00
	Total Salaries:			307,051.71	315,509.83	312,645.00	306,537.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	EXPENSES:						
211	Electricity			8,698.15	13,800.00	12,000.00	12,000.00
212	Gas			6,830.74	11,000.00	11,000.00	11,000.00
231	Water			1,840.49	1,800.00	1,800.00	1,800.00
242	Vehicle Maintenance - Services			312.66	3,000.00	6,000.00	6,000.00
246	Building Repairs - Services			6,343.60	4,000.00	4,000.00	4,000.00
249	Equipment Repair			7,356.56	2,000.00	2,000.00	2,000.00
340	Telephone			1,458.09	1,500.00	1,500.00	1,500.00
341	Postage			96.00	100.00	150.00	150.00
343	Advertising			0.00	200.00	200.00	200.00
360	Senior Citizen Activities			9,968.52	5,000.00	5,000.00	5,000.00
420	Office Supplies & Copy Machine Expenses			3,939.48	2,500.00	2,500.00	2,500.00
442	Building Supplies			1,837.40	2,000.00	2,000.00	2,000.00
480	Vehicle Maintenance - Supplies			524.69	3,000.00	0.00	0.00
481	Gasoline, Oil, & Grease			11,699.90	24,000.00	24,000.00	24,000.00
581	Uniforms			974.12	500.00	500.00	500.00
711	In-Service Training & Education			1,517.75	2,000.00	2,000.00	2,000.00
714	Travel Expenses			1,098.85	1,000.00	1,000.00	1,000.00
730	Dues and Subscriptions			739.76	600.00	700.00	700.00
	Total Expenses			65,236.76	78,000.00	76,350.00	76,350.00
37	TOTAL DEPARTMENT			372,288.47	393,509.83	388,995.00	382,887.00
	HISTORICAL COMMISSION - 615						
118	Part time Secretary						720.00
760	Awards & Presentations					100.00	0.00
343	Advertising					200.00	200.00
420	Office Supplies					500.00	100.00
711	Inservice Training & Education					100.00	0.00
	Total Expenses					900.00	1,020.00
38	TOTAL DEPARTMENT					900.00	1,020.00
	LIBRARY - 610						
	SALARIES:						
51	Library Director	1.00	1.00	90,674.01	90,345.00	93,880.00	91,590.00
82	Adult Services/Reference Librarian	1.00	1.00	61,028.99	60,814.21	63,187.00	61,646.00
84	Children's Librarian	1.00	1.00	65,303.78	65,074.00	67,613.00	65,964.00
128	Young Adult/Auto Services Librarian	1.00	1.00	43,962.29	48,900.52	50,808.00	49,569.00
85	Library Assistants	4.00	4.00	173,053.32	172,546.52	179,171.00	174,801.00
107	Secretary	1.00	1.00	38,727.20	39,233.00	42,679.00	41,638.00
114	Custodians	0.00	0.00	270.74	0.00	0.00	0.00
209	Junior Children's Librarian	0.50	0.50		24,000.00	25,113.00	24,486.00
	Total Full Time Employees			473,020.33	500,913.25	522,451.00	509,694.00
147	Adult & Family Literacy Coordinator	1.00	1.00	27,359.21	31,500.00	38,950.00	38,000.00
118	Part Time Employees	4.77	6.00	119,448.78	140,856.55	162,844.00	158,773.00
130	Overtime			4,311.31	4,000.00	1,000.00	1,000.00
140	Longevity			6,525.00	7,000.00	8,625.00	8,625.00
142	Night/Saturday Differential			6,893.00	6,750.00	7,200.00	7,200.00
152	Sick Leave Buyback						
	Total Salaries			637,557.63	691,019.80	741,070.00	723,292.00
	UTILITIES:						
211	Electricity			23,643.41	35,000.00	26,000.00	26,000.00
215	Fuel			5,584.20	11,000.00	7,500.00	7,500.00
231	Water			1,175.59	1,500.00	1,200.00	1,200.00
340	Telephone			381.57	1,000.00	400.00	400.00
	Total Utilities			30,784.77	48,500.00	35,100.00	35,100.00
	BUILDING MAINTENANCE::						
246	Building Repairs-Services			1,474.00	3,500.00	2,500.00	2,500.00
443	Building Repairs - Supplies			0.00	250.00	200.00	200.00
304	HVAC Maintenance Contract			2,933.55	5,000.00	5,000.00	5,000.00
442	Building Supplies			5,498.56	4,000.00	5,000.00	5,000.00
	Total Building			9,906.11	12,750.00	12,700.00	12,700.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	OPERATING EXPENSES:						
200	Purchase of Services						
242	Vehicle Maintenance - Services			0.00	500.00	100.00	100.00
247	Equipment Repairs-Service			129.93	1,200.00	500.00	500.00
249	Office Equipment Repairs			0.00	150.00	100.00	100.00
260	Grounds Maintenance			561.69	1,500.00	1,000.00	1,000.00
272	Office Equipment Lease (Copier)			4,051.64	4,250.00	4,250.00	4,250.00
310	Binding			160.30	300.00	300.00	300.00
341	Postage			2,479.79	3,500.00	3,000.00	3,000.00
342	Freight Expenses			1,357.75	1,200.00	1,400.00	1,400.00
343	Advertising			1,276.75	1,000.00	1,300.00	1,300.00
356	Library Programs			12,020.10	11,000.00	15,500.00	15,500.00
422	Printing/Stationery			700.56	1,500.00	1,000.00	1,000.00
430	Equipment Repairs			0.00	200.00	200.00	200.00
481	Gasoline, Oil & Grease			555.98	600.00	600.00	600.00
581	Clothing Uniforms			6.82	250.00	180.00	180.00
582	Safety Shoes			565.72	300.00	300.00	300.00
583	Data Processing Supplies			6,376.61	7,500.00	7,500.00	7,500.00
591	Library Supplies			12,846.66	12,000.00	13,000.00	13,000.00
711	In-Service Training			580.00	1,000.00	1,000.00	1,000.00
714	Travel Expenses			1,070.92	1,500.00	1,500.00	1,500.00
730	Professional Dues and Subs.			833.00	750.00	800.00	800.00
871	Replacement Equipment			0.00	1,000.00	500.00	500.00
	Museum Passes						
	Total Expenses			45,574.22	51,200.00	54,030.00	54,030.00
	OTHER ITEMS:						
858	Automation - OCLN Expenses			25,650.00	27,000.00	27,000.00	27,000.00
857	Books-Periodicals			106,512.94	120,000.00	117,500.00	117,500.00
	Total - Other Items			132,162.94	147,000.00	144,500.00	144,500.00
	SUBTOTAL NON-SALARIES			218,428.04	259,450.00	246,330.00	246,330.00
39	TOTAL DEPARTMENT			855,985.67	950,469.80	987,400.00	969,622.00
	MEMORIAL DAY - 692						
	EXPENSES:						
491	Food			675.00	700.00	700.00	700.00
597	Flags & Grave Decorations			5,298.58	5,300.00	3,000.00	3,000.00
	Total Expenses			5,973.58	6,000.00	3,700.00	3,700.00
40	TOTAL DEPARTMENT			5,973.58	6,000.00	3,700.00	3,700.00
	CARE OF SOLDIERS GRAVES - 491						
782	Expenses:			10,815.00	10,000.00	10,375.00	10,375.00
41	TOTAL DEPARTMENT			10,815.00	10,000.00	10,375.00	10,375.00
	Number of Veterans Graves. State rate of \$15.00 per grave.						
	RECREATION - 630						
	SALARIES:						
51	Recreation Director	0.50	0.50	36,280.64	35,133.00	37,200.00	36,293.00
52	Program Facilitator	1.00	1.00	51,623.25	53,999.13	56,113.00	54,744.00
98	Summer Playground			6,902.00	6,300.00	7,245.00	7,245.00
101	Exceptional Children Program			5,939.25	7,050.00	7,050.00	7,050.00
102	West School Field Supervisor			2,294.25	2,400.00	2,800.00	2,800.00
138	Summer Maintenance			16,601.87	22,400.00	22,400.00	22,400.00
140	Longevity			2,850.00	2,850.00	2,975.00	2,975.00
	Total Salaries:			122,491.26	130,132.13	135,783.00	133,507.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	EXPENSES:						
211	Electricity			2,645.07	2,400.00	3,400.00	3,400.00
231	Water			675.91	2,500.00	2,500.00	2,500.00
246	Building Repairs - Services			502.62	400.00	500.00	500.00
247	Equipment Repairs - Service			208.34	250.00	500.00	500.00
260	Grounds Maintenance - contract services			30,584.89	36,000.00	36,000.00	36,000.00
307	Contract Services			260.00	500.00	500.00	3,500.00
340	Telephone			450.36	600.00	600.00	600.00
342	Freight and Express			205.68	200.00	200.00	200.00
343	Advertising			1,117.50	1,500.00	1,500.00	1,500.00
420	Office Supplies			552.11	700.00	700.00	700.00
422	Printing & Stationery			1,500.00	1,500.00	2,000.00	0.00
430	Equipment Repairs - Supplies			693.18	700.00	1,000.00	1,000.00
442	Building Repairs - Supplies			146.28	300.00	300.00	300.00
463	Grounds Maintenance-Supplies			4,803.77	4,500.00	5,500.00	5,500.00
481	Gas, Oil, Grease			0.00	25.00	25.00	25.00
501	Medical And First Aid			67.18	250.00	250.00	250.00
581	Clothing/Uniforms			700.00	700.00	700.00	700.00
595	Playground Supplies			2,111.21	1,500.00	1,500.00	1,500.00
714	Travel Expenses			829.61	700.00	700.00	700.00
730	Dues & Subscriptions			150.00	150.00	150.00	150.00
	Total Expenses:			48,203.71	55,375.00	58,525.00	59,525.00
42	TOTAL DEPARTMENT			170,694.97	185,507.13	194,308.00	193,032.00
	VETERANS - 543						
	SALARIES:						
51	Veterans Agent	1.00	1.00	57,689.59	57,471.05	59,721.00	58,228.00
119	Veteran's Graves Officer			1,748.00	1,748.00	1,748.00	1,748.00
140	Longevity - Veterans			650.00	650.00	650.00	650.00
162	Part Time Wages	0.50	0.50	13,431.98	15,269.06	14,321.00	14,321.00
	Total Salaries:			73,519.57	75,138.11	76,440.00	74,947.00
	EXPENSES:						
249	Office Equip Repairs			408.00	408.00	552.00	552.00
340	Telephone and Telegraph			190.00	0.00	0.00	0.00
343	Advertising			536.00	600.00	800.00	800.00
391	Conference Expenses			300.00	500.00	600.00	600.00
420	Office Supplies			302.90	350.00	400.00	400.00
597	Flags & Grave Decorations			2,242.08	2,800.00	2,500.00	2,500.00
711	In-Service Training & Education			1,090.92	400.00	500.00	500.00
714	Travel Expenses			572.82	900.00	1,000.00	1,000.00
730	Dues and Subscriptions			135.00	140.00	140.00	140.00
770	Veterans Benefits			441,199.66	445,000.00	525,000.00	525,000.00
	Total Expenses:			446,977.38	451,098.00	531,492.00	531,492.00
43	TOTAL DEPARTMENT			520,496.95	526,236.11	607,932.00	606,439.00
	YOUTH COMMISSION - 542						
	SALARIES:						
51	Director of COA/Youth Commission split 50%/50%	0.50	0.50	42,278.85	42,118.70	43,599.00	42,510.00
105	Assistant Director COA/YC	1.00	1.00	67,885.59	67,738.77	70,346.00	68,630.00
106	Counselor - Youth Commission	1.00	1.00	53,179.14	55,730.91	59,720.00	58,227.00
112	Clerk - Youth Comm.80%, split 20% COA	0.80	0.80	35,048.44	35,891.06	38,609.00	37,667.00
140	Longevity			1,800.00	2,400.00	3,500.00	3,500.00
	Total Salaries:			200,192.02	203,879.44	215,774.00	210,534.00
	EXPENSES:						
202	Contract Services			400.00	8,000.00	8,800.00	8,800.00
246	Building Repairs-Services			0.00	0.00	0.00	0.00
302	Data Processing - Service			59.96	0.00	0.00	0.00
340	Telephone			106.23	1,000.00	1,000.00	1,000.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	343 Advertising			536.00	200.00	200.00	200.00
	351 Community Activities			3,424.80	3,500.00	3,500.00	3,500.00
	420 Office Supplies			736.88	750.00	750.00	750.00
	711 In-Service Training & Education			1,928.71	1,500.00	2,500.00	2,500.00
	714 Travel Expenses			611.81	500.00	1,000.00	1,000.00
	730 Dues			75.00	0.00	300.00	300.00
	<i>Total Expenses:</i>			7,879.39	15,450.00	18,050.00	18,050.00
44	TOTAL DEPARTMENT			208,071.41	219,329.44	233,824.00	228,584.00
	SUMMARY - EDUCATION - 300 & 301						
	Stoughton Public Schools						
	1,000 Administration			782,393.97	861,464.00	894,881.00	894,881.00
	2000 Instruction			26,499,006.42	28,174,378.00	29,550,254.00	29,550,254.00
	3,000 Other School Services			1,029,009.92	1,056,440.00	1,109,932.00	1,109,932.00
	4000 Operations/Maintenance			3,456,413.83	3,534,990.00	3,655,935.00	3,655,935.00
	5,000 Fixed charges			214,339.98	247,509.00	243,280.00	243,280.00
	9000 Other Districts			2,318,709.46	2,177,949.00	2,353,384.00	2,353,384.00
	Adjustment					-218,303.00	-238,603.00
	Budget Total			34,299,873.58	36,052,730.00	37,589,363.00	37,569,063.00
	200 *Special Education Transportation			0.00	1,341,038.00	1,354,976.00	1,354,976.00
	400 *Regular Day Transportation			0.00	308,006.00	376,870.00	376,870.00
	Transportation - Total			1,571,307.09	1,649,044.00	1,731,846.00	1,731,846.00
	Total School Department			35,871,180.67	37,701,774.00	39,321,209.00	39,300,909.00
	200 Southeastern Regional School (incl Chapter 70 pass-through)			1,061,081.00	1,017,470.00	1,068,344.00	1,070,238.00
	204 Norfolk Agricultural Service			20,000.00	20,000.00	20,000.00	28,000.00
	219 Blue Hills Regional			17,980.00	0.00		
	Regional Schools Total			1,099,061.00	1,037,470.00	1,088,344.00	1,098,238.00
45	TOTAL DEPARTMENT			36,970,241.67	38,739,244.00	40,409,553.00	40,399,147.00

ARTICLE 11 (ID 10) Supplement Fiscal Year 2013 Departmental Budgets

To see if the Town will vote to transfer from available funds in the Treasury, if any, a sufficient sum of money to supplement Fiscal Year 2013 departmental budgets or fund previously approved articles; or take any other action relative thereto.

Inserted by: Board of Selectmen
William Rowe, Town Accountant
December 31, 2012

RECOMMENDED MOTION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting. At the time of the public hearing, there was no information available if this would be needed.

ARTICLE 12 (ID 17) Accept and Contract Funds for Town Roads

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDED MOTION: That the Board of Selectmen be authorized to accept and enter into contracts for the expenditure of any funds allocated or to be allocated by the Commonwealth for the construction, reconstruction, and improvements of Town roads.

Comment: The Finance Committee vote 12-1 to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 13 (ID 18) Apply for and Accept Federal/State Funding

To see if the Town will vote to authorize the Board of Selectmen to apply for and accept any Federal and/or State Funding which may be available to the Town; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDED MOTION: That the Board of Selectmen be authorized to apply for and accept any Federal and/or State Funding which may be available to the Town.

Comment: The Finance Committee voted unanimously to approve this article.

ARTICLE 14 (ID 20) Personnel Bylaw

To see if the Town will vote to amend the Code of the Town of Stoughton by adding the attached Personnel Bylaw.

Personnel By-Law

This Personnel By-Law provides the foundation for the relationship between the Town and all of its employees. It sets basic standards for the administration of its personnel policies, for the definition of basic employee rights and working conditions, and for the management of certain employee benefits. Passage of the By-Law also grants the Town the legal authority to create and manage a town-wide comprehensive Job Classification and Compensation Plan. The provisions of the Town's various Collective Bargaining Agreements take precedence to the By-Law. However, if any Contract does not address any item addressed in this By-Law, then the provisions of this By-Law will apply.

Inserted by: Board of Selectmen
 James Kelley, Human Resources Director
 December 31, 2012

RECOMMENDED MOTION: That the Town vote to amend the Town Code by adopting the Personnel By-law as printed in the Appendix to the warrant.

MUNICIPAL REGULATIONS COMMITTEE: Motion made by David Mullen, Seconded by James Fallon, and voted on **5 with two abstentions** "to **APPROVE** this article."

MUNICIPAL OPERATIONS COMMITTEE: Motion made to **APPROVE** Article 14 (ID 20) and voted **UNANIMOUSLY**.

ARTICLE 15 (ID 21) Classification Plan and Compensation Plan

To see if the Town of Stoughton will adopt the Classification Plan and Compensation Plan.

See Attachment.

Classification and Compensation Plans

Pursuant to the provisions of MGL 41 s.108A the Town is seeking to establish a town-wide comprehensive plan classifying positions, other than those filled by popular election or under control of the school committee, into groups and classes doing substantially similar work or having substantially equal responsibilities and to establish the minimum and maximum salaries to be paid to employees in the positions so classified.

Inserted by: Board of Selectmen
 James Kelley, Human Resources Director
 December 31, 2012

MUNICIPAL REGULATIONS COMMITTEE: Motion made by Robert Cohn, Seconded by James Fallon, and voted on **5 with two abstentions** “to **APPROVE** this article.”

MUNICIPAL OPERATIONS COMMITTEE: Motion made to **APPROVE** Article 15 (ID 21) and voted **UNANIMOUSLY**.

ARTICLE 16 (ID 22) Collective Bargaining – Town Hall Employees Assoc.

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to implement a collective bargaining contract between the Town and the Stoughton Town Hall Employees Association; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting as no contract was available. At the time of printing, the public hearing had been tabled for this article.

ARTICLE 17 (ID 23) Collective Bargaining – Stoughton Professional/Admin.

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to implement a collective bargaining contract between the Town and the Stoughton Professional/Administrative Employees Association; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting as no contract was available. At the time of printing, the public hearing had been tabled for this article.

ARTICLE 18 (ID 24) Collective Bargaining – Police Patrolman’s Assoc.

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to implement a collective bargaining contract between the Town and the Stoughton Police Patrolman’s Association; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting as no contract was available. At the time of printing, the public hearing had been tabled for this article.

ARTICLE 19 (ID 25) Collective Bargaining – Superior Police Officers Local 400

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to implement a collective bargaining contract between the Town and the International Brotherhood of Superior Police Officers, Local 400; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting as no contract or financial analysis was available for the Finance Committee as a whole to review.

ARTICLE 20 (ID 26) Collective Bargaining – Local 1512 Firefighters

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to implement a collective bargaining contract between the Town and the Local 1512 International Association of Firefighters A.F.L. – C.I.O; or take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting as no contract was available. At the time of printing, the public hearing had been tabled for this article.

ARTICLE 21 (ID 27) Collective Bargaining – Public Works Assoc.

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to implement a collective bargaining contract between the Town and the Public Works Association; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting as no contract was available. At the time of printing, the public hearing had been tabled for this article.

ARTICLE 22 (ID 28) Collective Bargaining – Library Staff Local 4928

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to implement a collective bargaining contract between the Town and the Library Staff Association Local 4928, MLSA, MFT, AFT, AFL-CIO; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting as no contract or financial analysis was available for the Finance Committee as a whole to review.

ARTICLE 23 (ID 29) Town Employees Not In Collective Bargaining

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, a sufficient sum of money to implement a salary increase for those town employees not subject to collective bargaining agreements; or to take any other action relative thereto.

Inserted by: Board of Selectmen
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer to Town Meeting until all contracts are settled.

ARTICLE 24 (ID 55) Rescind Unissued Borrowing Authorizations

To see if the Town will vote to rescind the unissued borrowing authorizations on certain previously voted town meeting articles; or take any other action relative thereto.

Inserted by: Board of Selectmen
William Rowe, Town Accountant
January 2, 2013

RECOMMENDED MOTION: That the Town will vote to rescind the un-issued borrowing authorizations on previously voted town meeting articles prior to 2009 listed below as approved by the Department Heads:

<u>Article</u>	<u>ID</u>	<u>Line</u>	<u>Date</u>	<u>Amount</u>
65	64	6898	5/24/2006	\$80,000 Fennel & McNamara water wells replacement

19	42	6249	5/14/2007	\$90,000 Sewer collection system rehab
4	5S	3694	5/5/2008	\$17,000 School (Science lab conversion)

Comment: The Finance Committee voted 10-2 to approve this article. They removed Article 42-Central Street Sewer as some members felt that money should remain available.

ARTICLE 25 (ID 56) Federal Reimbursement of Health Services

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, a sufficient sum of money for services in order to recover Federal reimbursement of health related services provided to Chapter 766 students; or to take any other action relative thereto.

Estimated Cost: As in previous years, the recommendation is \$25,000.00

Inserted by: Board of Selectmen
Donna Erickson, Town Treasurer
January 3, 2013

RECOMMENDED MOTION: That the Town vote to appropriate \$25,000 to pay for services in order to recover Federal reimbursement of health related services provided to Chapter 766 students and to meet this appropriation \$15,000 be transferred from Free Cash and \$10,000 be transferred from Article 31 of the Annual Town Meeting of 2007.

Comment: The Finance Committee voted unanimously to approve this article.

ARTICLE 26 (ID 13) Unpaid Bills

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to pay any unpaid bills from prior fiscal years in excess of departmental appropriations; or to take any other action relative thereto.

Inserted by: Board of Selectmen
William Rowe, Town Accountant
December 31, 2012

RECOMMENDED MOTION: Refer to Town Meeting

Comment: The Finance Committee voted unanimously to refer this article to Town Meeting as there may be more bills to be paid at that time. At the time of the Public Hearing they only had one bill in the amount of \$228.98.

ARTICLE 27 (ID 11) Community Preservation Distribution, Budget

To receive the Report of the **Community Preservation Committee**; to act on the recommendations for the distribution of Community Preservation Funds; to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year 2014; to reserve for future appropriation a sum of money for the acquisition, creation of open space excluding land for recreational use; a sum of money for acquisition, preservation, restoration and rehabilitation of historic resources; a sum of money for the acquisition, creation, and preservation of community housing; to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation Projects or purposes, all as recommended by the Community Preservation Committee. Said appropriations to be in accordance with the applicable rules and statutes of the Community Preservation Act; or take any other action relative thereto.

Inserted by: Board of Selectmen
 Town Manager's Office for the Community Preservation Comm.
 December 31, 2012

RECOMMENDED MOTION: That the Town vote to appropriate or reserve from Community Preservation Fund annual revenues or available funds the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses in Fiscal Year 2014, with each item to be considered a separate appropriation:

Appropriations:

Community Preservation Administrative Expenses	\$ 32,034
Long-term Debt Service	\$143,950
Short-term Debt Service	\$ 18,300

Reservations:

Community Housing	\$ 64,068
Historic Resources	\$ 64,068
Open Space	\$ 64,068
FY2014 Budgeted annual reserve	\$1,401,088

ARTICLE 28 (ID 12) Community Preservation Projects

A. Rehab Exterior of the Railroad Station

To see if the Town will vote to approve, subject to the recommendation of the Community Preservation Committee, the use of available allotted Community Preservation "Historic Preservation" Funds for the purpose of procuring Architectural/Engineering and Construction Services for the rehabilitation of the exterior of the Stoughton Railroad Station Building, or take any other action relative thereto.

Requested Amount: \$250,000.00

COMMUNITY PRESERVATION COMMITTEE RECOMMENDED MOTION: That the sum of \$250,000 as approved by the Community Preservation Committee, be used for the purpose of procuring Architectural/Engineering and Construction Services for the rehabilitation of the exterior of the Stoughton Railroad Station Building and that \$250,000 be borrowed by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$250,000, pursuant to MGL Chapter 44B, §11 or any other enabling authority, including but not limited to MGL Chapter 44, §§7 and 8, and to issue bonds and notes therefore, which borrowing is intended to be repaid from the funds set aside for such purpose in the Town of Stoughton Community Preservation Fund.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Scott Hersee, Seconded by Joaquin Soares to **DISAPPROVE** Article 28 (ID 12A) and voted **UNANIMOUSLY**.

B. Vital Records

To see if the Town will vote to approve, subject to the recommendation of the Community Preservation Committee, the use of available allotted Community Preservation “Historic Preservation” Funds for the purpose of conservation, restoration, and repair of the vital record history in the Town Clerk’s Office; or take any other action relative thereto.

Requested Amount: \$20,000

Inserted by: Town Clerk Cheryl Mooney

COMMUNITY PRESERVATION COMMITTEE RECOMMENDED MOTION: That the sum of \$20,000 as approved by the Community Preservation Committee be transferred from CPA “Historical Funds” for the purpose of conservation, restoration, and repair of the vital record history in the Town Clerk’s Office and further that the Open Space Committee be designated the Restricting Authority, if such designation is required by statute or regulation.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Scott Hersee, Seconded by Joaquin Soares to **APPROVE** Article 28 (ID 12B) and voted **UNANIMOUSLY**.

C. Glen Echo Conservation

To see if the Town will vote to authorize the Board of Selectmen to acquire under the authority of MGL Chapter 44B (the Community Preservation Act) purchase, for conservation, water quality assurance and passive recreation purposes for the sum of \$32,700 plus closing costs not to exceed \$6,000, a parcel of land in Canton, MA, consisting of 14 acres, more or less, abutting the 2.8 acres of Canton land on Glen Echo Lake currently owned by Conservation Commission of the Town of Stoughton and including approximately 500 feet of frontage on Glen Echo Lake more specifically described as follows:

Parcel I located at Glen Echo Pond, Canton, MA 02021, Canton Assessor’s Map Reference, Map 108, Lot 012, being a portion of the land in the deed to the Seller recorded with the Norfolk County Registry of Deeds in Book 5279, Page 310 and described in said deed as containing 14 $\frac{3}{4}$ acres, 7 rods.

The parcel to be acquired hereunder shall be held in the care and custody of the Conservation Commission of the Town of Stoughton for conservation, and passive recreational activities (such as hiking and nature walks), pursuant to Massachusetts General Laws Chapter 40, Section 8C, and further that the sum of \$38,700 be appropriated for such purpose; of which \$32,700 shall be applied to land acquisition cost and up to \$6,000 shall be applied against the expenses of the transaction including expenses such as closing costs, and attorney's fees, which funds shall be paid from funds set aside for such purpose in the Town of Stoughton Community Preservation Fund, and to raise such appropriation, the Treasurer, with the approval of the Board of Selectmen, and the Community Preservation Committee be authorized to use up to \$38,700 of Community Preservation conservation and recreation funds to cover the land acquisition cost and related transactional costs; and further that the Town of Stoughton Board of Selectmen and/or Conservation Commission be directed to grant one or more perpetual conservation restrictions in said parcel of land meeting the requirements of M.G.L. Chapter 44B, §12 and M.G.L. Chapter 184, §§ 31-33, and to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Stoughton to effect said purchase, or take any other action thereon.

Requested Amount: \$38,700.00

COMMUNITY PRESERVATION COMMITTEE RECOMMENDED MOTION: That the sum of \$38,700 as approved by the Community Preservation Committee be transferred from CPA "Open Space" and to vote to authorize the Board of Selectmen to acquire under the authority of MGL Chapter 44B (the Community Preservation Act) purchase, for conservation, water quality assurance and passive recreation purposes for the sum of \$32,700 plus closing costs not to exceed \$6,000, a parcel of land in Canton, MA, consisting of 14 acres, more or less, abutting the 2.8 acres of Canton land on Glen Echo Lake currently owned by Conservation Commission of the Town of Stoughton and including approximately 500 feet of frontage on Glen Echo Lake more specifically described as follows:

Parcel I located at Glen Echo Pond, Canton, MA 02021, Canton Assessor's Map Reference, Map 108, Lot 012, being a portion of the land in the deed to the Seller recorded with the Norfolk County Registry of Deeds in Book 5279, Page 310 and described in said deed as containing 14 $\frac{3}{4}$ acres, 7 rods.

The parcel to be acquired hereunder shall be held in the care and custody of the Conservation Commission of the Town of Stoughton for conservation, and passive recreational activities (such as hiking and nature walks), pursuant to Massachusetts General Laws Chapter 40, Section 8C, and further that the sum of \$38,700 be appropriated for such purpose; of which \$32,700 shall be applied to land acquisition cost and up to \$6,000 shall be applied against the expenses of the transaction including expenses such as closing costs, and attorney's fees, which funds shall be paid from funds set aside for such purpose in the Town of Stoughton Community Preservation Fund, and to raise such appropriation, the Treasurer, with the approval of the Board of Selectmen; and further that the Town of Stoughton Board of Selectmen and/or Conservation Commission be directed to grant one or more perpetual conservation restrictions in said parcel of land meeting the requirements of M.G.L. Chapter 44B, §12 and M.G.L. Chapter 184, §§ 31-33, and to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Stoughton to effect said purchase, or take any other action thereon and further that the Historical Committee be designated the Restricting Authority, if such designation is required by statute or regulation.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Scott Hersee, Seconded by Joaquin Soares to **APPROVE** Article 28 (ID 12C) and voted **UNANIMOUSLY**.

D. Pierce Street Playground

To see if the Town will vote to raise and appropriate, transfer or borrow a sufficient sum of money from CPA Open Space and Recreation funds for Architectural services for final design, construction and bid documents to replace and/or refurbish the CAPP playground on Pierce Street in Stoughton or take any other action relative thereto.

Requested Amount: \$25,000

Inserted by: John Denison, Director of Recreation

COMMUNITY PRESERVATION COMMITTEE RECOMMENDED MOTION: That the sum of \$10,302 as approved by the Community Preservation Committee be transferred from CPA "Open Space and Recreation funds" and \$14,698 be transferred from Community Preservation Fund undesignated fund balance for Architectural services for final design, construction and bid documents to replace and/or refurbish the CAPP playground on Pierce Street in Stoughton and further that the Historical Committee be designated the Restricting Authority, if such designation is required by statute or regulation.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Scott Hersee, Seconded by Joaquin Soares to **APPROVE** Article 67 (ID 62D) and voted **UNANIMOUSLY**.

E. Historical Signs at 20 locations

To see if the Town will vote to raise and appropriate, transfer from the Community Preservation Historic Preservation funds for the Historical Commission to create and place twenty high-quality historical signs at various locations in the Town.

Estimated cost: \$20,000

Inserted by: Historical Commission

COMMUNITY PRESERVATION COMMITTEE RECOMMENDED MOTION: That the sum of \$20,000 as approved by the Community Preservation Committee be transferred from CPA "Historical funds" to create and place twenty high-quality historical signs at various locations in the Town and further that the Open Space Committee be designated the Restricting Authority, if such designation is required by statute or regulation.

FINANCE COMMITTEE RECOMMENDATION: Approval of these projects.

Comment: The Finance Committee voted 12-1 to approve sections A-E as one vote and that funding come from the appropriate CPA funding source.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Motion made by Janice Schneider, Seconded by Stephen Tapper, and voted on **UNANIMOUSLY** “to **DEFER** this article to Town Meeting” due to lack of quorum by Intergovernmental Relations Committee.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Scott Hersee, Seconded by Joaquin Soares to **APPROVE** Article 28 (ID 12E) and voted **UNANIMOUSLY**.

ARTICLE 29 (ID 30) Purchase of property at 75 Lambert Street

To see if the Town will vote to raise and appropriate, transfer from available funds in the treasury, if any, and/or borrow a sufficient sum of money to purchase property located at 75 Lambert Street; or take any other action relative thereto.

Requested Amount: \$235,000.00

Inserted by: Board of Selectmen
 Town Manager Michael Hartman
 January 28, 2013

RECOMMENDED MOTION: That the Town vote to appropriate \$235,000 for the purchase of property located at 75 Lambert Street and that to met this appropriation \$1,617.60 be transferred from Article 1 of the Special Town Meeting of May, 2004 (Dept. 3627), \$1,020.06 be transferred from Article 2 of the Special Town Meeting of May, 2004 (Dept. 3630), \$2,790.82 be transferred from Article 25 of the Annual Town Meeting of May, 2005 (Dept. 3648), \$11,124.95 be transferred from Article 34 of the Annual Town Meeting of May, 2006 (Dept. 3678), \$225.00 be transferred from Article 3 of the Special Town Meeting of March, 2007 (Dept. 3687), \$345.48 be transferred from Article 4 of the Special Town Meeting of May, 2008 (Dept. 3694), \$.24 be transferred from Article 37 of the Annual Town Meeting of May, 2008 (Dept. 3703), \$21,115.71 be transferred from Article 3 of the Special Town Meeting of May, 2001 (Dept. 6890), \$25,656.75 be transferred from Article 65 of the Annual Town Meeting of May, 2006 (Dept. 6898), \$5,967.55 be transferred from Article 46 of the Annual Town Meeting of May, 2006, \$277.64 be transferred from Article 68 of the Annual Town Meeting of May, 2006 (Dept. 5887), \$15,000.00 be transferred from Article 56 of the Annual Town Meeting of May, 2006 (Dept. 8293), \$34,962.91 be transferred from Article 43 of the Annual Town Meeting of April, 1978 (Dept. 6513) and that the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$114,895.29 under G.L. c. 44 sec. 7(3), or any other enabling authority.

Comment: The Finance Committee voted 11-2 to approve this article. This lot is next to the Council on Aging/Youth Commission and will enable the Town to expand that building in the future if needed.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by David Jardin, Seconded by Billy Mote to **APPROVE** Article 29 (ID 30) and voted **3-2**.

ARTICLE 30 (ID 42) Quarterly Tax Billing

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 57C, to provide for quarterly billing for real estate and personal property tax payments in the Town effective July 1, 2014; or take any action relative thereto.

Inserted by: Board of Selectmen
Board of Assessors
February 1, 2013

RECOMMENDED MOTION: That the Town vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 57C, to provide for quarterly billing for real estate and personal property tax payments in the Town effective July 1, 2014.

Comment: The Finance Committee voted 8-5 to approve this article.

MUNICIPAL REGULATIONS COMMITTEE: Motion made by David Mullen, Seconded by Stephanie Carrara, and voted on **UNANIMOUSLY** "to **APPROVE** this article."

MUNICIPAL OPERATIONS COMMITTEE: Motion made to **APPROVE** Article 30 (ID 42) and voted **UNANIMOUSLY**.

ARTICLE 31 (ID 79) Alternative Energy Power Purchase

To see if the Town will vote to authorize the Board of Selectmen to enter into alternative energy power purchase and/or net metering credit purchase agreements, including solar and wind energy and related net electricity metering credits, for terms of more than three years, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements; or take any other action relative thereto.

Inserted by: Board of Selectmen
February 4, 2013

RECOMMENDED MOTION: Refer to Town Meeting

Comment: The Finance Committee voted unanimously to refer this article to Town Meeting

INTERGOVERNMENTAL RELATIONS COMMITTEE: Motion made by Janice Schneider, Seconded by Stephen Tapper, and voted on **UNANIMOUSLY** "to **DEFER** this article to Town Meeting" due to lack of quorum by Intergovernmental Relations Committee.

MUNICIPAL REGULATIONS COMMITTEE: Motion made by Stephanie Carrara, Seconded by James Fallon, and voted on **UNANIMOUSLY** "to **DEFER** this article to Town Meeting." The Committee has concerns with possible zoning issues and the wording is too broad. There is no specific protection for residential and/or commercial sites.

ARTICLE 32 (ID 80) Power Purchase Agreement in Lieu of Taxes

To see if the Town will vote to approve an Agreement for Payment in Lieu of Taxes (PILOT) pursuant to the provisions of MGL Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, for a certain sum and a certain term of years, between the Town and the property owner for real property and personal property relating to a Renewable Energy Generation Facility on the land located at 139 Shuman Avenue, Providence Road and shown on Assessors' Map 088 as Parcel 143; or take any other action relative thereto.

Inserted by: Board of Selectmen
February 4, 2013

RECOMMENDED MOTION: That the Town vote to approve an Agreement for Payment in Lieu of Taxes (PILOT) pursuant to the provisions of MGL Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, for a certain sum and a certain term of years, between the Town and the property owner for real property and personal property relating to a Renewable Energy Generation Facility on the land located at 139 Shuman Avenue, Providence Road and shown on Assessors' Map 088 as Parcel 143.

Comment: The Finance Committee voted 11-1 with 1 abstention to approve this article.

ARTICLE 33 (ID 81) Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation Overlay District

To see if the Town will vote to amend the Town of Stoughton, Zoning Bylaw, by creating a new section entitled "Section M" to be inserted before Section XII of the Zoning Bylaw and to read as follows:

Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation Overlay District

SECTION M

A. Purpose and Intent.

There is hereby established a Medical Marijuana Treatment and Dispensing Facilities (MMTDF) and Marijuana Cultivation District zoning bylaw and overlay zoning district bylaw map. The benefits of this district shall accrue only to those parcels located within the boundary of the Medical Marijuana Treatment Center and Dispensing Facilities and Marijuana Cultivation Overlay District

The Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation Overlay District is intended to apply only to a portion of the Industrial Zone as shown on the attached overlay zoning district bylaw map. The intent of this section is to:

- (1) establish specific zoning standards and regulations for medical marijuana treatment centers, and medical marijuana growing and cultivation operations;
- (2) protect the public health, safety and welfare of Stoughton residents;
- (3) provide for limited establishment of MMTDF and marijuana cultivation in appropriate places and under strict conditions;
- (4) regulate the siting, design, placement, safety, monitoring, modification, and removal of MMTDF; and marijuana cultivation;
- (5) limit the overall number of MMTDF and marijuana cultivation activity in the Town to what is essential to serve the public necessity and

(6) to minimize the adverse impacts of Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation on adjacent properties, residential neighborhoods, schools and other places where children congregate, local historic districts, and other land uses potentially incompatible with said facilities.

B. Scope of Authority

Authority: construal of provisions

- (1) The Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation Overlay District shall not restrict the owner's right relative to the underlying zoning districts. However, if the owner elects to use the Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation Overlay District for development purposes, the development shall conform to the requirements of the Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation Overlay District.

Definitions For all purposes pursuant to this bylaw, all terms and words used shall have the meaning as defined by the current Stoughton Zoning Bylaw and shall include the following:

Medical Marijuana Treatment Center (MMTDF): A not-for-profit entity, as defined by Massachusetts law only, registered under the state law, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies or educational materials to qualifying patients or their personal caregivers.

Marijuana Cultivation: The process of propagation, including germination, using soil, hydroponics, or other mediums to generate growth and maturity. The intended process of bringing a plant or other grown product to maturity for harvesting, sale, refining or use as an ingredient in further manufacturing or processing. This definition encompasses marijuana cultivation related to medical marijuana treatment centers, personal cultivation by qualifying patients or cultivation by personal caregivers on behalf of qualifying patients.

Agricultural: Agricultural use shall mean the science, art and business of cultivating the soil, and raising livestock, useful to man. Agricultural shall not include any uses or activities associated with Medical Marijuana Treatment and Dispensing Facilities or Marijuana Cultivation.

Personal Caregiver: A person who is at least twenty-one (21) years old who has agreed to assist with a qualifying patient's medical use of marijuana. Personal caregivers are prohibited from consuming marijuana obtained for the personal, medical use of the qualifying patient.

C. Special Permit Granting Authority

For all purposes pursuant to this bylaw of the Medical Marijuana Treatment Center and Dispensing Facilities and Marijuana Cultivation zoning bylaw, the Zoning Board of Appeals is hereby designated as the Special Permit Granting Authority (SPGA). All Special Permit applications made pursuant to this bylaw shall conform to the standards and criteria and procedural provisions in the Town of Stoughton Zoning Bylaw Section X, K., entitled Special Permits and also in the Town Code provision

§200-64, wherever §200-64 refers to ‘Board’ or ‘Zoning Board of Appeals’, this shall mean the SPGA for the purposes of the Medical Marijuana Treatment Center and Dispensing Facilities and Marijuana Cultivation bylaw.

D. Standards and Criteria

- (1) In addition to the specific criteria contained within this section the SPGA shall consider the following criteria, where relevant before issuing a special permit for development within the Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation:
- (2) Adequacy of the site in terms of the size of the proposed use(s);
- (3) Suitability of the site for the proposed use(s);
- (4) Impact on traffic and safety;
- (5) Impact on the visual character and the surrounding neighborhood;
- (6) Adequacy of utilities, including sewage disposal, water supply and stormwater drainage.

E. Cultivation Activities

- (1) Cultivation, as defined in this bylaw, by any qualifying patient, personal care-Giver, or Medical Marijuana Treatment and Dispensing Facility in any location other than where specifically permitted shall be disallowed. This disallowance shall include cultivation, even where proposed as an accessory use, by any qualified patient, personal caregiver, or Medical Marijuana Treatment and Dispensing Facility.

F. Requirements

- (1) All Medical Marijuana Treatment and Dispensing Facilities shall be designed and constructed in accordance with the underlying zoning district and the requirements of all applicable provisions of the Stoughton Zoning Bylaw including Section M and the Overlay District as per plan for Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation.
- (2) Any Medical Marijuana Treatment and Dispensing Facilities or Cultivation application shall be subject to all of the Town of Stoughton Zoning Bylaws, and provisions in this bylaw.
- (3) Application and Technical review fees shall be submitted concurrently with any application submitted in conformance with this bylaw. Additional technical review fees will be assessed by the Engineering Department if warranted by excessive technical engineering reviews of the project.

G. Dimensional and Density Requirements

- (1) The Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation Overlay District shall conform to the Stoughton Zoning Bylaws, Section VI, Dimensional and Density Regulations Table under the category “I” which is entitled Industrial Zone. All requirements of the Industrial zone shall be adhered to.

H. Signs

- (1) All signs and awnings shall conform to the maximum area, height, number, setback and illumination requirements as set forth in the current Stoughton Zoning Bylaws. In addition, upon penalty of Special Permit revocation, no permitted Medical Marijuana Treatment and Dispensing Facility shall use any advertising material that is misleading, deceptive, or false, or that is designed to appeal to minors. Off site signage or advertising in any form, including billboards shall not be allowed.
- (2) Flashing signs, moving signs, and roof signs are not permitted.
- (3) Signs shall be located in the front of building, rear signs are prohibited.

I. Disallowance

No Medical Marijuana Treatment and Dispensing Facilities or Marijuana Cultivation Special Permit shall be issued to any person convicted of violating the provisions of Massachusetts General Law, Chapter 119, Section 63, or General Law, Chapter 94C, or similar laws in other jurisdictions. Any applicant for Special permit under this bylaw must allow for a criminal background check which includes jurisdiction beyond the state of Massachusetts.

Inserted by: Board of Selectmen
 Noreen O'Toole, Town Planner
 February 5, 2013

MUNICIPAL REGULATIONS COMMITTEE RECOMMENDED MOTION: That the Town will vote to amend the Town of Stoughton, Zoning Bylaw, by creating a new section entitled "Section M" **TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS**, to be inserted before Section XII of the Zoning Bylaw and to read as follows: "Temporary Moratorium on Medical Marijuana Treatment Centers."

MUNICIPAL REGULATIONS COMMITTEE: Motion made by Stephanie Carrara, Seconded by James Fallon and voted on **UNANIMOUSLY** "to **RECOMMEND THE MAIN MOTION**":

PLANNING BOARD: The Planning Board voted 4-0 to recommend Article 33. The Planning Board had four (4) members present for the Zoning Bylaw Public Hearing held on April 11, 2013. Therefore, the Planning Board's vote reflects a membership of four for this particular meeting.

ARTICLE 34 (ID 57) Amend Zoning Bylaw entitled Abandonment

To see if the Town will vote to amend the Town of Stoughton, Zoning Bylaw, Section IX, Nonconforming Uses Structures And Lots, provision G. entitled Abandonment and now identified in the Town Code as §200-51, which reads as follows:

§200-51. Abandonment.

Any nonconforming use of a structure or lot which has been abandoned or not used for a continuous period of one year or more shall not be used again except for a conforming use. For agricultural, horticultural, or floricultural uses, the abandonment period shall be for a five-year period of nonuse.

and by substituting the following:

§200-51. Abandonment or Discontinuance of a Nonconforming Use or Structure.

- A. **Abandonment.** Any lawfully pre-existing nonconforming use or structure that has been abandoned shall no longer be protected as a lawfully pre-existing nonconforming use or structure. Abandonment shall be determined based upon the intent of the owner and operator of the lawfully pre-existing nonconforming use or structure; however, a nonconforming structure shall be deemed abandoned if a voluntary demolition of the structure takes place without a prior determination by the Board of Appeals that the structure may be rebuilt.
- B. **Discontinuance.** Any lawfully pre-existing nonconforming use or structure that is discontinued for a period of two years or longer shall no longer be protected as a lawfully pre-existing nonconforming use or structure. Discontinuance shall be determined to have occurred if a lawfully pre-existing use or structure is not used for a period of two years or more.

or to take any other action relative thereto.

Inserted by: Board of Selectmen
 Noreen O'Toole, Town Planner
 December 21, 2012

PLANNING BOARD RECOMMENDED MOTION: That the Town vote to amend §200-51 of the Zoning By-law, entitled "Abandonment," by deleting the current section and approving a new §200-51, Subsections A and B, as printed in the warrant.

MUNICIPAL REGULATIONS COMMITTEE: Motion made by Stephanie Carrara, Seconded by Joseph Titlebaum and voted on **UNANIMOUSLY** "to **APPROVE** this article."

PLANNING BOARD: The Planning Board voted 4-0 to recommend Article 34. The Planning Board had four (4) members present for the Zoning Bylaw Public Hearing held on April 11, 2013. Therefore, the Planning Board's vote reflects a membership of four for this particular meeting.

ARTICLE 35 (ID 77) Public Consumption of Marijuana or Tetrahydrocannabinol

To see if the Town will vote to amend the Code of the Town of Stoughton, Chapter 59, Alcoholic Beverages; Public Consumption of Marijuana or Tetrahydrocannabinol, Article III, by replacing Sections 59-6 through 59-8:

§ 59-6. Restrictions on use.

No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in MGL c. 94C, § 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, school building, school grounds, cemetery, parking lot or any area owned by or under the control of the Town; or in or upon vehicle, any bus or other passenger conveyance operated by a common carrier; or in any place to which the public has a right of access as invitees or licensees.

§ 59-7. Enforcement; violations and penalties.

This article may be enforced through any lawful means in law or in equity, including enforcement by a noncriminal disposition, pursuant to MGL c. 40, § 21D, by the Police Department. The fine for violations of this article shall be \$300 for each offense. Any penalty imposed under this article shall be in addition to any civil penalty imposed under MGL c. 94C, § 32L.

§ 59-8. Evidence marijuana or tetrahydrocannabinol.

Any marijuana or tetrahydrocannabinol burned, smoked, ingested or otherwise used or consumed in violation of this article shall be seized, logged as evidence, and destroyed consistent with Stoughton Police Department Policy and MGL c. 94C, § 47A.

with the following Sections 59-6 and 59-7:

59-6. No Public Consumption.

No person shall smoke, ingest, or otherwise use or consume *non-FDA approved marijuana based products* or tetrahydrocannabinol (as defined in General Laws Chapter 94C, Section 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, each, recreational area, boat landing, public building, schoolhouse, school ground, cemetery, parking lot, or any area owned by or under control of the Town, or in or upon any bus or other passenger conveyance operated by a common carrier within the Town, or in any place accessible to the public within the Town.

59-7. Violation and Penalties.

Violation of Section 1 is punishable by a fine of up to \$300, enforceable through criminal indictment or complaint under General Laws Chapter 40, Section 21. Any penalty imposed under this Bylaw shall be in addition to any civil penalty imposed under G.L. c. 94C, 32L.

Inserted by: Board of Selectmen
 Stephanie Patton
 Stoughton Substance Abuse Prevention Coordinator
 January 30, 2013

RECOMMENDATION: Refer to Town Meeting

Comment: The Finance Committee voted unanimously to refer to Town Meeting. At the time of the Public Hearing, the petitioner was not present.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Motion made by Janice Schneider, Seconded by Stephen Tapper, and voted on **UNANIMOUSLY** “to **DEFER** this article to Town Meeting” due to lack of quorum by Intergovernmental Relations Committee.

MUNICIPAL REGULATIONS COMMITTEE: Motion made by Stephanie Carrara, Seconded by Joseph Titlebaum, and voted on **UNANIMOUSLY** “to **TAKE NO ACTION**” on this Article due to the fact that the petitioner was not present at the public hearing

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Peter Murphy, Seconded by Billy Mote to **DISAPPROVE** Article 35 (ID 77) and voted **UNANIMOUSLY** because the Petitioner was not present at the Public Hearing.

ARTICLE 36 (ID 31) SCADA Sewer Upgrades

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to update the program and purchase additional licensed software. Additional hardware needs to be purchased and installed in each of the 8 stations that are monitored; or take any other action relative thereto.

Requested Amount: \$ 40,000.00

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$60,000 to update the SCADA program and purchase additional licensed software and that to meet this appropriation \$23,335.44 be transferred from Article 18 of the Special Town Meeting of May, 1999 (Dept. 6183), \$20,752.12 be transferred from Article 9 of the Special Town Meeting of February, 1999 (Dept. 6195) and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$15,912.44 under G.L. c. 44, s. 7(9), or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article. This borrowing is to be repaid from the Sewer Enterprise Account. These updates will be installed in 12 stations, not 8 as stated in the article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 37 (ID 32) Sewer I & I

To see if the Town will vote to raise and appropriate a sum of money transferred from available funds in the Treasury, if any/or borrow a sufficient sum of money to continue improvements of the sewer system to reduce infiltration and Inflow (I & I); or to take any other action relative thereto.

Requested Amount: \$300,000.00

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$300,000 to continue improvements of the sewer system to reduce Infiltration and Inflow (I&I) and that to meet that appropriation \$300,000 be transferred from Sewer Retained Earnings or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 38 (ID 33) Royal Rd & Beaver Brook Wastewater Lift Stations

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to replace one pump in each station with a high efficiency pump. Both stations have reached 150% of their life expectancy; or take any other action relative thereto.

Requested Amount: \$90,000.00

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$90,000 to replace one pump in each station with a high efficiency pump and that to meet this appropriation, \$90,000 be transferred from Sewer Retained Earnings, or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 39 (ID 34) Sewer Department Vehicle

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to replace and/or purchase the following equipment for the Sewer Department

Replace 1979 Chevy Van \$35,000.00

; or take any other action relative thereto.

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$35,000 to replace the 1979 Chevy Van and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$35,000 under G.L. 44, s. 7(9) , or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article after a second discussion with the Superintendent of Public Works. This will be replaced with a vehicle that will also be used for plowing. This will be repaid from Sewer Department Retained Earnings.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 40 (ID 35) SCADA Upgrades

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to update the program and purchase additional licensed software. Additional hardware needs to be purchased and installed in each of the 16 stations that are monitored; or take any other action relative thereto.

Requested Amount: \$ 80,000.00

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$60,000 money to update the SCADA program and purchase additional licensed software and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$60,000 under G.L. c. 44, s. 8(7C), or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article. This borrowing is to be repaid from the Water Enterprise Account. These updates will be installed in 12 stations, not 16 as mentioned in the article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 41 (ID 36) Station 1 (Muddy Pond) Pump Station Boiler

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to replace with a new high efficiency boiler. The existing boiler is very old and was converted from oil burner to natural gas. Over several years the unit has failed multiple times and is becoming undependable; or take any other action relative thereto

Requested Amount: \$ 20,000.00

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$20,000 to replace the Station 1 (Muddy Pond) pump station boiler with a new high efficiency boiler and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$20,000 under G.L. c. 44 s. 8(7C), or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article. This borrowing is to be repaid from the Water Enterprise Account.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 42 (ID 37) Water Department Vehicles

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money and/or purchase the following equipment for the Water Department. Vehicles need replacement due to age and no parts available.

Replace 1996 Pickup	\$ 24,000.00
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; or take any other action relative thereto.

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$24,000 to replace a 1996 pickup vehicle and to meet this appropriation \$35.00 be transferred from Article 12 of the Special Town Meeting of May, 2005 (Dept. 9022), \$176.01 be transferred from Article 7 of the Special Town Meeting of December, 1999 (Dept. 6163), \$441.00 be transferred from Article 27 of the Annual Town Meeting of May, 2005 (Dept. 2019), \$30.16 be transferred from Article 35 of the Annual Town Meeting of May, 2007 (Dept. 2049), \$844.73 be transferred from Article 21 of the Annual Town Meeting of May, 2008 (Dept. 2054), \$1,272.00 be transferred from Article 27 of the Annual Town Meeting of May, 2007 (Dept. 3024), \$1,848.33 be transferred from Article 23 of the Annual Town Meeting of May, 2008 (Dept. 3119), \$15.22 be transferred from Article 43 of the Annual Town Meeting of May, 1998 (Dept 5705), \$1,197.05 be transferred from Article 30 of the Annual Town Meeting of May, 2009 (Dept. 5870), \$30.00 be transferred from Article 29 of the Annual Town Meeting of May, 2007 (Dept. 8294) and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$18,110.50 under G.L. c. 44 s. 8(7C), or any other enabling authority.

Comment: The motion to approve this article passed unanimously. This borrowing is to be repaid from the Water Enterprise Account.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 43 (ID 38) Pratts Court Well

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to design a replacement well and associated piping submitted to DEP by our consultants to obtain a permit to install the well. The original well at this site has failed and is not operable at this time. Investigations have led to a new site for a replacement well; or any other enabling authority..

Requested Amount: \$ 35,000.00

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$35,000 to design a replacement well at Pratts Court and associated piping submitted to DEP by our consultants to obtain a permit to install the well and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$35,000 under G.L. c. 44 s. 8(7C), or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article. This borrowing is to be repaid from the Water Enterprise Account.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 44 (ID 39) Water Distribution System Improvements

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to replace under sized and unlined water mains. This work follows recommendations in the Water System Master Plan dated June 2006; or take any other action relative thereto.

Requested Amount: \$ 100,000.00

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$100,000 to replace under sized and unlined water mains and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$100,000 under G.L. c. 44 s. 8(7C), or any other enabling authority.

Comment: The Finance Committee voted 11-2 to approve this article. This borrowing is to be repaid from the Water Enterprise Account.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 45 (ID 40) Highway Department Equipment

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to replace and/or purchase the following equipment for the Highway Department:

Replace 1971 Sidewalk Tractor	\$130,000.00
Replace 1989 4x4 cab w/rack	\$ 35,000.00
	\$165,000.00

; or take any other action relative thereto.

Inserted by: Board of Selectmen
John Batchelder, Superintendent of Public Works
December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$165,000 to replace and/or purchase the following equipment for the Highway Department:

Replace 1971 Sidewalk Tractor	\$130,000.00
Replace 1989 4x4 cab w/rack	\$ 35,000.00

And that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$165,000 under G.L. c. 44 s. 7(9), or any other enabling authority.

COMMENT: The Finance Committee voted 12-1 to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 46 (ID 41) Roof Repairs to Office Building 950 Central St

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to repair several major leaks. We have not done major leak repairs for several years; or take any other action relative thereto.

Requested Amount: \$35,000.00

Inserted by: Board of Selectmen
John Batchelder, Superintendent of Public Works
December 11, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$35,000 to repair several major leaks to the office building located at 950 Central Street and that to meet this appropriation \$35,000 be transferred from Free Cash.

Comment: The Finance Committee voted unanimously to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 47 (ID 54) Upgrade Water Meter Reading/Recording System

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to upgrade the existing water meter reading/recording system to include software and hardware, or take any other action relative thereto.

Requested Amount: \$ 54,000

Inserted by: Board of Selectmen
 John Batchelder, Superintendent of Public Works
 December 18, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$54,000 to upgrade the existing water meter reading/recording system to include software and hardware and that to meet this appropriation \$797.92 be transferred from Article 37 of the Annual Town Meeting of May, 2006 (Dept. 3684), \$6,920.96 be transferred from Article 21 of the Annual Town Meeting of May, 2007 (Dept. 3688), \$187.59 be transferred from Article 3 of the Special Town Meeting of May, 2008 (Dept 3691), \$4,685.71 be transferred from Article 34 of the Annual Town Meeting of May, 2008 (Dept. 3697), \$21,942.69 be transferred from Article 41 of the Annual Town Meeting of May, 1999 (Dept. 6210), \$7,219.38 be transferred from Article 6 of the Special Town Meeting of November, 2004 (Dept. 6240), \$4,453.01 be transferred from Article 56 of the Annual Town Meeting of May, 2005 (Dept. 6243), \$80.62 be transferred from Article 37 of the Annual Town Meeting of May, 2005 (Dept. 6899), \$1,764.58 be transferred from Article 36 of the Annual Town Meeting of May, 2007 (Dept. 2050), \$279.00 be transferred from Article 11 of the Annual Town Meeting of May, 2007 (Dept. 1762), \$3.75 be transferred from Article 7 of the Special Town Meeting of February, 1999 (Dept. 7623) and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$5,664.79 under G.L. c. 44 s. 8(7C), or any other enabling authority.

Comment: The Finance Committee voted 8-5 to approve this article. This borrowing is to be repaid from the Water Enterprise Account.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 48 (ID 64) Easement to Mass Electric at Jones School

To see if the Town will vote to grant an easement to Massachusetts Electric Company (National Grid) to install, construct, reconstruct, repair, replace, add to, maintain and operate the electrical line-side equipment at the E.A. Jones Early Childhood Center located at 137 Walnut Street, Stoughton, MA; or take any other action relative thereto.

Estimated cost: \$1.00

Petitioner: Deborah Sovinee, et al.

68 Palisades Circle, Stoughton
December 27, 2012

RECOMMENDED MOTION: To see if the Town will vote to transfer from the E.A. Jones Early Childhood Center for School purposes, to the Board of Selectmen for general municipal purposes, a permanent easement in the property located at 137 Walnut Street and being more particularly shown as Lot Nos. 30 and 33 on Assessors' Map 66, containing the E.A. Jones Early Childhood Center, for purpose of providing electrical and communications service to the property, and to authorize the Board of Selectmen to grant such an easement to the Massachusetts Electric Company (National Grid) upon such terms and in such location on the property as the Board deems appropriate, and to execute all documents and instruments necessary to effectuate the purpose of this article, or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article.

MUNICIPAL REGULATIONS COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum

ARTICLE 49 (ID 65) Replacement of Roof System at West School

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Facility Committee for the replacement of the existing roof system and associated components at the West Elementary School, 1322 Central Street, Stoughton, MA, which proposed repair project would materially extend the useful life of the School and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

Estimated cost: \$830,000

Petitioner: Deborah Sovinee, et al.
68 Palisades Circle, Stoughton
December 27, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$830,000 for the replacement of the existing roof system and associated components at the West Elementary School, 1322 Central Street, Stoughton, MA, which proposed repair project would materially extend the useful life of the School and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town and that to meet this appropriation the Treasurer with the approval of the

Board of Selectmen be authorized to borrow \$830,000 under G.L. c. 44 s. 7(3A), or any other enabling authority.

Comment: The Finance Committee voted unanimously to approve this article. At the time of the public hearing and voting, the Finance Committee was informed that if the School does not get reimbursement, they will not go forward with this project.

ARTICLE 50 (ID 66) Replace window assemblies at Dawe School

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Facility Committee for the replacement of the existing window assemblies and associated components at the Joseph R. Dawe, Jr. Elementary School, 131 Pine Street, Stoughton, MA, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

Estimated cost: \$945,000

Petitioner: Deborah Sovinee, et al.
 68 Palisades Circle, Stoughton
 December 27, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$945,000 money to be expended under the direction of the School Facility Committee for the replacement of the existing window assemblies and associated components at the Joseph R. Dawe, Jr. Elementary School, 131 Pine Street, Stoughton, MA, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$945,000 under G.L. c. 44 s. 7(3A), or any other enabling authority.

COMMENT: The Finance Committee voted unanimously to approve this article. At the time of the public hearing and voting, the Finance Committee was informed that if the School does not get reimbursement, they will not go forward with this project.

ARTICLE 51 (ID 67) Various Deferred Maintenance Requests

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to complete various deferred maintenance requests; or take any other action relative thereto.

Estimated cost: \$682,000

Petitioner: Deborah Sovinee, et al.
68 Palisades Circle, Stoughton
December 27, 2012

RECOMMENDATION: Refer to Town Meeting.

Comment: This article will be withdrawn at Town Meeting

ARTICLE 52 (ID 78) Various Deferred Maintenance Requests

To see if the Town will vote to raise and appropriate, transfer and/or borrow a sum of money to implement Deferred School Facilities Maintenance for the Town of Stoughton School District as described in the "Facilities Master Plan" and the "Comprehensive Expenditure Plan;" said program includes capital outlay purchases of furniture, fixtures, and accessory equipment for both exterior and interior usage as well as for contracted mechanical, electrical, security, plumbing installations and services necessary to comply with applicable established standards and codes; or take any other action relative thereto.

Estimated cost:

Equipment	\$ 89,000
Exteriors	230,000
Interiors	209,000
Mechanical, Electrical, Plumbing	144,000
Structural	<u>10,000</u>
	\$682,000

Inserted by: Board of Selectmen
Requested by the School Department

RECOMMENDED MOTION: That the Town vote to appropriate \$682,000 to implement Deferred School Facilities Maintenance for the Town of Stoughton School District as described in the "Facilities Master Plan" and the "Comprehensive Expenditure Plan;" said program includes capital outlay purchases of furniture, fixtures, and accessory equipment for both exterior and interior usage as well as for contracted mechanical, electrical, security, plumbing installations and services necessary to comply with applicable established standards and codes and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$682,000 under G.L. c. 44 s. 7(9) and 7(3A), or any other enabling authority.

Comment: The Finance Committee voted 7-6 to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 53 (ID 68) Replace/Upgrade Network Hardware in eight school buildings

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to replace/upgrade network hardware in the eight school buildings and six municipal buildings; or take any other action relative thereto.

Estimated cost: \$285,000

Petitioner: Deborah Sovinee, et al.
 68 Palisades Circle, Stoughton
 December 27, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$285,000 to replace/upgrade network hardware in the eight school buildings and six municipal buildings and that to meet this appropriation \$272.00 be transferred from Article 6 of the Special Town Meeting of March, 2007 (Dept. 9230), \$185.00 be transferred from Article 7 of the Special Town Meeting of March, 2007 (Dept. 9231), \$576.00 be transferred from Article 8 of the Special Town Meeting of March, 2007 (Dept. 9232) and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$283,967.00 under G.L. c. 44 s. 7(28), or any other enabling authority.

Comment: The Finance Committee voted unanimously 12-1 to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 54 (ID 43) Municipal Building Maintenance

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury or grant funds, if any, and/or borrow a sufficient sum of money to pay for repairs to the Town Hall; Historical Society Building and the Senior Center, or take any other action relative thereto.

Estimated cost: \$165,000

Inserted by: Board of Selectmen
 Benjamin Fehan, Town Engineer
 December 13, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$133,000 to pay for repairs to the Town Hall; Historical Society Building and the Senior Center and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$133,000 under G.L. c. 44 s. 7(3A), or any other enabling authority.

Comment The Finance Committee voted 12-1 to approve this article. The project for the installation of third floor ceiling tiles was removed from the scope of this project, therefore the price was reduced.

MUNICIPAL OPERATION COMMITTEE: Motion made by Peter Murphy, Seconded by David Jardin to **APPROVE** Article 54 (ID 43) for the amount of \$133,000 as presented by Robert Grover on March 21, 2013 and voted **UNANIMOUSLY**.

ARTICLE 55 (ID 44) Storm water NPDES Permit

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to pay for all activities associated with and required by the State regarding compliance with the EPA Storm water NPDES Regulations, or take any other action relative thereto.

Estimated cost: \$60,000

Inserted by: Board of Selectmen
Benjamin Fehan, Town Engineer
December 13, 2012

RECOMMENDATION: That the Town vote to appropriate \$60,000 to pay for all activities associated with and required by the State regarding compliance with the EPA Storm water NPDES Regulations and that to meet this appropriation \$60,000 be transferred from Free Cash.

Comment: The Finance Committee voted unanimously to approve this article.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Motion made by Janice Schneider, Seconded by Stephen Tapper, and voted on **UNANIMOUSLY** "to **DEFER** this article to Town Meeting" due to lack of quorum by Intergovernmental Relations Committee

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Peter Murphy, Seconded by Billy Mote to **APPROVE** Article 55 (ID 44) and voted **UNANIMOUSLY**.

ARTICLE 56 (ID 45) Fly over for GIS Town-wide Survey

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money for the purchase of digital aerial imagery to be procured jointly through the Massachusetts Orthoimagery Consortium, or take any other action relative thereto.

Estimated cost: \$10,000

Inserted by: Board of Selectmen
Benjamin Fehan, Town Engineer
December 13, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$10,000 for the purchase of digital aerial imagery to be procured jointly through the Massachusetts Orthoimagery Consortium and that to meet this appropriation \$10,000 be transferred from Free Cash.

Comment: The Finance Committee voted 12-1 to approve.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Motion made by Janice Schneider, Seconded by Stephen Tapper, and voted on **UNANIMOUSLY** “to **DEFER** this article to Town Meeting” due to lack of quorum by Intergovernmental Relations Committee

ARTICLE 57 (ID 47) Park St. Sewer Project Design

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to pay for the survey and design of a sewerage system serving the southern end of Park Street, from near Fano Drive to the town line and the Campanelli Industrial Park, including easement acquisitions and related work or take any other action relative thereto.

Estimated cost: \$500,000

Inserted by: Board of Selectmen
Benjamin Fehan, Town Engineer
December 13, 2012

RECOMMENDATION: Refer to Town Meeting

Comment: The Finance Committee voted 11-1 with one abstention to refer this article. At the time of the Public Hearing and votes, there was an additional meeting scheduled at the end of April between residents and the Town Engineer to get more information.

INTERGOVERNMENTAL RELATIONS COMMITTEE: Motion made by Janice Schneider, Seconded by Stephen Tapper, and voted on **UNANIMOUSLY** “to **DEFER** this article to Town Meeting” due to lack of quorum by Intergovernmental Relations Committee

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Peter Murphy, Seconded by Billy Mote to **DISAPPROVE** Article 57 (ID 47) and voted **UNANIMOUSLY**.

ARTICLE 58 (ID 48) Modify the Sewer Betterment Interest Rate

To see if the Town will vote to charge interest with reference to the apportionment of sewer assessments for sewer construction at a rate equal to two percent above the rate of interest chargeable to the Town for the project, provided that such rate is permissible by law, or take any other action relative thereto.
(Note: This will require State Legislation after a positive vote by the ATM)

Estimated cost: \$0

Inserted by: Board of Selectmen
Benjamin Fehan, Town Engineer
December 13, 2012

RECOMMENDATION: Refer to Town Meeting

Comment: The Finance Committee voted unanimously to refer this article. This article will be dismissed at Town Meeting.

ARTICLE 59 (ID 49) Petition the General Court to Modify the Interest Rate

To see if the Town will vote to authorize the Board of selectmen to petition the General court to the end that legislation be adopted precisely as follow: "Amend Section 6 of Chapter 86 of the Acts of 1911, as amended by Section 3 of Chapter 165 of the Acts of 1954, as further amended by Section 1 of Chapter 583 of the Acts of 1981 by inserting in the fourth sentence after the words "five percent per annum" the words "or, at the election of the Town, at a rate equal to two percent above the rate of interest chargeable to the Town for the betterment project to which the assessments relate".

Estimated cost: \$0

Inserted by: Board of Selectmen
Benjamin Fehan, Town Engineer
December 13, 2012

RECOMMENDED MOTION – That the town will vote to authorize the Board of Selectmen to petition the General Court to the end that legislation be adopted precisely as follows: "Amend the fourth sentence of Section 6 of Chapter 86 of the Acts of 1911, as amended by Section 3 of Chapter 165 of the Acts of 1954 and as further amended by Section 1 of Chapter 583 of the Acts of 1981, to reinsert the word "five" in place of the word "ten" in lines 21 and 29, and to insert the same lines after the words "ten percent per annum", the words "or, at the election of the Town, at a rate equal to two percent above the rate of interest chargeable to the Town for the betterment project to which the assessments relate", and further to amend Section 7 of said Chapter 86 to strike out, in line 10, the word "ten" and reinsert the word "five", and to insert after the words "ten percent per annum" the words "or at the election of the Town, at a rate equal to two percent above the rate of interest chargeable to the Town for the betterment project to which the assessments relate", provided that the General Court may make clerical and editorial changes of form only to the bill unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court, and to authorize the Board of Selectmen to approve such amendments which shall be within the public purposes of the petition, or take any other action relative thereto.

Comment: The Finance Committee voted 12-0 with one abstention to approve this article.

ARTICLE 60 (ID 50) Hiring of a Traffic Consultant

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to pay for the hiring of a qualified Consultant to provide Traffic related engineering analysis, design, and surveying services, or take any other action relative thereto.

Estimated cost: \$75,000

Inserted by: Board of Selectmen
Ben Fehan, Town Engineer
February 5, 2013

RECOMMENDED MOTION: That the Town vote to appropriate \$75,000 to pay for the hiring of a qualified Consultant to provide Traffic related engineering analysis, design, and surveying services and that to meet this appropriation, \$75,000 be transferred from Free Cash.

Comment: The Finance Committee voted 9-4 to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee

ARTICLE 61 (ID 51) To allow the Town to Loan to Bishops Landing at 2% Loan

To see if the Town will vote to pass on the State Loan for their Water System Improvements at the same rate that the State will charge the Town, or take any other action relative thereto.

Estimated cost: \$0

Inserted by: Board of Selectmen
Benjamin Fehan, Town Engineer
December 13, 2012

RECOMMENDED MOTION: That the Town will vote, in accordance with General Laws Chapter 80, Section 13, to authorize the Board of Selectmen, acting as water commissioners, to direct that betterment assessments made to recover the cost of extending municipal water service to the Bishop's Landing Condominium shall bear interest either at a rate of five percent or at a rate equal to two percent above the rate of interest chargeable to the Town for borrowing to complete this project, or take any other action relative thereto.

Comment: The Finance Committee voted 12-1 to approve this article. This will allow the Town to pass the 2% interest rate to the residents at Bishops Landing. Some members felt that there should be funding for the administrative costs of this article.

ARTICLE 62 (ID 52) To accept the provisions of G.L. c40, sec 42K

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 40, Section 42K pertaining to the Assessment of Betterments for the Construction and Connection of Water Services, or take any other action relative thereto.

Estimated cost: \$0

Inserted by: Board of Selectmen
Benjamin Fehan, Town Engineer
December 13, 2012

RECOMMENDED MOTION: That the Town vote to accept the provisions of Massachusetts General Law Chapter 40, Section 42K pertaining to the Assessment of Betterments for the Construction and Connection of Water Services.

Comment: The Finance Committee voted 12-0 to approve this article (one member had left the room while the vote took place).

ARTICLE 63 (ID 58) Replace Fire Command Vehicle

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and / or borrow a sufficient sum of money to replace the existing Command Vehicle; or take any other action relative thereto.

Estimated cost: \$40,000.00

Inserted by: Board of Selectmen
 Mark Dolloff, Fire Chief
 December 24, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$40,000 to replace the existing Command Vehicle and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$40,000 under G.L. c. 44 s. 7(9), or any other enabling authority.

Comment: The Finance Committee voted 8-5 to approve this article. The Finance Committee recommends that \$20,000 be paid back by the Ambulance Fund.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Joaquin Soares, Seconded by David Jardin to **APPROVE** Article 63 (ID 58) and voted **UNANIMOUSLY**.

ARTICLE 64 (ID 59) Replace Firefighters Protective Clothing

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and / or borrow a sufficient sum of money to replace the existing Firefighters protective clothing (52 sets); or take any other action relative thereto.

Estimated cost: \$110,000.00

Inserted by: Board of Selectmen
 Mark Dolloff, Fire Chief
 December 24, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$110,000 to replace the existing Firefighters protective clothing (52 sets) and that to meet this to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$110,000 under G.L. c. 44 s. 7(9), or any other enabling authority.

Comment: The Finance Committee voted 10-3 to approve this article. The Finance Committee recommends that \$55,000 be paid back by the Ambulance Fund.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Billy Mote, Seconded by Joaquin Soares to **APPROVE** Article 64 (ID 59) and voted **UNANIMOUSLY**.

ARTICLE 65 (ID 60) Fund Fire Department Medical Upgrades

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and / or borrow a sufficient sum of money to fund Medical upgrades; or take any other action relative thereto.

Estimated cost: \$50,000.00

Inserted by: Board of Selectmen
 Mark Dolloff, Fire Chief
 December 24, 2012

RECOMMENDATION: Disapproval of this Article.

Comment: Motion to approve failed unanimously. At the time of the votes, the Finance Committee was informed that there was \$66,000 in their account from prior borrowing for this same article from a prior town meeting.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Peter Murphy, Seconded by Billy Mote to **APPROVE** Article 65 (ID 60) and voted **UNANIMOUSLY**.

ARTICLE 66 (ID 61) Replace Fire Rescue Boat

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and / or borrow a sufficient sum of money to replace the existing Rescue Boat; or take any other action relative thereto.

Estimated cost: \$ 5,300.00

Inserted by: Board of Selectmen
 Mark Dolloff, Fire Chief
 December 24, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$5,300 to replace the existing Rescue Boat and that to meet this appropriation, \$5,300 be transferred from Free Cash.

Comment: The Finance Committee voted 12-1 to approve this article.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Peter Murphy Seconded by Joaquin Soares to **APPROVE** Article 66 (ID 61) and voted **UNANIMOUSLY**.

ARTICLE 67 (ID 62) Make Repairs to Fire Station 1 Kitchen and Living Area

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and / or borrow a sufficient sum of money for design and construction of repairs to the kitchen and living area of Fire Station 1; or take any other action relative thereto.

Estimated cost: \$ 60,000.00

Inserted by: Board of Selectmen
Mark Dolloff, Fire Chief
December 24, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$60,000 for design and construction of repairs to the kitchen and living area of Fire Station 1 and to meet this appropriation, \$60,000 be transferred from Free Cash.

Comment: The Finance Committee voted 11-2 to approve this article.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by David Jardin, Seconded by Billy Mote to **APPROVE** Article 67 (ID 62) and voted **UNANIMOUSLY**.

ARTICLE 68 (ID 63) Make Repairs to Fire Station 1 Bathrooms and Living Area

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and / or borrow a sufficient sum of money for design and construction for repairs to the bathrooms and living area of Fire Station 1; or take any other action relative thereto.

Estimated cost: \$ 60,000.00

Inserted by: Board of Selectmen
Mark Dolloff, Fire Chief
December 24, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$60,000 for design and construction for repairs to the bathrooms and living area of Fire Station 1 and to meet this appropriation, \$60,000 be transferred from Free Cash.

Comment: The Finance Committee voted 12-1 to approve this article.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by David Jardin, Seconded by Billy Mote to **APPROVE** Article 68 (ID 63) and voted **UNANIMOUSLY**. The Committee feels that these repairs to Fire Station 1 are long overdue.

ARTICLE 69 (ID 76) Fire Station Feasibility Study

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and or borrow a sufficient sum of money to pay for a feasibility study to construct and equip a fire station or combined Public Safety facility for Fire and Police Departments; or take any other action relative thereto.

Inserted by: Board of Selectmen
Fire Chief Mark Dolloff and the Fire Station Feasibility Committee
January 2, 2013

Estimated Cost: \$60,000.00

RECOMMENDED MOTION: That the Town vote to appropriate \$60,000 to pay for a feasibility study to construct and equip a fire station or combined Public Safety facility for Fire and Police Departments and that to meet this appropriation, \$60,000 be transferred from Free Cash.

Comment: The Finance Committee voted unanimously to approve this article. This article should also include site location. The Police Chief supports this article.

MUNICIPAL OPERATIONS COMMITTEE: Motion made by Peter Murphy, Seconded by Billy Mote to **APPROVE** Article 69 (ID 76) and voted **UNANIMOUSLY**.

ARTICLE 70 (ID 69) Police Vehicles

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow the sufficient sum to purchase three cruisers and one SUV; or any other action relative thereto. In addition to the standard emergency equipment upfit, we are requesting two new radar units for two of these vehicles.

Estimated cost: \$184,200

Inserted by: Board of Selectmen
 Paul J. Shastany, Chief of Police
 December 26, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$184,200 to purchase three cruisers and one SUV and that to meet this to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$184,200 under G.L. c. 44 s. 7(9), or any other enabling authority.

Comment: The Finance Committee voted 12-1 to approve this article.

MUNICIPAL OPERATION COMMITTEE: Defer to Finance Committee Recommendation, due to lack of quorum by Municipal Operations Committee.

ARTICLE 71 (ID 70) Carpet – Police Department

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, if any, and/or borrow the sufficient sum to purchase replacement and installation of 0 for the police station; or take any other action relative thereto.

Estimated cost: \$16,000

Inserted by: Board of Selectmen
 Paul J. Shastany, Chief of Police
 December 26, 2012

RECOMMENDED MOTION: That the Town vote to appropriate \$16,000 to purchase replacement and installation of carpet for the police station and to meet this appropriation, \$16,000 be transferred from Free Cash.

Comment: The Finance Committee voted unanimously to approve this article.

ARTICLE 72 (ID 53) Dog Bylaw Amendments

To see if the Town will vote to amend Dog Bylaw to meet new state regulations and increase fee for dogs running at large, or take any other action relative thereto.

GENERAL BYLAWS

Existing Bylaw

Chapter 78

DOGS AND OTHER ANIMALS

§ 78-1. Pasturing prohibited.

The pasturing of cattle or other animals, with or without a keeper, in or upon any street or public way in the Town is hereby forbidden.

§ 78-2. Animals on sidewalks.

No person shall lead or drive any horse, goat, swine or neat animal upon any sidewalk so as to interfere with the convenient use of the same by pedestrians.

§ 78-3. License fees.

The annual fee for every dog license, except as otherwise provided by law (\$1 additional), shall be established by the state. No fee shall be charged for a license for a dog specially trained to lead or serve a blind person, provided that the Division of the Blind certifies that such dog is so trained and actually in the services of a blind person. No license fee or part thereof shall be refunded because of the subsequent death, loss, spaying or removal from the Commonwealth or other disposal of the dog, nor shall any license fee or part thereof paid by mistake be paid or recovered back after it has been paid over to the county under MGL c. 140, § 147.

§ 78-4. Disturbing the peace.

No person shall own or keep in the Town any dog which by biting, excessive barking, howling or in any other manner disturbs the quiet of the public.

§ 78-5. Nuisance complaints.

If any person shall make a complaint in writing to the Dog Officer that any dog owned or harbored within his jurisdiction is a nuisance by reason of vicious disposition or excessive barking or other disturbance, the Dog Officer shall investigate such complaint, which may include an examination under oath of the complainant, and submit a written report to the Selectmen of his findings and recommendations, together with the written complaint. Upon receipt of such report and examinations of the complainant under oath, the Selectmen may make such order concerning the restraint, muzzling or disposal of such dog as may be deemed necessary. The Dog Officer, after investigation, may issue an interim order that such dog be restrained or muzzled for a period not to exceed 14 days to enable the Selectmen to issue their order

following receipt of the report of the Dog Officer. If the Selectmen fail to act during the period of the interim order, upon expiration of the period the interim order is automatically vacated.

§ 78-6. Running at large.

No person owning or harboring a dog shall suffer or allow it to run at large in any of the streets or public places in the Town of Stoughton or allow it upon any of the streets or public places in the Town of Stoughton or allow it upon the premises of anyone other than the owner or keeper of such dog without the permission of the owner or occupant of such premises. No dog shall be permitted in any street or public place within the Town of Stoughton unless it is effectively restrained by a chain or leash not exceeding 10 feet in length.

§ 78-7 Seizure and impounding.

It shall be the duty of the Dog Officer to apprehend any dog found running at large in any street or public place within the Town of Stoughton or in violation of any of the provisions of this article, and to impound such dog in the place provided therefore. The Dog Officer, upon receiving any such dog, shall make a complete registry, entering the breed, color, and sex of such dog and whether licensed. If licensed, he shall enter the name and address of the owner and the number of the license tag. The owner, if known, shall be notified as soon as possible that the dog has been impounded. The owner of any dog so impounded may reclaim such dog upon payment of the license fee, if unpaid, and of all costs and charges incurred by the Town for impounding and maintenance of such dog as provided by law.

§ 78-8. Muzzling or confinement of dogs.

A. The Dog Officer may order a dog to be muzzled or confined to its owner's premises, whichever in his judgment may be required, for any of the following reasons:

- (1) If found at large or unmuzzled, as the case may be, while an order of the Board of Selectmen for the confinement or muzzling of such dog is in effect.
- (2) If found in a school, schoolyard or public recreational area.
- (3) For having bitten any person.
- (4) For having killed or maimed or otherwise damaged any other domesticated animal.
- (5) For chasing any vehicle upon any public way or way open to public travel in the Town.
- (6) For any violation of §78-4 or 78-6.

B. A person aggrieved by an order of the Board of Selectmen or the Dog Officer may seek judicial review in the manner provided in MGL c. 140 § 157.

§ 78-9. Hunting dogs.

For the purposes of this article, a dog, when in the presence of its owners, who is being trained for hunting shall be considered leashed and under control.

§ 78-10. Late fee.

Except for violations of § 78-6 which are punishable in accordance with the schedule of fines set forth therein, should any owner or keeper of a dog failure to license that dog, on or before May 1, that owner or keeper shall pay a late fee of \$25, said fee to be in addition to the license fee for all dogs licensed on or after May 1 of any year, excepting a dog brought into the Town as provided in MGL c. 140, § 138, this late fee shall be applicable from the 61st day after arrival of such dog; and in addition, should any owner or keeper of a dog fail to comply with the provisions of this article or any order of the Dog Officer issued

pursuant to this article, that owner or keeper shall be punished by a fine not to exceed \$25 for each offense.

§ 78-11. Muzzle required for certain dogs.

A. No owner of, or person having the care of, any American Staffordshire Terrier, a/k/a American Pit Bull Terrier or Bull Terrier, shall permit it to be off his own premises, whether leashed or unleashed, unless it is wearing a muzzle.

B. In this section, the word “muzzle” means a device that is used commercially with greyhounds.

C. The muzzle must be made in a manner which will not cause injury to the dog or interfere with its vision or respiration, but must prevent it from biting any person or animal.

§ 78-12. Violations and penalties.

Except for violations of § 78-10 which are punishable in accordance with the fee set forth therein, the provisions of this chapter shall be enforced by the Animal Control Officer or any regular Stoughton police officer, by noncriminal complaint pursuant to the provisions of MGL c. 40, §21D. Each day on which a violation exists shall be deemed to be a separate offense. The penalty for violation of any provision of this chapter for purposes of noncriminal disposition shall be \$50.

And replace with the following:

Chapter 78

DOGS AND OTHER ANIMALS

§ 78-1. Pasturing prohibited.

The pasturing of cattle or other animals, with or without a keeper, in or upon any street or public way in the Town is hereby forbidden.

§ 78-2. Animals on sidewalks.

No person shall lead or drive any horse, goat, swine or neat animal upon any sidewalk so as to interfere with the convenient use of the same by pedestrians.

§ 78-3. License fees.

The annual fee for every dog license, except as otherwise provided by law (\$1 additional), shall be established by the state. No fee shall be charged for a license for a dog specially trained to lead or serve a blind person, provided that the Division of the Blind certifies that such dog is so trained and actually in the services of a blind person. No license fee or part thereof shall be refunded because of the subsequent death, loss, spaying or removal from the Commonwealth or other disposal of the dog, nor shall any license fee or part thereof paid by mistake be paid or recovered back after it has been paid over to the county under MGL c. 140, § 147.

§ 78-4. Disturbing the peace.

No person shall own or keep in the Town any dog which by biting, excessive barking, howling or in any other manner disturbs the quiet of the public.

§ 78-5. Nuisance complaints.

If any person shall make a complaint in writing to the ~~Dog Officer~~ **Animal Control Officer** that any dog owned or harbored within his jurisdiction is a nuisance by reason of vicious disposition or excessive barking or other disturbance, the ~~Dog Officer~~ **Animal Control Officer** shall investigate such complaint, which may include an examination under oath of the complainant, and submit a written report to the Selectmen of his findings and recommendations, together with the written complaint. Upon receipt of such report and examinations of the complainant under oath, the Selectmen may make such order concerning the restraint, muzzling or disposal of such dog as may be deemed necessary. The ~~Dog Officer~~ **Animal Control Officer**, after investigation, may issue an interim order that such dog be restrained or muzzled for a period not to exceed 14 days to enable the Selectmen to issue their order following receipt of the report of the ~~Dog Officer~~ **Animal Control Officer**. If the Selectmen fail to act during the period of the interim order, upon expiration of the period the interim order is automatically vacated.

§ 78-6. Running at large.

No person owning or harboring a dog shall suffer or allow it to run at large in any of the streets or public places in the Town of Stoughton or allow it upon any of the streets or public places in the Town of Stoughton or allow it upon the premises of anyone other than the owner or keeper of such dog without the permission of the owner or occupant of such premises. No dog shall be permitted in any street or public place within the Town of Stoughton unless it is effectively restrained by a chain or leash not exceeding 10 feet in length.

§ 78-7 Seizure and impounding.

It shall be the duty of the ~~Dog Officer~~ **Animal Control Officer** to apprehend any dog found running at large in any street or public place within the Town of Stoughton or in violation of any of the provisions of this article, and to impound such dog in the place provided therefore. The ~~Dog Officer~~ **Animal Control Officer**, upon receiving any such dog, shall make a complete registry, entering the breed, color, and sex of such dog and whether licensed. If licensed, he shall enter the name and address of the owner and the number of the license tag. The owner, if known, shall be notified as soon as possible that the dog has been impounded. The owner of any dog so impounded may reclaim such dog upon payment of the license fee, if unpaid, and of all costs and charges incurred by the Town for impounding and maintenance of such dog as provided by law.

§ 78-8. Muzzling or confinement of dogs.

- A. The ~~Dog Officer~~ **Animal Control Officer** may order a dog to be muzzled or confined to its owner's premises, whichever in his judgment may be required, for any of the following reasons:
- (1) If found at large or unmuzzled, as the case may be, while an order of the Board of Selectmen for the confinement or muzzling of such dog is in effect.
 - (2) If found in a school, schoolyard or public recreational area.
 - (3) For having bitten any person.
 - (4) For having killed or maimed or otherwise damaged any other domesticated animal.
 - (5) For chasing any vehicle upon any public way or way open to public travel in the Town.
 - (6) For any violation of §78-4 or 78-6.
- B. A person aggrieved by an order of the Board of Selectmen or the ~~Dog Officer~~ **Animal Control Officer** may seek judicial review in the manner provided in MGL c. 140 § 157.
- C. In this section, the word "muzzle" means a device that is used commercially with greyhounds.

D. The muzzle must be made in a manner which will not cause injury to the dog or interfere with its vision or respiration, but must prevent it from biting any person or animal.

§ 78-9. Hunting dogs.

For the purposes of this article, a dog, when in the presence of its owners, who is being trained for hunting shall be considered leashed and under control.

§ 78-10. Late fee.

Except for violations of § 78-6 which are punishable in accordance with the schedule of fines set forth therein, should any owner or keeper of a dog failure to license that dog, on or before May 1, that owner or keeper shall pay a late fee of \$25, said fee to be in addition to the license fee for all dogs licensed on or after May 1 of any year, excepting a dog brought into the Town as provided in MGL c. 140, § 138, this late fee shall be applicable from the 61st day after arrival of such dog; and in addition, should any owner or keeper of a dog fail to comply with the provisions of this article or any order of the ~~Dog Officer~~ **Animal Control Officer** issued pursuant to this article, that owner or keeper shall be punished by a fine not to exceed \$25 for each offense.

~~§ 78-11. Muzzle required for certain dogs.~~

~~D. No owner of, or person having the care of, any American Staffordshire Terrier, a/k/a American Pit Bull Terrier or Bull Terrier, shall permit it to be off his own premises, whether leashed or unleashed, unless it is wearing a muzzle.~~

~~E. In this section, the word "muzzle" means a device that is used commercially with greyhounds.~~

~~F. The muzzle must be made in a manner which will not cause injury to the dog or interfere with its vision or respiration, but must prevent it from biting any person or animal.~~

§ 78-12. Violations and penalties.

Except for violations of § 78-10 which are punishable in accordance with the fee set forth therein, the provisions of this chapter shall be enforced by the Animal Control Officer or any regular Stoughton police officer, by noncriminal complaint pursuant to the provisions of MGL c. 40, §21D. Each day on which a violation exists shall be deemed to be a separate offense. The penalty for violation of any provision of this chapter for purposes of noncriminal disposition shall be \$50 **with exception to sec. 78-6 which shall be \$60.**

Inserted by: Board of Selectmen
Michael Gormaley, Animal Control Officer and Cheryl Mooney, Town Clerk
December 18, 2012

RECOMMENDED MOTION: That the Town vote to amend the Town Code by deleting Chapter 78, "Dogs and Other Animals," in its entirety and by inserting in its place a revised Chapter 78 as printed in the warrant.

MUNICIPAL REGULATIONS COMMITTEE: Motion made by David Mullen, Seconded by James Fallon, and voted on **6 with one abstention** "to **APPROVE** this article."

MUNICIPAL OPERATIONS COMMITTEE: Motion made to **APPROVE** Article 72 (ID 53) and voted **UNANIMOUSLY**

ARTICLE 73 (ID 73) Report and Supplemental Funds, Town Code Publication Comm.

To receive the report of the Town Code Publication Committee and to see if the Town will vote to raise and appropriate and/or transfer a sum of money to supplement the funds appropriated under Article 23 (ID38) of the 2010 Annual Town Meeting for the purposes of completing the business of the Town Code Publication Committee.

Estimated Cost: \$15,000.00

Inserted by: Board of Selectmen
Howard Hansen, Chair, Town Code Publication Committee
December 31, 2012

[*Reference:* From Motion for Article 23 (ID38) “. . .to examine all appropriate official town documents, records of town meetings, notification of acceptance or approval by the Attorney General or Secretary of the Commonwealth of all known legislative acts applicable to the Town of Stoughton since 1983 publication of the Town Code, in order to update, correct and prepare for the publication of an Official Town Code Book according to the codification and captioning format recommended by General Code Publishers in 2005. . . and appropriated the sum of \$15,000 to pay the regular expenses of said by-law review committee including the employment such professional, clerical and legal services as may be necessary to conform to the requirements of Article 14, Sec C14-3 of the Town Charter.”]

RECOMMENDED MOTION: That the Town vote to appropriate \$15,000 to supplement the funds appropriated under Article 23 (ID38) of the 2010 Annual Town Meeting for the purposes of completing the business of the Town Code Publication Committee and that to meet this appropriation, \$15,000 be transferred from Free Cash.

Comment: The Finance Committee voted unanimously to approve this article.

TOWN CODE COMMITTEE: See report in the appendix

ARTICLE 74 (ID 71) Accept Zoning By-law Re-codification, Re-Captioning

To see if the Town will approve the re-codification, re-captioning, and editorial corrections of **Section 200 of the Town’s Zoning By-law**, including all amendments adopted and approved by the Attorney-General through December 2012 and published in the Town of Stoughton Code book prepared by General Code Publishers and having been proofread by the Town Code Review Committee and the Planning Board.
[2/3 rd vote]

Inserted by: Board of Selectmen
Howard Hansen, Chair, Town Code Publication Committee
December 31, 2012

PLANNING BOARD RECOMMENDATION: Refer to Town Meeting

MUNICIPAL REGULATIONS COMMITTEE: The Committee “**REFERS** this article to Town Meeting for **LACK OF INFORMATION.**” The Committee was not provided with the documentation to make a recommendation at the time of the publication of the Finance Committee’s Report.

PLANNING BOARD: The Planning Board voted 4-0 to recommend that the Town Manager take action and refer this proposed article to legal counsel.

TOWN CODE COMMITTEE: See report in the appendix

ARTICLE 75 (ID 72) Accept Town Charter Re-codification, Re-Captioning

To see if the Town will approve the re-codification, re-captioning, and editorial corrections of **the Stoughton Town Charter** including all amendments adopted and approved by the Attorney-General through April 5, 2011 and published in the Town of Stoughton Code book prepared by General Code Publishers and having been proofread by the Town Code Review Committee and the Town Meeting Charter Review Committee. [2/3 rd vote]

Inserted by: Board of Selectmen
Howard Hansen, Chair, Town Code Publication Committee
December 31, 2012

TOWN MEETING CHARTER REVIEW COMMITTEE RECOMMENDED MOTION: That this Town Meeting, by Resolution, authorize the Town Code Committee, to direct General Code Publishers to reproduce without any further editorial services or format changes, the current Town Charter Master Copy as kept, and certified by the Town Clerk to be a the official document known as the "Stoughton Town Charter adopted in 1971 with all amendments adopted through the year 2011.”

MUNICIPAL REGULATIONS COMMITTEE: The Committee “**REFERS** this article to Town Meeting for **LACK OF INFORMATION.**” The Committee was not provided with the documentation to make a recommendation at the time of the publication of the Finance Committee’s Report.

TOWN MEETING CHARTER REVIEW COMMITTEE: Motion made by Dori Frankel, Seconded by Joseph Madden, Jr., and voted on **UNANIMOUSLY** “to **RECOMMEND** that this Town Code version of the Town Charter be **RESUBMITTED** to the **TOWN CODE REVIEW COMMITTEE** for further corrections, additions, and formatting as submitted by members of this Committee.”

TOWN CODE COMMITTEE: See report in the appendix

ARTICLE 76 (ID 19) Flood Hazard – Zoning Bylaw

To see if the Town will vote to amend by replacing the Town of Stoughton Zoning Bylaw, Section III, E: Flood Hazard, Wetlands and Watershed Districts Sections 1-5 to reflect the changes in the Federal Flood Maps.

Revised Section III, E: Flood Hazard

Section A. Statement of Purpose

The purposes of these zoning provisions for the Floodplain District are to:

- 1) Ensure public safety through reducing the threats to life and personal injury;
- 2) Eliminate new hazards to emergency response officials;
- 3) Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
- 4) Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
- 5) Eliminate costs associated with the response and cleanup of flooding conditions;
- 6) Reduce damage to public and private property resulting from flooding waters.

Section B. Floodplain District Boundaries and Base Flood Elevation and Floodway Data

The District shall include all special flood hazard areas designated as Zone A and AE as shown on those maps entitled, "Flood Insurance Rate Map (FIRM) of Norfolk County, Massachusetts prepared by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The Maps consist of a Map Index map Number 25021CIND0A and 13 individual Map Panels drawn at 1"=500' as Panel numbers 25021C0194E, 25021C0212E, 25021C0213E, 25021C0214E, 25021C0216E, 25021C0218E, 25021C0357E, 25021C0359E, 25021C0376E, 25021C0377E, 25021C0378E, 25021C0379E, and 25021C0381E dated July 17, 2012. Such maps shall be kept by the Building Commissioner and copies in the office of the Town Clerk of the Town of Stoughton and shall be certified by the Town Clerk of the Town of Stoughton as being true and complete copies of said FIRM, and as the same may from time to time be amended or updated by action of the Town Meeting through the process required by law for the adoption of Zoning By-Law changes. All references in this section of the By-law to "Maps" shall be deemed to be referenced to the FIRM unless the context otherwise specifically requires.

The exact boundaries of flood hazard areas may be defined by the 100 year base flood elevations shown on the FIRM and further defined by the Norfolk County Flood Insurance Study (FIS) report dated July 17, 2012. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner and Conservation Commission.

Inserted by: Board of Selectmen
 Tom McGrath, Building Commissioner

PLANNING BOARD RECOMMENDED MOTION: That the Town vote amend the Town Zoning By-law by deleting the existing Section III, E: Flood Hazard, Wetlands and Watershed Districts, Sections 1-5 and inserting in its place the Revised Section III, E: Flood Hazard, to reflect changes in the Federal Flood Maps and other changes to the Zoning By-law, as printed in the warrant.

MUNICIPAL REGULATIONS COMMITTEE: Motion made by Stephanie Carrara, Seconded by Stephen Shepherd, and voted on **UNANIMOUSLY** "to **APPROVE** this article."

PLANNING BOARD: The Planning Board voted 4-0 to recommend Article 76. The Planning Board had four (4) members present for the Zoning Bylaw Public Hearing held on April 11, 2013. Therefore, the Planning Board's vote reflects a membership of four for this particular meeting.

ARTICLE 77 (ID 75) Adopt MGL 59, §5, Cl. 57; Grant Senior “Circuit Breaker” Tax Credits

To see if the Town will vote to adopt the provisions of MGL Chapter 59, Section 5, Clause 57 which would allow the Board of Assessors to grant seniors who receive “circuit breaker” tax credits on their Massachusetts State income taxes to obtain a reduction of their real estate taxes up to the amount of their credits; or take any other action relative thereto.

Petitioner: Edward J. DeFelice, 200 Ethyl Way and
Peter A. Ventresco, 587 Canton Street, et al.
January 2, 2013

RECOMMENDATION: Refer to Town Meeting.

Comment: The Finance Committee voted unanimously to refer this article. This motion will be dismissed at Town Meeting.

ARTICLE 78 (ID 82) Grant Senior “Circuit Breaker” Property Tax Credit

To see if the Town will vote to accept the provisions of MGL Chapter 59, §5, Clause 57, to allow, *upon proper and timely application by, or on behalf of, a qualified owner*, the Board of Assessors to grant property tax rebates in an amount not to exceed annually the amount of the income tax credit set forth under the provisions of MGL Ch. 62, §6(k). **This program shall become effective for property tax bills issued in Fiscal Year 2014;** or take any other action relative thereto.

References: “Clause 57, Upon the acceptance of this section by a city or town, the board of assessors may appropriate monies for and grant property tax rebates in an amount not to exceed annually the amount of the income tax credit set forth under subsection (k) of section 6 of chapter 62.”

Town Counsel comment: Ch. 62 §6(k) provides that residential property owner over 65 years of age shall be allowed a tax credit “equal to the amount of by which the real estate tax payment or rent constituting real estate tax payments exceed 10 percent of the taxpayer’s total income, but the credit shall not exceed \$750.” The word may is underlined because the statute obviously gives the Board of Assessors the discretion to award tax rebates up to \$750, but does not mandate it, and a vote of Town Meeting accepting this statute would also not mandate the Assessors to do this. By contrast, the tax exemption under Chapter 59 Sec. 5 (41C) [which has been adopted by the Town of Stoughton] must be applied by the Assessors to the greatest value and extent for eligible applicants.

It is the petitioners’ request that the above reference material be included in the warrant and the Standing Committee Reports.

Inserted by: Board of Selectmen,
Edward J. DeFelice, 200 Ethyl Way & Peter A. Ventresco, 587 Canton St.
February 5, 2013

RECOMMENDATION: Disapproval of this article.

Comment: Motion to approve this article failed 1-12.

MUNICIPAL REGULATIONS COMMITTEE: Motion made by Joseph Titlebaum, Seconded by Stephanie Carrara, and voted on **UNANIMOUSLY** “to **DISAPPROVE** this article.” The Committee feels that the town cannot afford this article and there are other programs seniors can apply for relief.

ARTICLE 79 (ID 83) Capital Reserve Account for Future Building Construction

To see if the Town will vote to establish and fund a Capital Reserve for Future Building Projects Stabilization Fund to help defray the debt service costs of future building design and/or construction projects, or take any other action relative thereto.

Inserted by: Board of Selectmen
February 5, 2013

RECOMMENDED MOTION: That the Town vote to establish and fund a Capital Reserve for Future Building Projects Stabilization Fund to help defray the debt service costs of future building design and/or construction projects and that \$1,499,804 be transferred into this fund from Free Cash.

Comment: The Finance Committee voted 7-5 with one abstention to approve establishing this Fund and voted 10-2 to transfer funding.

ARTICLE 80 (ID 16) Stabilization Fund

To see if the Town will vote to raise and appropriate, or transfer from available funds, if any, in the Treasury to fund the Stabilization Fund established in accordance with Massachusetts General Laws, Chapter 40, Section 5B; or take any other action relative thereto.

Inserted by: Board of Selectmen
William Rowe, Town Accountant
December 31, 2012

RECOMMENDATION: Refer to Town Meeting.

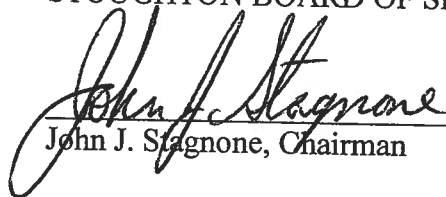
Comment: Motion to refer passed unanimously.

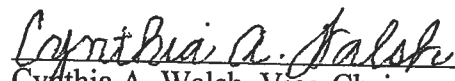
You are hereby directed to serve this warrant by posting attested copies hereof at not less than nine public places in the Town, seven days, at least, before the time of holding said meeting and you are hereby directed to have three hundred copies brought to the meeting for distribution.

Hereof fail not and make due return of this Special State Primary and Local Elections and Annual Town Meeting Warrant with your doings thereon to the Town Clerk at the meeting aforesaid.

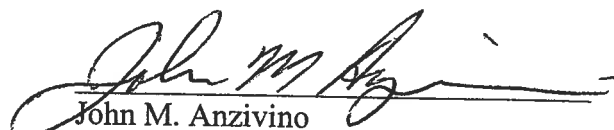
Given under our hands this 11th day of March in the year of Our Lord Two Thousand and Thirteen at Stoughton, Massachusetts.

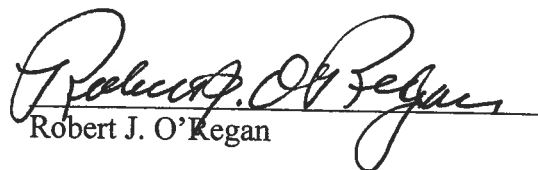
STOUGHTON BOARD OF SELECTMEN


John J. Stagnone, Chairman

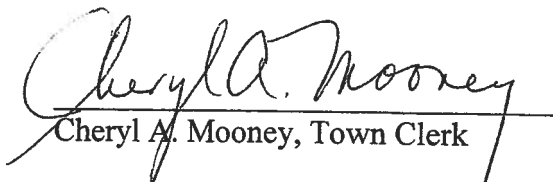

Cynthia A. Walsh, Vice-Chairman

Stephen G. Anastos


John M. Anzivino


Robert J. O'Regan

A true copy. Attest:


Cheryl A. Mooney, Town Clerk


Lawrence Verdun, Constable

DRAFT	TITLE	FTE	FY2012	FY2013	FY2014	FY2014
		FY13	ACTUAL	BUDGET	SELECTMEN	FINCOM
					BUDGET	BUDGET
	AMBULANCE - 231					
	<i>SALARIES:</i>					
51	Chief 50%, split Fire 50%	0.50	0.50	54,874.64	57,339.50	65,412.00
61	Deputy Chief 50%, split 50% Fire	0.50	0.50	38,261.98	38,533.94	39,682.00
66	EMT, Paramedic Stipends			173,280.56	203,490.00	208,577.00
71	Mechanic 50%, split 50% Fire	0.50	0.50	28,832.45	28,958.67	29,746.00
112	Clerk - Fire Dept. 50%, split 50% Ambulance	0.50	0.50	25,813.29	25,713.87	26,618.00
130	Training/Overtime			17,805.12	18,070.00	18,432.00
133	Civilian Dispatchers - 62%/38% fire/ambulance dept budget	2.48	2.48	105,852.05	113,928.13	114,348.00
153	Reserve for Collective Bargaining Agreements			0.00	0.00	0.00
161	Firefighter Paramedics 36 Total, 33 Fire, 3 Ambulance	3.00	3.00	155,227.37	157,111.26	140,308.00
166	EMS Lieutenant - 4 total, 3 Fire, 1 Ambulance	1.00	1.00	63,369.60	63,831.27	65,583.00
169	Second Ambulance Minimum Manning			266,726.35	272,082.00	277,524.00
220	Paramedic Services			154.40	4,000.00	4,000.00
	Total Salaries:			930,197.81	983,058.64	990,230.00
	<i>EXPENSES:</i>					
238	Medical Director			0.00	5,000.00	5,000.00
241	Radio Repairs-Services			696.00	2,000.00	2,000.00
242	Vehicle Maint & Oper-Services			11,189.57	8,000.00	8,000.00
247	Equipment Repair - Services			15,769.44	16,000.00	16,000.00
302	Data Processing - Sevices			390.00	3,500.00	3,500.00
306	3rd Party Billing			33,002.44	40,000.00	40,000.00
320	In Service Training			1,575.20	2,000.00	2,000.00
340	Telephone			5,921.18	8,000.00	8,000.00
342	Freight & Express			169.66	500.00	500.00
420	Office Supplies			2,072.76	1,500.00	1,500.00
430	Equipment Repair - Supplies			4,337.26	3,500.00	3,500.00
431	Radio Repairs-Supplies			2,640.10	3,500.00	3,500.00
442	Building Supplies			4,185.95	7,500.00	7,500.00
480	Vehicle Maint & Oper - Supplies			16,013.71	20,000.00	22,000.00
481	Gasoline			22,156.97	29,000.00	31,900.00
491	Food			380.00		0.00
501	Medical & First Aid - Supplies			31,545.32	30,000.00	30,000.00
583	Data Processing - Supplies			5,720.00	5,500.00	5,500.00
731	Application Fees			2,600.00	3,500.00	3,500.00
852	Office Furniture					
	Total Expenses:			160,365.56	189,000.00	193,900.00
	<i>Total Capital Outlay:</i>					
	<i>RESERVES:</i>					
799	Future Capital Needs-New Ambulance Emergency/Unforeseen Expenses			0.00	25,000.00	0.00
	<i>Total Reserves:</i>			0.00	25,000.00	0.00
	<i>DEBT SERVICE:</i>					
710	Principal			59,000.00	64,000.00	119,000.00
715	Interest			8,216.39	10,070.00	15,766.00
716	Interest - Short Term			0.00	0.00	760.00
	<i>Total Debt Service:</i>			67,216.39	74,070.00	135,526.00
242	Insurance Recovery					
606	Other Finance Uses			18,850.00	12,374.00	
	TOTAL DEPARTMENT			1,176,629.76	1,283,502.64	1,319,656.00
	<i>Footnote:</i>					
	Indirect costs			404,669.00	413,522.00	413,423.00
	Other Fin Uses					
	total including indirect			1,581,298.76	1,697,024.64	1,733,079.00

DRAFT	TITLE	FTE	FY2012	FY2013	FY2014	FY2014
		FY13	ACTUAL	BUDGET	SELECTMEN	FINCOM
					BUDGET	BUDGET
		FY14				
		Level				
CEDAR HILL GOLF COURSE - 651						
SALARIES:						
51	General Manager	1.00	1.00	64,295.45	64,020.84	55,000.00
52	Superintendent of Maintenance	1.00	0.00	0.00	0.00	0.00
100	Seasonal employees	5.00	5.00	47,294.05	48,979.00	50,000.00
140	Longevity			550.00	550.00	0.00
<i>Total Salaries:</i>				112,139.50	113,549.84	105,000.00
EXPENSES:						
200	Purchase of Services					
211	Electricity			8,741.59	11,000.00	10,000.00
215	Fuel			1,878.23	4,500.00	2,500.00
231	Water			432.58	900.00	900.00
246	Building Repairs-Services			572.00	1,500.00	1,500.00
247	Equipment Repairs-Services			174.90	2,000.00	2,000.00
269	Golf Cart Rentals			18,883.02	20,000.00	20,000.00
334	Credit Card Fees			2,641.59	2,500.00	2,500.00
340	Telephone			1,664.58	1,800.00	1,800.00
342	Freight & Express			305.06	500.00	500.00
343	Advertising			432.00	1,500.00	500.00
410	Pro Shop Merchandise			5,120.74	6,000.00	6,000.00
420	Office Supplies			0.00	200.00	200.00
430	Equipment Repairs-Supplies			4,338.99	6,000.00	5,000.00
442	Building Supplies			0.00	1,000.00	0.00
443	Building Repairs - Supplies			619.96	2,000.00	2,500.00
460	Loam & Seed			1,359.65	2,500.00	2,000.00
463	Grounds Maintenance-Supplies			831.36	4,000.00	3,000.00
464	Irrigation Supply			3,280.49	2,500.00	7,500.00
481	Gas, Oil & Grease			6,870.08	5,500.00	5,500.00
584	Chemicals			8,894.07	18,000.00	15,000.00
730	Dues and Subscriptions			775.00	750.00	750.00
747	Bonds			126.00	115.00	115.00
780	Petty Cash			227.83	500.00	500.00
850	Capital Outlay - Adtl Equipment			0.00	0.00	0.00
864	Capital Outlay - HVAC System			15,111.00		
871	Replacement of Equipment			0.00	0.00	0.00
<i>Total Expenses:</i>				83,280.72	95,265.00	90,265.00
RESERVES:						
799	Emergency/Unforeseen Expenses			0.00	0.00	0.00
<i>Total Reserves:</i>				0.00	0.00	0.00
DEBT SERVICE:						
710	Principal			9,000.00	9,000.00	26,000.00
715	Interest			1,585.00	4,800.00	2,418.00
<i>Total Debt Service:</i>				10,585.00	13,800.00	28,418.00
401	Unpaid bills					
<i>Other Finance Uses</i>				1,871.00	1,021.00	0.00
TOTAL DEPARTMENT				207,876.22	223,635.84	223,683.00
Footnote:						
<i>Indirect costs</i>				41,226.00	46,827.00	43,449.00
total including indirect				249,102.22	270,462.84	267,132.00

DRAFT	TITLE	FTE		FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13	FY14 Level				
	HEALTH CARE/VNA - 522						
	<i>SALARIES:</i>						
51	Executive Director/Administrator	1.00	1.00	95,952.31	90,344.67	93,880.00	91,590.00
87	Public Health Nurses	3.50	2.50	222,702.54	317,412.62	190,518.00	185,755.00
88	Patients Account Manager	1.00	1.00	65,611.79	65,363.22	67,922.00	66,265.00
90	Assistant Administrator	0.20	1.00	4,047.48	8,000.00	72,676.00	72,676.00
112	Clerical Salaries - Public Health	1.50	1.50	65,569.11	71,490.06	71,750.00	70,000.00
140	Longevity - Public Health			6,650.00	6,650.00	6,900.00	6,900.00
144	Part-Time & Supplemental Coverage	4.50	0.00	123,388.82	0.00	0.00	0.00
148	Home Health Aides	0.50	0.00	0.00	5,000.00	0.00	0.00
152	Sick leave buyback					4,181.00	4,181.00
153	Reserve for Collective Bargaining Agreements			0.00	7,110.00	0.00	0.00
160	Full-Time QI RN	1.00	1.00	80,294.10	81,844.58	89,937.00	87,743.00
208	Rehabilitation Staff				110,000.00	100,000.00	100,000.00
184	Medical Social Worker 50%, split COA 50%	0.50	0.50	27,635.79	27,536.77	28,615.00	27,917.00
	<i>Total Salaries:</i>			691,851.94	790,751.92	726,379.00	713,027.00
	<i>EXPENSES:</i>						
242	Vehicle Maint and Operation - Services			0.00	250.00	1,250.00	1,250.00
249	Office Equipment Repairs - Services			2,520.00	4,000.00	4,000.00	4,000.00
301	Accountant Fees			7,000.00	7,500.00	7,500.00	7,500.00
302	Data Process Support Agreements			17,283.95	19,000.00	19,000.00	19,000.00
307	Contract Services			91,727.01	105,000.00	107,500.00	107,500.00
317	Rabies Clinic			272.50	250.00	250.00	250.00
320	Tuition Reimbursement			0.00	1,000.00	1,000.00	1,000.00
340	Telephone, Answering Serve, Internet, Pager			832.78	1,900.00	1,900.00	1,900.00
342	Freight & Express			263.55	250.00	250.00	250.00
343	Advertising/Marketing			5,104.65	5,500.00	6,500.00	6,500.00
391	Conference			1,067.00	2,200.00	2,200.00	2,200.00
420	Equipment/Office Supplies			2,927.12	5,000.00	5,000.00	5,000.00
422	Medical Forms			1,166.96	1,800.00	1,800.00	1,800.00
481	Gas			468.36	600.00	600.00	600.00
501	Medical & First Aid Supplies/RN Bag Supply			8,975.98	16,000.00	16,000.00	16,000.00
504	Immunization			2,838.82	3,000.00	3,000.00	3,000.00
581	Uniforms			0.00	0.00	500.00	500.00
583	Data Process/Consult/Supplies			2,396.00	2,500.00	2,500.00	2,500.00
711	In-Service Training			3,474.00	4,500.00	4,500.00	4,500.00
714	Travel Expenses			341.06	1,000.00	1,000.00	1,000.00
717	Mileage Reimbursement			9,491.61	9,000.00	10,000.00	10,000.00
719	Public Health Activities			252.71	1,000.00	1,000.00	1,000.00
730	Dues and Subscriptions			3,879.56	4,500.00	4,500.00	4,500.00
782	Miscellaneous-Other Expenses			0.00	500.00	500.00	500.00
785	Medicare, 2nd, 3rd Party Payback			0.00	20,000.00	20,000.00	20,000.00
	<i>Total Expenses:</i>			162,283.62	216,250.00	222,250.00	222,250.00
	RESERVES:						
	Future Capital Needs			0.00	0.00	0.00	0.00
400	Emergency/Unforeseen Expenses			0.00	0.00	0.00	0.00
	<i>Total Reserves:</i>			0.00	0.00	0.00	0.00
400	<i>Expenses</i>			50.33			
606	<i>Other Finance Uses</i>			16,162.00	15,890.00		
	TOTAL DEPARTMENT			870,347.89	1,022,891.92	948,629.00	935,277.00
	Footnote:						
	Indirect costs			211,708.00	239,013.00	261,257.00	261,257.00
	total including indirect			1,082,055.89	1,261,904.92	1,209,886.00	1,196,534.00

DRAFT	TITLE	FTE	FY2012	FY2013	FY2014	FY2014
		FY13	ACTUAL	BUDGET	SELECTMEN	FINCOM
					BUDGET	BUDGET
		FY14				
		Level				
	SEWER - 440					
	SALARIES:					
51	Superintendent - Sewer 33%, split Water 47%, DPW 20%	0.33	0.33	42,997.46	38,814.00	43,778.00
52	Asst. Supt. - Water 50%, split 50% Sewer	0.50	0.50	40,220.71	59,294.59	53,502.00
55	Senior Engineer/GIS Coordinator 40%, split 60% Engineering	1.00	0.40	27,298.40	31,100.56	32,201.00
57	Foremen	1.00	1.00	69,675.28	67,270.41	72,853.00
70	Holsting Equip. Oper. 6 total, 1.5 Sewer, 4.5 DPW	1.50	1.50	38,573.35	95,904.54	99,286.00
71	Motor Equipment Repairman 50% split with Water	0.50	0.50	20,594.46	28,634.13	29,643.00
73	Pumping Station Op/Meter Reader 8 total, 6.5 Water, 1.5 Sewer	1.00	1.50	48,212.47	74,755.55	77,392.00
74	P.W. Maint. Craftsman	1.00	1.00	12,790.20	49,844.93	51,602.00
75	Special Motor Equipment Operator	1.00	1.00	54,342.10	55,802.13	57,769.00
77	P.W. Maintenance Man/HMEO	2.25	2.25	70,553.36	117,359.53	122,779.00
81	Out-of-Grade Wages			13,691.47	1,442.42	1,400.00
111	Billing System Manager 50%, split 50% Water	0.50	0.50	30,456.07	30,579.33	31,846.00
112	Water/Sewer Billing Clerk	0.50	0.50	21,780.35	22,296.91	23,652.00
120	Temporary Clerk	0.00	0.00			0.00
125	Junior Engineer	1.00	1.00	57,084.81	57,471.05	59,727.00
129	Building Maintenance Craftman	0.00	0.00	17,661.09	0.00	0.00
130	Overtime			10,759.05	20,606.02	20,000.00
140	Longevity			9,199.66	11,797.00	11,088.00
152	Sick Leave Buyback			0.00	1,000.00	1,000.00
153	Reserve for Collective Bargaining Agreements			0.00	1,821.00	0.00
164	Clerk/Dispatcher 33%, split 33% Water, ?	0.33	0.33	2,905.22	19,521.00	20,411.00
185	PT Bid & Procurement Clerk	0.13	0.13	0.00	5,393.27	5,448.00
186	Asst. Town Engineer 33% split, 33% Water, 33% Engineering	0.33	0.33	20,834.00	28,079.13	29,179.00
224	Executive Assistant 25%, split DPW 25%, San 25%, Water 25%					0.00
	Total Salaries			609,629.51	818,787.50	845,894.00
	SUBTOTAL SALARIES			609,629.51	818,787.50	845,894.00
	NON SALARIES:					
	UTILITIES:					
211	Electricity			75,941.69	117,095.00	117,095.00
212	Gas			11,517.40	18,551.00	17,000.00
232	Canton sewer fees			106,808.16	57,680.00	110,000.00
340	Telephone			13,810.78	15,775.00	15,775.00
	Total Utilities:			208,078.03	209,101.00	259,870.00
	EXPENSES:					
210	Police Detail			8,148.69	15,000.00	15,000.00
233	Mass. Water Resource Authority			4,438,406.00	4,701,959.00	4,753,681.00
235	CDL Drug/Alcohol Testing			280.00	700.00	700.00
242	Vehicle Maintenance & Operation - Service			3,393.03	6,000.00	6,000.00
246	Building Repairs - Service			5,057.38	5,000.00	5,000.00
247	Equipment Repairs - Service			37,302.39	23,000.00	32,000.00
273	Machinery Rental			6,119.96	17,000.00	20,000.00
302	Data Processing - Service			0.00	5,000.00	5,000.00
309	Consultant Services			13,874.00	14,000.00	17,000.00
321	Safety Equipment - Service			300.00	500.00	500.00
341	Postage			5,531.87	6,000.00	6,000.00
342	Freight & Express			438.87	800.00	800.00
343	Advertising			38.13	100.00	100.00
430	Equipment Repairs - Supplies			28,594.61	25,000.00	28,000.00
443	Building Repairs - Supplies			5,082.04	5,000.00	5,000.00
445	Small Tools			478.29	2,000.00	3,000.00
460	Loam and Seed			532.00	300.00	150.00
480	Vehicle Maintenance & Operation - Supplies			15,844.62	20,000.00	20,000.00
481	Gas, Oil, Grease			47,988.10	50,000.00	54,000.00
502	Safety Supplies			720.48	1,200.00	1,200.00
512	Books			0.00	400.00	400.00
530	Cement, Gravel, & Paving			7,608.42	20,000.00	20,000.00
531	Manholes and Basins			4,628.12	5,000.00	5,000.00
534	Pipe and Fittings			685.23	3,500.00	3,500.00
535	Misc. Construction Materials			3.59	2,500.00	2,500.00
539	Sewer Main Extensions			0.00	1,000.00	1,000.00
540	Sewer Stub Construction			0.00	2,000.00	2,000.00
545	Sewer System Rehabilitation			0.00	10,000.00	10,000.00
581	Clothing			7,226.20	12,000.00	12,000.00
584	Chemicals			6,733.18	22,000.00	15,000.00
653	Licenses			0.00	400.00	650.00
712	Certification School			0.00	1,600.00	1,600.00

DRAFT	TITLE	FTE FY13	FY14 Level	FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
730	Dues and Subscriptions			0.00	100.00	100.00	100.00
732	State Street Opening Fees			0.00	500.00	500.00	500.00
781	State Gas/Diesel Taxes			3,594.85	5,000.00	4,500.00	4,500.00
782	Miscellaneous Expenses			60.00	0.00	0.00	0.00
784	Easements			0.00	75.00	75.00	75.00
820	Capital Outlay			0.00	3,890.00	3,890.00	3,890.00
	Total Expenses:			4,648,670.05	4,988,524.00	5,055,846.00	4,689,607.00
	RESERVES:						
	Emergency/Unforeseen Expenses			0.00	10,000.00	10,000.00	10,000.00
	<i>Total Reserves</i>			0.00	10,000.00	10,000.00	10,000.00
	DEBT SERVICE:						
710	Principal			302,100.00	398,335.00	361,920.00	361,920.00
715	Interest			104,986.25	119,964.00	103,811.00	103,811.00
716	Short-term Interest				13,755.00	10,209.00	10,209.00
	<i>Total Debt Service:</i>			407,086.25	532,054.00	475,940.00	475,940.00
	SUBTOTAL NON-SALARIES			5,263,834.33	5,739,679.00	5,801,656.00	5,435,417.00
606	Other Finance Uses			20,747.00	22,179.00		
	TOTAL DEPARTMENT			5,894,210.84	6,580,645.50	6,647,550.00	6,262,694.00
	Footnote:						
	Indirect costs			310,426.00	343,234.00	337,575.00	337,575.00
	total including indirect			6,204,636.84	6,923,879.50	6,985,125.00	6,600,269.00

DRAFT	TITLE	FTE	FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
		FY13 FY14 Level				
	WATER - 450					
	<i>SALARIES:</i>					
51	Superintendent 47%, split DPW 20%, Sewer 33%	0.47 0.47	56,304.05	55,281.00	62,351.00	62,351.00
52	Asst. Supt. - Water 50%, split Sewer 50%	0.50 0.50	40,222.02	50,838.00	54,840.00	53,502.00
57	Foreman	1.00 1.00	63,826.47	65,292.00	70,257.00	68,543.00
70	Hoisting Equip. Operator	1.00 1.00	57,254.99	55,796.00	60,481.00	59,006.00
71	Motor Equip. Repairman Water 50%, split Sewer 50%	0.50 0.50	20,594.46	27,898.00	30,257.00	29,519.00
72	Head Pumping Station Operator	1.00 1.00	16,602.21	65,543.00	69,909.00	68,204.00
73	Pump.Sta.Oper./Meter Read, 8 total, 6.5 Water, 1.5 Sewer	6.50 6.50	195,075.20	314,429.00	328,759.00	320,740.00
74	P.W. Maint. Craftsmen	2.00 2.00	91,154.52	96,758.00	103,819.00	101,287.00
75	Spec. Motor Equip. Operator	1.00 1.00	48,393.83	48,379.00	52,217.00	50,943.00
77	P.W. Maint. Man/HMEO split with ??	2.25 2.25	96,109.29	108,848.00	116,099.00	113,267.00
81	Out-of-Grade Wages		11,675.70	1,200.00	1,200.00	1,200.00
111	Billing System Manager 50%, split Sewer 50%	0.50 0.50	30,456.07	29,567.00	31,846.00	31,069.00
112	Water/Sewer Billing Clerk	1.00 1.00	60,219.81	56,777.00	63,971.00	62,411.00
120	Temporary Clerk				0.00	0.00
129	Building Maintenance Craftsman	0.00 0.00	17,661.09	0.00	0.00	0.00
130	Overtime		87,635.90	65,000.00	65,000.00	65,000.00
131	Water Service Inspector	2.00 2.00	151,894.42	96,758.00	104,841.00	102,284.00
134	Weekend Coverage		14,138.79	14,000.00	14,000.00	14,000.00
139	Pump.Sta.Oper./Backflow	1.00 1.00	41,079.04	55,577.00	58,726.00	57,294.00
140	Longevity		12,715.34	14,500.00	13,490.00	13,490.00
152	Sick Leave Buyback		0.00	1,200.00	1,200.00	1,200.00
153	Reserved for Collective Bargaining		0.00	0.00	0.00	0.00
162	Data Processing Technician		0.00	0.00	1,988.00	0.00
164	Clerk/Dispatcher 33%, split with Sewer 33%, ??	0.33 0.33	2,905.22	21,464.00	23,058.00	22,496.00
185	PT Bid & Procurement Clerk	0.13 0.13	0.00	5,287.00	5,448.00	5,448.00
186	Asst. Town Engineer 33%, split Sewer 33%, Engineering 33%	0.33 0.33	24,948.27	27,255.00	29,179.00	28,467.00
189	Contract Adjustment			41,232.89		
224	Executive Assistant 25%, split 25% Sewer, 25% San, 25% DPW	0.00 0.25			0.00	0.00
	Total Salaries		1,140,866.69	1,318,879.89	1,362,936.00	1,331,721.00
	SUBTOTAL SALARIES:		1,140,866.69	1,318,879.89	1,362,936.00	1,331,721.00
	<i>NON SALARIES:</i>					
	<i>UTILITIES:</i>					
211	Electricity		103,894.29	217,471.00	200,000.00	200,000.00
212	Gas		24,517.56	26,021.00	28,000.00	28,000.00
215	Fuel		0.00	13,000.00	7,000.00	7,000.00
231	Water		90,429.31	24,000.00	90,000.00	90,000.00
340	Telephone		18,830.45	19,468.00	20,053.00	20,053.00
	Total - Utilities		237,671.61	299,960.00	345,053.00	345,053.00
	<i>OPERATING EXPENSES:</i>					
210	Police Detail		12,705.45	15,000.00	18,000.00	18,000.00
235	CDL Drug/Alcohol Testing		1,670.00	700.00	900.00	900.00
236	Leak Detection		7,364.00	14,000.00	16,000.00	16,000.00
242	Vehicle Maintenance & Operation - Service		5,518.49	7,000.00	7,000.00	7,000.00
246	Building Repairs - Service		3,517.01	4,500.00	5,000.00	5,000.00
247	Equipment Repairs - Service		22,154.35	20,000.00	22,000.00	22,000.00
248	Machinery Repairs - Service		0.00	800.00	800.00	800.00
249	Office Equipment Repairs - Service		96.46	1,000.00	500.00	500.00
251	Well & Standpipe Repairs - Service		10,339.09	59,000.00	59,000.00	59,000.00
273	Machinery Rental		5,468.19	8,000.00	8,000.00	8,000.00
302	Data Processing - Service		0.00	6,000.00	6,000.00	6,000.00
309	Consultant Services		42,306.61	20,000.00	40,000.00	40,000.00
318	Lab Fees		64,450.00	38,000.00	65,000.00	65,000.00
320	In-Service Training		6,506.00	10,000.00	12,000.00	12,000.00
321	Safety Equipment - Service		321.75	600.00	600.00	600.00
341	Postage		5,954.37	12,000.00	14,000.00	14,000.00
342	Freight & Express		123.35	1,000.00	1,000.00	1,000.00
343	Advertising		1,880.22	1,000.00	1,600.00	1,600.00
421	Photographic Supplies		0.00	250.00	250.00	250.00
422	Printing and Stationery		6,847.95	6,500.00	8,000.00	8,000.00
430	Equipment Repairs - Supplies		54,908.10	50,000.00	50,000.00	50,000.00
432	Office Equipment Repairs - Supplies		1,041.17	1,500.00	1,500.00	1,500.00
433	Machinery Repairs - Supplies		897.61	2,700.00	2,700.00	2,700.00
443	Buildings Repairs - Supplies		4,552.34	10,000.00	10,000.00	10,000.00
444	Paints		2,131.62	4,766.00	4,766.00	4,766.00
445	Small Tools		2,162.88	3,500.00	3,500.00	3,500.00
460	Loam and Seed		1,096.00	600.00	100.00	100.00

DRAFT	TITLE	FTE FY13	FY14 Level	FY2012 ACTUAL	FY2013 BUDGET	FY2014 SELECTMEN BUDGET	FY2014 FINCOM BUDGET
470	Well & Standpipe Repairs - Supplies			6,524.42	26,000.00	26,000.00	26,000.00
480	Vehicle Maintenance & Operation - Supplies			16,319.88	21,000.00	21,000.00	21,000.00
502	Safety Supplies			1,369.47	2,000.00	2,000.00	2,000.00
512	Books			561.30	500.00	1,000.00	1,000.00
513	Maps and Charts			0.00	2,800.00	2,800.00	2,800.00
530	Cement, Gravel, and Paving			36,289.09	50,000.00	50,000.00	50,000.00
535	Misc. Construction Materials			738.05	4,800.00	4,800.00	4,800.00
541	Cross Ties and Dead End Main					5,000.00	5,000.00
581	Clothing			9,335.28	14,500.00	12,500.00	12,500.00
583	Data Processing - Supplies			0.00	3,500.00	3,500.00	3,500.00
586	Flashlight and Batteries			219.31	500.00	500.00	500.00
712	Certification School			0.00	2,700.00	4,000.00	4,000.00
714	Travel Expense			0.00	100.00	100.00	100.00
730	Dues and Subscriptions			887.72	800.00	800.00	800.00
731	Application fees (731)			0.00	100.00	100.00	100.00
780	Petty Cash			0.00	100.00	100.00	100.00
781	State gas/diesel tax			3,649.86	5,000.00	4,000.00	4,000.00
782	Miscellaneous - Licenses			760.00	700.00	1,000.00	1,000.00
	Total - Operating Expenses			340,667.39	433,516.00	497,416.00	497,416.00
	OTHER ITEMS:						
773	DEP/FSDWA Assessment			5,602.03	10,000.00	10,000.00	10,000.00
237	MWRA Entrance Fee			432,263.50	432,264.00	432,264.00	432,264.00
234	MWRA Water			628,192.00	650,000.00	780,940.00	780,940.00
481	Gas, Oil, Grease			42,521.09	42,000.00	45,000.00	45,000.00
534	Pipe & Fittings			38,586.14	43,000.00	60,000.00	60,000.00
543	Water Meters			38,931.58	89,000.00	95,000.00	95,000.00
584	Chemicals			71,285.95	125,000.00	125,000.00	125,000.00
850	Capital Outlay			2,095.00	3,921.00	3,967.00	3,967.00
	Total - Other Items			1,259,477.29	1,395,185.00	1,552,171.00	1,552,171.00
799	Emergency/Unforeseen Expenses			0.00	10,000.00	0.00	0.00
	Total Reserves			0.00	10,000.00	0.00	0.00
	DEBT SERVICE:						
710	Principal			503,299.02	575,033.00	1,130,941.00	1,130,941.00
715	Interest			230,582.39	225,224.00	196,011.00	196,011.00
716	Long term debt service (short term)			0.00	0.00	2,400.00	2,400.00
723	Long term debt service - Administrative Fees			2,929.75	0.00	0.00	0.00
	Total Debt Service			736,811.16	800,257.00	1,329,352.00	1,329,352.00
	SUBTOTAL NON-SALARIES			2,574,627.45	2,938,918.00	3,723,992.00	3,723,992.00
	Other Finance Uses			35,020.00	48,046.00		
	Insurance Recovery						
	TOTAL DEPARTMENT			3,750,514.14	4,305,843.89	5,086,928.00	5,055,713.00
	Footnote:						
	Indirect costs			475,471.00	536,025.00	556,757.00	556,757.00
	total including indirect			4,225,985.14	4,841,868.89	5,643,685.00	5,612,470.00

Stoughton Public Schools



Fiscal Year 2014 Proposed Budget†

Executive Summary

- ❖ Maintenance of current services programs and class sizes.
- ❖ No elimination of Extra-Curricular Activities or increase in fees.
- ❖ Replace lost positions to positively impact student achievement.
- ❖ Add modest initiatives from the 3-Year Plan moving the district forward and improving achievement.
- ❖ Implement Government mandates.
 - ❖ Common Core Curriculum.
 - ❖ Educator Evaluation Plan.

A budget proposal is an expression of an organization's values. The proposed budget of the Stoughton School Committee is an expression of our values. In times of limited resources it is necessary to prioritize with deep thought and care, and this budget presents our highest priorities; 1) to preserve the programs and services we have, and 2) to begin to move the School District forward to a higher level of student achievement. In this proposal we keep our class sizes the same, maintain all programming, and avoid raising fees or eliminating any extra curricular activities. We also begin the process of extending the curriculum day, strengthening data-driven decision making, engaging parents more meaningfully, fostering deeper creativity and global awareness, and starting to restore the programs most impacted by cuts.

During four years of very challenging fiscal times, with the help of the Stoughton Town Meeting, we have striven to maintain our level of service. Although we have been able to limit the impact of significant cuts to some extent, we have not escaped them entirely. While maintenance of service has kept us from losing ground, and we have made some modest gains, it is time now to move forward, especially since the State (Department of Elementary and Secondary Education) is mandating that all districts make major changes in the curriculum Kindergarten through Grade 12, and adopt a new and entirely different educator evaluation process. Although these two things have the potential to be very good for education, the implementation is time consuming and expensive. Generating student growth, while at the same time re-tooling the entire system, is equivalent to conducting heart surgery on someone while they are running a marathon.

Last year we presented a three year plan to move our district forward towards the level of World Class Education. We are looking to expand our programming to include additional high school offerings, pre-school academic readiness initiatives, wellness initiatives, green education initiatives, curriculum coaching, expansion of technology initiatives, and night school courses. It is because of the School Committee's deep respect for the great pressure on the town's resources, that only a modest number of these improvements are proposed this year. Believing that we must move forward, this budget puts forth ways to take some small steps in that direction, and restore some of the highest impact cuts.

Contractual steps and raises for all Unit A teachers account for 62% of the increase to the budget, 3% of the increase includes all other raises and inflationary increases in fixed costs such as utilities. 18% represents proposed new programs and restored positions.

There are 12.7 positions in this budget that are not in the FY13 Budget. The list and the explanations for their inclusion are as follows:

Positions added in FY14 Budget

- ❖ **Community Relations Specialist (0.5):** To record and disseminate information about the school system in the interest of parents and the community furthering the goals of the Town Master Planning Initiative.
- ❖ **Parent Coordinators (2 @ .5 each, 1 FTE):** To start a meaningful parent engagement program to make all parents full partners with teachers and administrators in the education of their children to improve student's achievement.
- ❖ **Parent Liaisons (5 @ .5 each, 2.5 FTE):** To assist the principals in each school with building a robust parent engagement program and to implement the Parent/Child/Home Program for our neediest families to bring more students up to the highest level of academic readiness when they start school.
- ❖ **Behavior/Curriculum/Data (.35):** One (1) FTE position designed specifically to address critical needs at the West Elementary School. (.65 of this position is funded through Title I Grant.)
- ❖ **World Language Teacher:** A position shared between the Middle and High Schools to reallocate reading teachers in the Middle School, and to further our commitment to the establishment of Mandarin Chinese, now in its 3rd year.
- ❖ **Music Teacher:** A position lost many years ago to restore classroom music at the Middle School.
- ❖ **Physical Education Teacher to Replace Social Studies Teacher:** No impact on the budget.
- ❖ **Library Assistant at the High School (0.375):** To keep the High School Library open for student use and computer access after school hours. This is a NEASC (The New England Association of Schools and Colleges) recommendation.
- ❖ **Guidance Counselor Middle School:** To replace a position cut in 2009 so that each grade will have its own counselor; critical because in the last three (3) years counselors have new responsibilities: teaching the Pathways Program and responsibility for social skills curriculum due to the new bullying legislation.
- ❖ **Network Support Technician:** To directly assist the Technology Director and complete the goals of the District Strategic Plan and support the exponential increase in technology hardware, software and licenses for all aspects of education and municipal needs. To support the transition to 1 to 1 computing in the next couple of years. To begin to reach the support staff recommendations of the DESE for the number of machines now necessary in the educational setting.
- ❖ **Computer Technician:** To address understaffing in the IT Department for schools and municipal needs.
- ❖ **Registrar at High School:** Student management system needs to be consolidated in one office as information about students has exponentially increased. Enrolling and un-enrolling students is being delayed because there is not enough person power to handle the work load. Guidance secretary could then redirect her time to guidance functions for current students applying for colleges and exploring careers.
- ❖ **Administrative Secretary at Jones/Special Education:** Elimination of the Early Childhood Coordinator, the Jones School Secretary, and a full time Special Education Secretary over the last three years has made this deadline driven workload difficult to accomplish.
- ❖ **Secondary Custodian:** To replace one of the two full-time and three part-time custodial/maintenance jobs lost and to address the NEASC citation that the High School is understaffed in the custodial area.
- ❖ **Extended Curriculum Day:** Modest beginning to address the research-based need to give students remediation and enrichment beyond the regular school day.

This is a step toward restoring the 18 full-time and 17 part-time positions eliminated in cuts over just the last 4 years.

School Department Reductions over the last 4 years:

- ❖ One (1) Early Childhood Coordinator
- ❖ Director Positions were consolidated
- ❖ Two (2) secondary Librarians/Media Specialists
- ❖ Three (3) elementary teaching positions
- ❖ One (1) secondary Guidance Counselor
- ❖ One (1) secondary Adjustment Counselor
- ❖ Five (5) elementary school clerical aides
- ❖ Kindergarten aides reduced from 4 to 3.5 hours
- ❖ One (1) math tutor
- ❖ Five (5) high school Advisorships
- ❖ Two (2) part-time hall monitors
- ❖ Three (3) full-time Special Education aides
- ❖ Twelve (12) part-time Special Education aides
- ❖ One (1) full-time maintenance
- ❖ One (1) full-time custodian
- ❖ Three (3) part-time custodians
- ❖ One (1) secretary – Special Education Department
- ❖ Athletic Director position reduced to 195 days
- ❖ Two (2) buses
- ❖ Discontinued all late (after-school) buses
- ❖ Increased athletic and bus fees

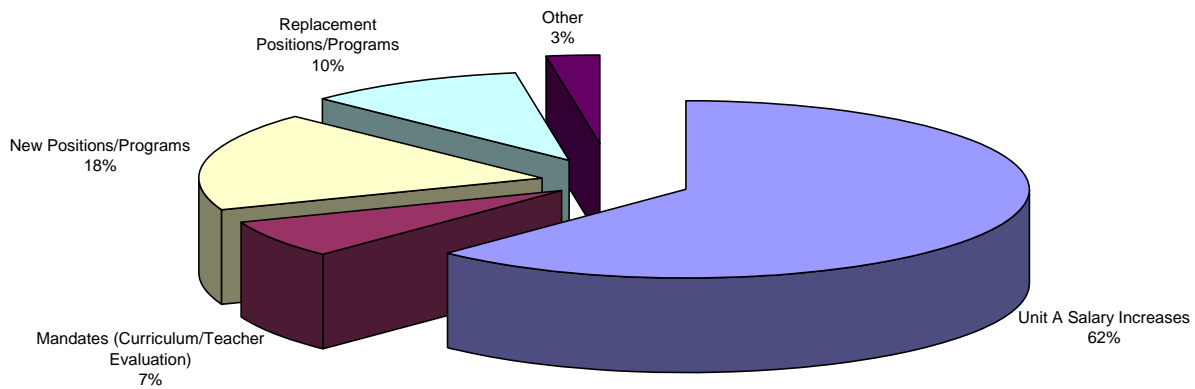
Proposed School Budget

➡ FY14 Budget proposal reflects an increase of 4.87% from the FY13 budget Net School Spending.

➡ FY14 Budget consists of:

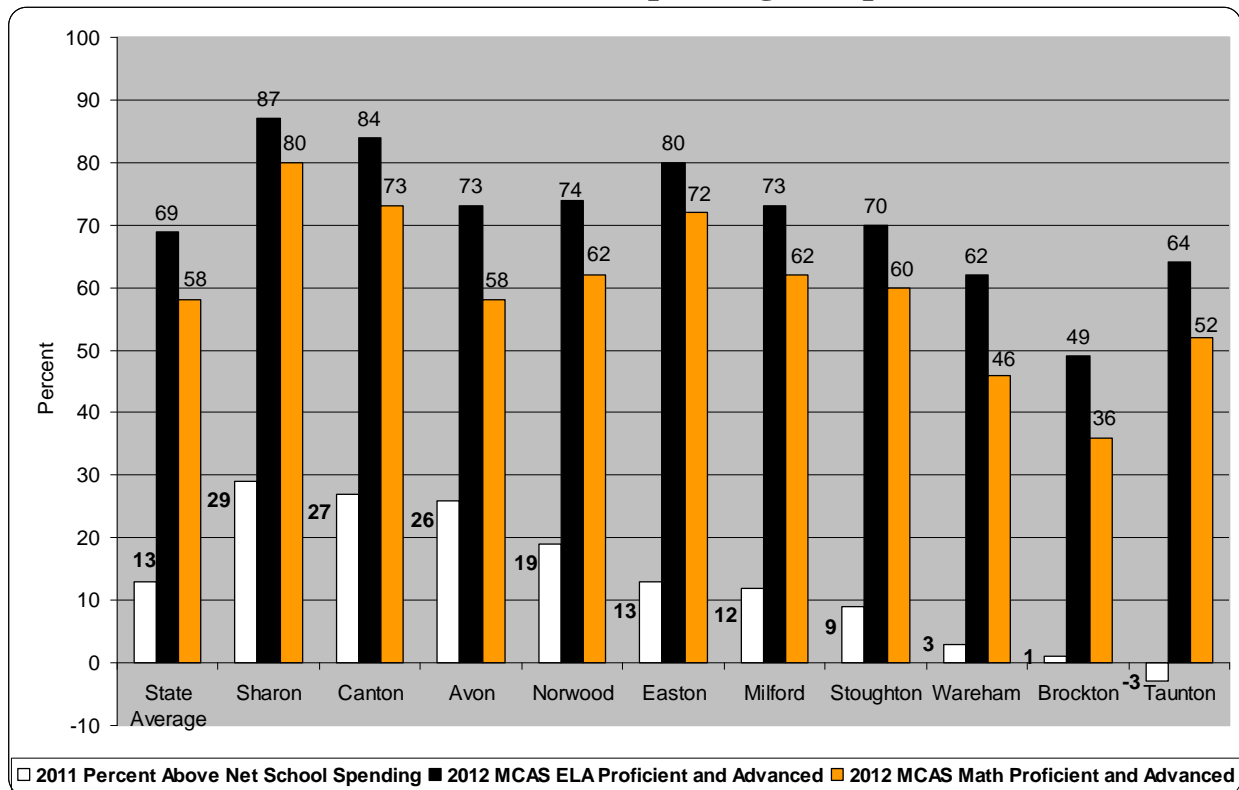
- ★ Contractual Teacher steps and raises constitute 62% of budget increase
- ★ Mandates (Curriculum/Teacher Evaluation) 7%
- ★ New Positions/Programs 18%
- ★ Replacement Positions/Programs 10%
- ★ Other 3%

Budget Increase Analysis



■ Unit A Salary Increases ■ Mandates (Curriculum/Teacher Evaluation) ■ New Positions/Programs ■ Replacement Positions/Programs ■ Other

State/Town Net School Spending Comparisons



Your school system delivers a high level of service on a relatively low per pupil expenditure. The state average is \$13,361 while Stoughton spends \$11,729. The graph above shows what the average district in the state spends relative to its Net School Spending number, what Stoughton spends, and what other local districts spend.

The Net School Spending target has been obsolete for at least ten (10) years. Educational professionals and experts in state and municipal funding agree entirely on this. The average district spends about 13% above Net School Spending, and the average state MCAS scores are also displayed. Stoughton spends about 9% above Net School spending, much less than average, and yet demonstrates MCAS scores at or slightly above state average. As shown in the graph, districts that spend more get better results, and districts that spend less don't do as well. It is essential that, at the very least, we maintain our achievement levels during these hard economic times, so we are poised to go forward as finances improve.

The average district in the state, with average MCAS scores, spends about 13% above their Net School Spending number. Here in Stoughton we spend only about 9% above our Net School Spending number, and our MCAS scores are average, or slightly above. The graph shows that those who spend more than average get better than average results. Our current level of achievement indicates that if we spent just what the average district spends, our results would be superlative.

The district has shown some increases in MCAS scores in Science, and in the area of overall student growth, a new measure which is now calculated by the DESE. As the chart below shows, when compared with districts considered equivalent in type and demographic, Stoughton is 3rd of 11 for improving growth and 1st in Science. We remain steady at 5 of 11 in ELA and Math

Stoughton Public Schools
District Analysis and Review Tool (DART) Comparison
November 21, 2012

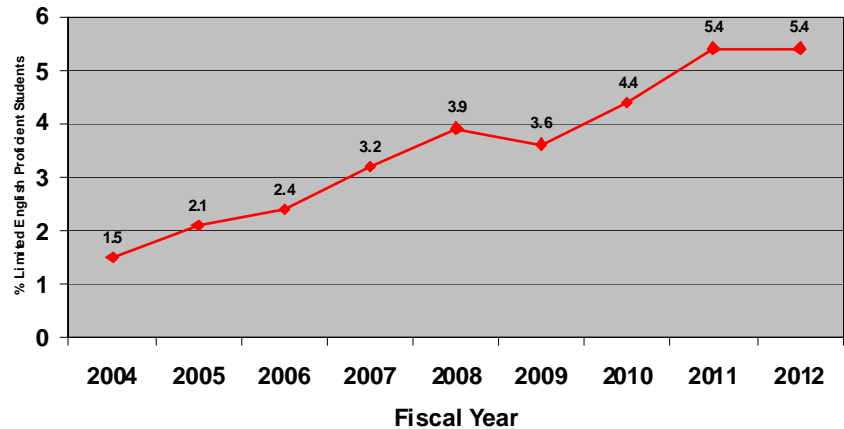
The District Analysis and Review Tools (DART) turns the Department of Elementary and Secondary Education's vast amount of data into valuable, easily consumable information. The DARTs offer snapshots of district and school performance, allowing users to easily track select data elements over time, and make sound, meaningful comparisons to the state or to "comparable" organizations. The "comparable" districts identified in this comparison were selected by the DART Tool itself as districts that most resemble the Stoughton Public Schools based on a broad range of district and school information including demographic, assessment, student support, educator, financial, and achievement gap data.

Comparable Districts Overview	Grade Span	Per Pupil Expenditure FY11	2011-12 October Enrollment				2012 MCAS % Proficient or Higher			2012 MCAS Growth Median SGP	
			Total Enrollment	Low Income	SPED	ELL	ELA	Math	Science	ELA	Math
Agawam	PK - 12	\$12,430	4,204	27.0	14.6	3.2	72%	62%	51%	45.0	47.0
Attleboro	PK - 12	\$11,739	5,933	36.8	17.4	5.7	72%	65%	53%	49.0	53.0
Dennis-Yarmouth	PK - 12	\$14,139	3,099	42.2	16.4	5.7	62%	46%	46%	47.0	39.0
Hudson	PK - 12	\$12,551	2,952	20.8	17.4	4.7	70%	57%	46%	53.0	48.0
Medford	PK - 12	\$14,093	4,872	35.4	18.4	7.2	65%	51%	52%	51.0	51.0
Milford	PK - 12	\$12,212	4,152	30.6	16.0	6.6	73%	62%	59%	55.0	54.0
Norwood	PK - 12	\$13,616	3,476	25.9	16.1	6.7	74%	62%	58%	51.0	54.0
Peabody	PK - 12	\$12,729	6,044	31.7	19.6	5.0	68%	53%	53%	40.0	45.0
Stoughton	PK - 12	\$11,729	3,819	28.8	16.8	5.4	70%	60%	60%	52.0	50.0
Westfield	PK - 12	\$12,760	5,922	34.4	17.5	4.1	67%	49%	52%	45.0	42.0
Weymouth	PK - 12	\$11,528	6,925	28.5	16.8	2.1	67%	55%	56%	33.0	37.0
Stoughton Ranking (1 – 11)	NA	10/11	4/11	5/11	5(T)/11	6/11	5(T)/11	5/11	1/11	3/11	5/11

District Limited English Proficient Students

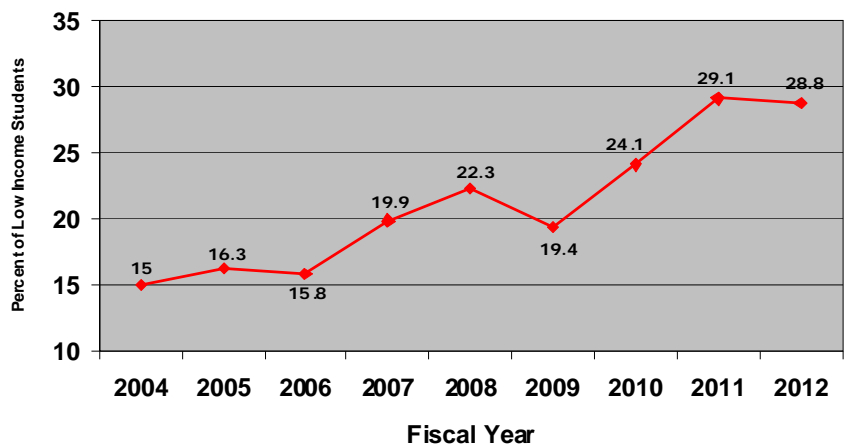
These charts illustrate that the numbers of Limited English Proficient and low income students are growing rapidly, populations who tend not to do as well on standardized tests.

In spite of these demographic changes and major cuts to the budget, Stoughton MCAS scores remain consistent and show improvement in some areas.

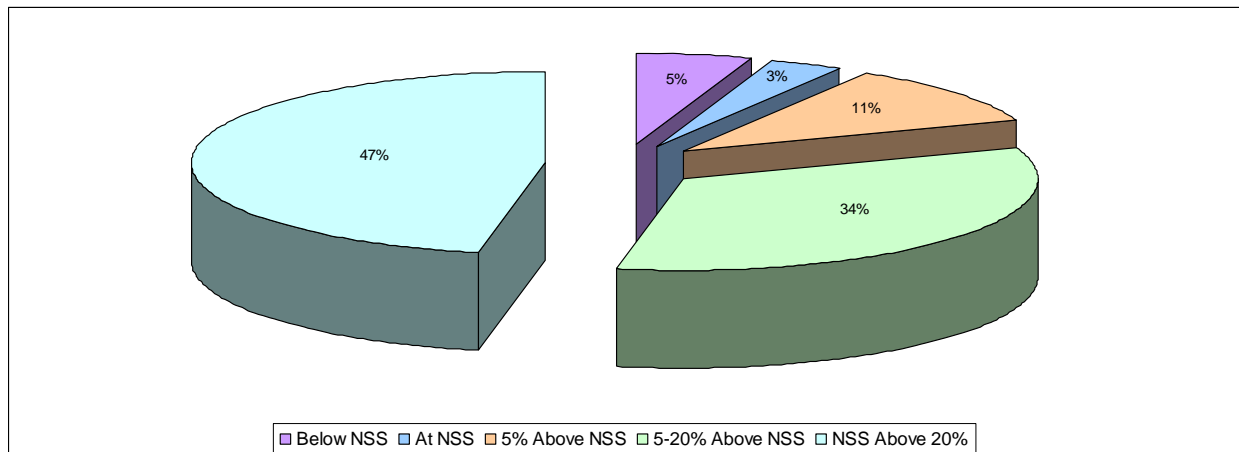


District Low Income Status

Analysis of student MCAS test data at the Dawe School done two years ago indicated that when a student enrolls in the Stoughton schools in kindergarten they score predominately Proficient or Advanced on MCAS. When a student moves in from a lower performing district, it takes two years to move them to the level of a Stoughton resident.



92% of Massachusetts Districts Spend in Excess of the Net School Spending Requirements

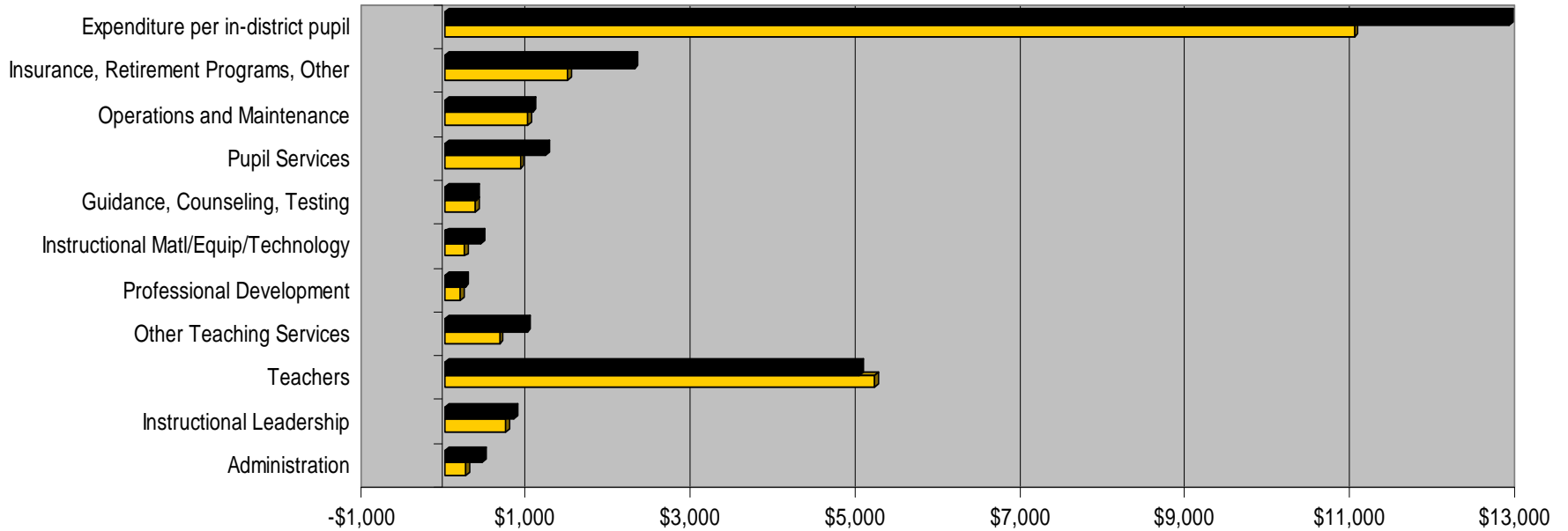


An overwhelming number of districts spend above their Net School Spending number because NSS has never realistically reflected the cost of even an average education.

The Commonwealth's School Finance Statute, Chapter 70 of the General Laws, establishes an "annual net school spending" requirement for each Massachusetts school district. Failure to comply with this requirement may result in non-approval of a municipality's tax rate, enforcement action by the Attorney General, or loss of *state aid*.

"Net school spending", the total amount spent for the support of public education, including teacher salary deferrals and tuition payments for children residing in the district who attend a school in another district or other approved facility, determined without regard to whether such amounts are regularly charged to school or non-school accounts by the municipality for accounting purposes; provided, however, that net school spending shall not include any spending for long term debt service, and shall not include spending for school lunches, or student transportation. Net school spending shall also not include tuition revenue or revenue from activity, admission, other charges or any other *revenue* attributable to public education. Such revenue will be made available to the school district which generated such revenue in addition to any financial resources made available by municipalities or state assistance. The Department of Elementary and Secondary Education, in consultation with the Department of Revenue, shall promulgate regulations to ensure a uniform method of determining which municipal expenditures are appropriated for the support of public education and which revenues are attributable to public education in accordance with this section. The regulations shall include provisions for resolving disputes which may arise between municipal and school officials.

FY11 In-District and State Per Pupil Expenditures
(Most Current Data Available)



	Administration	Instructional Leadership	Teachers	Other Teaching Services	Professional Development	Instructional Matl/Equip/Technology	Guidance, Counseling, Testing	Pupil Services	Operations and Maintenance	Insurance, Retirement Programs, Other	Expenditure per in-district pupil
■ State	\$448	\$828	\$5,023	\$993	\$243	\$430	\$371	\$1,217	\$1,061	\$2,295	\$12,907
■ Stoughton	\$249	\$732	\$5,210	\$657	\$180	\$234	\$362	\$911	\$1,002	\$1,486	\$11,023

Total Teaching Positions Lost from District Budget and Grants

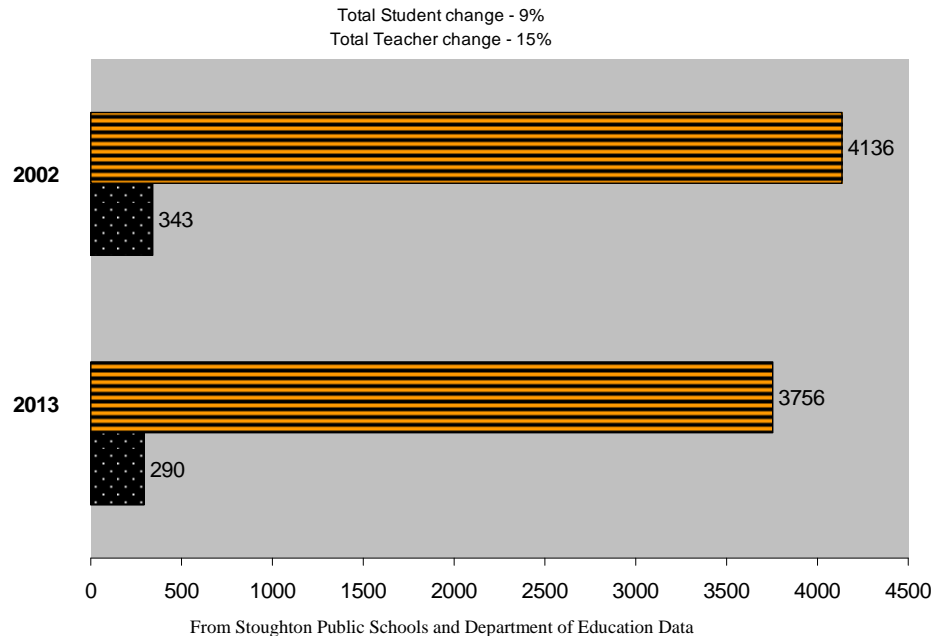
FTE Positions	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13
IN BUDGET	343.20	325.10	298.20	312.00	315.20	325.60	325.60	331.10	305.50	302.10	303.10	317.30
Total Grant Positions	23.75	22.10	21.95	21.28	21.60	20.40	19.15	18.65	32.70	33.60	32.00	17.80
Total Positions	366.95	347.20	320.15	333.28	336.80	346.00	344.75	349.75	338.20	335.70	335.10	335.10

Below is a chart showing all of the grants Stoughton has received and the positions that have been funded by them.

Grant	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13
94-142 Sped Grant	8.94	9.50	9.30	9.35	10.55	10.75	10.30	9.65	10.50	10.30	10.30	10.30
Early Childhood grant	0.80	0.70	0.60	0.60	0.60	0.60	0.60	0.50				
Title 1 Grant	5.50	7.65	7.60	6.75	6.20	4.80	5.00	6.00	6.00	5.00	5.00	5.00
Kindergarten Grant	3.00	2.00	3.00	3.00	3.00	3.00	2.50	2.50	2.50	2.50	2.50	2.50
Title IIA Grant		1.00	1.20	1.40	1.25	1.25	0.75					
Health Grant	1.75											
Drug Free Grant	0.25	0.25	0.25	0.18								
Emergency Immigration Grant	0.50											
Class Size Grant	1.90											
Bay State Reader Grant	1.00	1.00										
Title VI	0.11											
IDEA ARRA Grant									5.50	6.00		
ARRA Stimulus									7.20	7.80		
TITLE 1 ARRA									1.00	2.00		
Education Jobs Funding Grant											14.20	
Total Grant Positions	23.75	22.10	21.95	21.28	21.60	20.40	19.15	18.65	32.70	33.60	32.00	17.80

The district has lost fifty three (52.85) teaching positions during the last twelve (12) years, even though our population has remained fairly steady, a total net loss of 380 students during that time.

Comparison in Rate of Decline
Students and Teachers over the Last Twelve Years



FY12 Building, Employee, and Revenue Comparisons

Although the district employs 74% of the people who work for the town, and most of these are professional and highly educated, the schools have traditionally received about 68% of the revenue. Similarly, the percentage of buildings maintained by the school system is 81% while the town maintains 19%.

Municipal Buildings 150,177 SF

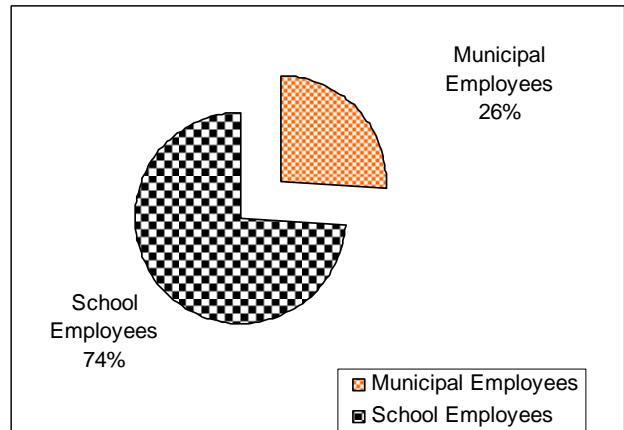
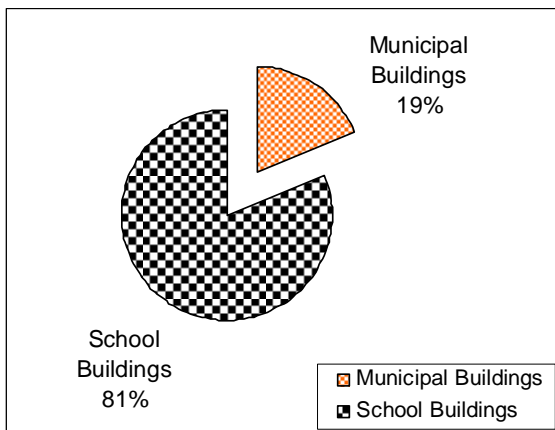
School Buildings 639,883 SF

Municipal Employees

Approximately 206

School Employees

Approximately 585



Shared Technology and Other Services

The School Committee has always been and remains committed to working together with all town departments for the good and greater efficiency of everyone. We engage in many such initiatives particularly demonstrated by assisting these departments; Town Hall, Police, Fire, DPW, Library, Visiting Nurse, Youth Commission and Senior Center with the following:

- ➡ Creation, Update and User Support of All Town Department's Websites.
- ➡ Helpdesk Tech Support for All Town Agencies including 24/7-365 Day Support for Public Safety.
- ➡ Replaced Aging Networks with New Servers and Cisco Hardware.
- ➡ Continued Update and Support including Disaster Recovery of All Town Servers with Secure Access to All Applications.
- ➡ Purchased and Replaced Aging PC's and Printers; Acquired Laptops for Key Town Administrators.
- ➡ Updated Microsoft Office, McAfee Anti-virus Software, and Major Town Applications such as: KVS, IMC, FirePoint, CBSW, Patriot, Invoice Cloud, and VNA Software.
- ➡ Remote and Internet Access as well as Email Accounts, Storage, and Archiving.
- ➡ On-line billing for Tax and Other Collections.
- ➡ Supported Installation of New Electronic Fingerprinting System and Bar-Coding for Evidence Tracking for Police Department.
- ➡ Supported Rebuild of Police Department Dispatch Area.
- ➡ Installed IMC Mobile with Toughbooks in All Police Cars.
- ➡ Updated Fire Department FirePoint Software.
- ➡ Implemented Voice-Over Telephone (VoIP) Connections to the Town Hall.
- ➡ Installed Fire Department FireMaker Server Which Eliminated Dispatch System Issues.
- ➡ Moved Library Internet Connection with Firewall to Comcast Connection, Free to the Library.
- ➡ Implemented Library Wireless Service and added Wireless Netbook Cart with Fifteen (15) Netbooks.
- ➡ Implemented Library CD Server serving CD Content to the Children's Area.
- ➡ Implemented Network Firewall, Blocking Access to Visiting Nurse Computers, a HIPPA Requirement.
- ➡ Added web-based Medicare Data Submission for Visiting Nurse.
- ➡ Director of Support Services Serves on the Library Building Committee, Energy Committee and Bicycle and Sidewalk Boards.
- ➡ Offer and Continue to Offer Bidding to All Town Departments for Utilities, Paper, Copiers, etc., saving Money for the Town.
- ➡ Payment of Crossing Guards.
- ➡ Grounds Work with the Recreation Department.
- ➡ Donated Land for Skate Park.
- ➡ Donated Custodial Services for Parades.
- ➡ Supplied Offices for Fire Department During Renovations.
- ➡ Voting Polls.

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STOUGHTON PUBLIC SCHOOLS
STOUGHTON, MASSACHUSETTS
2014 BUDGET SUMMARY

ACCOUNT NUMBER	CATEGORY	FY13 FINAL	FY14 BUDGET	FY14-13 DIFFERENCE	% CHANGE
1000	Administration	861,464	894,881	33,417	3.88%
2000	Instruction	28,175,377	29,550,254	1,374,877	4.88%
3000	Other School Services	2,705,485	2,841,778	136,293	5.04%
4000	Operations/Maintenance	3,533,990	3,655,935	121,945	3.45%
5000	Fixed Charges	247,509	243,280	(4,229)	-1.71%
7000	Acquisition	-	-	-	
9000	Other Districts	2,177,949	2,353,384	175,435	8.06%
GRAND TOTAL BUDGET		37,701,774	39,539,512	1,837,738	4.87%
Less:	Regular Transportation	308,006	376,870	68,864	22.36%
	Special Transportation	1,341,038	1,354,976	13,938	1.04%
	Acquisition	-	-	-	
NET SCHOOL SPENDING		36,052,729	37,807,666	1,754,937	4.87%

Positions included in this proposed FY14 budget are subject to change based on course selection and class size.

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
1000 ADMINISTRATION						
011	<u>SCHOOL COMMITTEE</u>					
	5133-02	Recording Secretary	7,272	7,000	7,000	0
+0.50	5111-01	Community Relations Specialist	0	0	30,000	30,000
	5300-04	Attorney's Fees - Collective Bargaining	6,275	30,000	40,000	10,000
	5301-04	Attorney's Fees - General Purpose	70,812	60,000	60,000	0
		Hourly rate @ \$225 (Murphy Hesse Toomey)				0
	5302-04	Conferences	80			0
	5340-04	Advertising	12,557	16,000	16,000	0
	5511-05	General Supplies	0	150	500	350
	5730-06	Dues and Subscriptions	4,997	5,000	5,100	100
	Total		101,993	118,150	158,600	40,450
012	<u>SUPERINTENDENT'S OFFICE</u>					
	5111-01	Administrative Salaries	255,981	296,500	303,913	7,413
		1 Superintendent	\$172,713			0
		1 Assistant Superintendent	\$131,200			0
	5112-02	Secretary/Clerical	186,776	202,591	158,368	(44,223)
		Secretary to Superintendent	\$61,500			0
		2 Admin. Secretaries	\$60,574			0
			\$36,294			0
	5302-04	Conferences	2,819	2,750	3,000	250
	5307-04	Mileage	3,300	3,300	3,300	0
		Superintendent				0
		Assistant Superintendent				0
	5420-05	Office Supplies	2,437	4,000	4,000	0
	5730-06	Dues & Subscriptions	3,608	5,000	5,000	0
	Total		454,920	514,141	477,581	(36,560)
014	<u>SCHOOL BUSINESS SERVICES</u>					
	5111-01	Administrative Salaries	96,172	91,225	101,900	10,675
		Financial Coordinator	\$101,900			0
	5112-02	Secretary/Clerical	104,654	107,048	120,000	12,952
		Accounts Payable Specialist	\$60,000			0
		Payroll Specialist	\$60,000			0
	5130-02	Secretary/Clerical Overtime	459	250	250	0
						0
	5302-04	Conferences			1,000	1,000
	5303-04	Contracted Services	20,828	20,925	25,000	4,075
	5308-04	Department of Education Audit	4,500	4,500	4,500	0
	5420-05	Office Supplies	3,139	5,000	5,000	0
	5730-06	Dues & Subscriptions		225	1,050	825
	Total		229,752	229,173	258,700	29,527
1000 ADMINISTRATION GRAND TOTAL			786,666	861,464	894,881	33,417

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STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT

			2000 INSTRUCTION			
DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
000		<u>SYSTEM WIDE</u>				
	+1.0 5111-01	Parent Liaison Coordinators (1.0)	0	0	51,250	51,250
	+2.5 5123-03	Parent Liaisons (2.5)	0	0	42,696	42,696
	5303-04	Parent-Child Home Program (24 families)	0	0	20,000	20,000
	5511-05	Parent Liaison Supplies	0	0	5,000	5,000
		(previously recorded in department 095)				
	5123-03	Printing	6,906	8,500	8,500	0
	5303-04	Homework Center Tutoring	5,650	0	7,500	7,500
		(previously recorded in department 095)				
	5130-02	Overtime Clerical - All Schools	500	500	500	0
	5190-01	Early Retirement Incentive / Sick Leave Buy Back	379,726	245,481	176,982	(68,499)
		Total	392,782	254,481	312,428	57,947
091		<u>HOME INSTRUCTION</u>				
	5120-03	Home/Hospital Tutoring (600 Hours)	3,000	15,000	15,000	0
	5303-04	Distance Learning	10,064	0	0	0
		Total	13,064	15,000	15,000	0
094		<u>ELEMENTARY - System Wide</u>				
	5513-05	All Elementary Textbooks	0	0	0	0
		Total	0	0	0	0
095		<u>PROFESSIONAL DEVELOPMENT</u>				
	5117-01	Salaries/Substitutes	11,149	12,800	11,625	(1,175)
	5118-01	Contracted Services/Curriculum/Teacher Training	53,550	48,500	37,750	(10,750)
	5302-04	Conferences	0		19,165	19,165
		(previously recorded in administrative budgets)				
	5303-04	Contracted Services/Professional Development	30,400	60,500	78,300	17,800
	5365-04	Course Reimbursement (Contractual-Article XVII)	74,463	100,800	100,800	0
	5540-05	Instructional Supplies/Equipment	15,405	6,750	5,160	(1,590)
	5730-06	Dues & Subscriptions	0		14,521	14,521
		(previously recorded in administrative budgets)				
		Total	184,967	229,350	267,321	37,971
096		<u>CURRICULUM Humanities</u>				
		(English, World Language & Social Studies)				
	5111-01	Curriculum Coordinator	0	87,000	93,157	6,157
	5117-01	Salaries/Substitutes	0		19,125	19,125
	5118-01	Professional Development Stipends	0		9,900	9,900
	5302-04	Conferences	0		4,025	4,025
	5303-04	Contracted Services	0		3,000	3,000
	5511-05	General Supplies	0		500	500
	5540-05	Instructional Supplies/Equipment	0		450	450
	5730-06	Dues & Subscriptions	0		650	650
		Total	0	87,000	130,807	43,807

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
097		<u>CURRICULUM STEM</u>				
		(Science, Technology, Engineering, Math, Health & PE)				
	5111-01	Curriculum Coordinator	0	87,000	104,506	17,506
	5117-01	Salaries/Substitutes	0		19,050	19,050
	5118-01	Professional Development Stipends	0		10,350	10,350
	5302-04	Conferences	0		5,450	5,450
	5303-04	Contracted Services	0		1,500	1,500
	5511-05	General Supplies	0		500	500
	5540-05	Instructional Supplies/Equipment	0		640	640
	5730-06	Dues & Subscriptions	0		460	460
	Total		0	87,000	142,456	55,456
099		<u>STEP/CLASS CHANGE</u>				
	5116-01	Degree Reclassification (Contractual-Article XVIII)	84,898	125,000	182,300	57,300
	Total		84,898	125,000	182,300	57,300
100		<u>ADMINISTRATION/ELEMENTARY</u>				
	5111-01	Professional Salaries (Elementary Principals - 6) (4,000 / 96,996 / 97,078 / 101,475 / 108,343 / 97,662)	479,934	490,036	505,554	15,518
	+ .35 5111-01	Behavior/Curriculum/Data Specialist (previously budgeted in Title I)	0	0	34,516	34,516
	5112-02	Secretarial/Clerical Salaries (Elementary - 5)	250,164	251,885	261,823	9,938
	5117-03	Substitute Teaching (All Elementary Schools)	95,168	100,000	100,000	0
	5118-01	MCAS Tutoring	12,000	15,000	15,000	0
	5118-01	Assistant Principal Stipends	11,785	11,905	12,025	120
	5118-02	Sub Call Stipend	3,000	3,000	3,000	0
	5118-01	Extended Day - Enrichment			15,000	15,000
	5118-01	Extended Day - Remediation			18,000	18,000
	5240-04	Maintenance/Equipment (Office) (budgeted in maintenance section)	984	3,550	0	(3,550)
	5302-04	Conferences (budgeted in department 095)	2,906	3,075	0	(3,075)
	5307-04	Mileage Principals (5 @ \$500)	2,500	2,500	2,500	0
	5420-05	Office Supplies - All Elementary Schools	8,588	6,447	8,366	1,919
	5513-05	Textbooks	70,197	350	0	(350)
	5730-06	Dues & Subscriptions (budgeted in department 095)	3,049	3,398	0	(3,398)
	Total		940,274	891,146	975,784	84,638

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION		FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
101		<u>ART</u>					
	5116-01	Professional Salaries		552,836	622,075	596,092	(25,983)
		Elementary Teachers	3.60				0
		Secondary Teachers	4.50				0
	5118-03	Lead Teacher Stipend		1,441	1,456	1,471	15
	5307-04	Mileage			0	0	0
	5513-05	Textbooks				255	255
	5540-05	Instructional Supplies/Equipment		33,201	34,872	38,289	3,417
	5730-06	Dues & Subscriptions		260	1,645	2,095	450
	Total			587,737	660,048	638,202	(21,846)
102		<u>ENGLISH</u>					
	5116-01	Professional Salaries		1,534,822	1,605,956	1,603,547	(2,409)
		Secondary Teachers	23.00				
	5118-01	Director Stipend		8,421	0	5,000	5,000
	5118-01	Head Teacher Stipend		2,357	4,762	2,405	(2,357)
	5118-01	Curriculum Stipend		4,000	4,000	4,000	0
	5122-01	Summer Work		1,013	0	0	0
	5302-04	Conferences		0	0	1,000	1,000
	5303-04	Contracted Services		842	1,000	2,200	1,200
	5511-05	General Supplies		6,295	3,387	2,353	(1,034)
	5513-05	Textbooks		8,848	7,152	36,322	29,170
	5515-05	Audio/Visual		57	2,847	3,347	500
	5540-05	Instructional Supplies/Equipment		599	1,802	1,802	0
	5730-06	Dues & Subscriptions		234	300	289	(11)
	Total			1,567,487	1,631,206	1,662,265	31,059
103		<u>FOREIGN LANGUAGE</u>					
	5116-01	Professional Salaries		1,070,983	1,123,375	1,250,166	126,791
+1		Secondary Teachers	17.00				
	5118-01	Director Stipend		0	0	5,000	5,000
	5118-01	Head Teacher Stipend		4,714	4,762	2,405	(2,357)
	5122-01	Summer Work		1,050	0	0	0
	5302-04	Conferences		0	0	3,000	3,000
	5511-05	General Supplies		70	200	1,680	1,480
	5513-05	Textbooks		31,227	5,617	12,420	6,803
	5515-05	Audio/Visual		298	200	300	100
	5540-05	Instructional Supplies/Equipment		346	1,118	1,202	84
	5730-06	Dues & Subscriptions		1,055	1,300	1,345	45
	Total			1,109,743	1,136,572	1,277,518	140,946
104		<u>HEALTH</u>					
	5513-05	Textbooks				0	0
	5540-05	Instructional Supplies/Equipment		1,968	1,600	1,100	(500)
	5730-06	Dues & Subscriptions		0	400	400	0
	Total			1,968	2,000	1,500	(500)

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION		FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
107		<u>MATH</u>					
	5116-01	Professional Salaries		1,548,754	1,616,254	1,711,617	95,363
		Secondary Teachers	23.00				
		(fte funded from Title I)	2.00				
	5118-01	Director Stipend		7,677	0	5,000	5,000
	5118-01	Head Teacher Stipend		2,357	4,762	2,405	(2,357)
	5118-01	Curriculum Stipend		4,000	4,000	4,000	0
	5122-01	Summer Work		1,050	0	0	0
	5303-04	Contracted Services		16,585	19,950	20,500	550
	5307-04	Mileage					0
	5511-05	General Supplies			886	801	(85)
	5513-05	Textbooks		318,883	3,300	3,100	(200)
	5540-05	Instructional Supplies/Equipment		3,622	5,173	5,975	802
	5540-05	Elementary Math Supplies		30,403	31,000	31,000	0
	5730-06	Dues & Subscriptions		589	775	975	200
	Total			1,933,920	1,686,100	1,785,373	99,273
108		<u>MUSIC</u>					
	5116-01	Professional Salaries		577,814	660,964	696,122	35,158
		Elementary Teachers	5.50				
+1		Secondary Teachers	5.50				
	5118-01	Director Stipend		7,305	7,380	7,454	74
	5122-01	Summer Work (Contractual-Article XXIX)		2,063	4,607	3,290	(1,317)
	5113-03	Custodial Overtime		3,171	3,800	3,800	0
	5275-04	Summer Band Program		2,000	3,000	3,500	500
	5303-04	Contracted Services		14,523	17,620	19,820	2,200
	5307-04	Mileage		1,400	1,400	1,400	0
	5513-05	Textbooks		9,953	9,425	9,725	300
	5540-05	Instructional Supplies/Equipment		20,562	24,855	25,082	227
	5730-06	Dues & Subscriptions		6,444	8,035	8,460	425
	Total			645,234	741,086	778,653	37,567
109		<u>PHYSICAL EDUCATION</u>					
	5116-01	Professional Salaries		594,471	683,032	795,213	112,181
		Elementary Teachers	4.00				
+1		Secondary Teachers	8.00				
	5307-04	Mileage		0	360	360	0
	5511-05	General Supplies		0	0	0	0
	5540-05	Instructional Supplies/Equipment		4,015	7,100	12,777	5,677
	Total			598,486	690,492	808,350	117,858
110		<u>READING</u>					
	5116-01	Professional Salaries		744,583	764,274	791,462	27,188
		Elementary Teachers	6.00				
		Secondary Teachers	4.00				
		(fte funded from Title I)	1.00				
	5118-03	Curriculum Stipend		4,000	4,000	4,000	0
	5513-05	Textbooks		0	0	0	0
	5540-05	Elementary Literacy Consumables		54,167	55,000	55,000	0
	5540-05	Instructional Supplies/Equipment		1,086	7,218	11,003	3,785
	5730-06	Dues & Subscriptions				300	300
	Total			803,837	830,492	861,765	31,273

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION		FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
112		<u>SCIENCE</u>					
	5116-01	Professional Salaries		1,500,332	1,580,424	1,623,016	42,592
		Secondary Teachers	24.00				
	5118-01	Director Stipend		7,305	0	5,000	5,000
	5118-01	Head Teacher Stipend		2,357	4,762	2,405	(2,357)
	5118-01	Curriculum Stipend		4,000	4,000	4,000	0
	5122-01	Summer Work		1,032	0	0	0
	5302-04	Conferences		0	0	3,920	3,920
	5303-04	Contracted Services		2,590	2,900	2,950	50
	5511-05	General Supplies		737	725	1,056	331
	5513-05	Textbooks		2,437	2,500	4,500	2,000
	5515-05	Audio/Visual		294	250	100	(150)
	5540-05	Instructional Supplies/Equipment		22,274	24,241	26,562	2,321
	5540-05	Elementary Science Consumables					0
	5730-06	Dues & Subscriptions		725	1,655	1,705	50
	Total			1,544,084	1,621,457	1,675,214	53,757
113		<u>SOCIAL STUDIES</u>					
	5116-01	Professional Salaries		1,455,488	1,442,510	1,406,759	(35,751)
-1		Secondary Teachers	19.00				
	5118-01	Director Stipend		6,375	0	5,000	5,000
	5118-01	Head Teacher Stipend		2,357	4,762	2,405	(2,357)
	5118-01	Curriculum Stipend		4,000	4,000	4,000	0
	5122-01	Summer Work		1,003	0	0	0
	5303-04	Contracted Services		583	1,000	2,200	1,200
	5511-05	General Supplies		581	841	1,509	668
	5513-05	Textbooks		19,973	2,649	1,451	(1,198)
	5515-05	Audio/Visual			660	210	(450)
	5540-05	Instructional Supplies/Equipment		4,850	5,275	7,697	2,422
	5515-05	Audio/Visual		0	0	0	0
	5730-06	Dues & Subscriptions		225	276	276	0
	Total			1,495,434	1,461,973	1,431,507	(30,466)
116		<u>BUSINESS EDUCATION</u>					
	5116-01	Professional Salaries		212,683	222,632	201,679	(20,953)
		Secondary Teachers	3.50				
	5118-01	Head Teacher Stipend		0	2,381	2,405	24
	5302-04	Conferences		0	0	2,500	2,500
	5303-04	Contracted Services		1,179	0	1,000	1,000
	5511-05	General Supplies		826	0	2,500	2,500
	5513-05	Textbooks		6,372	8,875	8,565	(310)
	5540-05	Instructional Supplies/Equipment		0	3,750	0	(3,750)
	5730-06	Dues & Subscriptions		0	125	125	0
	Total			221,059	237,763	218,774	(18,989)
118		<u>MIDDLE SCHOOL ACTIVITIES</u>					
	5540-05	Instructional Supplies/Equipment		0	160	280	120
	Total			0	160	280	120
119		<u>AUDIO/VISUAL</u>					
	5515-05	Audio/Visual		1,959	6,016	5,528	(488)
	Total			1,959	6,016	5,528	(488)

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION		FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
121		<u>MULTIMEDIA SERVICES</u>					
	5116-01	Professional Salaries		126,694	175,407	207,280	31,873
		Secondary Teachers	3.00				
	5118-03	TV Camera Operator Stipend			1,500	1,500	0
	5122-01	Summer Work				1,250	1,250
	+ .375 5123-03	Library Assistants (fte 4.25)		96,501	86,887	92,140	5,253
	5302-04	Conferences				200	200
	5511-05	General Supplies		1,067	1,200	1,450	250
	5581-05	Library books, periodicals		6,364	5,548	11,064	5,516
	5730-06	Dues & Subscriptions				2,000	2,000
	Total			230,625	270,542	316,884	46,342
123		<u>GUIDANCE</u>					
	5116-01	Professional Salaries		779,920	803,120	920,304	117,184
		High School	5.00				
	+1	Middle School	3.00				
		Elementary	4.10				
	5112-02	Adm. Secretary		40,578	40,974	41,624	650
	5118-01	Director Stipend		8,338	8,423	8,507	84
	5122-01	Summer Work (Contractual-Article XXX)		23,886	31,844	33,685	1,841
	5302-04	Conferences		0	0	2,300	2,300
	5303-04	Contracted Services			500	500	0
	5511-05	General Supplies		842	1,018	1,200	182
	5540-05	Instructional Supplies/Equipment		9,202	11,652	11,000	(652)
	5730-06	Dues & Subscriptions		1,160	1,380	900	(480)
	Total			863,926	898,911	1,020,020	121,109
124		<u>COMPUTER EDUCATION</u>					
	5116-01	Professional Salaries		588,919	767,107	902,258	135,151
		Elementary Teachers	4.60				
		Secondary Teachers	3.00				
		Technology Director (1.0)					
		Data Management (1.0)					
	+1	Network Support Tech (1.0)					
	+1	Technicians (3.0)					
	5307-04	Mileage		5,181	5,181	5,181	0
	5519-05	Computer Software		242,284	111,824	18,250	(93,574)
	5519-05	Support Contracts			0	243,325	243,325
	5540-05	Instructional Supplies/Equipment		294,763	184,275	50,746	(133,529)
	Total			1,131,147	1,068,387	1,219,760	151,373
131		<u>ELEMENTARY LANGUAGE ARTS</u>					
	5540-05	Instructional Supplies/Equipment (5 Elementary Schools)		7,347	9,637	14,990	5,353
	Total			7,347	9,637	14,990	5,353

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STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT

2000 INSTRUCTION							
DEPT	Account Number	DESCRIPTION		FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
133		<u>KINDERGARTEN</u>					
	5116-01	Professional Salaries Teachers	13.00				
		(fte funded from K Grant)	2.00				
134		<u>SALARIES GRADE 1</u>					
	5116-01	Professional Salaries Teachers	15.00				
135		<u>SALARIES GRADE 2</u>					
	5116-01	Professional Salaries Teachers	14.00				
136		<u>SALARIES GRADE 3</u>					
	5116-01	Professional Salaries Teachers	13.00				
137		<u>SALARIES GRADE 4</u>					
	5116-01	Professional Salaries Teachers	15.00				
138		<u>SALARIES GRADE 5</u>					
	5116-01	Professional Salaries Teachers	14.00				
		TOTAL GRADE K - 5 (Dept. 133-138)	Total	5,344,118	5,792,947	5,949,928	156,981
		FY08 87.5 teachers (+1.5 FY08)					
		FY09 91.5 teachers (+4.0 FY09)					
		FY10 82.5 teachers (-7.0 FY10)					
		FY11 79.5 teachers (-3.0 FY11) (+4.0 positions funded from ARRA)					
		FY12 78.5 teachers (+5.0 positions funded from Ed Funding)					
		FY13 83.5 teachers (+2.5 fte funded from Kindergarten Grant)					
		FY14 84.0 teachers (+2.0 fte funded from Kindergarten Grant)					
133		<u>KINDERGARTEN</u>					
	5123-03	Salaries		53,358	66,843	72,960	6,117
		10.0 - 3.5 hour aides					
		(additional 5.0 - 3.5 hour aides funded from K Grant)					
		Total		53,358	66,843	72,960	6,117

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION		FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
140		<u>ALTERNATIVE PROGRAM</u>					
	5116-01	Professional Salaries		78,146	79,322	80,908	1,586
		Secondary Teachers	1.00				0
	5122-01	Summer Work		0	0	500	500
	5302-04	Conferences		0	0	1,000	1,000
	5303-04	Contracted Services		1,194	1,300	1,430	130
	5511-05	General Supplies		599	600	600	0
	5513-05	Textbooks		526	550	550	0
	5515-05	Audio/Visual		342	352	352	0
	5540-05	Instructional Supplies/Equipment		465	500	750	250
	5730-06	Dues/Subscriptions		174	179	0	(179)
	Total			81,447	82,803	86,090	3,287
180		<u>ELL</u>					
	5116-01	Professional Salaries		505,848	526,291	546,603	20,312
		Elementary Teachers	5.00				
		Secondary Teachers	2.00				
	5118-03	Summer Intakes		763	1,000		(1,000)
	5302-04	Conferences				460	460
	5303-04	Contracted Services		3,215	3,600	6,000	2,400
	5511-05	General Supplies		0	400	130	(270)
	5540-05	Instructional Supplies/Equipment				450	450
	Total			509,826	531,291	553,643	22,352
183		<u>SYSTEMWIDE 504</u>					
	5123-03	Aides		217			0
	5540-05	Instructional Supplies/Equipment		680	1,000	1,000	0
	Total			897	1,000	1,000	0
185		<u>STUDY SKILLS</u>					
	5116-01	Professional Salaries		134,573	140,812	147,259	6,447
		Secondary Teachers	2.00				0
	5511-05	General Supplies					0
	5513-05	Textbooks					0
	5540-05	Instructional Supplies/Equipment					0
	Total			134,573	140,812	147,259	6,447
199		<u>GENERAL SUPPLIES (ALL SCHOOLS)</u>					
	5511-05	General Supplies		101,665	85,000	85,000	0
	Total			101,665	85,000	85,000	0

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
200		<u>ADMINISTRATION - MIDDLE SCHOOL</u>				
	5111-01	Professional Salaries	291,790	304,411	308,922	4,511
		Principal	\$107,164			
		Assistant Principal	\$101,014			
		Assistant Principal	\$100,744			
	5112-02	Salaries -Clerical	116,337	126,857	124,626	(2,231)
		Admin Secretary	\$52,407			
		Admin Secretary	\$45,417			
		10 month Secretary	\$26,802			
	5117-03	Salaries - Substitute Teachers	45,300	40,000	40,000	0
	5118-02	Sub Call Stipend	3,000	3,000	3,000	0
	5118-01	3 Morning Duty Teachers (café, gym, parking lot)	4,800	4,800	4,800	0
	5302-04	Conferences	125	800	0	(800)
		(budgeted in department 095)				
	5303-04	Contracted Services	1,530	2,000	2,000	0
	5307-04	Mileage	500	500	500	0
	5420-05	Office Supplies	1,295	1,095	910	(185)
	5730-06	Dues & Subscriptions	242	600	0	(600)
		(budgeted in department 095)				
	Total		464,918	484,063	484,758	695
300		<u>ADMINISTRATION - HIGH SCHOOL</u>				
	5111-01	Professional Salaries	321,895	348,881	348,103	(778)
		Principal	\$112,417			
		Assistant Principal	\$95,940			
		Assistant Principal	\$94,520			
		Student Discipline	\$45,226			
	5112-02	Salaries - Clerical	84,802	89,934	122,172	32,238
		Admin. Secretary	\$42,832			
		Admin. Secretary	\$45,417			
		Registrar	\$33,923			
+1	5117-03	Salaries - Sub. Teachers	40,650	40,000	40,000	0
	5118-01	Assistant Principal Stipends	5,000	5,000	5,000	0
	5118-01	Student Attendance & Discipline Stipend	2,142	2,164	0	(2,164)
	5123-03	Clerical help for registration		0	0	0
	5124-02	Salaries - 1 Clerical Aide (7.5 hrs)	13,298	14,324	15,633	1,309
	5129-03	Hourly - After School Suspension Coverage	9,385	6,480	10,400	3,920
	5130-02	Overtime - Clerical	277	500	500	0
	5302-04	Conferences	800	0	0	0
		(budgeted in department 095)				
	5303-04	Contracted Services	264	4,350	500	(3,850)
	5304-04	Book Rebinds	2,113	1,500	2,000	500
	5307-04	Mileage	750	750	750	0
	5420-05	Office Supplies	1,098	1,264	1,300	36
	5511-05	General Supplies	7,244	6,393	6,265	(128)
	5516-05	Graduation Supplies	6,361	6,000	6,810	810
	5517-05	Accreditation Expenses	325	0	0	0
	5730-06	Dues & Subscriptions	3,624	4,843	0	(4,843)
		(budgeted in department 095)				
	Total		500,028	532,383	559,433	27,050

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
301		<u>PEER MEDIATION</u>				
	5118-01	Peer Mediation Trainer	625	0	625	625
	5303-04	Peer Mediation Coordinator	18,828	19,228	19,420	192
	5540-05	Peer Mediation Supplies	324	1,172	608	(564)
		Total	19,777	20,400	20,653	253
350		<u>TV STUDIO - SYSTEM-WIDE</u>				
	5302-04	Conferences	0	0	600	600
	5303-04	Contracted Services	0	0	500	500
	5511-05	General Supplies	175	500	500	0
	5513-05	Textbooks	445	0	0	0
	5540-05	Instructional Supplies/Equipment	1,076	1,100	3,000	1,900
	5730-06	Dues & Subscriptions	280	0	0	0
		Total	1,975	1,600	4,600	3,000
399		<u>EXTRA CURR/UNIT A</u>				
	5116-01	Stipends - Dept Heads, Assistant Principals, Head Teachers (restated and reported in departments)	0	0	0	0
		Total	0	0	0	0
500		<u>PHOTO COPY LEASE /MAINTENANCE</u>				
	5271-04	OCE Machines, 7 Risographs (maintenance and overages on all machines)	113,426	150,000	150,000	0
	5511-05	Materials & Supplies	12,920	35,000	35,000	0
		Total	126,346	185,000	185,000	0
550		<u>POSTAGE MACHINE</u>				
	5272-04	Meter Rental	3,657	4,500	4,500	0
	5420-05	Postage	15,190	15,000	15,000	0
		Total	18,847	19,500	19,500	0

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

2000 INSTRUCTION

DEPT	Account Number	DESCRIPTION		FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
766		<u>SPECIAL EDUCATION</u>					
	5111-01	Director of Spec. Ed.	\$109,265	102,656	105,000	109,265	4,265
	5112-02	Salaries - Clerical		87,780	91,092	131,747	40,655
		1 Admin. Secretary	\$52,407				
		1 Admin. Secretary	\$45,417				
+1		1 Admin. Secretary	\$33,923				
	5116-01	Professional Salaries		3,353,319	3,817,355	3,670,914	(146,441)
		Elementary	21.00 1,445,285				
		(fte funded from IDEA Grant)	3.00				
		Middle School	9.25 702,580				
		(fte funded from IDEA Grant)	3.75				
		High School	5.50 415,620				
		(fte funded from IDEA Grant)	4.50				
		Specialists	12.00 1,010,879				
		Summer Programs	96,550				
	5118-03	Head Teacher Stipends			4,762	0	(4,762)
	5137-01	Salaries - School Psych Team Chair		247,550	376,435	460,239	83,804
		Team Psych Chairs	6.00				
	5123-03	Salaries Aides/Teachers Assistants/Assistive Aides		597,571	683,908	752,052	68,144
		Elementary - 28 Aides, 9 Teaching Assistants, 3 Assistive Aides					
		Middle School - 9 Aides, 5 Teaching Assistants, 1 Assistive Aide					
		High School - 8 Aides, 4 Teaching Assistants, 2 Assistive Aides					
		1 Clerical Aide					
		Summer Programs					
	5302-04	Conferences		748	1,000	1,000	0
	5303-04	Contracted Services - Assessments/Evaluations/Therapies		371,408	444,125	446,134	2,009
	5305-04	Professional Development		2,038	14,500	14,500	0
	5307-04	Mileage		6,820	6,300	7,200	900
	5420-05	Office Supplies		4,493	2,200	2,200	0
	5521-05	Physical Therapy Supplies		1,898	2,000	2,000	0
	5522-05	Occupational Therapy Supplies		3,110	3,000	3,000	0
	5523-05	Speech Supplies		3,309	3,500	3,500	0
	5524-05	Vision Supplies		30	2,000	2,000	0
	5525-05	Hearing Supplies				10,200	10,200
	5540-05	Instructional Supplies/Equipment		16,235	21,000	10,800	(10,200)
	5582-05	Psychological Materials		9,597	9,000	9,000	0
	5583-05	Adjustment Counselor Supplies		0	1,000	1,000	0
	5730-06	Dues & Subscriptions		650	1,740	1,000	(740)
		Total		4,809,213	5,589,917	5,637,751	47,834
2000 INSTRUCTION GRAND TOTAL				26,526,966	28,175,377	29,550,254	1,374,877

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

3000 OTHER SCHOOL SERVICES

DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
115		<u>ATHLETICS</u>				
	5111-01	Salary - Athletic Director	78,803	83,329	86,364	3,035
	5112-04	Athletic Trainer	40,375	41,384	42,419	1,035
	5113-03	Salaries - Custodial for Bldg.Coverage	6,390	7,000	7,000	0
	5125-03	Salaries - Coaches per Unit A Contract	159,877	158,000	183,000	25,000
	5126-03	Salaries - Officials for all home contests	22,138	20,000	46,000	26,000
	5240-04	Reconditioning & Inspection of Equipment	3,943	11,000	10,000	(1,000)
	5274-04	Rental Offsite Facilities (hockey, swim, golf)	30,255	29,975	29,975	0
	5302-04	Conferences	0	495	495	0
	5307-04	Mileage		500	500	0
	5330-04	Transportation - Away Contests & Practices* (\$100,000 to be paid with student fees)	32,498	37,386	0	(37,386)
	5517-05	Athletic & Medical Supplies - tapes, replacement uniforms	42,488	38,182	38,182	0
	5730-06	Dues & Subscriptions MIAA fees, Hockomock dues	13,851	18,366	19,949	1,583
		Total	430,618	445,617	463,884	18,267
		* Fees collected - \$100,000 for transportation				
145		<u>HEALTH SERVICES</u>				
	5116-01	Professional Salaries	496,685	515,425	536,906	21,481
		Nurses 8.00 525,031				
		(fte funded from nurse grant) 1.00				
		Summer Work 4,375				
		Part-time Doctor 7,500				
	5117-03	Substitutes	4,750	3,000	4,000	1,000
	5123-03	Clinic Aide	7,626	0	8,233	8,233
		(previously recorded in instructional budget)				
	5302-04	Conferences	466	1,000	1,000	0
	5500-05	Supplies	4,499	4,500	5,000	500
		Total	514,026	523,925	555,139	31,214
399		<u>STUDENT ACTIVITIES</u>				
	5118-01	Appendix B & D stipend positions*	39,798	42,803	43,231	428
		Total	39,798	42,803	43,231	428
		* Fees collected approx. \$16,000 for appendix D stipends				
300		<u>HALL MONITORS (SECURITY)</u>				
	5123-03	Hall Monitors	31,487	27,695	31,278	3,583
		Middle School - 2.0				
		High School - 1.0				
		Total	31,487	27,695	31,278	3,583
000		<u>RESIDENCY/TRUANCY OFFICER</u>				
	5118-03	Salary (\$102.50 day x 160 days)	16,000	16,400	16,400	0
		Total	16,000	16,400	16,400	0

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

3000 OTHER SCHOOL SERVICES

DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
150		<u>TRANSPORTATION/REGULAR DAY (Not included in Net School Spending)</u>				
	5252-04	Maintenance - School-Owned Full Size Bus	0	5,000	7,000	2,000
	5330-04	Contracted Pupil Transportation (includes drivers)	342,235	283,006	349,870	66,864
	5332-04	Late Bus Run (1 bus)				0
	5480-05	Gas/Oil for School-Owned Bus	13,230	20,000	20,000	0
		Total	355,465	308,006	376,870	68,864
766		<u>TRANSPORTATION/SPECIAL EDUCATION (Not included in Net School Spending)</u>				
	5119-03	Salaries	17,586	20,000	20,000	0
		3 Monitors				0
	5307-04	Reimbursement/Parent Travel	5,004	15,000	15,000	0
	5330-04	Special Edu. Transportation	1,191,701	1,306,038	1,319,976	13,938
		3 mini-buses 180 days (First Student)				0
		Out of District vehicles (YCN)				0
		Summer Transportation (12 mo. placements)				0
		Contingency for additional routes and transportation of homeless				0
		Total	1,214,292	1,341,038	1,354,976	13,938
3000 OTHER SCHOOL SERVICES GRAND TOTAL			2,601,685	2,705,485	2,841,778	136,293

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

4000 OPERATIONS AND MAINTENANCE

DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
	5240-04	<u>MAINTENANCE OF EQUIPMENT IN DEPTS.</u>				
		100-Elementary Schools	0	3,592	6,200	2,608
		101-Art	602	1,000	1,000	0
		108-Music	82,665	9,903	9,828	(75)
		109-Phys. Ed	0	1,600	1,600	0
		112-Science	1,317	2,100	2,100	0
		124-Computer Technology	388,118	99,415	114,954	15,539
		200-Middle School	0	2,400	2,400	0
		300-High School	0	500	1,680	1,180
		350-TV Studio	1,903	1,400	1,500	100
		766-Special Education	1,114	3,000	3,000	0
		These represent department requests				
		Total	475,719	124,910	144,262	19,352
162		<u>CUSTODIAL</u>				
	5113-03	Salaries	854,285	934,881	964,155	29,274
		Elementary (5.0)	212,983			
		Middle School (5.0)	205,496			
+1		High School (6.0)	255,511			
		Team Cleaning (6.0)	222,852			
		Foreman of Support Services	56,913			
		Part-time Security Person	10,400			
	5131-03	Overtime/Custodial Services Request	14,347	41,272	44,842	3,570
	5179-03	Workmen's Compensation	13,852	13,768	13,378	(390)
	5273-04	Uniform Rental/Repair	4,349	5,000	5,000	0
	5450-05	Material and Supplies	139,486	80,735	80,735	0
		6 Elementary Schools / 1 Middle School / 1 High School				
		Total	1,026,319	1,075,656	1,108,110	32,454
164		<u>UTILITIES</u>				
	5210-04	Electricity	492,668	482,215	497,215	15,000
	5211-04	Gas	358,871	548,610	548,610	0
	5230-04	Water	83,978	90,000	90,000	0
	5231-04	Waste Disposal	46,398	0	50,000	50,000
		(previously reported in department 166)				
	5341-04	Telephone	20,414	30,000	40,000	10,000
	5342-04	Communication System	10,381	15,000	20,000	5,000
		Total	1,012,710	1,165,825	1,245,825	80,000
165		<u>MAINTENANCE OF GROUNDS</u>				
	5114-03	Part time seasonal (1)	12,128	16,000	16,000	0
	5303-04	Contracted Services (repairs, lawn mowing, etc.)	16,715	20,000	45,000	25,000
		(previously reported in department 166)				
	5430-05	Grounds Supplies (fertilizer, marking paint, gas)	26,022	20,000	20,000	0
		Total	54,865	56,000	81,000	25,000
166		<u>MAINTENANCE OF BUILDINGS</u>				
	5114-03	Salaries	287,125	290,331	294,628	4,297
		Maintenance (4.0)	\$205,040			
		Supervisor (1.0)	\$89,588			
	5132-03	Overtime Maintenance	2,372	10,068	10,252	184
	5240-04	Maintenance/Equipment	9,690	20,000	20,000	0
	5242-5440	Materials and Supplies/Services (8 school buildings)	481,865	555,000	480,000	(75,000)
	5350-04	Extraordinary Maintenance	130,208	229,000	264,658	35,658
	5307-04	Mileage	7,080	7,200	7,200	0
		Total	918,341	1,111,599	1,076,738	(34,861)
4000 OPERATIONS AND MAINTENANCE GRAND TOTAL			3,487,954	3,533,990	3,655,935	121,945

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**STOUGHTON PUBLIC SCHOOLS
FISCAL YEAR 2014
BUDGET BY ACCOUNT**

5000 FIXED CHARGES

DEPT	Account Number	DESCRIPTION	FY12 Expended	FY13 Budget	FY14 Budget	FY13/14 Difference
115		<u>ATHLETICS</u>				
	5740-06	Athletic Liability Insurance	5,900	5,900	7,000	1,100
		Total	5,900	5,900	7,000	1,100
617		<u>CROSSING GUARDS</u>				
	5111-03	Supervisor/Crossing Guard	4,000	4,000	4,000	0
	5127-03	Salaries - 13 elementary crossings, 6 secondary crossings	84,521	87,109	91,780	4,671
	5511-05	General Supplies	3,003	500	500	0
		Total	91,525	91,609	96,280	4,671
600		<u>UNEMPLOYMENT</u>				
	5170-01	Unemployment	104,061	150,000	140,000	(10,000)
		Total	104,061	150,000	140,000	(10,000)
5000 FIXED CHARGES GRAND TOTAL			201,485	247,509	243,280	(4,229)

7000 ACQUISITION OF EQUIPMENT

166		<u>DEPARTMENTS</u>				
	5870-06	Replacement		0		0
		Total	0	0	0	0
7000 ACQUISITION OF EQUIPMENT GRAND TOTAL			0	0	0	0

9000 PROGRAMS WITH OTHER DISTRICTS

766		<u>SPECIAL EDUCATION</u>				
+2	5320-09	Public School (12 students) plus summer	463,947	365,447	515,718	150,271
+1	5321-09	Private School (19 students)	1,424,078	1,402,355	1,342,387	(59,968)
	5322-09	Regular Ed out of district (45 day placements)	0	0	0	0
+2	5322-09	CHARMS Collaborative (9 students)	430,893	410,148	495,279	85,132
		Total	2,318,918	2,177,949	2,353,384	175,435

Tuition includes a 15% contingency for unexpected out of district placements

9000 PROGRAMS W/OTHER DISTRICTS GRAND TOTAL			2,318,918	2,177,949	2,353,384	175,435
GRAND TOTAL			35,923,673	37,701,774	39,539,512	1,837,738

World Class Education in the 21st Century: A Budget Document

We are committed to offering every child in Stoughton a world class education, comparable with the education a parent would buy for their child if money were no object. While it might be difficult to construct a single definition of what such an education consists of, there are some elements that are easy to identify, they have always been part of a great education, and there are new elements emerging in this global, highly technological society. These will continue to evolve over time, and we will be ready to evolve as well. While some students have always had access to a great education, our mission and our challenge, is to make this level of quality available to everyone.

What students should have when they leave school (A combination of long established standards and "21st Century Skills.")

- High competency in higher order thinking
- High level of cultural competency and knowledge of the world
- Problem solving skills
- Ability to work effectively in teams
- Ability to express one's self effectively in writing and orally to individuals and groups
- A thorough understanding of the elements of overall wellness and the skills to maintain it
- A belief in the power of their own effort to achieve any goal
- Technological and scientific literacy
- The ability to analyze and evaluate vast amounts of information
- Creativity
- Elements of good citizenship
- An enduring curiosity, love of learning and commitment to lifelong learning
- A high degree of social skill

The above list will prepare our students with skills and confidence to continue their education in a traditional 4 year college or university, post secondary education of other kinds, or enter a competitive work environment in an increasingly global world. Where, according to current projections, multiple career changes will be the norm. Just as importantly, it will open the world to them in a way that permits them to be engaged, happy, and successful.

How we get there

Extended curriculum day: There are several reasons why students need extended learning time, and this varies by individual and age group

- Academic readiness for pre school students from families where a parent does not have a high degree of literacy. The skills learned, and therefore shared, by middle class families can be taught to parents and caregivers who did not come by this training through environmental exposure. Preparedness to learn (or not) makes tremendous difference in the achievement gap, indeed this might be the single most important element, although many things contribute.

Resource: Parent Child Home Program provides middle class level academic readiness to underprivileged families.

Exposure to culture, art, science, team building, sports, advanced writing and a host of other pursuits at all ages in after school modules.

- Enrichment
- Remediation at all ages for those who are not reaching important benchmarks in the curriculum. Tutoring with an adult or competent older student outside the school day should be mandated for students immediately upon falling behind in reading, writing or math as determined by teacher assessments. Students should be able to work their way out of this remediation as they attain mastery.

Resource: After-school teachers

Green Education

- Scientific thinking trains the mind in many important ways
- "Green engineering" in all phases of life will be more and more necessary in daily living, and provide readiness for jobs and higher education. Environmental stewardship, sustainable gardening, scientific research, and entrepreneurship can all be linked, resulting in rich connections to multiple curricula.

Resource: 1 high school science teacher, 1 high school engineering teacher, 1 middle school engineering teacher

High quality wellness curriculum

- A high quality wellness curriculum is connected to green education and also provides education in nutrition and physical activities that can be life long activities like personal fitness, running, tennis, golf, sailing, kayaking, swimming, etc.

Resource: 1 PE teacher, 1 Wellness teacher

Continued growth in the arts

- The arts provide opportunities to develop creativity, work in teams, and enhance thinking and organizational skills. Students who participate in arts have long been higher achievers than those who do not have that chance. They can also lead to careers and post secondary educational opportunities.

Resource: 1 high school art teacher

Opportunities to explore careers and experience less traditional ways of learning

- Not all students learn well in the mainstream classroom environment. We often lose opportunities to use the resources of the greater community such as museums, businesses, ocean front, universities, and government to expand the definition of classroom.
- A high quality internship provides mentoring, hands on learning, opportunities to demonstrate responsibility, accountability, interviewing and job skills, as well as real-world exploration of multiple professions. For example, nothing will help a student decide if they want to be a veterinarian, and give them the right resume for a good pre-veterinary medicine college program, more than a semester working as a veterinary technician.

Resource: Internship and outside-the-classroom program coordinator

Advanced technology and training

- Adopt one-to-one computing for students 6 to 12, to promote a high degree of technological literacy, move toward fewer traditional textbooks, promote curriculum that emphasizes team processes, use of extensive resources, allows new ways of teacher student interaction
- All jobs and college programs will require a high degree of technological literacy, and our students should be prepared as highly informed users of technological products. They should also be given the opportunity to create products and content, rather than just passively use it. This will require more technicians to support the burgeoning amount to technology, and more technology teacher support, particularly at the secondary level to teach students and train faculty in sophisticated learning tools and spaces.

Resource: 2 teachers, 2 technicians

Add Chinese to the World Language Program

Resource: 2 teachers - one middle school, one high school

World Class Education Budget					
		Projection	Proposed	Projection	Projection
		FY14	FY14	FY15	FY16
Extended Curriculum Day:					
Parent Child Home Program/parent	\$50,000 - 25 Families	\$50,000	\$118,946	\$50,000	\$50,000
After School Teachers - Enrichment	\$25*2hrs*60days*5 Elementary	\$15,000	\$15,000	\$15,000	\$15,000
After School Teachers - Remediation	\$25*2hrs*72days*5 Elementary	\$18,000	\$18,000	\$18,000	\$18,000
Green Education:					
H.S. Teacher - Science	M-5	\$54,977		\$57,726	\$60,613
H.S. Teacher - Engineering	M-5	\$54,977		\$57,726	\$60,613
M.S. Teacher - Engineering	M-5	\$54,977		\$57,726	\$60,613
Wellness Education:					
Teacher - Physical Education	M-1	\$44,495		\$46,719	\$49,055
Teacher - Wellness	M-1	\$44,495		\$46,719	\$49,055
Art Department Enhancement:					
H.S. Teacher - Art	M-1	\$44,495		\$46,719	\$49,055
M.S. Teacher - Music	M-1	\$44,495	\$44,495		
Internship & Alternative Learning Program:					
Coordinator	M-1	\$44,495		\$46,719	\$49,055
Technology Department Enhancement:					
H.S. Teacher - Technology	M-1	\$44,495		\$46,719	\$49,055
M.S. Teacher - Technology	M-1	\$44,495		\$46,719	\$49,055
H.S. Technician		\$42,064		\$44,167	\$46,376
M.S. Technician		\$42,064		\$44,167	\$46,376
1-1 Computers	\$150*2000 students FY15			\$300,000	
Districtwide Network Support Technician			\$52,000		
Districtwide Computer Technician			\$42,064		
World Language Department Enhancement:					
H.S. Teacher - Chinese	M-1	\$44,495	\$22,247	\$46,719	\$49,055
M.S. Teacher - Chinese	M-1	\$44,495	\$22,247	\$46,719	\$49,055
		\$732,511	\$335,000	\$1,018,267	\$750,030

Technology Position Requests

The need for the network support and computer technician positions included in the FY2014 budget request is supported by three independent sources:

- DESE minimum benchmark standards for technology support staffing
- 2009-2014 Stoughton Public Schools Strategic Plan
- Report of the NEASC Visiting Committee.

Each of these sources identify inadequate technology support staffing as an issue that needs to be addressed by the district, as shown in the following paragraphs.

DESE Benchmark Standards for Technology Support

The District's technology staffing and technology funding has not kept pace with the change in the district's technology infrastructure. District technology support staffing does not meet the DESE **minimum** benchmark standards. The DESE minimum staffing benchmarks, compared to current district staffing are as follows:

Area	DESE Standard	Stoughton	Difference
Director	1.0	0.3	0.7 understaffed
Network Admin	1.0	0.7	0.3 understaffed
Technology Support	1 FTE per 200 computers	1 FTE per 400 computers	3 FTE technicians understaffed

As shown in the comparison above, the director currently fills both the director and network administrator roles, spending the majority of his time as the network administrator. The comparison also shows that the district technology support staff is understaffed by three technicians.

2009-2014 Stoughton Public Schools Strategic Plan

The 2009-2014 Strategic Plan consisted of five goals. Goal number four is to *"to expand and continue integrating technology throughout the community"*, with the following specific objectives:

4. To expand and continue integrating technology throughout the community
 - 4.1 *To increase technology staff to meet Department of Elementary and Secondary Education minimum standards.*
 - 4.2 To expand and enhance opportunities for technology training.
 - 4.3 To provide opportunities for the community to access training and communication through technology.

Objective 4.1 of the 2009-2014 Strategic Plan is to increase district support staffing to meet the DESE minimum standards for technology support staffing.

Report of NEASC Visiting Committee

The March 6-9, 2011 NEASC Visiting Committee Report contained several references to the inadequacy of technology support at Stoughton High School and contained a specific recommendation in Section 7, Community Support for Learning, regarding the need to increase the level of technology support. Specific quotations from the body of the NEASC report relating to technology support follow.

*“The integration of **technology** can be further enhanced with increased technology support.”*

*“In the co-curricular area, the freshman class and numerous after school clubs and activities have lost their advisors through budget constraints, and insufficient funding has led to a decreased technology support staff. **The limited technology support staff cannot meet all the demands of a school reliant on computers and software to support the delivery of its curriculum.**”*

*“While many teachers incorporate Internet research and PowerPoint presentations into their instruction, **the lack of dedicated, on-site technology support occasionally hinders the teachers’ ability to provide consistent integration of technology.**”*

*“The district **does not adequately support a full range of technology support**, sufficient equipment, and sufficient instructional materials and supplies.”*

*“Despite significant technology enhancements such as a SMARTBoard in almost every classroom, eleven computer labs, and a new computer on every teacher’s desk, **there is insufficient technology support, resulting in some repair delays.** There is also no technology integrationist to work with teachers to embed technology into instruction.”*

*“While the district’s governing body struggles to provide dependable funding for most programs, personnel, professional development, and curriculum revision, **there is a need for the community to provide adequate funding for technology support**, supplies, and materials in order for students to be able to achieve the learning expectations set forward by the school community.”*

Recommendation #8 from Section 7, Community Resources for Learning - *“**Provide dedicated in-house technology support**”*

Each of these three independent sources has identified district technology support as being inadequate. The two positions requested in the FY2014 budget are requested specifically to increase the level of technology support, as recommended by each of these three sources.

Network Administrator:

As shown in the DESE comparison data, the district technology director currently spends the majority of his time acting as the network/server administrator. Network/server support tasks require immediate and continuous attention, and take precedence over other tasks. The network/server infrastructure is the foundation for the entire technology infrastructure of the

district and town. The network handles voice, data, video surveillance, environmental monitors, and alarm data. Proper maintenance and support of the network/server infrastructure is critical to the operation of the school and the town, requiring full-time support. The network administrator position will improve the quality of network/server support by providing more proactive support and improved preventive maintenance. The addition of a full-time network administrator will allow the director to focus his time on technology management and planning, improving the overall management of the town/district technology infrastructure. Hiring a network administrator will also provide redundancy of knowledge for the critical network/server infrastructure, and continuity in the event of vacations, illness, or retirement.

According to the Bureau of Labor Statistics, (BLS) the median income of network and computer administrators was \$69,160 in 2010, or \$33.25 per hour. The lowest 10 percent of earners made below \$42,400, while the top 10 percent earned over \$108,090 in the same year.

Regional Variations

D.C.: \$78,800 (\$50,300 to \$115,100)
California: \$78,100 (\$49,300 to \$117,300)
Massachusetts: \$77,700 (\$50,500 to \$114,900)
New York: \$76,000 (\$46,400 to \$118,300)
Colorado: \$74,700 (\$43,800 to \$113,600)
Illinois: \$70,800 (\$43,000 to \$109,000)
National: \$69,160 (\$42,400 to \$108,090)
Texas: \$66,500 (\$40,300 to \$104,300)
Michigan: \$64,900 (\$41,600 to \$101,900)
Georgia: \$69,800 (\$43,500 to \$108,600)
Ohio: \$61,400 (\$39,400 to \$90,300)

The BLS data provides the basis for the requested salary for the position of network administrator. The network administrator position requires experience in increasingly responsible technology support positions, industry certifications, and technical education.

Computer Technician:

As can be seen from the comparison data, the District currently needs to hire 3 technicians to meet the **minimum** DESE requirement of 1 FTE technical support person per 200 computers. However, hiring three additional technicians is not realistic given current budget constraints. Hiring one additional technician will bring the number computers supported per technician down to approximately 300 computers per technician, which is a significant improvement. We have added a number of additional technology systems over the past few year, such as interactive whiteboards, tablets, laptop carts, and software systems. These additions have substantially increased the demand for support resources. In addition, the district is exploring "one to one" computing, which will place additional demands on our support staff. An additional technician will reduce wait times for problem resolution, allow a more proactive approach to support, and provide time for preventative maintenance tasks.

The requested salary for the computer technician position is based on the existing district step and grade pay scale for district computer technicians. The salary request is for the initial step and grade, which is appropriate for an entry level technician.

From:  Marguerite Rizzi
Lawrence Gray

Thursday, March 21, 2013 11:43:57 AM 

Subject: Fwd: Graduation rates

To:  Mary Shea

----- Original Message -----

2012 - 91.9% all students, 93.9% for the cohort (students at SHS for all 4 years.

Larry

Sent from FirstClass with my iPhone

Massachusetts School and District Profiles **Stoughton**

Indicators (2011-12)

	District	State
Grade 9-12 Dropout Rate	1.0	2.5
Attendance Rate	95.7	94.9
Average # of days absent	7.4	8.7
In-School Suspension Rate	4.4	3.4
Out-of-School Suspension Rate	4.8	5.4
Retention Rate	1.9	1.9
Unexcused Absences > 9	0.0	5.0

Massachusetts School and District Profiles **Stoughton**

Indicators (2010-11)

	District	State
Grade 9-12 Dropout Rate	1.3	2.7
Attendance Rate	95.4	94.7
Average # of days absent	8.1	9.1
In-School Suspension Rate	4.3	3.5
Out-of-School Suspension Rate	4.3	5.6
Retention Rate	2.6	2.1
Unexcused Absences > 9	0.0	2.5

Massachusetts School and District Profiles **Stoughton**

Indicators (2009-10)

	District	State
Grade 9-12 Dropout Rate	2.5	2.9
Attendance Rate	94.8	94.6
Average # of days absent	8.9	9.3
In-School Suspension Rate	5.8	3.7
Out-of-School Suspension Rate	3.8	6.0
Retention Rate	2.7	2.1
Unexcused Absences > 9	0.0	2.2



STOUGHTON PUBLIC SCHOOLS

232 PEARL STREET
STOUGHTON MASSACHUSETTS 02072-2397
(781) 344-4000 FAX (781) 344-3789
m_rizzi@stoughtonschools.org

MARGUERITE C. RIZZI, Ed. D.

SUPERINTENDENT OF SCHOOLS

April 23, 2013

TO: Michael Hartman
Town Manager

FROM: Marguerite C. Rizzi, Ed.D.
Superintendent of Schools

RE: Legal Expenses for Fiscal Year 2012

Enclosed are the statements from Kopelman and Paige, P.C. and Murphy, Hesse, Toomey & Lehane, LLP for legal expenses incurred and paid by the School Department for fiscal year 2012, to be inserted in the Annual Warrant.

The total legal expenses from all statements is \$77,966.94.

MCR/ms



KOPELMAN AND PAIGE, P.C.
The Leader in Municipal Law

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Boston, MA 02110
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F: 617.654.1735
www.k-plaw.com

April 9, 2013

Brian W. Riley
briley@k-plaw.com

BY FACSIMILE (781) 344-6417
AND BY FIRST CLASS MAIL

Ms. Deborah Sovinee
Chair
Stoughton School Committee
232 Pearl Street
Stoughton, MA 02072

Re: Annual Report of Legal Expenses Incurred and Paid in Fiscal Year 2012

Dear Chair Sovinee:

In accordance with the Stoughton General by-Law, Section 155-5, please be advised of the following expenses for FY 2012 (July 1, 2011 through June 30, 2012):

General Legal and Employment Matters	\$ 2,131.31
Teachers Union Collective Bargaining Negotiations	162.00
Teachers Union (ULP – Step Increases)	18.00

There were no other matters pending before any court or administrative agency where the School Committee was a party in fiscal year 2012 and which we were handling on behalf of the School Committee, other than matters for which we were appointed by the Town's insurer.

If you have any questions or need any further information, please do not hesitate to contact me.

Very truly yours,

Brian W. Riley

BWR/bp
cc: Superintendent of Schools
471520/stousch/0001

MURPHY, HESSE, TOOMEY & LEHANE, LLP
Attorneys At Law

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www.mhtl.com

Arthur P. Murphy
James A. Toomey
Katherine A. Hesse
Michael C. Lehane
John P. Flynn
Regina Williams Tate
Edward F. Lenox, Jr.
Mary Ellen Sowyrda
David A. DeLuca
Donald L. Graham
Andrew J. Wangh
Geoffrey P. Wemuth
Robert S. Mangiaratti
Kathryn M. Murphy
Alisia St. Florian

Doris R. MacKenzie Ehrens
Lorna M. Hebert
Clifford R. Rhodes, Jr.
Karis L. North
Thomas W. Colomb
Bryan R. Le Blanc
Brandon H. Moss
Michael J. Maccaro
Kevin F. Bresnahan
Kathleen Y. Ciampoli
Brian P. Fox
Lauren C. Galvin
Tami L. Fay
Kier B. Wachterhauser
Sarah A. Catignani

Please Respond to Quincy

April 16, 2013

Dr. Marguerite Rizzi
Superintendent
Stoughton Public Schools
232 Pearl Street
Stoughton, MA 02072

Re: Town By-Law Section 155-5

Dear Dr. Rizzi:

As you requested in your letter of April 9, 2013, enclosed please find detailed reports of legal expenses incurred and paid by the School Department relative to regular education and special education during the fiscal year 2012.

Should you have any further questions, please feel free to contact me.

Very truly yours,


Regina Williams Tate

RWT/dlp
Enclosures

Murphy, Hesse, Toomey and Lehane, LLP
Fiscal Year 2012 Billing
Stoughton Public Schools (Representation of Regular Education)

<u>Matter Name</u> <u>Status of Matter</u> <u>Amount of Town Funds Expended for Matter</u>	<u>Total Fees Paid to Town's Legal Counsel for Defending Matter</u>	<u>Total Expenses</u>
General Ongoing Pending \$11,380.32	\$11,205.00	\$175.32
Health Insurance Grievance Settled \$292.50	\$292.50	\$0.00
Nurses Negotiations Active \$3,818.22	\$3,667.50	\$150.72
Procurement with Town Active \$9,784.85	\$9,765.00	\$19.85

ULP Social Networking Policy Active \$3,172.50	\$3,172.50	\$0.00
Total Amount Expended for all matters: \$28,448.39	\$28,102.50	\$345.89

Murphy, Hesse, Toomey and Lehane, LLP
Fiscal Year 2012 Billing
Stoughton Public Schools (Representation of Special Education)

<u>Matter Name</u> <u>Status of Matter</u> <u>Amount of Town Funds</u> <u>Expended for Matter</u>	<u>Total Fees Paid to Town's</u> <u>Legal Counsel for</u> <u>Defending Matter</u>	<u>Total Expenses</u>
General Ongoing No pending matters \$5,874.71	\$5,728.50	\$146.21
Matter currently closed \$1,637.66	\$1,628.00	\$9.66
Matter currently closed \$26.85	\$0.00	\$26.85
Matter currently closed \$6,684.87	\$6,654.50	\$30.37
Matter currently closed \$45.00	\$45.00	\$0.00

Matter currently closed \$8,111.46	\$7,924.00	\$187.46
Workshop – July 12, 2011 Matter currently closed \$880.00	\$880.00	\$0.00
Matter currently closed \$154.00	\$154.00	\$0.00
Matter currently closed \$9.67	\$0.00	\$9.67
Matter currently active \$4,957.56	\$4,950.00	\$7.56
Matter currently active \$8,003.69	\$7,976.25	\$27.44

Matter currently closed \$2,362.50	\$2,362.50	\$0.00
Matter currently closed \$112.50	\$112.50	\$0.00
Matter currently closed \$945.00	\$945.00	\$0.00
Matter currently closed \$540.00	\$540.00	\$0.00
Matter currently closed \$337.50	\$337.50	\$0.00
Matter currently closed \$2,058.77	\$2,047.50	\$11.27

Matter currently closed \$427.50	\$427.50	\$0.00
Matter currently closed \$360.00	\$360.00	\$0.00
Matter currently closed \$1,810.50	\$1,800.00	\$10.50
Matter currently active \$247.50	\$247.50	\$0.00
Matter currently closed \$22.50	\$22.50	\$0.00
Matter currently closed \$945.00	\$945.00	\$0.00

Matter currently active \$652.50	\$652.50	\$0.00
Total Amount Expended for all matters: \$47,207.24	\$46,740.25 ✓	\$466.99 ✓

PROPOSED BUDGET FY2014

Southeastern Regional School District

Approved by the School Committee XXXXXX

School Committee Members

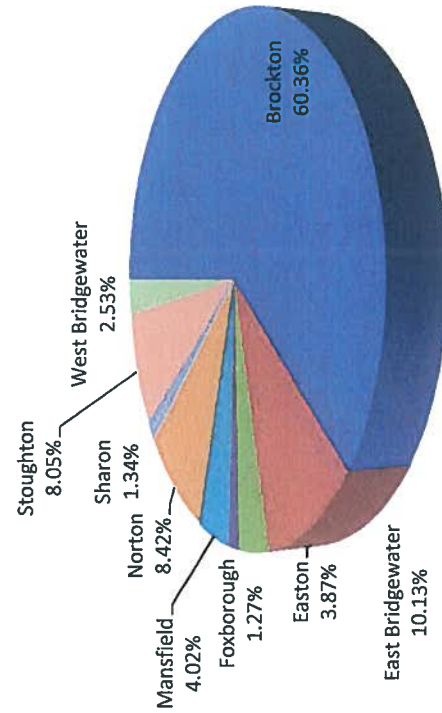
Brockton:	Mark Linde	Mansfield:	William Flannery
Brockton:	Wayne McAllister	Norton:	Denis Feely
East Bridgewater:	Joseph Dutcher	Sharon:	Mindy Kempner
Easton:	Michael Pietrowski	Stoughton:	Roberta Harback
Foxboro:	Stephen Udden	West Bridgewater:	Colleen Maloney

SOUTHEASTERN REGIONAL SCHOOL DISTRICT

Regional District Enrollment by Member City or Town

LEA	Member	FY08	FY09	FY10	FY11	FY12	FY13	FY14	Change	% of Dist	% Change
	District Total	1307	1329	1340	1337	1343	1319	1342	23		1.7%
44	Brockton	814	822	827	813	811	793	810	17	60.4%	2.1%
83	East Bridgewater	77	76	96	107	122	138	136	-2	10.1%	-1.5%
88	Easton	65	73	77	73	66	60	52	-8	3.9%	-15.4%
99	Foxborough	27	29	34	29	29	24	17	-7	1.3%	-41.2%
167	Mansfield	51	42	38	45	43	46	54	8	4.0%	14.8%
218	Norton	127	128	137	134	122	113	113	0	8.4%	0.0%
266	Sharon	10	11	13	16	17	20	18	-2	1.3%	-11.1%
285	Stoughton	98	120	100	102	108	100	108	8	8.0%	7.4%
323	West Bridgewater	38	28	18	18	25	25	34	9	2.5%	26.5%

Student Enrollment



SOUTHEASTERN REGIONAL SCHOOL DISTRICT

FY14 Recommended Budget Summary

	Budget	State Aid	E&D Aid	Local Assessment
Foundation Budget	\$ 20,816,397			
Required NSS plus Additional Requested	\$ 21,016,397		\$ 200,000	
(-) Less Chapter 70 Aid(per DOE):		\$ 13,473,735		
Total Required Minimum Local Contribution:				\$ 7,342,662
Other Required Spending/Revenue (Non Chapter 70)				
Transportation of Students				
Cost of Transportation	\$ 1,266,255			
(-) Less Transportation Aid(FY13):		\$ 676,000		
Balance of Transportation:				\$ 590,255
Other Expenditures				
Cost of Capital Acquisitions/Improvements/MSBA:	\$ 436,325		\$ 244,325	\$ 192,000
FY2014 Budget Total	\$ 22,718,977			
<i>Additional assessments requiring disclosure pursuant to applicable laws</i>				
ESCO Payments (outside operating after 3 years)	\$ 250,368		\$ 165,000	\$ 85,368
Payments under Chapter 40 S13(d)			\$	\$ 40,500
			\$ 609,325	\$ 8,250,785

SOUTHEASTERN REGIONAL SCHOOL DISTRICT

Budget Comparison

	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014
Operating Budget	19,151,161	18,693,531	19,218,396	20,016,640	20,439,028	21,016,397
NSS Requirements	18,651,251	18,598,984	19,093,396	19,791,640	20,139,028	20,816,397
SFSF Grant	-	528,982		-	-	-
Amount Above(Below)NSS	499,910	94,547	125,000	225,000	300,000	200,000
% Increase(Decrease)	8.27%	-2.39%	2.81%	4.15%	2.11%	2.82%
Operating Budget Local Assessment						
Required Min. Contr.	6,606,221	6,794,855	6,830,054	7,163,181	7,256,194	7,342,662
Local Assessment	6,606,221	6,794,855	6,830,054	7,163,181	7,256,194	7,342,662
Amount Above Min.	-	-	-	-	-	-
% Increase(Decrease)	5.89%	2.86%	0.52%	4.88%	1.30%	1.19%
Transportation Budget						
Transportation	1,169,839	1,102,991	927,243	1,085,505	1,180,460	1,266,255
State Reimbursement Aid	1,053,368	775,491	239,900	595,376	659,434	676,000
E&D Aid	-	99,722	100,000	-	-	-
Net Cost(Added to Assessment)	116,471	227,778	587,343	490,129	521,026	590,255
% Increase(Decrease)		95.57%	157.86%	-16.55%	6.30%	13.29%
Capital Improvements, Debt Service, other Non-Operating Expenses Budget						
Capital Improvements	192,000	192,000	292,000	292,000	432,645	436,325
E&D Aid	-	-	100,000	100,000	240,645	244,325
Net Cost	192,000	192,000	192,000	192,000	192,000	192,000
% Increase(Decrease)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total Budget	20,513,000	20,517,504	20,437,639	21,394,145	22,052,133	22,718,977
ARRA/Ed. Jobs grant		430,500	428,654	348,372	60,876	-
Total Budget with Federal Grants	20,513,000	20,948,004	20,866,293	21,742,517	22,113,009	22,718,977
% Increase(Decrease)	8.56%	2.12%	-0.39%	4.20%	1.70%	2.74%

SOUTHEASTERN REGIONAL SCHOOL DISTRICT

FY14 District Aid Worksheet By Member City/Town

LEA	Member	Enroll Ratio	Minimum Contribution	Additional Operating Net Costs	Net Esco Pmt	Payments under Ch. 40 S13d	Net Transport. Costs	Net Capital Costs	FY14 Assessment
	District Total		\$ 7,342,662	0	\$ 85,368	\$ 40,500	\$ 590,255	\$ 192,000	\$ 8,250,785
44	BROCKTON	60.4%	2,380,896	-	51,526	24,445	356,264	115,887	\$ 2,929,018
83	EAST BRIDGEWATER	10.1%	1,051,016	-	8,651	4,104	59,817	19,458	\$ 1,143,046
88	EASTON	3.9%	591,388	-	3,308	1,569	22,871	7,440	\$ 626,576
99	FOXBOROUGH	1.3%	196,443	-	1,081	513	7,477	2,432	\$ 207,947
167	MANSFIELD	4.0%	482,084	-	3,435	1,630	23,751	7,726	\$ 518,625
218	NORTON	8.4%	1,082,114	-	7,188	3,410	49,701	16,167	\$ 1,158,580
266	SHARON	1.3%	219,236	-	1,145	543	7,917	2,575	\$ 231,416
285	STOUGHTON	8.0%	997,155	-	6,870	3,259	47,502	15,452	\$ 1,070,238
323	WEST BRIDGEWATER	2.5%	342,330	-	2,163	1,026	14,954	4,864	\$ 365,338
			BY DOE		By Enroll. Ratio	By Enroll. Ratio	By Enroll. Ratio	By Enroll. Ratio	

Member	2009 Assessment	2010 Assessment	2011 Assessment	FY2012 Assessment	FY2013 Assessment	FY2014 Assessment	Inc/Dec
44 BROCKTON	2,588,411	2,458,241	2,715,744	2,702,679	2,743,301	\$ 2,929,018	185,717
83 EAST BRIDGEWATER	515,335	625,566	781,361	941,859	1,116,477	\$ 1,143,046	26,569
88 EASTON	716,751	779,953	779,978	731,211	693,988	\$ 626,576	(67,412)
99 FOXBOROUGH	280,416	320,658	300,556	319,930	284,624	\$ 207,947	(76,678)
167 MANSFIELD	352,750	312,312	380,672	391,216	449,127	\$ 518,625	69,498
218 NORTON	934,439	1,078,291	1,155,005	1,098,468	1,101,026	\$ 1,158,580	57,555
266 SHARON	119,934	141,643	188,391	200,091	252,984	\$ 231,416	(21,567)
285 STOUGHTON	1,100,860	945,780	1,002,000	1,061,081	1,020,794	\$ 1,070,238	49,444
323 WEST BRIDGEWATER	305,796	191,458	201,522	273,775	306,899	\$ 365,338	58,439
District Total	6,914,692	6,853,902	7,505,231	7,720,310	7,969,220	\$ 8,250,785	281,565
							3.5%

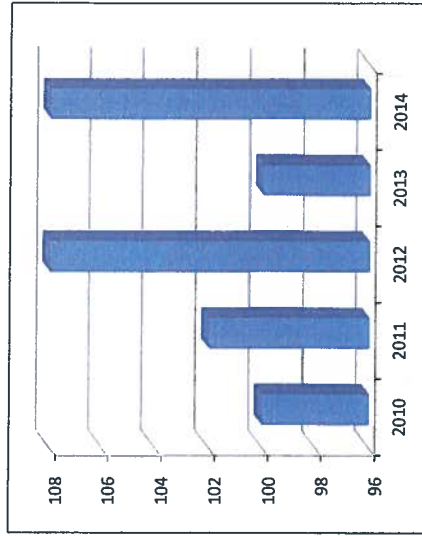
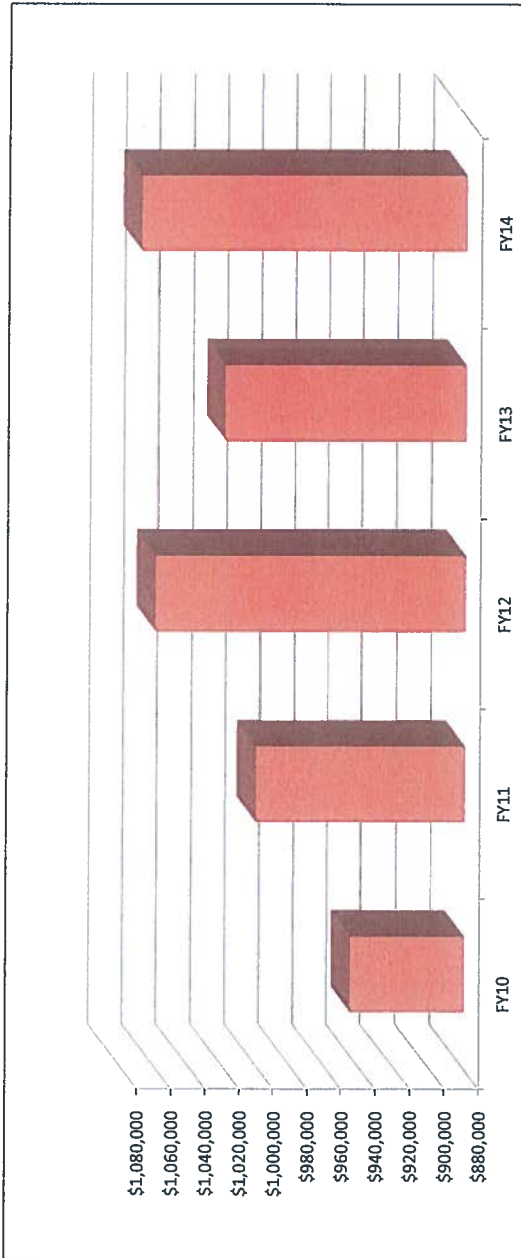
SOUTHEASTERN REGIONAL SCHOOL DISTRICT

FY14 Assessments By Member City/Town - **Stoughton**

LEA: 285

ASSESSMENT DATA				
FY10	FY11	FY12	FY13	FY14
\$ 945,780	\$ 1,002,000	\$ 1,061,081	\$ 1,020,794	\$ 1,070,238
				Inc.(Dec.) \$ 49,444

ENROLLMENT DATA				
2010	2011	2012	2013	2014
100	102	108	100	108



FACTORS AFFECTING ASSESSMENT

Description	Previous Year	Current Year	Effect
Student Enrollment	100	108	↑
Enrollment as a percentage of Community	3.94%	4.23%	↑
Enrollment as a percentage of District	7.58%	8.05%	↑
Municipal Revenue Growth Factor		3.95%	↑
Percentage Above/Below Target Sharing(negative number indicates above target share)		-4.67%	↓

Massachusetts Department of Elementary and Secondary Education

Determination of City and Town Total Required Contribution FY14, Preliminary

285 STOUGHTON

<u>Effort Goal</u>		<u>FY14 Increments Toward Goal</u>	
1) 2012 equalized valuation	3,297,055,700	13) Required local contribution FY13	24,469,012
2) Property percentage	0.3593%	14) Municipal revenue growth factor (DOR)	3.95%
3) Local effort from property wealth	11,845,515	15) FY14 preliminary contribution (13 x 14)	25,435,538
4) 2010 income	752,708,000	16) Preliminary contribution pct of foundation (15/8)	64.20%
5) Income percentage	1.5595%	<i>If preliminary contribution is above the target share:</i>	
6) Local effort from income	11,738,231	17) Excess local effort (15 - 10)	1,851,792
7) Combined effort yield (row 3+ row 6)	23,583,746	18) 100% reduction toward target (17 x 100%)	1,851,792
8) Foundation budget FY14	39,621,117	19) FY14 required local contribution (15 - 18), capped at	23,583,746
9) Maximum local contribution (82.5% * row 8)	32,687,421	20) Contribution as percentage of foundation (19 / 8)	59.52
10) Target local contribution (lesser of row 7 or row 9)	23,583,746	<i>If preliminary contribution is below the target share:</i>	
11) Target local share (row 10 as % of row 8)	59.52%	21) Shortfall from target local share (11 - 16)	
12) Target aid share (100% minus row 11)	40.48%	22) Added increment toward target (13 x 2% or 3%)*	
		*2% if shortfall is between 2.5% and 7.5%, 3% if shortfall > 7.5%	
		23) Shortfall from target after adding increment (10 - 15 -	
		24) FY14 required local contribution (15 + 22)	
		25) Contribution as percentage of foundation (24 / 8)	

Massachusetts Department of Elementary and Secondary Education FY14 Chapter 70

Apportionment of Local Contribution Across School Districts, Preliminary

285	STOUGHTON	STOUGHTON	SOUTHEASTERN	NORFOLK COUNTY	COMBINED TOTAL ALL DISTRICTS
<u>Prior Year Data (for comparison purposes)</u>					
1	FY13 foundation enrollment	3,799	100	10	3,909
2	FY13 foundation budget	37,103,273	1,526,841	149,044	38,779,158
3	Each district's share of municipality's combined FY13 foundation	95.68%	3.94%	-0.29%	100.00%
4	FY13 required contribution	23,411,556	963,412	94,044	24,469,012
<u>Apportionment of FY14 contribution among community's districts</u>					
5	FY14 total unapportioned required contribution ("municipal contribution" sheet row 19 or 24)				23,583,746
6	FY14 foundation enrollment	3,742	108	10	3,860
7	FY14 foundation budget	37,793,925	1,675,239	-4,873	39,621,117
8	Each district's share of municipality's total FY14 foundation	95.39%	4.23%	0.38%	100.00%
9	FY14 required contribution apportioned using row 8 percentages	22,496,143	997,155	90,447	23,583,745
10	Essex Agricultural adjustment				
11	Required district contribution FY14 (lines 9 + 10)	22,496,143	997,155	90,447	23,583,745
12	Change FY13 to FY14 (11 - 4)	-915,413	33,743	-3,597	-885,267

Massachusetts Department of Elementary and Secondary Education

FY14 Chapter 70 Preliminary Summary

285 STOUGHTON

Aid Calculation FY14

Comparison to FY13				
Prior Year Aid	FY13	FY14	Change	Pct Chg
1 Chapter 70 FY13	3,799	3,742	-57	-1.50%
Foundation Aid				
2 Foundation budget FY14	37,103,273	37,793,925	690,652	1.86%
3 Required district contribution FY14	23,411,556	22,496,143	-915,413	-3.91%
4 Foundation aid (2 -3)				
5 Increase over FY12 (4 - 1)	14,019,929	15,297,782	1,277,853	9.11%
6 Minimum \$25 per pupil increase	37,431,485	37,793,925	362,440	0.97%
	40.44%	40.48%		
	37.79%	40.48%		

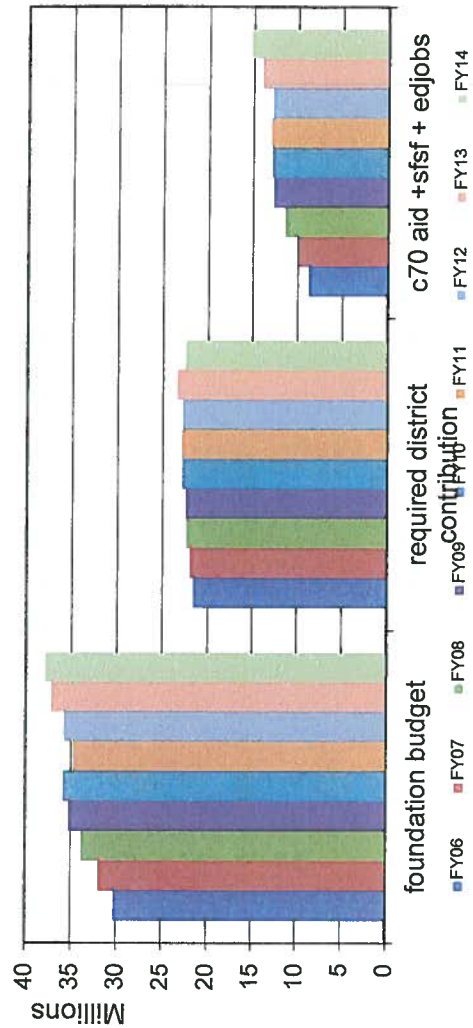
Required NSS % of foundation 100.88% 100.00%

Non-Operating District Reduction to Foundation

7 Reduction to foundation 0

FY14 Chapter 70 Aid

8 sum of line 1, 5 and 6 minus 7 **15,297,782**





NORFOLK COUNTY AGRICULTURAL HIGH SCHOOL

The County of Presidents

400 MAIN STREET, WALPOLE, MA 02081

Telephone: 508.668.0268

Fax: 508.668.0612

Email: ncahs@norfolkaggie.org

Web Site: www.norfolkaggie.org

TRUSTEES

DAVID F. LEHTO, CHAIRMAN, WALPOLE
EDWIN S. LITTLE, VICE CHAIRMAN, SHARON
SUSAN COGLIANO, CANTON
PETER H. COLLINS, MILTON
JOHN GILLIS, QUINCY
DANIEL J. HARRINGTON, NORWOOD
FRANCIS W. O'BRIEN, DEDHAM

SUZANNE M. GREEN, SUPERINTENDENT-DIRECTOR, EXT 218
RICHARD D. FITZPATRICK, JR., BUSINESS MANAGER, EXT 223
TAMMY T. QUINN, PRINCIPAL, EXT 213
JANE M. WIGGIN, DIRECTOR OF STUDENT SERVICES, EXT 207
PAULA N. CONIS, ASSISTANT PRINCIPAL, EXT 241
LORI A. PELLETIER, VOCATIONAL COORDINATOR - AMS, EXT 290
BARBARA-JEAN CHAUVIN, VOCATIONAL COORDINATOR - PENT, EXT 316
GREGORY D. THOMAS, DEAN OF STUDENTS - ATHLETIC DIRECTOR, EXT 255

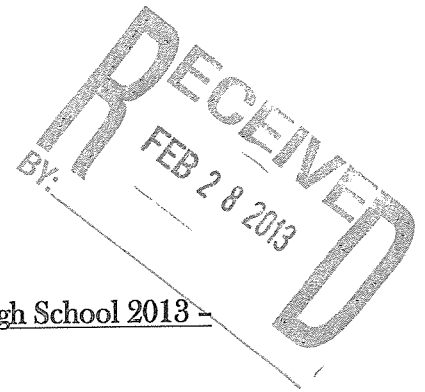
MEMORANDUM

TO: Superintendent of Schools Town/City of Stoughton

FROM: Suzanne M. Green, Superintendent-Director
Norfolk County Agricultural High School

DATE: February 22, 2013

SUBJECT: Projected Enrollment for Norfolk County Agricultural High School 2013 - 2014 Enrollment



Included in this mailing are the names and addresses of students from your town who will be enrolled at Norfolk County Agricultural High School for the 2013 - 2014 school year.

In addition, we have included the names of prospective students who have completed an application for admissions. The tuition rate for IN district students is \$2000.00 for the 2013 - 2014 school year.

If you have any questions, please let me know.

Sincerely,

Suzanne M. Green
Superintendent-Director

SMG:jp

Enclosure

cc: Town Administrator
Finance Director



400 MAIN STREET, WALPOLE, MA 02081

Web Site: www.norfolkaggie.org

SUZANNE M. GREEN, SUPERINTENDENT-DIRECTOR, EXT 218
 RICHARD D. FITZPATRICK, JR., BUSINESS MANAGER, EXT 223
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 BARBARA-JEAN CHAUVIN, VOCATIONAL COORDINATOR – PEMT, EXT 316
 GREGORY D. THOMAS, DEAN OF STUDENTS – ATHLETIC DIRECTOR, EXT 255

Currently, the town/city of Stoughton has the following number of students enrolled:

Grade 11: 3

Grade 11:

Norfolk County Agricultural High School
Superintendent-Director Suzanne Green
400 Main Street
Walpole, MA 02081
(508) 668-0268 ext. 218
Administrative Assistant: Jennifer Pitts

ARTICLE 8 ID 8

Fund	Programs and purposes	Departmental Receipts	Authorization	Maximum annual expenditure
Council on Aging	Fund instructor fees, reservation fees, tickets for trips and functions To fund transportation related items, which includes the following: part-time drivers wages; gasoline; vehicle maintenance, repairs and parts; dispatch and all related equipment	Fees collected from participants including transportation fees	Council on Aging Director through Town Manager	\$50,000
Recreation	Fund cost of recreation programs, supplies and services, such as transportation and instruction.	Fees collected from participants	Recreation Director through Town Manager	\$95,000
Geographic Information Systems	Fund cost of maintenance and supplies for GIS equipment	Fees collected for maps	Town Engineer through Town Manager	\$15,000
Youth Commission	To help fund costs of admission fees and transportation costs of summer programs; to pay for presentations from counselors and other experts in the field	Fees for counseling sessions collected from out-of town residents; fees charged to participants for field trips	Youth Commission through its Director	\$10,000
Community Events	Provide supplementary funds for town-wide events such as Harvest Fest, Holiday Parade, Winter Carnival, etc., including, but not limited to, advertising expense, entertainers.	Event entrance fees collected from participants, proceeds from sale of products and advertising income	Stoughton Community Events Committee through the Town Manager	\$10,000
Conservation Commission	Continuous training and education; purchase of reference materials; equipment purchase and expenses to maintain the proper tools for brush removal during site inspections; field haying, planting and maintenance when other funding is exhausted; plowing, elimination of invasive vegetative species that interfere in the enjoyment and use of land, and the re-planting of 5-7 acres of open fields at Bird Street Conservation Land; sign production and installation at resource areas and Conservation land in the Town; hiring of qualified consultants for specialized scientific and administrative support; hiring of specialists to perform seminars to promote public awareness on the value of our precious wetland resources and wildlife habitat to society.	Permit filing fees as specified in filing fee schedule of Chapter 178, sec. 94 et. al. Fines collected for violations of Chapter 178 under sec. 07(6) Monetary penalties collected under the non-criminal disposition procedure set forth in G.L. Ch. 40, Section 21D	Conservation Commission	\$20,000

Fund	Programs and purposes	Departmental Receipts	Authorization	Maximum annual expenditure
Board of Health	<p>Continuous training and education; purchase of reference materials; equipment purchase, training and operating expenses to maintain the proper tools to use on site inspections, such as a "PID" (photo ionization detector); the sampling and testing of soil, surface water, groundwater and air in accordance with the monitoring for emissions levels of hazardous substances; hiring of qualified consultants for specialized scientific, administrative and advisory support; hiring of support including specialists to perform seminars to promote public awareness.</p> <p>Contract for services rendered for the implementation of the Municipal Hazardous Materials Collection Day Program</p> <p>To pay the salary and benefits of a full time Assistant Sanitarian</p>	Annual permit filing fees as specified under the fee schedule of Chapter 78, Section 6.4; fines collected for violations of Chapter 78, Section 6.7; Monetary penalties collected for violations of Chapter 78 cited under the non-criminal disposition procedure set forth in GL Ch. 40, Section 21D	Board of Health	\$70,000
Stormwater Management under Public Works Department	Contract for maintenance and repair of storm drainage facilities, monitoring drain outfalls, identifying and eliminating illicit discharges to the drainage system, purchase equipment for in-house maintenance/repair, contract for mapping of drainage system, software and applications, training and education, as mandated by the federal NPDES regulations	Permit filing fees, fines, grants, and donations collected under the stormwater management chapter of the General By-Laws.	Superintendent of Public Works	\$50,000
Home Composting Bin Fund	Home Composting Grant Program. To purchase and deliver composting units to the public, to advertise the availability of the units or other purposes related to the program.	Costs collected for sale of Composting units sold to the public procured with funding awarded to the Town from the Home Composting Bin Grant Program.	Conservation Commission	\$1,000

Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048

Council on Aging, P.O. Box 582, 110 Rockland St. Stoughton, MA 02072 Tel: 781-344-8882/Fax: 781-344-4920

March 26, 2013

To the Committee on Finance and Taxation:

I am enclosing the report for the Stoughton Council on Aging Revolving Fund financial activity pursuant to MGL c. 44 & 53E1/2:

A/C # 021-7632

Balance July 1, 2011	\$14,890.12
Receipts	10,652.84
Expenditures	<u>17,569.59</u>
Balance June 30, 2012	\$ 7,973.37
Receipts	4,841.34
Expenditures	<u>3,303.29</u>
Balance December 31, 2012	\$ 9,511.42

Please do not hesitate to contact me if you have any questions.

Sincerely,

Karen Hall,
Director

Stoughton Recreation Department Revolving Fund Report

March 19, 2013

According to the Department of Revenue, Informational Guideline Release No 92 - 101 "dated" April 1992 reporting for Revolving funds for Departmental Programs (G.L. ch. 44, S. 53.50) shall include:

1. "The total receipts and
2. the total expenditures"

of the fund for the full prior fiscal year and for the first six months of the current year."

Accordingly, in the Stoughton Recreation Department Revolving Fund for:

FY12 7/1/11 – 6/30/12

Total Receipts = \$68,003.39

Total Expenditures = \$74,197.70

FY13 7/1/12 – 3/1/13

*Total Receipts = 32,765.00

Total Expenditures = \$63,912.68

* Please note that our receipts reflect seasonal activity. Collections for upcoming summer programs which occur in June will add to the amount, thereby equalizing the FY 12 receipts and expenditures.

Submitted by: John W. Denison Jr.
Recreation Director

Stoughton Engineering Department Revolving Fund Report

March 26, 2013

According to the Department of Revenue, Informational Guideline Release No 92-101 "dated" April 1992 reporting for Revolving funds for Departmental Programs (G. L. ch. 44, S. 53-50) shall include:

1. The total receipts and
2. The total expenditures

of the fund for the full prior fiscal year and for the first six months of the current year.

Accordingly, in the Stoughton **Board of Health Department** Revolving Fund for:

FY 13 (7/1/12-12/31/12)

Total Receipts = \$20,615.00

Total Expenditures = \$ 0

FY 12 (7/1/11-6/30/12)

Total Receipts = \$49,576.10

Total Expenditures = \$14,092.90

Accordingly, in the Stoughton **Conservation Commission** Revolving Fund for:

FY 13 (7/1/12-12/31/12)

Total Receipts = \$1,300.00

Total Expenditures = \$1,332.20

FY 12 (7/1/11-6/30/12)

Total Receipts = \$9,368.00

Total Expenditures = \$2,160.09

Accordingly, in the Stoughton **GIS** Revolving Fund for:

FY13 (7/1/12-12/31/12)

Total Receipts = \$504.75

Total Expenditures = \$ 0

FY 12 (7/1/11-6/30/12)

Total Receipts = \$917.10

Total Expenditures = \$ 0

Accordingly, in the Stoughton **Stormwater Management** Revolving Fund for:

FY 13 (7/1/12-12/31/12)

Total Receipts = \$ 0

Total Expenditures = \$ 0

FY 12 (7/1/11-6/30/12)

Total Receipts = \$ 0

Total Expenditures = \$ 0

Accordingly, in the Stoughton **Compost Bin** Revolving Fund for:

FY13 (7/1/12-12/31/12)

Total Receipts = \$ 0

Total Expenditures= \$ 0

FY 12 (7/1/11-6/30/12)

Total Receipts = \$120.00

Total Expenditures = \$ 0

Submitted by: Benjamin Fehan
Town Engineer



Stoughton Youth Commission

P.O.Box 582
110 Rockland Street
Stoughton, MA 02072

Phone: 781-341-2252
Fax: 781-341-0947

www.StoughtonYouthCommission.org

March 26, 2013

To the Committee on Finance and Taxation:

I am enclosing the report for the Stoughton Youth Commission Revolving Fund financial activity pursuant to MGL c. 44 & 53E1/2:

A/C # 021-7916 Revolving

Balance July 1, 2011	\$2,371.63
Receipts	470.39
Expenditures	<u>0.00</u>
Balance June 30, 2012	\$2,842.02
Receipts	0.00
Expenditures	<u>0.00</u>
Balance December 31, 2012	\$2,842.02

Please do not hesitate to contact me if you have any questions.

Sincerely,

Karen Hall,
Director

STOUGHTON COMMUNITY EVENTS COMMITTEE
REVOLVING FUND REPORT

March 27, 2012

According to the Department of Revenue, Informational Guideline Release No 92-101 "dated" April 1992 reporting for Revolving funds for Departmental Programs (G.L. ch. 44, S. 53.50) shall include:

1. "The total receipts and
2. the total expenditures"

of the fund for the full prior fiscal year and for the first six months of the current year."

Accordingly, in the Stoughton Community Events Revolving Fund for:

FY12 7/1/10- 6/30/11

Total Receipts	\$0
Total Expenditures	\$329.14

FY13 7/1/11-12/31/11

Total Receipts	\$0
Total Expenditures	\$0

ARTICLE 14 ID 20

TOWN OF STOUGHTON

PERSONNEL BY-LAW

SECTION 1. AUTHORIZATION/AMENDMENT

Pursuant to Sections 108A and 108C of Chapter 41 of the General Laws, the Town of Stoughton establishes this By-Law and associated plans which may be amended from time to time by vote of the Town at a Town Meeting:

- A. authorizing a Classification Plan classifying positions in the service of the Town other than those filled by popular election, and those under the jurisdiction of the School Committee, into groups and classes doing substantially similar work or having substantially equal responsibilities;
- B. authorizing a Compensation Plan for positions in the Classification Plan;
- C. providing for the administration of said Classification and Compensation Plans; and
- D. establishing certain working conditions and fringe benefits for employees occupying positions in the Classification Plan.

The Classification Plan and/or Compensation Plan or any other provisions of this By-Law may be amended by vote of the Town at either an Annual or Special Town Meeting. No amendment shall be considered or voted on by Town Meeting unless the proposed amendment has first been considered by the Board of Selectmen and the Finance Committee. The Town Manager may propose an amendment to the plans or other provisions of this By-Law based upon findings resulting from studies or investigations conducted at his/her direction. The Board of Selectmen, of its own motion, may propose an amendment to the plans or other provisions of this By-Law based upon recommendation of the Town Manager. The Board of Selectmen shall report its recommendations on any proposed amendment to the Finance Committee and the Town Meeting. The Finance Committee shall make its recommendations with regard to any amendment at the Town Meeting at which such amendment is considered.

SECTION 2. ADMINISTRATION

The Town Manager and the Human Resources Director shall administer the Personnel By-Law, Classification Plan, and the Compensation Plan and shall establish such procedures as deemed necessary for the proper administration thereof.

The Human Resources Director, as agent of the Town, shall maintain records of all employees in the service of the Town, other than those under the jurisdiction of the School Committee, including therein such information as required by law or as deemed desirable by the Town. Said records shall be under the control and direction of the Human Resources Director. Department Heads shall furnish such information as shall be requested by Human Resources Director or the Town Manager. The Human Resources Director, as agent of the Town, shall provide a copy of the Personnel By-Law or a summarization thereof, to each new employee and each Department Head. The Human Resources Director shall provide a copy of the Personnel By-Law or a

summarization thereof, to each department. Each department head will have a copy of the Personnel By-Law available for reference at all times.

The Town Manager and the Human Resources Director, from time to time, will review the work of all positions subject to the provisions of this By-Law and shall recommend any changes or adjustments to the Classification Plan or the Compensation Plan for action by the Board of Selectmen or, where appropriate, the Town Meeting. Such reviews shall be made at such intervals as the Town Manager or the Board of Selectmen deem necessary and, to the extent practicable, shall include all occupational groups in the Classification Plan. The Town Meeting, with the recommendations of the Board of Selectmen, the Town Manager or the Human Resources Director based on an evaluation of the latest Benchmark or Salary Study data and after meeting with the appropriate department heads or supervisors, shall have the authority to adjust individual employee classifications within the context of the By-Law whenever duties change and inequities exist.

On or before December 1 of each year, the Human Resources Director shall forward to the Town Manager recommendations to retain or change the Classification Plan or the Compensation Plan for the forthcoming year, subject to the subsequent ratification of the recommendations by formal amendment of the Classification Plan and/or the Compensation Plan at the next Annual Town Meeting or Special Town Meeting.

In addition, the Town Manager shall make an annual report in writing to the Board of Selectmen and the Finance Committee on or before January 1 of each year, including recommendations on any matters related to the Classification or Compensation Plans which the Town Manager or the Human Resources Director deem appropriate to be considered by the Town. The Human Resources Director may employ assistance and incur expenses as necessary, subject to appropriation, to implement the provisions of this By-Law.

SECTION 3. APPLICATION OF PERSONNEL BY-LAW

This By-Law shall apply to all Town Departments and to all positions of all employees in the service of the town, whether full or part-time, temporary, seasonal, special, casual or any other type of employment, other than those positions which are filled by popular election or those under the jurisdiction of the School Committee. If any agreement between an employee, collective bargaining unit, or collective bargaining association of employees and the Town does not address any item addressed in this By-Law, then the provisions of this By-Law shall apply to those employees; otherwise the provisions of the agreement shall apply.

SECTION 4. DEFINITIONS

As used in the By-Law, the following terms shall have the meaning indicated:

- A. Absence - Any time an employee is not at work during a scheduled work period.
- B. Administrative Authority - The elected or appointed official or Board, Committee, Commission, or other Agency having jurisdiction over a function or activity.
- C. Appointing Authority - Any person(s), Board, Committee, Commission, or other Agency who has the right to hire or discharge employees.
- D. Casual Part Time Employee - Any employee hired for less than 20 hours each week or for irregular or occasional employment at an hourly rate or a fee. Also an employee who renders personal service in a position calling for part-time

employment and which service, although constituting continuous employment, is not rendered during a prescribed schedule of working hours, daily, weekly or annually, but is rendered according to the demands for such service.

- E. Class - A group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees.
- F. Classification Plan - Class specifications and titles approved by the Human Resources Director, ratified by vote of the Town Meeting, and appearing as attached to these By-laws.
- G. Compensation Grade - A range of salary or wage rates appearing in the Compensation Plan.
- H. Compensation Plan - Specified rates of pay for each job classification included in the Classification Plan, appearing as attached to these By-laws.
- I. Continuous Service - Length of employment with the town of Stoughton, uninterrupted except for authorized military leave, vacation leave, sick leave, court leave, disability, maternal/paternal leave, or any other authorized leave of absence, if applicable and covered in the terms of this By-law.
- J. Department - Any Board, Committee, Commission, other agency of a functional unit (or sub-unit) of the Town.
- K. Employee - Any person who is paid by the town for services rendered to the town, excluding elected officials, independent contractors, and persons under the direction of the School Committee.
- L. Functional Units of Municipal Government - A grouping of occupational groups or classes by type of municipal services rendered (i.e.), General Government - Executive and Administrative duties; Public Safety - Protection of life and property; Public Utilities - Development, operation and maintenance of public property and facilities; Education - Instruction and related support and administrative functions; Human Services - Health, Youths, Elders, Veterans, etc. functions; Culture and Recreation - Library, Parks and Recreational facilities and functions.
- M. Group or Occupational Group - A group of classes designated by occupation within one of the major functional units of municipal government.
- N. Job Classification - A particular job title within the Classification Plan.
- O. Maximum Rate - The highest rate in a compensation grade which an employee normally is entitled to attain.
- P. Minimum Rate - The lowest rate in a compensation grade; normally the hiring rate of a new employee.
- Q. Position - An office or post of employment in the Town service with duties and responsibilities calling for full time, part time, temporary or seasonal employment of one person in the performance and exercise thereof.
- R. Probationary Period - The first full six months of employment for a full time, part time, or casual part time employment shall be considered a probationary period. An employee during this probationary period shall be considered an employee at will. During the probationary period, an employee will be required to demonstrate, by conduct and actual performance of the duties, fitness for the position to which they were appointed. At any time during a probationary period, the Town may terminate an employee without the requirement of a hearing although notice of the reason(s) will be provided upon lawful request.
- S. Range - The dollar difference between minimum and maximum rates for a particular compensation grade.

- T. Rate - A sum of money designated as compensation for personal services on an hourly, daily, weekly, monthly, annual, or other basis.
- U. Regular Full Time Employee - Any employee who is employed no less than thirty-five (35) hours per week, 52 weeks per year for the department or position in which that person is employed.
- V. Regular Part Time Employee - Any employee who works at least 20 hours or more each week for 52 weeks per year, but less than a normal work week for the department or position in which that person is employed.
- W. Single Rate - A rate for a special, temporary or seasonal position for which there is no range.
- X. Step Rate – A rate in a range of a compensation grade.
- Y. Temporary or Seasonal Employee - Any employee whose duration of employment with the Town is of a seasonal or emergency nature, or specified limited amount of time not exceeding six calendar months; either on a full-time or a part-time basis.
- Z. Town – The Town of Stoughton in the Commonwealth of Massachusetts.

SECTION 5. CLASSIFICATION PLAN

A. MANDATORY CLASSIFICATION

No person shall be appointed, employed or paid as a Town employee in any position under the Classification Plan and Compensation Plan under any title, grade, or salary other than that of the class, title, grade, or salary listed in the Classification Plan and Compensation Plan for that position.

B. EMPLOYEE CATEGORIES

All positions subject to the provisions of the Personnel By-law of the Town shall fall into one of the following categories:

1. Regular Full Time
2. Regular Part Time
3. Casual Part Time
4. Temporary or Seasonal

Regular Full Time and Regular Part Time employees are the only employees eligible for employee benefits.

C. ALLOCATION AND NEW POSITIONS

The Human Resources Director may allocate each position subject to the provisions of the Classification and Compensation Plan to its appropriate class and pay grade. Whenever a new position is established, or the duties or allocation of an existing position are changed, the Human Resources Director, after consultation with the Town Manager and Department Head, shall allocate such position to an appropriate class and pay grade. The Human Resources Director shall afford reasonable opportunity to be heard to any employee or any Department Head affected by the establishment of a new position or any change in classification.

A new position or change in classification can only be effective if the Town Meeting approves the new position or change and provides funding.

D. HIRING AND RE-CLASSIFICATION

The following procedure shall be used when hiring employees for or filling regular full time and regular part time positions covered by this By-law. This procedure may be used when hiring employees to fill casual part time, seasonal or temporary positions.

1. A job description must be approved and on file with the Human Resources Department prior to the announcement of any job opening.
2. The hiring rate and pay rate for the job must be in accord with the Classification and Compensation Plans.
3. All announcements concerning job openings, vacancies, or promotions of positions, shall be posted internally on the Town Bulletin Board, any appropriate worksite bulletin board and the Town website for ten (10) days prior to advertisement of the position. The posting shall include wording that the posting is an internal job posting and that an Internal Posting of a position does not in any way restrict the Town from hiring any qualified candidate, whether internal or external.
4. After internally posting the job for 10 days, if the job is not to be filled by an internal candidate, then the job opening must be published in a local publication of record and any other publication designated by the Human Resources Director and must be posted on the Town website, and the Town Hall bulletin board at least ten (10) days prior to the job being filled.

All announcements concerning job openings, vacancies, or promotions of positions, shall be posted on the Town Bulletin Board. Such postings shall include but not limited to the following:

- a. Job title
- b. Pay rate in accordance with the Compensation Plan approved by the Town Meeting and on file in the Human Resources Department
- c. Summary statement of duties
- d. Direction on where and how applications may be filed
- e. Deadline for filing application
- f. Contact Person
- g. EEO/AA (Equal Employment Opportunity/Affirmative Action)

Job applicants will not be discriminated against on the basis of race, color, veteran status, gender, age, sexual preference, religion, national origin, physical or mental handicap.

Records of all job applicants must be retained by the Human Resources Department for a period of one (1) year after the job was filled, in the event that a case charging hiring discrimination is brought against the Town. The application of the person hired will be filed in the employee's personnel file.

Funding for a new position must be approved by Town Meeting vote prior to advertising said position.

A Personnel Action Form with the required approvals will be submitted to the Town Treasurer prior to issuance of a salary payment for a new employee or a pay rate change for an incumbent employee.

No employee may be reclassified to a position in another group, either higher or lower, until the Human Resources Director determines that such a reclassification will be consistent with the provisions of the Compensation Plan.

E. JOB DESCRIPTIONS AND INTERPRETATIONS

The Human Resources Director shall maintain written descriptions of the jobs or positions in the Classification Plan. These descriptions shall be written or amended in consultation with the appropriate Department Head or supervisor and the Town Manager and shall be approved by the

Human Resources Director prior to becoming effective. The descriptions should include definitions describing the essential nature of the work, distinguishing features of the work and such illustrative examples of duties as may be deemed appropriate. The Human Resources Director may amend such job descriptions from time to time after consultation with the appropriate department supervisor or Board and the Town Manager. The heads of departments shall be required to retain copies of current approved job descriptions for said departments. The description of any position shall be construed solely as a means of identification. It shall not limit the duties and responsibilities of any position or modify, or in any way affect, the power of any administrative authority as otherwise existing, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

F. CLASS TITLE

The title of each class, as established by the Classification Plan, shall be the official title of every position allocated to the class and the official title of each incumbent of a position so allocated, and shall be used to the exclusion of all others on payrolls, budget estimates and other official records and reports pertaining to the position. No administrative authority shall fix the salary of any employee in a position in the Classification Plan except in accordance with the Compensation Plan.

G. WORK WEEK

The normal week for a regular full time employee shall be at least 35 hours but may be increased pursuant to appropriate provisions of a collective bargaining agreement or departmental regulations. The Department Head, with the approval of the Human Resources Director or the Town Manager, will establish and post permanently on the Department bulletin board the regular working hours for all employees of that department.

SECTION 6: COMPENSATION PLAN

The compensation provided for in this section shall be subject to the availability of appropriated funds.

A. PAY AND SALARY SCHEDULE

The Compensation Schedule annually approved by the Town Meeting and appended to this By-law shall consist of hourly rates, where appropriate, and annual salaries, on a grade and step schedule except for those wages that are presented as either a single rate or range. The weekly pay period begins at 12:01AM on Sunday and ends at 12:00 Midnight on the following Saturday. The Town may adopt a bi-weekly pay period as provided by applicable Massachusetts law.

B. PAY RATE FOR NEW AND CONTINUING PERSONNEL

The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired. An appointing authority may assign a new employee, only for the purposes of pay, to a higher rate where the employee's prior work experience, training, or education warrants such action. The Town Manager may approve any request for a higher salary step after investigating such requests for assignment to a higher salary step, and conferring with the Human Resources Director, and the immediate supervisor or the department head relative to any assignment to a higher rate.

The head of each department of which an employee occupying a position in the Classification Plan is assigned shall include in his/her estimates, required by provisions of Section 59 of Chapter 41 of MGL, a pay adjustment section setting forth in detail the amounts which will be required

for anticipated pay adjustments during the ensuing fiscal year, and shall furnish a copy thereof to the Town Manager.

C. TRANSFERS AND PROMOTIONS OF EMPLOYEES

An employee receiving a promotion to a vacant position or to a new position shall, upon assignment, receive the rate in the compensation grade of the vacant or new position next above his existing rate. No employee shall receive an increase to the next increment of his compensation grade for successfully completing his/her probationary period. Any employee who has successfully completed his/her probationary period or has received a promotion and adjustment in rate pursuant to the provisions of this sub-section shall be eligible for recommendation for the next increment of his/her compensation grade effective July 1 following completion of his/her probationary period.

If an employee is transferred to a lower rate job, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower. The employee shall have the right of appeal to the Town Manager. Before a step rate increase or promotion change is initiated by the Department, there must be adequate funds available in the Department's budget to cover the requested increase.

During a probationary period, an appointing authority may terminate any employee whose performance is not satisfactory.

D. "PERSONAL RATE" ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job as established by the Classification and Compensation Plans, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employ of the Town, or is transferred to another job or a new maximum higher than the personal rate is established, the personal rate shall disappear. No other employee assigned to, or hired for, such a job shall advance beyond the maximum of the job. All offers of employment and individual employment agreements shall be in accordance with the provisions of the Personnel Bylaw unless any provision is waived by the Town Manager and all such offers and agreements shall not be effective until reviewed by the Human Resources Director and approved by the Town Manager, to insure compliance with the Personnel By-Law of the Town of Stoughton.

E. TEMPORARY ASSIGNMENTS, INTERIM APPOINTMENTS

Positions may be temporarily filled as a result of promotions, resignations, terminations, demotions or transfers, if it is required by law or is in the best interest of the Town. In the event of a temporary filling of a position, the employee so appointed shall receive the rate in the compensation grade of the vacant position next above his existing rate. If and when the employee reverts to their previous position, the employee shall revert to their previous step and grade. In the event that there has been an across the board step increase, the employee then will revert to the appropriate step that reflects the across the board increase. The Town Manager may consider special circumstances in assigning pay rates for these actions.

F. PHYSICAL EXAMINATION

An appointing authority in consultation with a Department Head, Supervisor, Human Resources Director and, if necessary, the Town Manager may decide if a specific classification in the Classification Plan should require a physical examination satisfactory to the Town. Such exam may be part of a "conditional offer of employment" or it may be a "fitness for duty" examination. In such cases, the examining physician shall be appointed by the Town and the examination shall be at the expense of the Town. The examining physician shall advise the Town as to whether, in

their opinion, the applicant is physically qualified to perform the duties of the position for which application has been made.

G. STRAIGHT TIME HOURLY PAY

The compensation paid an employee per the Compensation Plan for each hour worked during the work week shall be their regular straight time hourly pay. In those instances in which the hourly earnings are not specified in the Compensation Plan, the straight time hourly pay is calculated by dividing the weekly rate by the work week hours. For salaried position, straight time hourly pay is calculated by dividing the weekly compensation by the work week hours of that area in which the employee works.

H. OVERTIME

Any hours, or portions thereof, authorized by the department head and worked by a non-exempt or hourly employee in the service of the Town over and above forty (40) hours for the work week, shall be considered overtime. For the purpose of calculating overtime, holiday pay and vacation pay shall be considered as hours worked.

Regular full-time non-exempt or hourly employees must be paid at the overtime rate for all hours worked beyond 40 hours in a work week. Except in the case of an emergency, overtime must be pre-approved by the Department Head or Town Manager and the Department's budget must have funds available. Overtime shall be compensated to all non-salaried or non-exempt employees, at one and one half times straight hourly earnings. Salaried or exempt personnel shall not be paid overtime.

In accordance with the FLSA, the Town has adopted a 7-k exemption by establishing a 28 day work period for police and fire personnel. For all other employees covered by this by-law, the town has established 7-day work period commencing on Sunday at 12:01 AM.

I. CALL BACK PAY

When full-time employees, except salaried or exempt employees, are requested to return to work after completing their normal day's work, and work less than four hours upon their return, they shall be compensated for no less than two hours.

SECTION 7: DISCIPLINARY ACTION

The Town recognized that all of its employees have high standards. However, there are times when it may be necessary to discipline individual employees. The Town believes that discipline should be used only when warranted and with the utmost concern for the individuals involved.

Therefore, the following so-called "progressive disciplinary procedure" shall be followed for non-serious violations:

- Step 1. The supervisor will give the employee an oral warning.
- Step 2. The supervisor may issue a written warning to the employee with a copy being placed in the personnel file depending upon the severity of the offense committed.
- Step 3. Additional infractions will result in more severe disciplinary actions being taken, up to and including suspension.
- Step 4. Further infractions will result in the recommendation to the Town Manager that the employee be terminated.

At any step in the disciplinary procedure, an employee may, at their discretion, appeal to the Board of Selectmen.

The progressive disciplinary procedure will be by-passed for, but not limited to, the following:

- insubordination,
- theft of Town or another employee's property,
- falsification of time records,
- imbibing alcohol on the job,
- use of an illegal substance on the job,
- fighting while on the job, and
- disclosure of confidential matters.

After one year following disciplinary action, if there has been no further disciplinary action, the Department Head and the Human Resources Director will make a joint determination to, either remove the record from the personnel file, or retain it for a specified longer period. If the record is retained, the employee may appeal this action to the Board of Selectmen.

SECTION 8: GRIEVANCES AND APPEALS

• Step 1. Any employee who believes that they have received inequitable treatment because of some condition of their employment may appeal for relief from that condition. An employee must discuss the grievance initially with their direct supervisor. Then, if the matter is not settled, the employee should submit said grievance in writing to the department head. The department head shall respond in writing, within fourteen calendar days. If the employee's department head is also the immediate supervisor, he/she should proceed to Step 2.

• Step 2. If the employee feels that his/her grievance is still unresolved, he/she may appeal to the Town Manager within fourteen calendar days after receiving the decision of the Department Head. The Town Manager may require a written statement from the aggrieved employee in such form and containing such information as he/she may require. The Town Manager shall schedule a hearing to resolve the grievance and give notice to all parties including Department Heads of said hearing within seven calendar days of the employee's appeal. After the close of the hearing, the Town Manager shall render a decision within 14 calendar days of the hearing.

• Step 3. If the employee feels that his/her grievance is still unresolved, he/she may appeal to the Board of Selectmen within fourteen calendar days after receiving the decision of the Town Manager. The Board of Selectmen may require a written statement from the aggrieved employee in such form and containing such information as they may require. The Board of Selectmen shall schedule a hearing to resolve the grievance and give notice to all parties including Department Heads of said hearing within 28 calendar days of the employee's appeal. After the close of the hearing, the Board of Selectmen shall render a decision within 14 calendar days of the hearing.

SECTION 9: REDUCTION IN FORCE (RIF)

In the event that, for reasons of economy, it becomes necessary to reduce the number of employees under the Personnel By-law, the Town of Stoughton, in determining which of its employees are to be terminated, will take into consideration the qualifications of such employees, the quality of their past performance and their seniority as employees of the Town. Where, in the opinion of the appointing authority, the qualifications and quality of performance of employees are substantially equal, employees will be terminated in the order of reverse seniority as employees of the department. An employee whose employment date with the Town is the same as another employee shall be terminated upon the Department Head's evaluation of each employee's overall work performance. Employees whose employment is to be so terminated will be notified in writing of such termination no later than June 15 of the work year (fiscal year) at the end of which their employment is to be terminated. Employees, whose employment is so terminated, will be considered for reemployment by the Town in the inverse order of their termination during a period of one (1) year from the effective date of their termination, if they inform the appointing authority in writing of their desire to be considered. An employee, who is re-employed by the Town within said one (1) year period after termination under the provision of this Section, shall have the unused sick leave accumulated at the time of termination restored.

SECTION 10: EMPLOYEE BENEFITS

Employee benefits provided by the Town are an item of cost to the Town and a form of indirect pay for the employee. Therefore, the policies and procedures for the establishment and maintenance of these benefits are included in this Personnel By-law.

A. APPLICATION

Regular Full Time Employees - All of the below listed employee benefits apply to regular full time employees.

Regular Part Time Employees - All of the below listed employee benefits apply to regular part time employees. These employees are eligible for all employee benefits, in proportion to the ratio that their average weekly hours of work in the preceding twelve (12) months bears to the work week for their job.

Casual, Special, Temporary or Seasonal Employees are not eligible for any employee benefits, listed in this section.

COMPENSATED ABSENCES

B. HOLIDAYS

Each regular full time and regular part time employee will be entitled to one day's pay at regular straight time rates for eleven (11) paid holidays per year. If the holiday falls on a Saturday, it will be observed on Friday and if it falls on Sunday, it will be observed on Monday.

Regular part-time employees scheduled to work on a holiday shall receive pay based on their regular scheduled hours for that day. If an employee is not scheduled to work on a particular holiday, the employee shall not be eligible for pay for that holiday

The designated holidays are:

**NEW YEAR'S DAY
MARTIN LUTHER KING, JR. BIRTHDAY
WASHINGTON'S BIRTHDAY (PRESIDENTS' DAY)
PATRIOTS' DAY
MEMORIAL DAY
INDEPENDENCE DAY
LABOR DAY
COLUMBUS DAY
VETERANS DAY
THANKSGIVING DAY
CHRISTMAS**

An employee who is eligible for holiday pay and performs work on one of the holidays designated in this section shall be paid the rate of time and one-half for such day or fraction thereof. When any of the eleven holidays listed above fall within a sick leave period, it shall be granted as a holiday and no charge made to the employee's sick leave credits. When any of the eleven holidays listed above fall within a vacation period, it shall be granted as a holiday not as vacation leave.

Any regular full-time or regular part-time employee on a normal work schedule whose services are required and who works on any unscheduled holiday, so designated by an Act of the Legislature as a state wide holiday, shall receive additional compensation at the rate of time and one-half of their regular straight time hourly rate for each hour or portion thereof worked on the unscheduled holiday. Any act of the General Court establishing any day or days designated as a state holiday shall be granted to all regular full-time and regular part-time employees covered by this By-law.

C. VACATION PAY

Employees will accumulate vacation pay on a monthly basis, on the last day of each full month worked in accordance with the provisions of this section listed below. Regular full time employees are eligible for vacation as follows:

- After completing six (6) months of continuous service, the employee is eligible for 1 day of paid vacation at a normal day's pay for each full month of continuous service to the Town from the date of hire up to the total of 10 days.
- After one (1) year and up to a maximum of five (5) years service, the employee is eligible for 5/6 of a day of paid vacation at a normal day's pay for each full month of continuous service provided to the Town, but not to exceed a maximum of 10 days.
- After five (5) and up to a maximum of ten (10) years service, the employee is eligible for 1 and 1/4 days of paid vacation at a normal day's pay for each full

month of continuous service provided to the Town, but not to exceed a maximum of 15 days.

- After ten (10) years and up, the employee is eligible for 1 and 2/3 days of paid vacation at a normal day's pay for each full month of continuous service provided to the Town, but not to exceed a maximum of 20 days.

The Town Manager at his/her discretion may credit a newly hired employee for time in service to another community or the Commonwealth up to a maximum credit of nine (9) years.

The hourly vacation pay of a regular part-time employee shall be prorated in accordance with the schedule listed for regular full-time employees and based on the average of their hourly pay for the fifty-two (52) weeks worked immediately preceding the vacation period.

Vacation time shall not be cumulative from year to year except for 2 weeks which may be held over to be used within three (3) months of the end of the Fiscal Year in which they were otherwise to be taken. The Town Manager, after consultation with the Human Resources Director, may extend the period of vacation carryover for an individual employee if it is in the best interest of the Town.

The choice of vacations shall be on the basis of seniority in the department and approved by the department head. Department heads shall post the vacation schedule annually. In case of retirement or termination of employment, the employee shall be paid for all accrued vacation time earned up to the termination date.

D. SICK LEAVE

Each regular full time employee shall earn sick leave credit with pay at the rate of 1 and 1/3 days for each month of continuous employment with the Town, to a maximum of 16 days per fiscal year. The sick leave credit of a regular part-time employee shall be prorated in accordance with the provisions of this section for regular full-time employees and based on the average of their hourly pay for the fifty-two (52) weeks worked immediately preceding the vacation period.

This time shall be saved for use when an employee cannot report for work due to sickness, injury or exposure to contagious disease. Use of such accumulated sick leave credit is allowed only after the employee has completed his/her probationary period. The maximum number of such days of sick leave credit that may be accumulated is two hundred (200) days unless this amount is increased pursuant to a collective bargaining agreement.. Employees will accumulate sick leave on a monthly basis, on the last day of each full month worked and in accordance with the other provisions of this section.

Use of more than three consecutive days of sick leave must be authorized by the employee's Department Head and reported to the Human Resources Director.

Department Heads are responsible for maintaining records of sick leave days accumulated and used for all eligible employees within the Department and reporting same to the Human Resources Director and the Town Treasurer.

Employees returning from a sick leave or disability leave may be required to have a physical examination to determine their capability to perform satisfactorily their regular work without endangering themselves or their fellow employees. The Town may require a medical examination of any employee who reports an inability to report for duty because of illness. This examination shall be at the expense of the Town by a physician appointed by the Town.

Payments made under the provisions of this section shall be limited in the case of an employee who is receiving Workers Compensation payments to the difference between the total amount paid to the employee in Workers Compensation and the employee's regular pay. In the event of such payments, the Town may debit the employee's accumulated sick leave by such amounts as it determines to be equitable in relation to such payments.

At such time as a full-time employee dies or receives an approved retirement from the Norfolk County (or other applicable) Retirement System, said employee (or employee's estate) will be entitled to a payment for buy-back of accumulated sick leave in excess of 100 days as follows:

- 101 -120 days qualify at 10% of full daily value; (Days are calculated at their full daily rate and paid at 10% of total value.)
- 121 - 140 days qualify at 15% of full daily value; (The 15% applies only to the days in excess of 120 days up to and including the 140th day.)
- 141 - 160 days qualify at 20% of full daily value;
- 161 - 180 days qualify at 25% of full daily value;
- 181 - 200 days qualify at 30% of full daily value.

E. BEREAVEMENT LEAVE

Regular full time and regular part time employees shall be given up to five (5) consecutive working days leave with a normal day's pay for the purpose of making arrangements and attending the funeral of a member of his/her immediate family which is defined as: mother, father, spouse, mother-in-law, father-in-law, grandparent, sister, brother, child, grandchild, or step-child of the employee or any live-in family member. Regular full time and regular part time employees shall be given one (1) day leave with pay for the purposes of attending the funeral of the employee's aunt, uncle, niece, nephew, brother-in-law, or sister-in-law.

F. JURY DUTY LEAVE

A regular full time and regular part time employee called for jury duty shall be paid by the Town an amount equal to the difference between the compensation paid the employee for a normal working period and the amount paid by the court excluding any allowance for travel and lodging, upon presentation of an affidavit of jury pay granted.

G. MILITARY LEAVE

Regular full-time employees who are in the Armed Services Reserves or National Guard and are called to temporary military duty not exceeding two (2) weeks in any twelve (12) month period, shall receive the difference in pay between their regular Town pay and their Military pay. Vacation days accrued will not be affected by military duty. This provision does not include payments to members of the National Guard who may be mobilized during an emergency in the Commonwealth. Proof of service shall be submitted to the employee's Department Head and a copy to the Human Resources Director. Regular full-time employees, who are in the Armed Services Reserves, National Guard, or Air National Guard and are called to active federal military duty, shall receive, pursuant to MGL Chapter 137, the difference in pay between their regular Town pay and their Military pay. This shall not include shift differential pay, hazardous duty pay, overtime pay, or any additional compensation. Vacation days accrued, sick leave, absence for personal reasons, or other leave with pay benefits will not be reduced or affected by military duty. Said employee shall not lose any seniority status while on duty. Pursuant to the provisions the Family Medical Leave Act and its accompanying definitions, eligible employees who are the spouse, son, daughter, parent, or "next of kin" of a covered veteran with a serious injury or illness may take up to a total of 26 workweeks of unpaid leave during a "single 12-month period" to provide care for the veteran. Said employee may use accumulated "Vacation Leave", "Sick Leave", and "Other Leave" during this period in place of unpaid leave. A veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness is a covered veteran if he or she:

- was a member of the Armed Forces (including a member of the National Guard or Reserves);
- was discharged or released under conditions other than dishonorable ; and
- was discharged within the five-year period before the eligible employee first takes FMLA military caregiver leave to care for him or her (as determined under the FMLA).

Proof of service shall be submitted to the employee's Department Head and a copy to the Human Resources Director.

H. OTHER LEAVE

Absence for personal reasons up to 2 work day per year may be granted to full-time employees. Absences for personal reasons for regular part-time employee shall be prorated based the average of their hourly pay for the fifty-two (52) weeks worked immediately preceding the period requested for personal leave. Personal leave will not be taken in less than one (1) hour blocks. These personal days may be taken at any time of the year upon the employee's request with the approval of the Department Head. Any time not used will be credited to sick-leave. When possible, the employee must request from the employee's immediate supervisor the personal day leave at least forty eight (48) hours in advance. A supervisor may not question the reason for personal leave nor may he/she deny such a request except for scheduling problems. Only employees who have completed their probationary period may be compensated for absence for personal reasons under provisions of this sub-section.

NON COMPENSATED ABSENCE

I. DISABILITY AND PARENTAL LEAVE

A leave of absence without pay may be granted an employee with at least six (6) months of continuous service whose illness or disability continues beyond sick leave that has been accumulated. Such leave shall be for sickness or injury resulting in temporary disability of the employee or a member of his or her immediate family, or for the birth of a child to the employee or the employee's spouse or for the adoption of a child by the employee or the employee's spouse. Duration of the leave shall be for the period a physician says the employee is unable to perform the regular duties of their position or, in the event the leave is for reasons other than the employee's personal health, it shall be in accordance with the Family Medical Leave Act (FMLA).

J. LEAVE OF ABSENCE

A leave of absence may be granted by the Department Head with the approval of the Town Manager but shall be without compensation and earned benefits. A leave of absence, of over three (3) months duration, except military leave, shall be considered a break in employment and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Town Manager in advance.

K. UNAUTHORIZED LEAVE OF ABSENCE

Any employee absent without authorization for three (3) consecutive working days shall be terminated from the payroll for abandonment of his/her position.

L. GROUP INSURANCE

Each regular full time and regular part time employee covered by the By-law shall be entitled to the Group Insurance plan (Health and Life Insurance) which has been accepted by the Town in accordance with Massachusetts General Laws, Chapter 32B.

M. RETIREMENT BENEFITS

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Norfolk County Retirement Board and the By-laws of the Town of Stoughton.

SECTION 11: CIVIL SERVICE LAW

Nothing in this By-law or in the Classification or Compensation Plans shall be construed to conflict with Chapter 31 of the Massachusetts General Laws.

SECTION 12: SEPARABILITY PROVISION

In the event that any provision of this By-law, or application thereof, shall be held to be invalid by any court of proper jurisdiction, this shall not be construed to affect the validity of any other provision, or application thereof, of this By-law.

SECTION 13: ACTION TAKEN UNDER PRIOR BY-LAWS PRESERVED

The repeal of this by-law or portion thereof heretofore adopted shall not be construed to revoke, invalidate or otherwise alter acts done, ratified or confirmed in compliance therewith under authority thereof, or any rights accrued or established or any action, suit or proceeding commenced or had in any case, nor shall any such repeal affect any punishment, penalty or forfeiture incurred under any such prior by-law

**TOWN OF STOUGHTON
ARTICLE 24 (ID 55), MAY, 2013
BORROWING AUTHORIZATIONS TO BE RESCINDED**

<u>Article</u>	<u>ID</u>	<u>Line</u>	<u>Date</u>	<u>Amount</u>	
42		6207	5/10/1999	18,360	Central Street Sewer
65	64	6898	5/24/2006	80,000	Fennel & McNamara Water Wells Replacement
19	42	6249	5/14/2007	90,000	Sewer Collection System Rehab
4	5S	3694	5/5/2008	17,000	School (science lab conversion)

ARTICLE 26 ID 13

**TOWN OF STOUGHTON
UNPAID BILLS
ATM MAY, 2013
AS OF MARCH 27, 2013**

<u>Vendor</u>		<u>Amount</u>
Jill Somers, Energy and Sustainability Committee (reimbursement)	\$	228.98

FatCow Payment Receipt



Username: stoughtonescorg
Name: Jill Somers
Business:
Address:
CSZ:
Email: jillsomers@gmail.com
Phone: 1 781-436-3402

FatCow
10 Corporate Dr.
Suite 300
Burlington, MA 01803
888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
49769317	Weebly Premium Drag and Drop Builder	1/12/2012	1/12/2013	\$10.95	\$10.95	1/12/2012	PAID	1/12/2012

191

Payment method: Credit Card (ending in 7594)

This report reflects receipt/payment activity recorded by FatCow on your behalf as of 2/13/2013 for the payment listed above. It does NOT reflect the status of any other payment.

If you have questions about our billing policies, please review FatCow's Terms of Service agreement or contact The Moo Crew (Toll free: 888.278.9780).

Thank you!

Prepared 2/13/2013

FatCow Payment Receipt



Username: stoughtonescorg
Name: Jill Somers
Business:
Address:
CSZ:
Email: jillsomers@gmail.com
Phone: 1 781-436-3402

FatCow
10 Corporate Dr.
Suite 300
Burlington, MA 01803
888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
49769318	Weebly Premium Drag and Drop Builder	2/12/2012	2/12/2013	\$10.95	\$10.95	2/12/2012	PAID	2/12/2012

Payment method: Credit Card (ending in 7594)

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Thank you!

Prepared 2/13/2013

FatCow Payment Receipt



Username: stoughtonescorg
Name: Jill Somers
Business:
Address:
CSZ:
Email: jillsomers@gmail.com
Phone: 1 781-436-3402

FatCow
10 Corporate Dr.
Suite 300
Burlington, MA 01803
888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
49769319	Weebly Premium Drag and Drop Builder	3/12/2012	3/12/2013	\$10.95	\$10.95	3/12/2012	PAID	3/12/2012

193

Payment method: Credit Card (ending in 7594)

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Thank you!

Prepared 2/13/2013

FatCow Payment Receipt



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Name: Jill Somers
Business:
Address:
CSZ:
Email: jillsomers@gmail.com
Phone: 1 781-436-3402

FatCow
10 Corporate Dr.
Suite 300
Burlington, MA 01803
888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
53251864	.org renew - 1 year (stoughtonesc.org)	3/28/2012	3/28/2013	\$13.99	\$13.99	3/28/2012	PAID	3/28/2012

Payment method: Paypal

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Thank you!

Prepared 2/13/2013

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Business:
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CSZ:
Email: jillsomers@gmail.com
Phone: 1 781-436-3402

FatCow
10 Corporate Dr.
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888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
53121132	Domain Privacy - 1 Year	4/12/2012	4/12/2013	\$10.99	\$10.99	4/12/2012	PAID	3/23/2012

195

Payment method: Paypal

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Thank you!

Prepared 2/13/2013

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Phone: 1 781-436-3402

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Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
53121127	SiteLock	4/12/2012	4/12/2013	\$14.95	\$14.95	4/12/2012	PAID	3/23/2012

Payment method: Paypal

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Thank you!

Prepared 2/13/2013

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Email: jillsomers@gmail.com
Phone: 1 781-436-3402

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10 Corporate Dr.
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Burlington, MA 01803
888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
53121134	Directory Listing (1)	4/12/2012	4/12/2013	\$15.95	\$15.95	4/12/2012	PAID	3/23/2012

Payment method: Paypal

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Thank you!

Prepared 2/13/2013

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888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
53121115	The FatCow Plan	4/12/2012	4/12/2013	\$107.40	\$107.40	4/12/2012	PAID	3/23/2012

Payment method: Paypal

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888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
49769320	Weebly Premium Drag and Drop Builder	4/12/2012	4/12/2013	\$10.95	\$10.95	4/12/2012	PAID	3/23/2012

199

Payment method: Paypal

This report reflects receipt/payment activity recorded by FatCow on your behalf as of 2/13/2013 for the payment listed above. It does NOT reflect the status of any other payment.

If you have questions about our billing policies, please review FatCow's Terms of Service agreement or contact The Moo Crew (Toll free: 888.278.9780).

Thank you!

Prepared 2/13/2013

FatCow Payment Receipt



Username: stoughtonescorg
Name: Jill Somers
Business:
Address:
CSZ:
Email: jillsomers@gmail.com
Phone: 1 781-436-3402

FatCow
10 Corporate Dr.
Suite 300
Burlington, MA 01803
888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
49769321	Weebly Premium Drag and Drop Builder	5/12/2012	5/12/2013	\$10.95	\$10.95	5/12/2012	PAID	5/14/2012

Payment method: Paypal

This report reflects receipt/payment activity recorded by FatCow on your behalf as of 2/13/2013 for the payment listed above. It does NOT reflect the status of any other payment.

If you have questions about our billing policies, please review FatCow's Terms of Service agreement or contact The Moo Crew (Toll free: 888.278.9780).

Thank you!

Prepared 2/13/2013

FatCow Payment Receipt



Username: stoughtonescorg
Name: Jill Somers
Business:
Address:
CSZ:
Email: jillsomers@gmail.com
Phone: 1 781-436-3402

FatCow
10 Corporate Dr.
Suite 300
Burlington, MA 01803
888.278.9780

Reference #	Item	Term Start Date	Term End Date	Original Amount	Amount Received	Renewal Date	Status on 2/13/2013	Date Paid
49769322	Weebly Premium Drag and Drop Builder	6/12/2012	6/12/2013	\$10.95	\$10.95	6/12/2012	PAID	6/12/2012

201

Payment method: Paypal

This report reflects receipt/payment activity recorded by FatCow on your behalf as of 2/13/2013 for the payment listed above. It does NOT reflect the status of any other payment.

If you have questions about our billing policies, please review FatCow's Terms of Service agreement or contact The Moo Crew (Toll free: 888.278.9780).

Thank you!

Prepared 2/13/2013

TOWN OF STOUGHTON
COMMUNITY PRESERVATION FUND
BUDGET FY2014
AS OF APRIL 24, 2013

	FY2012	FY2013 (est)	FY2014 (est.)
C.P.A. commitments	519,719	533,316	535,000
C.P.A. abatements	(4,264)	(5,500)	(5,800)
Net receivable	515,455	527,816	529,200

FUNDING SOURCES

	FY2014 Est.Revenues	Reserves: Open Space	Historic Resou.	Comm Housing	Undesignated F.B.	Borrowing
C.P.A. Surcharges	510,000	96,784	210,784	239,784	999,348	
State reimbursement (24% of net receivable)	126,676					
Investment income	4,000					
Other						
Total Funding Sources	640,676	96,784	210,784	239,784	999,348	

APPROPRIATIONS AND RESERVATIONS

Admin expenses (5% of estimated revenues)	(32,034)					
Long-term debt service		(103,000)	(40,950)			
Short-term debt service		(8,850)	(9,450)			
Reservations (10% of estimated revenues)		64,068	64,068	64,068		(250,000)
Article 28A, Rehab railroad station exterior	(192,204)					
Article 28B, Vital records			(20,000)			
Article 28C, Glen Echo conservation		(38,700)				
Article 28D, Pierce St. playground		(10,302)	(20,000)		(14,698)	
Article 28E, Historical signs						
Budgeted annual reserve fund	(416,438)				(984,650)	-
Ending balances	-	-	184,452	303,852	-	(250,000)

ARTICLE 28B ID 12

Conservation Proposal
Stoughton, MA
July 11, 2012

	<u>Conservation</u>	<u>35mm microfilm</u>	<u>CD</u>
"Original Records"			
*Births, Marriages, Deaths c. 1707-1759	\$1,156.00 Mylar, 1 vol.	\$175.00	\$175.00
Births, Deaths, Marriages prior to 1800			
Births, Deaths, Marriages 1800-1833			
Combine above 2 vols.	1,010.00 Mylar, 1 vol.	225.00	225.00
Marriages 1758	600.00 Mylar, 1 vol.	175.00	175.00
Marriage Intentions 1887-1896			
Marriage Intentions 1896-1904			
Combine above 2 vols.	1,181.00 Mylar, 1 vol.	275.00	275.00
Deposition-Deaths 1895-1946			
Marriages 1904-1923			
Combine above 2 vols.	660.00 Mylar, 1 vol.	175.00	175.00
Births 1727-1847	1,063.00 Mylar, 1 vol.	175.00	175.00
Marriages 1727-1895	956.00 Mylar, 1 vol.	175.00	175.00
Deaths 1723-1848	782.00 Mylar, 1 vol.	175.00	175.00
Combine above 2 vols.	1,379.00 Mylar, 1 vol.	275.00	275.00
*Births, Marriages, Deaths 1844-1852	1,103.00 Mylar, 1 vol.	175.00	175.00
*Births 1851-1891	1,405.00 Mylar, 1 vol.	200.00	200.00
*Births, Marriages, Deaths 1892-1903	1,702.00 Mylar, 2 vols.	225.00	225.00
Births 1904-1933	1,926.00 Mylar, 2 vols.	275.00	275.00
Births 1934-1958	1,253.00	275.00	275.00
Births 1958-1966	1,248.00	275.00	275.00
Births 1966-1971	1,090.00	275.00	275.00
Marriages 1834-1837	1,229.00	275.00	275.00
Marriages 1851-1891	1,056.00	225.00	225.00
Marriages 1904-1941	1,159.00	275.00	275.00
Marriages 1942-1964	1,145.00	275.00	275.00
Deaths 1852-1891	1,769.00 Mylar, 2 vols.	200.00	200.00
Deaths 1904-1931	1,140.00	275.00	275.00
Index to Births 1851-1891	1,481.00 Mylar, 1 vol.	200.00	200.00
Index to Births 1892-1943	1,327.00 Mylar, 1 vol.	200.00	200.00
Index to Births 1944-1964	1,200.00 Mylar, 1 vol.	200.00	200.00

Stoughton, MA – proposal pg. 2

	<u>Conservation</u>	<u>35mm microfilm</u>	<u>CD</u>
Index to Marriages 1852-1892	1,469.00 Mylar, 1 vol.	200.00	200.00
Index to Marriages 1892-1939	1,200.00 Mylar, 1 vol.	200.00	200.00
Index to Deaths 1844-1892	1,433.00 Mylar, 1 vol.	200.00	200.00

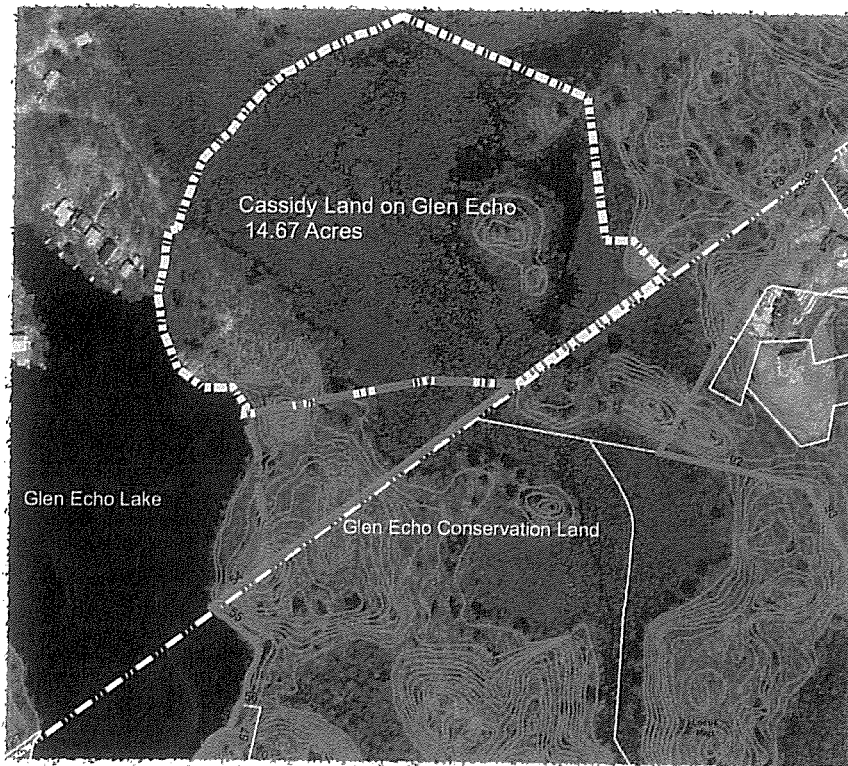
Total investment (includes microfilm & scan) : \$44,184.00
(Marriages 1727-1895 & Deaths 1723-1848 combined)

Total investment (includes microfilm & scan): \$44,693.00
(Marriages 1727-1895 & Deaths 1723-1848 not combined)

In addition to the material listed you have approximately 300 additional volumes of vital records and bound certificates that will benefit from conservation.

*Indicates the records most in need of conservation.

Protecting Stoughton's investment in Glen Echo



About This Property:

This is a crucial piece to complete the acquisition of historic Glen Echo. It prevents a potential building eyesore being built on it and damaging Stoughton's acquisition of Glen Echo.

The cost will be paid through CPA funds.

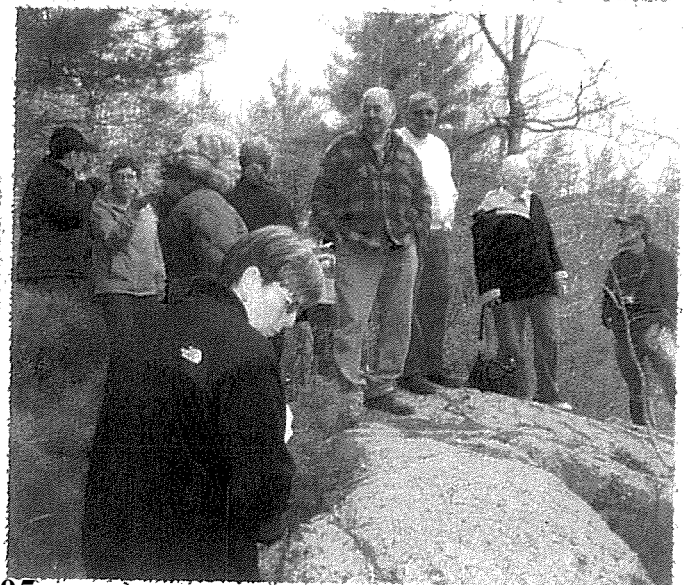
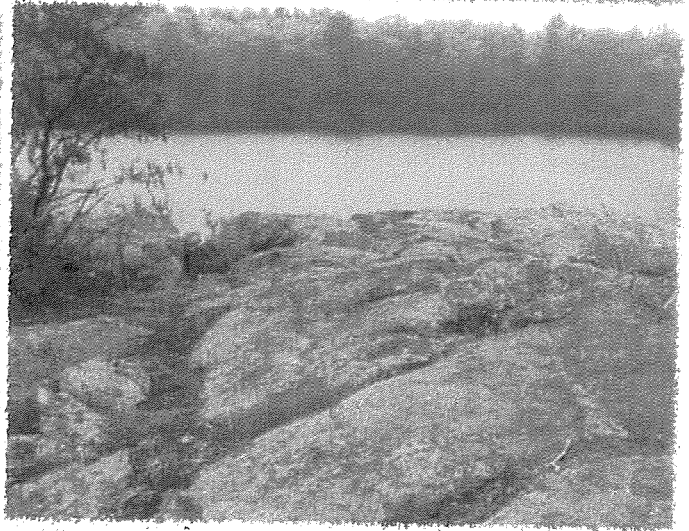
The price is low.

The land contains "Drum Rock" which many residents remember from their childhoods at Glen Echo.

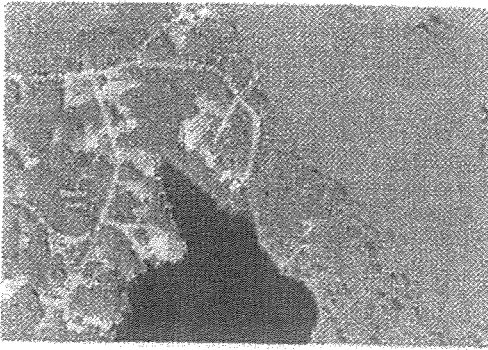
Drum Rock

Many long-time Stoughton residents have a Glen Echo story, either from their parents and grandparents, or their own adventures.

Many people, young and old have told stories about their adventures swimming in Glen Echo in their youth. They mention diving or jumping from Drum Rock, which is at the northern end, just over the Canton line.



Protecting Stoughton's investment in Glen Echo



MLS # 71417323 - Active
Land - Residential

0 Glen Echo Lake
Canton, MA 02021
Norfolk County

List Price: \$120,000

Grade School:
High School:
Directions: Lake Road

Middle School:

Remarks

Rare find: Spectacular lakefront acreage on Glen Echo Pond in Canton! Exceptionally beautiful, large lot of land. Secluded, natural, private setting for one single-family home. Ideal for a Solar home. There is a bluff above the water on the North side of the pond with wonderful, peaceful views across the pond, excellent unobstructed Southern exposure, and Southwest breezes in the summer. All this beauty in Canton, MA! Private Septic and Well will be required.

The Current Price

The Open Space Committee has worked with the landowner to obtain the property for an asking price of \$32,700. It is available to the town of Stoughton at this price because:

- The owners are elderly
- They wanted to protect the property
- They no longer want to see a house built on the land



Why We Should Buy this Parcel

- Any house built on the site would have to have its own well and septic system. A septic system on that site would be built in rocky outcrop and would leech into the adjacent wetland and into the lake.
- The house would get access through a wetlands crossing at the discretion of the Canton Conservation Commission and the Massachusetts Department of Environmental engineering and Stoughton would have no say in it.
- The wetlands on the land are part of the watershed for Glen Echo and it is important to the water quality in the Lake to protect as much of the watershed as possible.
- The greatest current threat to the water quality in Glen Echo is the septic systems of the existing houses on the Canton side of the lake.
- The land is already connected to our conservation land around the lake in Canton through a series of trails that are accessible only from the Stoughton side of the property. The trail and access to Drum Rock would no longer be available to Stoughton residents.
- The property is part of a historic land grant that dates back to colonial times. Its history is more closely connected with Stoughton than with Canton.

Article 28, D. - Pierce St. Playground

Brief History: The CAPP (Children's Adventure Playspace Project) playground structures were erected in 1989 by a community group led by Steve Panico. The wood/tire structure is 23 years old and has survived well past its expected life. Despite annual inspections and maintenance it has become impossible to maintain in a cost efficient manner. Safety standards have evolved and it no longer meets those standards. It has become a magnet for teens who find the towers and hiding places attractive for the wrong reasons.

The goal:

- Remove existing structures
- Replace structures with modern equipment
- Extend the park, create better sight lines
- Provide better lighting and security cameras
- Change the behavioral culture of the site, making it user friendly to younger children with their parents

Rationales: Beyond the obvious dilapidated condition of the existing playground structures, there are reasons to rehab this area.

- It addresses goals in the Open Space & Recreation plan
- It addresses goals in the Community Preservation plan
- It addresses unhealthy behavior in densely populated area that borders two sections of town with the highest childhood obesity rates.
- It will aid police in observing a known hotspot.

Support: Board Of Selectmen – Unanimous
Community Preservation Committee – Unanimous
Youth Commission and OASIS
Stoughton Police Department
Pioneering Healthy Communities
Stoughton Extended Day
Neighbors/abutters

What does the article provide for us?

The article provides funding (we will only use what is necessary) to engage an engineering/architectural firm that will provide us with a final design (blue prints showing every detail of playground structures, installation, lighting, grading etc.) with itemized cost estimates for the work to be done. The firm will help us bid the project, in cooperation with our procurement officer, and manage the construction and rehabilitation of the property.

Next year we come back for the actual funding to turn the plans into reality.

*Submitted:
John Denison*

ARTICLE 28E ID 12

Town of Stoughton, Massachusetts Community Preservation Committee **Application to Request CPA Funds**

Circle One or More Project Category(ies): xx Historic Preservation

Project Name: Historical Signage **Project Location** Twenty- to twenty five locations in Town (see list)

Project Sponsor(s)/Organization: Stoughton Historical Commission

Contact Person Name: Dwight Mac Kerron **Telephone:** 781 341 0357

Email: dmackerron@comcast.net **Mailing Address:** 524 Highland St

Project Sponsor's Signature: *Dwight Mac Kerron Nov 28, 2012*

PROJECT COST (\$20,000.00)

Do you anticipate your project may require bonding? xNo Not
Is this request contingent on other funding? xYes (and) xNo (If yes,
explain in response to Question 5)

Date:

xFY2013 \$5000

xFY2014 \$10,000

xFY2015 \$5,000

Total \$20,000

CPA Funds Requested \$20,000.00

Amount of Other Funding \$10,000.00

Other Sources of Funding Mass. - Historical Commission Preservation (Matching)
Grant. Step one of application has been submitted.

Total Project Cost \$20,000.00 \$10,000, or whatever the amount obtained will be
returned to CPA if MHC Grant acquired)

PROJECT NARRATIVE -

The Stoughton Historical Commission is requesting \$20,000.00 in CPA Historical Preservation funds to place high-quality, 18"x24" (on average) historical signs, complete with commentary, photographs, and/or maps at approximately twenty locations in Stoughton and an accompanying folding booklet/map, showing the locations of these and other sites. The majority of the signs will be on Town-owned land, but others will be at cemeteries or on private property where the owners' permission will be required. Our primary goal is to enhance the quality of life in our community by reminding our residents of the rich history of the Town. This signage should also complement the recent restoration of a slate roof to the Town Hall, the repairs to the Water Works and the Lucius Clapp Memorial, the purchase of Glen Echo, the possible purchase of the Railroad Station, and previous acquisitions of the Bird St. Conservation Land, including the Libby property.

This project directly supports Goals I as listed on the Community Preservation Plan: GOAL I. RAISE COMMUNITY AWARENESS OF HISTORIC RESOURCES THROUGHOUT TOWN and contributes toward Goal 3: GOAL 3. REVITALIZE DOWNTOWN THROUGH HISTORIC PRESERVATION AND MULTI-PURPOSE PROJECTS. This idea was also received enthusiastically as the visioning session of the Town's Master Plan this Fall.

The MHC grant request also mentions dated plaques for houses, but homeowners would be charged a fee to defray the cost of these plaques. Volunteer work for siting of

the signs, finding the appropriate historical information, photographs, and maps, and at least some of the designing of each sign will be done by members of the Historical Commission and the Historical Society. The project manager will be Dwight MacKerron, Chairman of the Historical Commission and President of the Historical Society, who has created historical signs in the past and overseen the creation of the illustrated Stoughton History Timeline at the Stoughton Historical Society, which provides one model for the design of the signs. He has also chosen the pictures and written the commentary for the Community Calendars which have featured several of these sites. David Lambert, Vice President of the Stoughton Historical Society has published two volumes of photographs and postcards from Stoughton's past, and he will be an invaluable advisor to the project.

The signs will be of durable materials and supports, which should last for at least twenty years. Digital copies of the images/text will be saved to facilitate refurbishment, when needed.

The CPA money will be leveraged with the application for the \$10,000 matching MHC Grant

1. Universalist (1 st Parish) Church –	Private Religious
2. Stoughton Town Hall -	Public
3. The Stoughton Railroad Station	MBTA – Public?
4. The Lucius Clapp Memorial	Public
(The LCM site might have several signs and/or larger ones which describe the downtown and scenes from the Square over the years.)	
5. Faxon Park & Civil War Cannon	Public
6. Bird St Conservation Area	Public
7. Ames Pond Causeway and/or Beach	Public
8. Mill St. First Cotton Factory site	Private with public easement
9. Bradley Lessa Playground	Public
10. Stoughton Water Works	Public
11. Glen Echo	Public
12. Pearl St. Cemetery	Public
13. Dry Pond Cemetery	Private
14. Corcoran's-Stoughton Rubber etc.	Private
15. Isaac Stearns Home site West St.	?
16. Freeman St. Fire Station	Public
17. Senior Housing (Belcher's)	Public
18. Methodist Cemetery Central St.	Public
19. Methodist Church/Park School	Private-Religious
20. Evergreen Cemetery	Private
21. Holy Sepulcher Cemetery	Private-Religious
22. Swan's Tavern	Private-(near public square)
23. Capen-Reynolds Farm	Public
24. Billy White's Field(Plain & Morton)	Private?

Other possibilities:

State Theater	Private-leased?
Panther Rubber/Shaw's	Private
Mead Rubber Co. Brock St.	Private

Stoughton High School Bldg A	Public
Kimball School Park Ave.	Private-Religious
Jones/Clapp site School	Public
Upham's Factory Pleasant St.	Private
Belcher House	Private
Wallace Capen House (1 st Post Office)	Private
Marshall-Bird Cemetery	Public
Stoughton Junction	?

There are many other historical sites in the Town, as documented in the Historical Commission's GIS Map, many of which could be included in the folding booklet-map, which would accompany these signs, giving some flexibility to increase or decrease the number of expensive signs with the booklet/map being the comprehensive document. Both would be invaluable for guidance in historical tours, a possible walking tour for the downtown from Trackside Plaza to the Methodist Church.

November 16, 2012

To : Michael Steinetz

From: The Stoughton Historical Commission

The Stoughton Historical Commission would like to apply for a grant of \$10,000 from the MHC, which would be matched by \$20,000 from CPA funds to create and place high-quality, illustrated historical signs at twenty locations in the Town of Stoughton and replace the "official" small plaques on private dwellings built before 1826, and possibly all pre-1900 dwellings. Years ago, a past Historical Commission (in the 1970's/80's?) submitted an inventory to the MHC, which has already been placed in MHC computer files. We were recently able to access these files, and with the help of the Town Engineering Department's Eman Sayegh, create GIS maps, showing the locations of the 100 sites, plus approximately thirty new ones (which need to be added to the official state inventory).

The application for the \$20,000 CPA funds must be approved by Town Meeting in the Spring of 2013, with the understanding that \$10,000 of that grant will not be used, should this MHC grant be awarded.

Only a small percentage of Stoughton's inhabitants have a strong sense of the rich history which surrounds them. The Town is about to purchase the Train Station (which is on the National Historic register) from the MBTA and seek appropriate uses for it. There is a growing sense in Town government that an increased emphasis on the Town's history can positively affect the citizens' perceptions of the quality of life in our substantially working-class community. Durable high-quality signs, placed at appropriate locations are an integral part of this vision of our community and will provide self-guided walking and driving tours for the schools and the rest of the community with accompanying booklets created by the Stoughton Historical Commission and/or Society.

The Stoughton Historical Society has ready access to the information and images needed for these signs, but the actual design, construction, and possibly placement of the signs will be done by professionals paid for by this grant and the CPA grant, and certainly can be completed by June of 2014.

Dwight Mac Kerron, - Chairman-Stoughton Historical Commission



CO GRAPHICS & SIGN COMPANY INC

2 CANTON ST. SUITE 104
STOUGHTON, MA 02072

Estimate

Date	Estimate #
11/27/2012	1367

Name / Address
STOUGHTON HISTORICAL JOE DEVITO PO BOX 542 STOUGHTON, MA 02072 781-341-2066

Ship To
TAX EXE# 042-604-391

			Project
Description	Qty	Cost	Total
16"X24" OUTDOOR ENGRAVABLE BRASS LOOK PVC WITH ADDED DIGITAL PRINT PHOTO... ON 4"X4" STEEL POST PODIUM	1	850.00	850.00
18"X24" DIGITAL PRINT MOUNTED TO OUTDOOR DURABLE MATERIAL... ON 4"X4" WOOD POST PODIUM	1	450.00	450.00
*****INSTALLATION IS AT AN ADDITIONAL COST AND IS BASED ON AN HOURLY RATE \$70*****		0.00	0.00
		Subtotal	\$1,300.00
		Sales Tax (6.25%)	\$0.00
		Total	\$1,300.00

ARTICLE 52 ID 78

High School	Equipment	Replace Stage Curtains & Rigging	\$50,000		
Middle School	Equipment	Three (3) Whiteboards	\$1,500		
Middle School	Equipment	Two (2) Bookcases	\$1,000		
Dawe	Equipment	Replace principals ofc furniture	\$10,000		
Fine Arts	Equipment	Two (2) Art storage cabinets	\$2,440		
Fine Arts	Equipment	Tote tray & shelving	\$2,065		
Fine Arts	Equipment	Twelve (12) computer tables	\$2,940		
Fine Arts	Equipment	Twelve (12) keyboard shelves	\$1,200		
Fine Arts	Equipment	Eight (8) choral risers	\$6,000		
Fine Arts	Equipment	Two (2) choral riser carts	\$850		
Fine Arts	Equipment	Eight (8) Art display panels	\$10,663	\$88,658	\$89,000
Middle School	Exteriors	Landscaping & Ext Painting	\$10,000		
Middle School	Exteriors	Replace Modular deck & Stairs	\$20,000		
South	Exteriors	Fencing @ Playground	\$20,000		
West	Exteriors	Paint front entrance	\$15,000		
West	Exteriors	Landscaping	\$10,000		
Dawe	Exteriors	Landscaping	\$10,000		
Dawe	Exteriors	Sealcoat Drives & Playgrounds	\$30,000		
Dawe	Exteriors	Replace loading dock doors	\$15,000		
System Wide	Exteriors	Exterior patching & painting	\$50,000		
System Wide	Exteriors	Repair, Replace, Paint Railings/Ext Metals	\$25,000		
System Wide	Exteriors	Fence & Gate Repair	\$10,000		
High School	Exteriors	Paint Home side bleachers	\$15,000	\$230,000	\$230,000
High School	Interiors	Build wall-Media Center	\$7,000		
High School	Interiors	Rehab Media Center Conf Rm	\$3,000		
West	Interiors	Paint common areas, ofc's, stairwells, restrooms	\$50,000		
Dawe	Interiors	Paint classroom walls & Door frames	\$50,000		
Dawe	Interiors	Rehab Rm #8	\$5,000		
Gibbons	Interiors	Replace corridor doors	\$84,000		
System Wide	Interiors	Replace Carpets	\$10,000	\$209,000	\$209,000
High School	MEP	Replace Guidance AC	\$50,000		
High School	MEP	Line "A" Bldg Chimney	\$40,000		
Dawe	MEP	Rehab HP Restroom	\$10,000		
System Wide	MEP	Infrared testing-Electrical panels	\$5,000		
Dawe	MEP	Replace intercom	\$7,000		
Middle School	MEP	Additional Interior Security Camera's	\$5,000		
Jones	MEP	Door Entry System @ Doors A6	\$2,000		
West	MEP	Cardkey-front entrance	\$5,000		
Gibbons	MEP	One (1) Cardkey-front entrance	\$5,000		
Gibbons	MEP	Additional Exterior Security Camera's	\$5,000		
Dawe	MEP	Cardkey-front entrance & Kindergaten	\$10,000	\$144,000	\$144,000
South	Structural	Replace Loading Dock Overhang	\$10,000	\$10,000	\$10,000
				\$681,658	\$682,000

ARTICLE #54 ID #43

MUNICIPAL BUILDING REPAIR

Description

The tasks identified in this years budget have come from the Town-Wide Facilities Master Plan of Municipal Buildings. The study of close to 20 municipal buildings, prepared in 2010, was completed by the Architectural Firm of DRA. (formerly Drummey, Rosane Anderson, Inc.)

Since that Master Plan was prepared and since the Town created the position of Building Maintenance Supervisor, we have completed a number of projects recommended in that report. For a complete listing of the projects we have completed see the attachment.

Specifics

The items proposed for funding at the 2013 ATM are described on the attached cost breakdown. This is a resubmittal and you will note that the item for new ceilings on the third floor of the Town Hall has been deleted. This was done after we considered the comments received at the Finance Committee meeting of March 21 and after further discussion with the Town Manager.

Cost

The revised cost of this Item would be \$133,000.

BUILDING MAINTENANCE PROGRAM

2013 ANNUAL TOWN MEETING

ARTICLE #54 (ID #43)

COST BREAKDOWN

TOWN HALL REPAIRS

- | | | |
|----|---|----------|
| 1. | Electrical | \$30,000 |
| | A. Replace drop lite's on 3 rd floor | |
| | B. Repair old lite's on ramp in front of bldg. | |
| | C. Repair 2 lite's in rear | |
| | D. Rewire post light in rear of bldg. | |
| | E. Correct wiring for electric door opener for handicapped. | |
| 2. | New carpets for the 3 rd floor | \$12,000 |
| 3. | Modify counters of various offices for ADA accessibility. | \$15,000 |
| 4. | Install new aluminum steps on both stair wells | \$ 5,000 |

TOWN HALL TOTAL..... \$62,000

CLAPP MEMORIAL BUILDING

- | | | |
|----|-----------------------------|----------|
| 1. | Interior repairs & upgrades | \$25,000 |
|----|-----------------------------|----------|

CLAPP MEMORIAL TOTAL..... \$25,000

COUNCIL ON AGING

- | | | |
|----|----------------------------|----------|
| 1. | Upgrade electrical systems | \$10,000 |
| 2. | Upgrade mechanical systems | \$20,000 |

COUNCIL ON AGING TOTAL..... \$30,000

Sub-Total..... \$117,000

Contingency..... \$ 16,000

Total..... \$133,000

Robert Grover - Building Maintenance Supervisor

REPORT ON BUILDING MAINTENANCE PROJECTS

(As of March 25, 2013)

<u>NO.</u>	<u>PROJECT</u>	<u>COST</u>	<u>CONTRACTOR</u>	<u>CURRENT STATUS</u>
1	Cedar Hill HVAC	\$51,591.00	Healthy Air Solutions Norwell, MA	Construction completed
2	Town Hall Paint Repair	\$9,000.00	HIG General Const. Randolph, MA	Construction completed
3	Town Hall Roof Repair	\$8,990.00	Laliberty Const. Inc. Bourne, MA	Construction completed
4	Historical Society Repair	\$7,900.00	Jason Corp. Brockton, MA	Construction completed
5	Capen Reynolds Roof	\$22,586.95	HIG General Const. Randolph, MA	Construction completed
6	New Town Hall Roof	\$398,331.83	Meadows Construction Topsfield, MA	Construction completed
7	Senior Center Damage	\$11,200.00	F & J Contracting Stoughton, MA	Construction completed
8	Senior Center Canopy	\$17,570.00	M. J. Connors Hanson, MA	Construction completed
9	Senior Center Exterior	\$49,517.00	Mike's Construction Co. Dudley, MA	Construction completed
10	Water P. S. No. 1 Masonry	\$67,610.22	Canton Masonry Stoughton, MA	Construction completed
11	Town Hall Masonry	\$41,665.00	Alpha Omega Const. E. Providence, RI	Award of contract pending

STORMWATER PERMIT COMPLIANCE

BACKGROUND

Polluted storm water runoff is often transported to municipal separate storm sewer systems (MS4s) and ultimately discharged into local rivers and streams without treatment. In 2003, the Environmental Protection Agency (EPA), issued a Phase II General Permit for all MS4 communities for a five year term but has been continuously extended due to the postponement of a new permit. A new permit is anticipated to be issued by the EPA this coming Spring. The General Permit establishes an MS4 stormwater management program that is intended to improve the Nation's waterways by reducing the quantity of pollutants that stormwater picks up and carries into storm sewer systems during storm events. Common pollutants include oil and grease from roadways, pesticides from lawns, sediment from construction sites, and carelessly discarded trash, such as cigarette butts, paper wrappers, and plastic bottles.

REQUIREMENTS

The Town of Stoughton lies in three major watersheds. The northern part of town drains to the Neponset River. The southern part of town discharges to the Taunton River system and the eastern part of town discharges to the Norroway Brook watershed in Randolph.

Since most of the area in Stoughton is classified as a small MS4 area, we are required to meet the State and Federal stormwater program requirements. The General Permit defines a small MS4 stormwater management program as a program comprising of six minimum control measures that, when implemented in unison, are expected to result in significant reductions of pollutants discharged into receiving water bodies. Each of the control measures has many associated tasks in order to achieve the objectives of the General Permit. The following is a list of the six minimum control measures:

1. Public Education and Outreach
2. Public involvement and Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Runoff Control
5. Post-construction Stormwater Management
6. Pollution Prevention for Municipal Operations

USE OF PREVIOUSLY AWARDED FUNDING

Although a new General Permit is anticipated to be issued by the EPA this coming year, the town is still operating under the Phase II General Permit issued in 2003 that also has certain requirements. Under the current permit, the town is supposed to have located and collected data on all the outfalls in town and begun to map other stormwater components such as catch basins, manholes, basins, etc. Due to previous funding issues, this was not completed. With the aid of the previously awarded funds, this past year, we have been able to survey the location and collect data on approximately 5,000 catch basins and storm drain manholes. Furthermore, we have recently prepared a Request for Proposal (RFP) to begin determining the drainage connectivity of the catch basins and manhole pipe networks based

upon the record plans we have on file. Also, we plan on contracting a firm to perform the following tasks that are required under permit:

1. Survey and collect data for remaining Town outfalls
2. Prepare a storm water audit for all town-owned facilities
3. Prepare a town-wide stormwater operation and maintenance plan
4. Prepare a town-wide stormwater pollution prevention plan
5. Parks and open space management plan,

PROJECTED USES OF REQUESTED FUNDS

The projected uses of the requested funds from this article are as follows:

1. Prepare Town-wide Notice of Intent for the anticipated new permit term.
2. Prepare an Illicit Discharge and Elimination Action Plan.
3. Establish Drainage Connectivity for remaining areas of the town that do not have plans on file (Based on field survey).
4. Begin Outfall Sampling and Testing.

WHAT ARE THE BENEFITS TO THE TOWN

The Town will benefit from the clean waters and improved aesthetics. However, most importantly, complying with the law will keep the town from receiving penalties for non-compliance which can be severe. Several local communities have recently received substantial fines from the State for non-compliance.

COST

The estimated cost to keep Stoughton in compliance for the coming fiscal year is \$60,000.

FLY OVER FOR GIS TOWN WIDE SURVEY

Description

To see if the town will vote to appropriate a sum of money for the purchase of digital aerial imagery to be procured jointly through the Massachusetts Orthoimagery Consortium.

Specifics

A group of Massachusetts local and state government GIS professionals have developed a process for aerial imagery acquisition and procurement at a regional level. Many communities across the Commonwealth already procure aerial imagery on a recurring basis on their own. Participants in this regional program will likely realize significant cost reductions over procuring the product individually and a reduction in staff hours dedicated to procurement. Also, the imagery would be consistent with participating neighbor communities in terms of date and quality.

Accuracy

Aerial imagery is vital to the entire GIS system. It serves as the base layer of information from which many other datasets can be built and referenced to. The quality of the imagery will allow for identification of small items, which is a vast improvement from the imagery that is currently available through the state's Office of Geographic Information (MassGIS) and from the 2000 imagery that we currently have for Stoughton.

Advantage

Our town changes over time and the need for a process to realize these changes visually is important. This local and state coordinated effort will provide the vehicle to ensure that our town has accurate and timely aerial imagery.

Cost

The town will be responsible for submitting payment to the regional entity to cover the cost of just the town's portion of the overall project. The cost for the town will be calculated based on square mileage of the town. The regional entity will then procure the aerial imagery regionally, based on the participating towns and cities. The town will then be able to review their imagery prior to receiving a final product. Each town will receive their respective imagery at the close of the project. The final cost is estimated not to exceed \$10,000.

ARTICLE #56

FLY OVER FOR GIS SURVEY

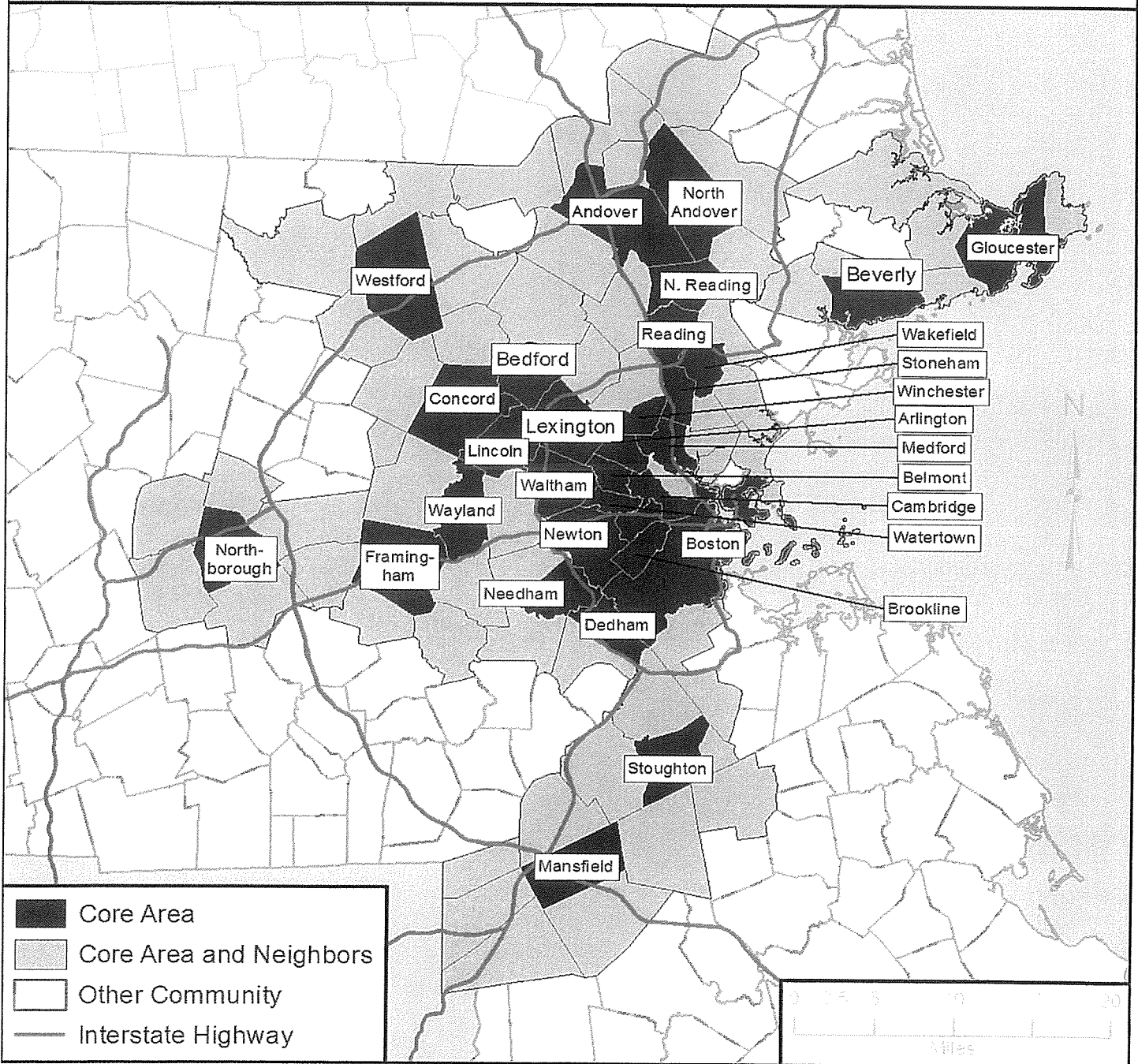
ADDITIONAL INFORMATION
(3-26-13)



TOWN OF STOUGHTON
ENGINEERING/ GIS DEPARTMENT

Article 56 ID 45
Flyover for GIS Town Wide Survey

Regional Flyover Project
Communities Included in Cost Estimate



Core Area Estimated Cost

3 inch res orthos \$242,462
2 foot contours \$71,526
1 foot contours \$127,839

Town	Sq. Miles	3" Orthos	2-foot Contour	1-foot Contour
ANDOVER	32.2	\$15,947	\$4,704	\$8,408
ARLINGTON	5.4	\$2,696	\$795	\$1,421
BEDFORD	13.9	\$6,871	\$2,027	\$3,623
BELMONT	4.8	\$2,363	\$697	\$1,246
BEVERLY	15.5	\$7,670	\$2,262	\$4,044
BOSTON	49.5	\$24,553	\$7,241	\$12,945
BROOKLINE	6.8	\$3,383	\$998	\$1,784
CAMBRIDGE	7.2	\$3,553	\$1,048	\$1,873
CONCORD	25.8	\$12,797	\$3,775	\$6,747
DEDHAM	10.7	\$5,294	\$1,562	\$2,791
FRAMINGHAM	26.5	\$13,149	\$3,879	\$6,933
GLOUCESTER	26.8	\$13,284	\$3,919	\$7,002
LEXINGTON	16.6	\$8,250	\$2,434	\$4,350
LINCOLN	15.0	\$7,431	\$2,192	\$3,918
MANSFIELD	20.4	\$10,140	\$2,991	\$5,346
MEDFORD	8.5	\$4,204	\$1,240	\$2,216
NEEDHAM	12.8	\$6,322	\$1,865	\$3,334
NEWTON	18.2	\$9,019	\$2,661	\$4,755
NORTH ANDOVER	27.7	\$13,718	\$4,047	\$7,233
NORTH READING	13.5	\$6,692	\$1,974	\$3,529
NORTHBOROUGH	18.7	\$9,294	\$2,742	\$4,900
READING	10.0	\$4,944	\$1,459	\$2,607
STONEHAM	6.7	\$3,305	\$975	\$1,743
STOUGHTON	16.5	\$8,158	\$2,407	\$4,302
WAKEFIELD	8.0	\$3,955	\$1,167	\$2,086
WALTHAM	13.8	\$6,824	\$2,013	\$3,598
WATERTOWN	4.1	\$2,043	\$603	\$1,077
WAYLAND	15.8	\$7,858	\$2,318	\$4,143
WESTFORD	31.4	\$15,547	\$4,586	\$8,197
WINCHESTER	6.4	\$3,157	\$931	\$1,665

Core and Neighbors Area Estimated Cost

3 inch res orthos \$541,336
2 foot contours \$139,889
1 foot contours \$262,758

Town	Sq. Miles	3" Orthos	2-foot Contour	1-foot Contour
ACTON	20.3	\$7,632	\$1,972	\$3,704
ANDOVER	32.2	\$12,116	\$3,131	\$5,881
ARLINGTON	5.4	\$2,048	\$529	\$994
ASHLAND	12.9	\$4,850	\$1,253	\$2,354
ATTLEBORO	27.8	\$10,486	\$2,710	\$5,090
AVON	4.5	\$1,709	\$442	\$829
BEDFORD	13.9	\$5,220	\$1,349	\$2,534
BELMONT	4.8	\$1,795	\$464	\$871
BERLIN	13.2	\$4,957	\$1,281	\$2,406
BEVERLY	15.5	\$5,827	\$1,505	\$2,829
BILLERICA	26.3	\$9,913	\$2,562	\$4,812
BOSTON	49.5	\$18,656	\$4,818	\$9,054
BOXFORD	24.4	\$9,207	\$2,379	\$4,469
BOYLSTON	19.8	\$7,443	\$1,923	\$3,613
BROCKTON	21.6	\$8,119	\$2,098	\$3,941
BROOKLINE	6.8	\$2,571	\$664	\$1,248
BURLINGTON	11.9	\$4,467	\$1,154	\$2,168
CAMBRIDGE	7.2	\$2,699	\$697	\$1,310
CANTON	19.5	\$7,350	\$1,899	\$3,568
CARLISLE	15.5	\$5,835	\$1,508	\$2,832
CHELMSFORD	23.1	\$8,699	\$2,248	\$4,222
CONCORD	25.8	\$9,722	\$2,512	\$4,719
DANVERS	13.7	\$5,162	\$1,334	\$2,506
DEDHAM	10.7	\$4,022	\$1,039	\$1,952
DOVER	15.4	\$5,814	\$1,503	\$2,822
DRACUT	21.4	\$8,064	\$2,084	\$3,914
EASTON	29.2	\$11,012	\$2,846	\$5,345
ESSEX	14.1	\$5,325	\$1,376	\$2,585
EVERETT	3.4	\$1,298	\$335	\$630
FOXBOROUGH	20.8	\$7,853	\$2,029	\$3,812
FRAMINGHAM	26.5	\$9,990	\$2,582	\$4,849
GLOUCESTER	26.8	\$10,093	\$2,605	\$4,898
GROTON	33.8	\$12,725	\$3,288	\$6,176
HAVERHILL	35.6	\$13,427	\$3,470	\$6,517
IPSWICH	31.1	\$11,718	\$3,028	\$5,688
LAWRENCE	7.4	\$2,798	\$723	\$1,358
LEXINGTON	16.6	\$6,268	\$1,620	\$3,042
LINCOLN	15.0	\$5,645	\$1,459	\$2,740
LITTLETON	17.5	\$6,605	\$1,707	\$3,206

Article 56 ID 45
Flyover for GIS Town Wide Survey

Town	Sq. Miles	3" Orthos	2-foot Contour	1-foot Contour
LYNNFIELD	10.5	\$3,943	\$1,019	\$1,914
MALDEN	5.1	\$1,910	\$494	\$927
MANCHESTER	7.7	\$2,915	\$753	\$1,415
MANSFIELD	20.4	\$7,704	\$1,991	\$3,739
MARLBOROUGH	22.0	\$8,300	\$2,145	\$4,029
MAYNARD	5.4	\$2,037	\$526	\$989
MEDFORD	8.5	\$3,193	\$825	\$1,550
MELROSE	4.7	\$1,787	\$462	\$868
METHUEN	23.0	\$8,666	\$2,239	\$4,206
MIDDLETON	14.5	\$5,456	\$1,410	\$2,648
MILTON	13.2	\$4,972	\$1,285	\$2,413
NATICK	16.0	\$6,019	\$1,555	\$2,922
NEEDHAM	12.8	\$4,803	\$1,241	\$2,332
NEWTON	18.2	\$6,852	\$1,771	\$3,326
NORTH ANDOVER	27.7	\$10,422	\$2,693	\$5,059
NORTH ATTLEBORO	19.4	\$7,310	\$1,889	\$3,548
NORTH READING	13.5	\$5,085	\$1,314	\$2,468
NORTHBOROUGH	18.7	\$7,061	\$1,825	\$3,427
NORTON	29.3	\$11,021	\$2,848	\$5,349
PLAINVILLE	11.5	\$4,321	\$1,117	\$2,097
RANDOLPH	10.5	\$3,938	\$1,018	\$1,912
READING	10.0	\$3,757	\$971	\$1,823
REVERE	5.9	\$2,241	\$579	\$1,088
ROCKPORT	7.0	\$2,629	\$679	\$1,276
SAUGUS	11.4	\$4,301	\$1,111	\$2,088
SHARON	24.4	\$9,198	\$2,377	\$4,464
SHERBORN	16.1	\$6,079	\$1,571	\$2,951
SHREWSBURY	21.7	\$8,184	\$2,115	\$3,973
SOMERVILLE	4.1	\$1,559	\$403	\$757
SOUTHBOROUGH	15.6	\$5,863	\$1,515	\$2,846
STONEHAM	6.7	\$2,511	\$649	\$1,219
STOUGHTON	16.5	\$6,198	\$1,602	\$3,009
SUDBURY	24.8	\$9,324	\$2,410	\$4,526
TEWKSBURY	21.1	\$7,962	\$2,057	\$3,864
TYNGSBOROUGH	18.1	\$6,817	\$1,762	\$3,309
WAKEFIELD	8.0	\$3,005	\$777	\$1,459
WALTHAM	13.8	\$5,185	\$1,340	\$2,517
WATERTOWN	4.1	\$1,552	\$401	\$753
WAYLAND	15.8	\$5,970	\$1,543	\$2,898
WELLESLEY	10.5	\$3,956	\$1,022	\$1,920
WENHAM	8.1	\$3,057	\$790	\$1,484
WESTBOROUGH	21.4	\$8,078	\$2,088	\$3,921
WESTFORD	31.4	\$11,812	\$3,052	\$5,733
WESTON	17.3	\$6,520	\$1,685	\$3,165
WESTWOOD	11.2	\$4,202	\$1,086	\$2,040
WILMINGTON	17.2	\$6,461	\$1,670	\$3,136

Article 56 ID 45
Flyover for GIS Town Wide Survey

Town	Sq. Miles	3" Orthos	2-foot Contour	1-foot Contour
WINCHESTER	6.4	\$2,399	\$620	\$1,164
WINTHROP	2.1	\$773	\$200	\$375
WOBURN	13.0	\$4,882	\$1,262	\$2,370

ARTICLE 59 ID 53

ARTICLE XX (IDYY) Replace/Upgrade Network Hardware in Municipal and School Buildings

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, if any, and/or borrow a sufficient sum of money to replace/upgrade network hardware in the eight school buildings and six municipal buildings; or take any other action relative thereto.

Estimated Cost: \$285,000

Background Information:

The network hardware installed in the 14 Town buildings forms the foundation of the Town's technology infrastructure. The network transports data, voice, and video traffic. The current network hardware varies in age, but the majority of the network hardware is approximately ten years old. The current network hardware has provided good service and longevity, but is in need of replacement/upgrading.

The network hardware needs to be replaced/upgraded to:

- Maintain or improve network reliability
- Increase network capacity
- Reduce network hardware energy consumption

As noted earlier, the network hardware is the foundation of the Town's technology infrastructure. It is comparable to the foundation of a building. Without a solid foundation, the building falls down. Without a solid network foundation, technology systems fail to operate. The network hardware needs to be completely reliable, as every technology system uses the network to transport data. Failure of network hardware causes substantial interruptions in Town operations.

The cost of 10 gigabit (10 GB) network hardware decreased substantially in the past few years, making it financially practical to increase the capacity of the Town network to 10 GB. The increase in capacity will make better use of our recently installed fiber infrastructure and provides capacity for future network transport requirements. Network capacity requirements have steadily increased over time and this trend will continue into the future.

Current network hardware is far more energy efficient, uses fewer components, and generates less heat. These design improvements make the network hardware more energy efficient by using less electricity and reducing cooling/ventilation requirements. Since the network hardware runs 24 hours/day, 365 days/year, improvements in the energy efficiency of this equipment are important.

The proposed network hardware replacement/upgrade will allow the Town to maintain or improve network reliability across the Town's 14 building wide area network, while increasing network capacity by a factor of 10 and reducing energy consumption.

There is a small probability that the Town would receive E-Rate reimbursement for approximately 45% of the school portion of the project. Network hardware projects are Tier 2 E-Rate, which means that projects from high need schools are funded first. Stoughton would only receive funding if there were E-Rate funds remaining after funding projects from high need schools. E-Rate funding requests vary from year to year, so it is uncertain whether Stoughton would receive E-Rate funding for the school portion of this project. A FY14 E-Rate application will be submitted for the school portion of this project.

ARTICLE 67 ID 62

ARTICLE 68 ID 63

ARTICLE 69 ID 76

Stoughton, Massachusetts
FACILITIES ASSESSMENT

May 17, 2010

Facility	Year 1, Budget	Year 2, Budget	Year 3, Budget	Year 4, Budget	Year 5, Budget	Total by Building	Recommendation
High School	\$ 3,893,275	\$ 5,161,900	\$ 433,050	\$ 524,250	\$ 1,198,500	\$ 11,210,975	Submit Statement of Interest to MSBA, perform min. urgent repairs
Middle School	\$ 133,810	\$ 3,531,275	\$ 504,000	\$ 496,475	\$ 576,000	\$ 5,241,560	Candidate for MSBA Repairs program: HVAC
E. A. Jones Elementary School	\$ 550,650	\$ 1,016,700	\$ 377,932	\$ -	\$ 182,000	\$ 2,127,282	Extend longevity, continue regular repair program
Helen H. Hansen School	\$ 522,172	\$ 773,241	\$ 521,923	\$ 127,500	\$ 92,053	\$ 2,036,888	Extend longevity, continue regular repair program
South Elementary School	\$ 868,700	\$ 1,821,250	\$ 1,551,600	\$ 138,730	\$ 328,500	\$ 4,708,780	Perform Feasibility Study, consider full range of alternatives, including new construction
West School	\$ 335,750	\$ 1,304,212	\$ 335,963	\$ 607,350	\$ 122,905	\$ 2,706,180	Extend longevity, continue regular repair program
Dawe Elementary School	\$ 56,825	\$ 1,732,100	\$ 1,559,895	\$ 41,200	\$ 412,100	\$ 3,802,110	Candidate for MSBA Repairs program: HVAC, windows
Gibbons School	\$ 58,200	\$ 2,664,185	\$ 1,004,360	\$ 564,625	\$ 305,700	\$ 4,597,070	Candidate for MSBA Repairs program: HVAC, roof, windows
Town Hall	\$ 299,200	\$ 317,522	\$ 73,963	\$ -	\$ 55,213	\$ 745,897	Pursue historic grant(s) to repair exterior envelope; upgrade interior acoustics
Public Works Garage (BLDG B)	\$ -	\$ 2,000	\$ 73,400	\$ -	\$ 4,500	\$ 79,900	Regular maintenance and repairs
Public Works Storage & Garage (BLDGs A & C)	\$ -	\$ 500	\$ 23,400	\$ -	\$ 3,000	\$ 26,900	Regular maintenance and repairs
Club House	\$ -	\$ 15,000	\$ 25,308	\$ 11,550	\$ 9,050	\$ 60,908	Regular maintenance and repairs
Public Library	\$ 44,000	\$ 439,500	\$ 116,000	\$ -	\$ 33,000	\$ 632,500	Feasibility Study on-going
Fire Station (#1)	\$ 103,950	\$ 156,200	\$ 224,600	\$ -	\$ 89,950	\$ 574,700	Feasibility Study to evaluate investment value
Fire Station (#2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under repair
Council on Aging/Youth Commission	\$ 10,000	\$ 500	\$ 22,000	\$ -	\$ -	\$ 32,500	Make immediate repairs; regular maintenance
Police Station	\$ 57,000	\$ 70,750	\$ 27,000	\$ 7,590	\$ -	\$ 162,340	Study to determine scope of HVAC repairs, upgrade roof drainage issues, upgrade security items
Clapp Memorial Building (Historical Society)	\$ 17,900	\$ 17,650	\$ 51,000	\$ 12,500	\$ 10,750	\$ 109,800	Study Accessibility issues, make immediate repairs
Animal Control w/Park Rest Room	\$ 3,250	\$ 5,000	\$ 8,000	\$ -	\$ -	\$ 16,250	Not worthy of significant investment
Armory	\$ -	\$ -	\$ -	\$ -	\$ 1,474,930	\$ 1,474,930	Evaluate/determine future municipal use before investment
Bath House CS	\$ -	\$ -	\$ 155,700	\$ -	\$ 8,250	\$ 163,950	Regular maintenance and repairs
Bleachers	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	Regular maintenance and repairs
Pressbox	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Regular maintenance and repairs
Field House	\$ -	\$ -	\$ 6,200	\$ -	\$ 2,000	\$ 8,200	Regular maintenance and repairs
Athletic Storage Shed	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	Regular maintenance and repairs
Pump Station #1	\$ -	\$ 97,750	\$ 10,000	\$ 9,750	\$ -	\$ 117,500	Make immediate masonry, structural repairs
HARD COSTS PER ANNUM	\$ 6,954,682	\$ 19,172,235	\$ 7,105,283	\$ 2,541,520	\$ 4,909,400	\$ 40,683,120	
Soft Costs (25%)	\$ 1,738,671	\$ 4,793,059	\$ 1,776,321	\$ 635,380	\$ 1,227,350	\$ 10,170,780	
TOTAL COSTS PER ANNUM	\$ 8,693,353	\$ 23,965,294	\$ 8,881,603	\$ 3,176,900	\$ 6,136,750	\$ 50,853,899	

Town of Stoughton Facilities Master Plan

Chapter 2: Assessments

Section 14: Fire Station #1

	Year 1, Budget	Year 2, Budget	Year 3, Budget	Year 4, Budget	Year 5, Budget	
Interior	\$0	\$0	\$4,500	\$0	\$41,000	\$45,500
Structure	\$48,000	\$0	\$0	\$0	\$0	\$48,000
Exterior	\$0	\$0	\$17,600	\$0	\$12,950	\$30,550
Conveyance	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Roofing	\$12,750	\$0	\$500	\$0	\$0	\$13,250
Spec. Constr.	\$14,400	\$0	\$0	\$0	\$0	\$57,600
Mechanical	\$0	\$156,200	\$30,000	\$0	\$0	\$186,200
Electrical	\$28,800	\$0	\$72,000	\$0	\$36,000	\$223,200
Totals	\$103,950	\$156,200	\$224,600	\$0	\$89,950	\$574,700

Recommendations

Several major systems were observed to be in fair to poor condition. Before making a significant investment to repair and replace necessary systems, the recommendation is to pursue a feasibility study to evaluate the investment value.



3/14/13

Stoughton Fire Station #1

Construction Cost Estimates

1. Roof/ Wall Leaks = The main area of concern is the roof area over the entrance bay where the roof deck is in the front of the building. This area has been prone to catch standing water and to leaking into the building apparently through the wall of the original building. There is one roof drain along this wall around the center from front to back. However the front of the roof has settled both under the wood deck and toward the back and now collects about 3" of standing water. This appears to be due to the insulation boards under the roof being compressed by the weight of the people and deck.

Additionally, we believe that either the roof drain pipe is cracked and leaking water or the metal counterflashing on the wall over the upturned membrane roof is not fully sealed and allowing water to enter through the wall. We were told that the leaks are most noticeable during heavy wind and rain. We recommend that the Town perform a hose test along the roof wall joint and into the drain to test these theories. Until the test is done, we can only carry an allowance to fix this drain and/or flashing problem.

Allowance \$20,000

What is certain is that the area of the roof with standing water -approximately 14' x 30'- should be stripped and new tapered insulation, sheathing board and membrane roofing at the required pitch to blend with existing roof, be installed. Also the wood deck should be replaced with removable sections on waterproof seats. There should be a rail barrier at the edge of the deck to discourage people from walking on the roof other than for maintenance. The estimate for this scope is 420 sf at \$35 = \$14,700 for the roof and 14' x 25' for the deck = 350 sf x \$25 = \$8,750.

\$23,450

2. Apparatus Bay slab and floor drains = Unclog floor drain and trace drain lines to end. Remove portion of 8" conc. slab and prepare base, vapor retarder, drains and drain lines. Cast new 6" reinforced conc slab and tie in to existing slab. Estimate 33% of of central 3 bays area, 2400 sf @ .33 = 800 sf @ \$16.50 = \$13,200. NOTE: This does not cover costs of any remediation such as base fill below slab and drainage repair.

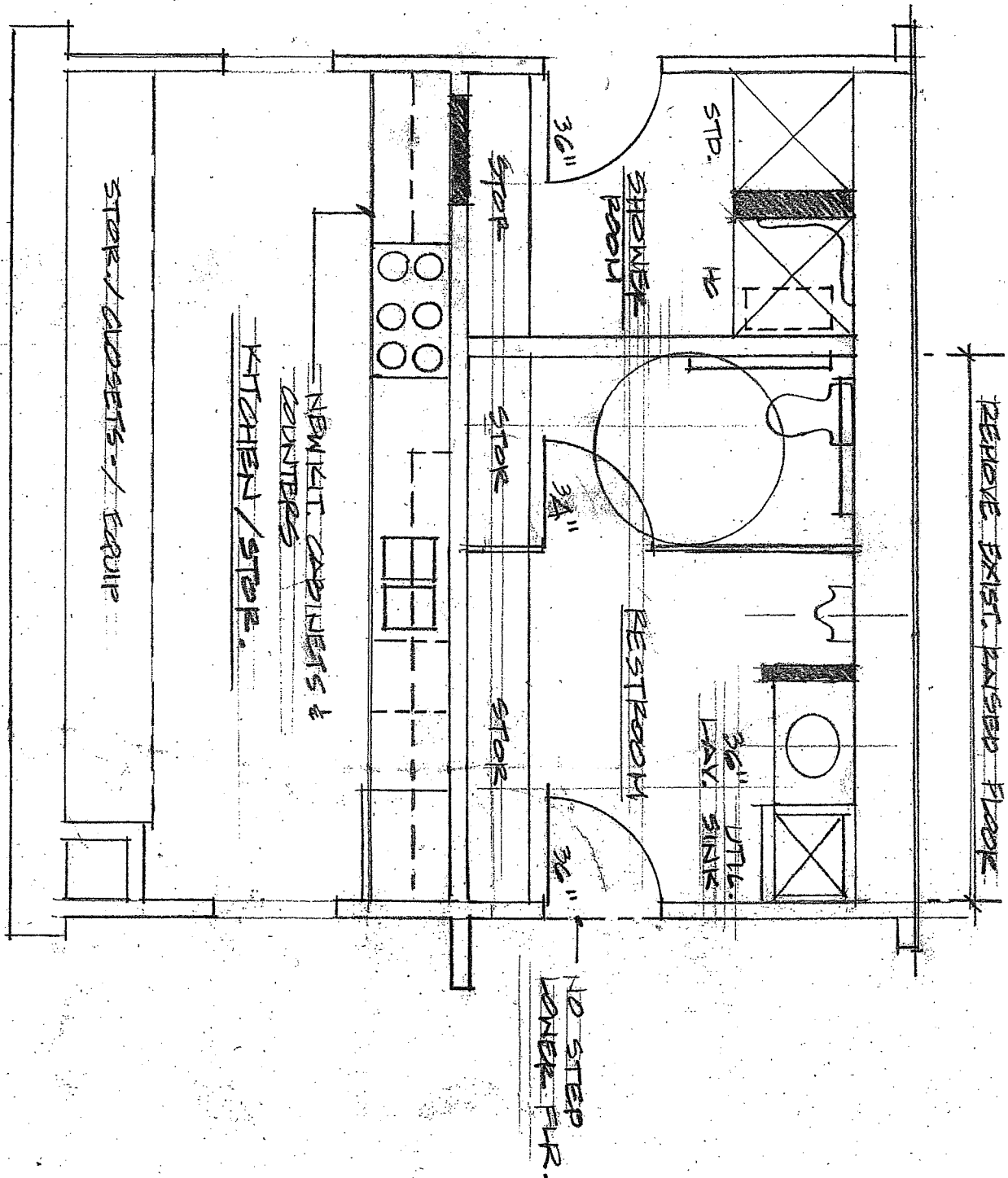
\$13,200



3. Bathroom renovation = = Demo. All fixtures and wallboard to expose walls for plumbing. Remove existing raised floor , Rebuild full plumbing system to tie into existing drains and vent stacks. Provide new fixtures, wall, flooring, ceiling, venting, electrical per 2/26 sketch. 140 sf @ \$260 = \$36,400
\$36,400
4. Shower room= Conversion of existing pantry into shower room. Match finishes with item 3. above. 70 sf @ \$260 = \$18,200
\$18,200
5. Kitchen renovation = New cabinets and counters, incorporate storage for lost pantry, new flooring= 210 sf @ \$160 = \$33,600
\$33,600
6. Flooring- 3000 sf @ \$8 = \$24,000
\$24,000
7. Painting Walls and ceilings 5000 sf @ \$2.50 = \$12,500
\$12,500
8. Miscellaneous repairs= \$15,000
\$15,000
9. New AC Second Fl. = 5 minisplit units @ \$4500 = \$22,500 \$22,500

Note: This study is not covering any necessary remediation of hazardous materials, both exposed and concealed. That will require further study not within our scope.

The total of above items including allowances is \$218,850.

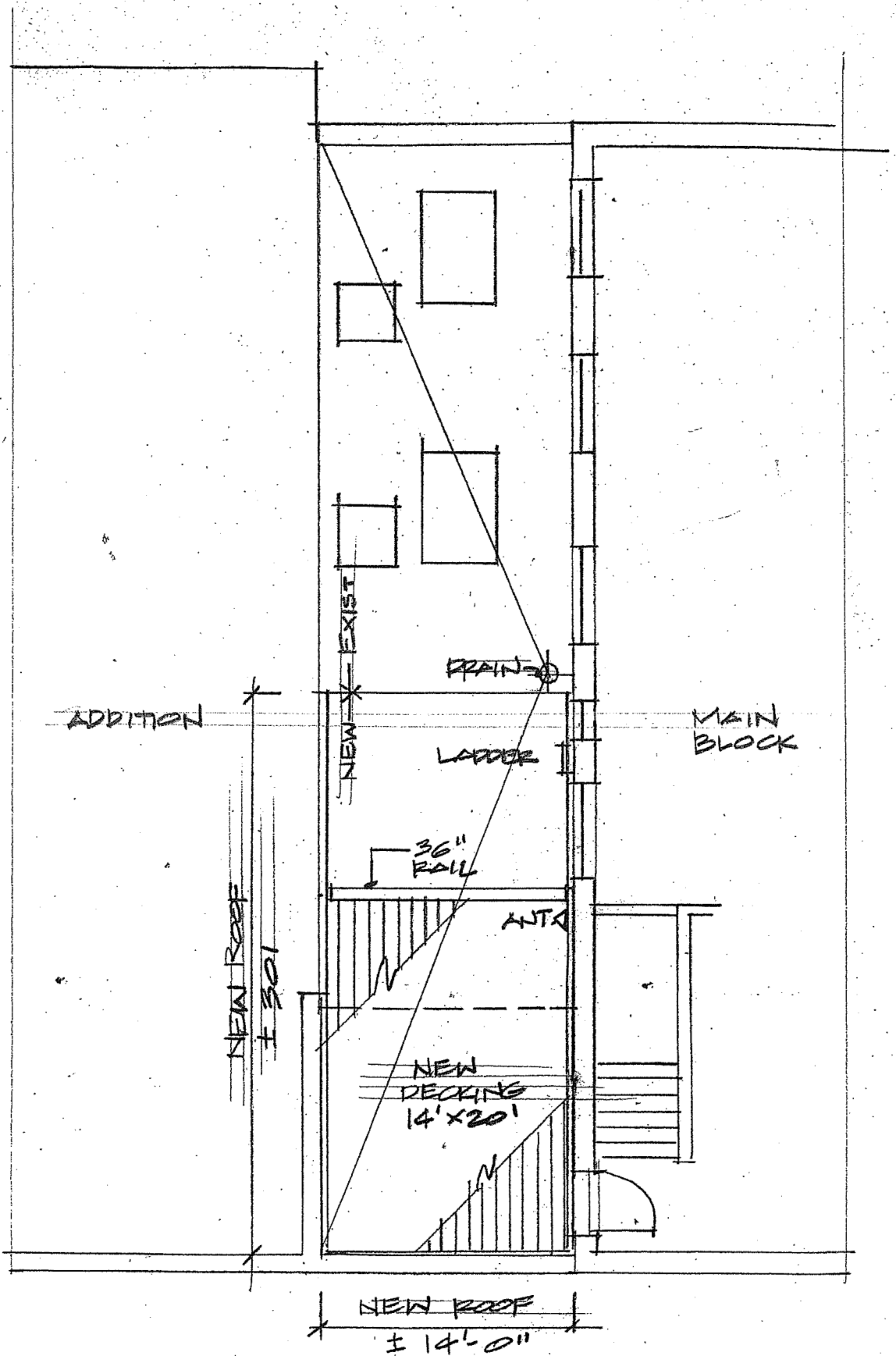


STATION FIRE STATION
BATHROOM / KIT RENOVATION 14' x 15'

2/28/13



Daniel Architects Inc.
23 Bayfield Rd.
(508) 951-3322
Wayland, MA 01778
wdaniel4@verizon.net



STOUGHTON FIRE STATION
 ROOF/DECK REPLACEMENT
 1/8" = 1'-0"
 3/12/13



Daniel Architects Inc.
 23 Bayfield Rd.
 (508)951-3322
 Wayland, MA 01778
 wdaniel4@verizon.net

DRAFT

Town of Stoughton REQUEST FOR PROPOSALS

Design Services-Feasibility Study

Stoughton Fire Station #1

Freeman Street
Stoughton, MA

[name & address of Town contact]

RFP Submission Date:

Wednesday, *[date]*, 2012-*[time]*.

[address of place receiving Proposals]

Stoughton, MA

TOWN OF STOUGHTON
REQUEST FOR PROPOSALS
DESIGN SERVICES--FEASIBILITY STUDY
STOUGHTON FIRE STATION #1

Introduction

The Town of Stoughton intends to engage the services of a professional firm to provide a Feasibility Study relating to the potential renovation or new construction of Stoughton Fire Station #1 located at 30 Freeman Street, Stoughton, MA.

The designer that receives the award presented by this RFP may also be considered for the final design services contract.

This Request for Proposals (RFP) is intended to provide a common and uniform set of instructions to guide PROPOSERS through the development of proposals.

The Town of Stoughton reserves the right to cancel this RFP if it is in the Town's best interest to do so and to reject any and all proposals.

General Requirements for Submission of Proposals

The design firm shall submit an original and three copies of the proposal in a sealed envelope marked as "RFP for Design Services-Feasibility Study-Stoughton Fire Station #1 and addressed to:

[name]

[address]
Stoughton Mass

no later than **[time] p.m. [date], 2012.**

Included in this package you will find the Standard Designer Application Form for Municipalities and Public Agencies not with DSB Jurisdiction 2005. This form must be completed in its entirety and submitted with the Technical Proposal for review.

The fee has not been set, but will be subject to negotiations based on the Commonwealth of Massachusetts Designer Fee Guidelines.

This procurement is being done under MGL Chapter 7 Section 38A1/2-O -Public Building Projects Design Services.

Proposals must include the signature of an authorized representative of the PROPOSER.

Background

The Stoughton Fire Department's Station #1 is located on Freeman Street, just about 100 yards from the downtown area. It served as the headquarters for the department before the Central Street Station (Station #2) was built.

1921
1940
It is a six-bay station with second floor living quarters. The original section was constructed in [1940?] and expanded in the 1960's. It is a masonry building consisting of brick veneer exterior, steel and concrete beams, bar joists, wood decking and concrete floor slabs.

The purpose of the Request is to determine if the current location is a suitable candidate, either through rehabilitation or expansion, to house the operations of the Fire Station #1. If so, the estimated cost of repairs, rehabilitation and/or expansion should be defined in the Feasibility Study. If this location is not suitable, other sites and preliminary cost estimates should be identified to build a new facility and an estimate on the value of current location if sold.

As part of the Facility Evaluation, we would like the professional firm to inspect the existing facility and evaluate the safety and functional aspects of the buildings. Note that this building has undergone a condition assessment as part of a Town-wide Facilities Master Plan in May of 2010. This report will be available to augment this study.

Scope of Work

The Town of Stoughton is now seeking proposals from qualified Massachusetts registered architectural consulting firms/individuals to conduct a feasibility study for the rehabilitation/expansion/new construction of Fire Station #1.

Task #1: Space Needs Assessment/Program Development

Description:

The spatial needs assessment is an essential part of a comprehensive planning approach to achieve either a refurbished or new facility, depending on the findings. The professional firm shall provide an analysis that will define the functional needs of the Fire Department.

The space needs should provide the following elements: conduct an independent analysis of the current and future space needs of the Fire Department, including apparatus room(s), dispatch, day rooms, living quarters, fitness room/training facilities and support spaces.

Deliverables:

A written report summarizing the space needs of Fire Station #1 including Program list with function and square footage and diagram.

Task #2: Site Evaluation-Current Location

Description:

Provide a preliminary assessment and evaluation of existing site conditions. Determine if the current facility is or can be suitable for the space needs identified.

Identify repairs and rehabilitation that would be required to extend the useful life of the existing building; including structural assessment of the existing apparatus room floor.

Deliverables:

Report confirming the adequacy of existing site and required repairs.

Task #3: Site Evaluation-New Build

Description:

Should the present site be deemed unsuitable, two other sites will be considered. The consultant should review pertinent site characteristics, survey and information on the sites provided by the Town. The consultant shall develop evaluation criteria for the objective consideration to assist the Town in selecting one site for development.

Deliverables:

Report confirming the adequacy of each site considered and a recommendation on a preferred site.

Task #4: Conceptual Cost Estimate

Description:

Provide a Conceptual Cost Estimate related to construction of new building based upon square foot estimates.

Deliverables:

A statement summarizing the costs of construction.

Task #5: Implementation Plan for Development of Public Safety Complex

Complete the above tasks and provide three copies of a bound written report based on the described scope of services. The report and preliminary plans shall also be provided in an electronic format acceptable for widespread reproduction and distribution. The Consultant should also anticipate attending a minimum of three (3) meetings with the Town and/ or the public.

Project Schedule and Meeting

It is the goal of the Town to complete the work in this Scope of Services section within approximately two months following a Notice to Proceed. The Town anticipates presenting the outcome of this Study to the Selectmen and general public in the spring of 2013 in anticipation of consideration during Annual Town Meeting.

EVALUATION CRITERIA

The PROPOSER intending to perform the work must be a registered professional Architect licensed to practice in Massachusetts subject to the following conditions:

- If an individual, the individual is a registered architect;
- If a partnership, a majority of all the partners are persons who are registered architects;
- If a corporation, joint stock company, or other entity, the majority of directors or stock ownership and the chief executive officers are persons who are registered architects, and the person to head the project is registered in the discipline required for the project.

The PROPOSER must provide a list of all communities where the PROPOSER has completed projects undertaken within the past five (5) years similar in scope and size of this project. All reference projects must be identified with a contact person and telephone number and a project budget.

The PROPOSER will be required to carry professional liability insurance in the amount of \$1,000,000.

The PROPOSER must submit evidence of its capabilities, financial condition, staffing levels, firm background, etc.

Minimum Qualifying Criteria

The consultant will have a minimum of 5 years experience providing design services for building repairs and construction with a minimum of three projects of size and scope for a municipality. Consultant must be licensed in the appropriate discipline(s) to do business in the Commonwealth of Massachusetts and all personnel assigned to this project must have the appropriate licenses, certifications and/or designations required to perform their task.

Format required for Statement of Qualifications/Proposals

In order to expedite review of the respondent's statement of qualifications and proposals, please provide the following information in the order listed below:

- Letter of transmittal signed by the Principal of the lead firm, not to exceed two pages, explaining your firm and your team's qualifications for this Project.
- Completed Massachusetts Designer Selection Board (DSB) "Standard Designer Application Form for Municipalities"
- Fee proposal in a separate sealed envelope

SELECTION CRITERIA:

- Experience with similar Feasibility Studies
- Experience with the Town of Stoughton

- Knowledge of M.G.L. Chapter 149, Sec. 44 A-M and all other associated laws relative to government building design and construction.
- Qualifications of personnel assigned to the Project
- Fee proposal

Questions, Addendum or Proposal Modification

Questions concerning this RFP must be submitted in writing to: *[name] [address]* Stoughton, MA.

All inquiries received four (4) or more days prior to the opening will be considered.

Questions may be delivered, mailed, E-mailed, or faxed. Written responses will be emailed (or mailed in the case of documents not available electronically) to all proposers on record as having picked up the RFP.

If any changes are made to this RFP, an addendum will be issued. Addenda will be mailed or emailed to all proposers on record as having picked up the RFP.

All proposals submitted in response to this RFP shall remain firm for ninety (90) days following the bid opening. The contract will be awarded within ninety (90) days after the opening. The time for award may be extended for up to forty-five (45) additional days by mutual agreement between the Town and the highest ranked responsive and responsible applicant.

After the opening, an applicant may not change any provision of the proposal in a manner prejudicial to the interests of the Town or fair competition. Minor informalities will be waived or the applicant will be allowed to correct them.

Town of Stoughton

Article 73 (ID 73) REPORT OF THE TOWN CODE COMMITTEE

The Town Code Committee met twice a month from September to December 2012. It concentrated on reviewing the details and format of both the Town Charter and Zoning By-laws, based upon the concerns expressed at the 2012 Annual Town Meeting that footnotes and references in both documents should be consistent in format and in the Zoning By-laws, amendment citations should be within the tables of Use Regulations. Historical information is crucial to verifying rights of property owners to receive special permits for grandfathered properties. The process required the Town Clerk to submit changes and corrections to General Code Publishers, and reviewing whether the returned documents were correct.

The goal has been to prepare accurate corresponding records between the current zoning by-laws and the Town Code book copy. Likewise, the Town Code version of the Charter has to match the Master Copy kept with the Town Clerk. This is very tedious work. The Code Committee will not ask Town Meeting to approve these documents until it is 99 percent certain that they are correct.

Article 73 (ID 73) asks town meeting to continue funding the updating of the Town Code book in compliance with the Town Charter Article 14, Sec. C14-3, which requires the Town Code be updated every five years. While the Committee is bogged down with getting the Charter and Zoning By-laws suitable for acceptance by Town Meeting, the motions on Articles 74 (ID 73) and Article 75 (ID 71) are seeking a way to assure that only one version of each of these documents exists. The resolution motions to be presented are intended to meet this goal, by requiring the Master Copies be the official certified document and that the Code Book must correspond exactly to the Master Copy. Modern technology will allow this to happen, provided the Code Committee has the oversight authority to complete this project.

The Reports of the Municipal Regulations, Charter Review Committee and the Planning Board indicate that there are serious errors or omissions in both documents. They justifiably have reason to not accept the Town Code versions of these documents. However, simply voting “no” will not solve our problems. I urge you to support the “Resolutions” for both Articles 74 and 75.

Respectfully submitted,

Howard Hansen, *Chairman*

Committee: Cheryl Mooney, Cynthia A. Walsh, Noreen O’Toole, Jeanne M. Fleming

ARTICLE 74 MOTION: That this Town Meeting *by Resolution:* authorize and cause the Town Code Committee, in co-operation with the Planning Board, Town Engineer and Town Planner, to prepare a Master Copy of the Zoning By-laws and Map that is to be certified as a true copy of the Zoning By-laws of the Town of Stoughton, as amended through 2012. This certification shall be attested by the Town Clerk, Town Counsel, Town Engineer and the Town Manager. And further that the Town Code Committee to direct General Code Publishers to reproduce the Master Copy of the Zoning By-laws without any further editorial services or format changes. The Master Copy of the Zoning By-laws shall be kept by the Town Clerk.

ARTICLE 75 MOTION: That this Town Meeting *by Resolution:* authorize the Town Code Committee, to direct General Code Publishers to reproduce without any further editorial services or format changes, the current Town Charter Master Copy as kept, and certified by the Town Clerk to be the official document known as the “Stoughton Town Charter adopted in 1971” with all amendments adopted through the year 2011.

**TOWN OF STOUGHTON
SELECTED FUND BALANCES
AS OF FEBRUARY 28, 2013**

21-1046	MWRA Capital Infrastructure	\$	631,623
25-6153	Inflow and Infiltration Receipts Reserved	\$	4,964
87	Health Claims Trust	\$	202,283
88	Workers' Compensation Trust	\$	(11,457)

TOWN OF STOUGHTON
MULTI-YEAR ANALYSIS OF HEALTH CARE TRUST FUND (87)
dated February 28, 2013

	eight-month period ending February 28, 2013				
	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009
Beginning Balance	2,931,807	2,533,190	1,711,483	433,048	1,856,396
Revenues					
Earnings on Investments	1,214	7,414	10,064	3,497	14,360
Other Miscellaneous Revenue	505,123	719,814	560,568	1,008,710	481,605
Employee Insurance Contributions	** 1,006,834	3,237,267	3,061,704	2,904,411	2,617,629
Town Insurance Contributions	** 2,079,277	6,495,577	6,347,709	5,915,690	5,417,955
School Insurance Contributions		-	-	-	-
Total Revenues	3,592,448	10,460,072	9,980,045	9,832,307	8,531,549
Expenditures					
Claims Paid - HMO Blue	(479,172)	(846,324)	(760,594)	(903,676)	(1,166,516)
Stop Loss Insurance Premiums	(56,147)	(87,280)	(85,598)	(92,066)	(120,092)
Administrative Fees - HMO Blue	(39,989)	(83,966)	(86,311)	(96,024)	(125,334)
Claims Paid - Harvard Pilgrim	(1,262,826)	(1,845,290)	(2,733,050)	(2,270,646)	(3,437,898)
Stop Loss Insurance Premiums	(93,888)	(182,346)	(148,044)	(163,795)	(200,892)
Administrative Fees - Harvard Pilgrim	(137,299)	(137,980)	(152,716)	(226,105)	(261,211)
Claims Paid - Tufts	(3,152,778)	(5,055,058)	(3,450,727)	(3,122,838)	(3,186,800)
Stop Loss Insurance Premiums	(259,149)	(340,352)	(321,842)	(304,182)	(294,871)
Administrative Fees - Tufts	(245,074)	(292,041)	(328,005)	(305,320)	(261,202)
Claims Paid - Medex	(511,970)	(1,033,274)	(958,116)	(919,286)	(837,814)
Medex - Stop Loss Insurance Premiums	(52,990)	(79,730)	(78,200)	(91,056)	(15,300)
Administrative Fees - Medex	(26,190)	(43,264)	(47,860)	(48,878)	(45,467)
Consultant Fees	(4,500)	(34,550)	(7,275)	(10,000)	(1,500)
Total Expenditures	(6,321,972)	(10,061,455)	(9,158,338)	(8,553,873)	(9,954,897)
Ending Fund Balance	202,283	2,931,807	2,533,190	1,711,483	433,048

** Amounts represent four months' worth of receipts (through Oct 31, 2012) for both Employee and Town Insurance Contributions

Article 15 (ID21) Classification Plan and Compensation Plan

- **PART I** ADMINISTRATION OF THE GOVERNMENT
(Chapters 1 through 182)
- **TITLE VII** CITIES, TOWNS AND DISTRICTS
- **CHAPTER 41** OFFICERS AND EMPLOYEES OF CITIES, TOWNS AND DISTRICTS
- **Section 108A** Classification of positions; compensation plans; rules and regulations

Section 108A. A city by ordinance and a town by by-law may establish, and from time to time amend, a plan classifying any or all positions, other than those filled by popular election and those under the direction and control of the school committee, into groups and classes doing substantially similar work or having substantially equal responsibilities. Such city or town may in like manner or in a city by vote of the city council, subject to the provisions of its charter, and in a town by vote of the town at a town meeting, establish, and from time to time amend, a plan establishing minimum and maximum salaries to be paid to employees in positions so classified, and such salary plan may provide for the attainment of such maximum salaries by periodical step-rate increases based on length of service. Nothing in this section shall be construed to conflict with the provisions of chapter thirty-one. Any by-law adopted under the provisions of this section shall not be subject to section thirty-two of chapter forty.

In any city or town for which a classification plan has been established in accordance with the provisions of paragraph (b) of section five of said chapter thirty-one, the city or town affected thereby shall, within one year after receiving notice from the administrator of the effective date of such classification plan or of said amendment or change, establish, amend or change, as the case may be, a compensation plan with a minimum and maximum salary for each group of positions. No rule or regulation or change in rules or regulations shall be promulgated as a part of any such compensation plan except after a public hearing held not less than two weeks nor more than two months after notice thereof shall have been posted in a conspicuous place in the city or town hall and in at least five other convenient and conspicuous places and shall also have been published on one or more days in one or more newspapers having a circulation in the city or town. Every notice posted shall contain, or have subjoined or annexed thereto, a copy of the proposed rule or regulation. If such rule or regulation or change therein is to be adopted by vote of the town or by by-law, the publication of the proposed rule, regulation or change in the warrant for the town meeting shall be deemed to satisfy the requirements of this paragraph.

Article 30 (ID 42) Quarterly Tax Billing

PART I ADMINISTRATION OF THE GOVERNMENT (Chapters 1 through 182)

TITLE IX TAXATION

CHAPTER 59 ASSESSMENT OF LOCAL TAXES

Section 57C Preliminary tax for real estate and personal property; notice; installment payments

Section 57C. This section shall be applicable in any city or town which accepts this section for the purpose of establishing quarterly tax payments or semi-annual tax payments, notwithstanding section 57. Except as otherwise provided, a notice of preliminary tax for real estate and personal property shall be sent out no later than July 1 of each year. In the case of cities and towns with quarterly tax payments, the preliminary tax shall be due and payable in 2 installments, the first installment due on August 1, the second installment on November 1, after which dates if unpaid, they shall become delinquent and subject to interest as provided herein, and in the case of cities and towns with semi-annual tax payments, the preliminary tax shall be due and payable on October 1, after which date if unpaid, it shall become delinquent and subject to interest as provided herein. The preliminary tax shall in no event exceed 50 per cent of 102 1/2 per cent of the tax payable during the preceding fiscal year and of the amount by which such tax would have increased if any referendum question submitted to the voters under paragraph (g), (i1/2), (j) or (k) of section 21C and approved for the fiscal year had been approved for the preceding fiscal year.

Notwithstanding the provisions of the first paragraph, a notice of preliminary tax may be sent out after July first by cities and towns with quarterly tax payments; provided, however, that no such notice of preliminary tax shall be sent unless first approved by the commissioner of revenue; provided, further, that as a condition of such approval, the commissioner may establish such requirements as he deems appropriate, which may include, but not be limited to, the submission by the board of assessors of all information required to set the tax rate under the provisions of section twenty-three, except the assessed valuation of all real and personal property subject to taxation for the current fiscal year. Any notice of preliminary tax mailed after July first shall be due and payable in two installments, the first installment due thirty days after the mailing of the notice, the second November first, after which dates if unpaid, they shall become delinquent and subject to interest as provided herein; provided, however, that in the event that such notice is mailed after August first, the entire notice shall be due and payable November first, or thirty days after the date of mailing, whichever is later. Any notice of preliminary tax mailed after July 1 by cities and towns with semi-annual tax payments shall be due and payable October 1 after which date if unpaid, it shall become delinquent and subject to interest as provided herein; provided, however, that in the event that such notice is mailed after August 1, the notice shall be due and payable November 1, or 30 days after the date of mailing, whichever is later.

All provisions of law regarding the procedures for issuing, mailing and collecting tax assessments upon real and personal property and betterment assessments shall be applicable to the notice of preliminary tax provided hereunder, including the payment of interest. To the extent that any rights or remedies under law accrue from the date that the tax bill is issued, only the tax bill issued upon the establishment of the tax rate for the current fiscal year shall govern such rights and remedies. The provisions of section twenty-one C shall apply to the tax rate established by the city or town for the current fiscal year.

Notwithstanding the provisions of the first paragraph, a city or town that seeks to issue a notice of preliminary tax for any fiscal year may require the payment of a preliminary tax in excess of fifty percent of one hundred and two and one-half percent of the tax payable during the preceding fiscal year and of the amount by which such tax would have increased if any referendum question submitted to the voters

under the provisions of paragraph (g), (i1/2), (j) or (k) of section twenty-one C and approved for the fiscal year had been approved for the preceding fiscal year, to the extent that such excess represents one-half of the amount of tax accruing as a result of the loss of exemption from tax that had been granted in the preceding fiscal year, improvements to the parcel, or the parcel being taxed as a separate parcel for the first time. A city or town is further authorized under this paragraph to issue a notice of preliminary tax for any property which becomes subject to taxation for the first time in a current fiscal year.

Notwithstanding the provisions of any general or special law to the contrary, the assessors of any city or town that issues a notice of preliminary tax may add any betterment assessment or apportionment thereof, water rate, annual sewer use charge and any other charge placed on the annual tax bill to the preliminary tax on the property to which it relates and such amount shall become part of the preliminary tax.

The assessors may, on application or on their own motion, abate so much of the preliminary tax as remains unpaid that is in excess of the property owner's proportional share.

The actual tax bill issued upon the establishment of the tax rate for the fiscal year, after credit is given for the preliminary tax payments previously made, and in the case of cities and towns with quarterly payments, shall be due and payable in 2 installments, on February 1 and on May 1 respectively, after which dates, if unpaid, they shall become delinquent and, in the case of cities and towns with semi-annual payments, shall be due and payable on April 1, after which date, if unpaid, they shall become delinquent. A first actual real estate tax bill sent out for fiscal year 2008 or any subsequent year pursuant to this section shall contain a statement that there exists a delinquency if any tax, betterment assessment or apportionment thereof, water rate, annual sewer use, or other charge which may constitute a lien is overdue for more than 90 days. Such delinquencies shall not include amounts due relating to fire service, electric, water or sewer use in any city or town served by more than 1 independent municipal or district fire, electric, water, sewer, or joint water and sewer district or in any city or town served by an independent municipal or district fire, electric, water, sewer, or joint water and sewer district that is not principally domiciled in that city or town.

In the event that actual tax bills are not mailed by December 31, then the full balance of the actual tax bill issued upon establishment of the tax rate for the fiscal year, after credit is given for the preliminary tax payments previously made, shall be due and payable on May 1, or 30 days after the date of mailing, whichever is later.

Notwithstanding the provisions of the preceding paragraph, whenever such actual tax bills cannot be mailed by December 31 by cities and towns with quarterly tax payments, an additional notice of preliminary tax may be issued and payment of a third quarter preliminary installment may be required; provided, however, that no such additional notice of preliminary tax may issue unless first approved by the commissioner of revenue; and provided, further, that as a condition of such approval, the commissioner may establish such requirements as he deems appropriate, which may include, but not be limited to, the submission by the board of assessors of all information required to set the tax rate under the provisions of section 23, except the assessed valuation of all real and personal property subject to taxation for the current fiscal year. The assessors shall establish the tax rate for the fiscal year no later than April 1. In no event shall the net amount of revenue to be raised by taxation, as submitted to the commissioner pursuant to any such requirements for approval under this section, be exceeded, except to the extent that additional new growth, as certified by the commissioner pursuant to paragraph (f) of section 21C, exceeds the prior approved amount and a referendum question submitted to the voters under the provisions of paragraph (g), (i1/2), (j) or (k) of said section 21C has been approved.

In the event an additional notice of preliminary tax requiring a third quarter preliminary installment - payment is issued by a city or town, such notice shall be mailed on or before December 31, or such later date as may be authorized by the commissioner, and such entire notice shall be due and payable on

February 1, or 30 days after the date of mailing such notice, whichever is later, after which date if unpaid, it shall become delinquent. The amount of any third quarter preliminary installment payment shall not exceed the amount of the first quarter installment payment for the fiscal year as provided in this section. The actual tax bill issued upon the establishment of the tax rate for the fiscal year, after credit is given for the preliminary tax payments previously made, shall be due and payable on May 1, or 30 days after the date of mailing such bill, whichever is later, after which date if unpaid, it shall become delinquent. Such bill shall represent the full balance owed after credit is given for the preliminary tax payments previously made. All provisions of this section regarding procedures for issuing, mailing and collecting the notice of preliminary tax requiring first and second quarter preliminary installment payments shall be applicable to any additional notice of preliminary tax, including payment of interest.

Bills for taxes assessed under section seventy-five or section seventy-six shall be sent out seasonably upon commitment, and shall be due and payable on May first or thirty days after the date on which the said bills are mailed, whichever is later.

If any such installment, tax, betterment assessment or apportionment thereof, water rate or annual sewer use or other charge added to such tax, as reduced by any abatement is not timely paid, it shall be delinquent, and interest at the rate of fourteen percent per annum computed from the due date shall be paid. For purposes of this section, amounts not timely received shall be deemed unpaid. The commissioner of revenue may issue guidelines as appropriate for the implementation of this section.

Article 32 (ID 80) Power Purchase Agreement in Lieu of Taxes

PART I ADMINISTRATION OF THE GOVERNMENT (Chapters 1 through 182)

TITLE IX TAXATION

CHAPTER 59 ASSESSMENT OF LOCAL TAXES

Section 38H Transition payments to municipalities in which an affiliated generation facility is located

Section 38H.

(b) A generation company or wholesale generation company which does not qualify for a manufacturing classification exemption pursuant to paragraph (3) of the clause Sixteenth of said section 5 may, in order to comply with its property tax liability obligation, execute an agreement for the payment in lieu of taxes with the municipality in which such generation facility is sited, and said company shall be exempt from property taxes, in whole or in part, as provided in any such agreements during the terms thereof. Any such agreement shall be the result of good faith negotiations and shall be the equivalent of the property tax obligation based on full and fair cash valuation. Any such negotiated amount shall be included in the tax base for purposes of determining the levy ceiling and levy limit under section 21C and in determining minimum residential factor and classification of property under section 1A of chapter 58 of the General Laws and section 56 of chapter 40 of the General Laws. The department of revenue may issue guidelines for implementing the provisions of this subsection consistent with preserving the negotiated payment amount in the local tax base for such purpose.

A city or town, acting by and through its governing body and board of assessors, is hereby authorized to enter into an agreement with the New England Power Company concerning the assessed valuation of all real and personal property presently owned by said company in said city or town for the fiscal years 1997 to 2001, inclusive; provided, however, that said agreement shall constitute a good faith attempt to value said property at its fair market value. Any such agreement as described herein executed prior to and in effect on December 1, 1997, is hereby ratified, validated, and confirmed in all respects and as though this act had been in full force and effect at the time of the execution of said agreement.

Article 32 (ID 80) Power Purchase Agreement in Lieu of Taxes

PART I ADMINISTRATION OF THE GOVERNMENT (Chapters 1 through 182)

TITLE XXII CORPORATIONS

CHAPTER 164 MANUFACTURE AND SALE OF GAS AND ELECTRICITY

Section 1 Definitions

Section 1. In this chapter, unless the context otherwise requires, the following words shall have the following meanings:

“Aggregator”, an entity which groups together electricity customers for retail sale purposes, except for public entities, quasi-public entities or authorities, or subsidiary organizations thereof, established under the laws of the commonwealth.

“Alternative energy development”, shall include, but shall not be limited to, solar energy, wind, wood, alcohol, hydroelectric, biomass energy systems, renewable non-depletable and recyclable energy sources.

“Alternative energy producer”, a person, firm, partnership, association, public or private corporation, or an agency, department, board, commission or authority of the commonwealth or of a subdivision of the commonwealth, that owns or operates a cogeneration facility or small power production facility as defined in this section, and does not engage in the retail sale of electricity other than sales to customers that are within the confines of an industrial park, which existed before March 1, 1982, and in which there existed as of said date electrical generating capacity of more than 15 megawatts.

“Alternative energy property”, any property powered in whole or in part by the sun, wind, water, biomass, alcohol, wood, or any renewable, non-depletable or recyclable fuel, and property related to the exploration, development, processing, transportation and distribution of the aforementioned energy resources.

“Ancillary services”, those functions which support generation, transmission, and distribution, and which shall include the following services: (1) reactive power or voltage control; (2) loss compensation; (3) scheduling and dispatch; (4) load following; (5) system protection service; and (6) energy imbalance service.

“Articles of organization”, (i) the articles of organization of a corporation which were filed after October 1, 1973; (ii) an agreement of association, special act of incorporation and other charter documents, including by-law provisions and stockholder votes in effect before October 1, 1973, which, after that date, would be included in articles of organization, and all amendments thereto, effective before October 1, 1973; and (iii) any of the following amendments made or filed from time to time subsequent to October 1, 1973:

- (1) a certificate of a vote establishing a series filed under section 26 of chapter 156B;
- (2) articles of amendment filed under section 8B;
- (3) restated articles of organization filed under section 8C;
- (4) certificates of confirmation of proceedings filed under section 8D;

(5) articles of consolidation or merger filed under section 102A;

(6) articles of dissolution filed under section 100 of chapter 156B;

(7) a certificate as to the revival of a corporation filed under section 108 of chapter 156B.

“Basic service”, the electricity services provided to a retail customer upon either: (i) the inability of a customer to receive competitive supply from a supplier under subsection (d) of section 1B; (ii) the failure of the retail customer to elect competitive supply from a supplier under said subsection (d) of said section 1B; or (iii) upon the expiration of and the retail customer’s failure to renew a competitive supply contract under said subsection (d) of said section 1B or other means.

“Cogeneration facility”, any electrical generating unit having a power production capacity which, together with any other facilities located at the same site, is not greater than 30 megawatts and which produces electric energy and steam or other form of useful energy utilized for industrial, commercial, heating or cooling purposes, and employs a fuel other than oil as its primary energy source, except that oil may be used: (1) in combination with coal, in a mixture not exceeding 70 per cent oil; or (2) during any modifications to any existing electrical generating facility undertaken for the purpose of enabling such facility to employ, except during any periods of maintenance or repair, a fuel other than oil as its primary energy source; provided, however, that cogeneration facility shall also include any electric generating unit having a power production capacity which, together with any other facilities located at the same site, is not greater than 30 megawatts and which produces electric energy and steam or other form of useful energy utilized for industrial, commercial, heating or cooling purposes that is within the confines of an industrial park, which existed before March 1, 1982 and, in which park there existed, as of said date, electrical generating capacity of more than 15 megawatts, and in which there existed, since said date, a cogeneration facility or a small power production facility.

“Contract termination fee”, the fees owed by the distribution company to its wholesale power supplier, as determined and approved by the department of public utilities.

“Corporation”, a corporation to which this chapter applies, as set forth in section 3.

“Default Service”, the electricity services provided to a retail customer upon: (i) the failure of a distribution company or supplier to provide such electricity services as required by law or as contracted for under the standard service offer; (ii) the completion of the term of the standard service offer; or (iii) the inability of a customer to receive standard service transition rates during the term of the standard service offer under section 1B.

“Department”, the department of public utilities.

“Distributed generation”, a generation facility or renewable energy facility connected directly to distribution facilities or to retail customer facilities which alleviate or avoid transmission or distribution constraints or the installation of new transmission facilities or distribution facilities.

“Distribution”, the delivery of electricity over lines which operate at a voltage level typically equal to or greater than 110 volts and less than 69,000 volts to an end-use customer within the commonwealth. The distribution of electricity shall be subject to the jurisdiction of the department of public utilities.

“Distribution company”, a company engaging in the distribution of electricity or owning, operating or controlling distribution facilities; provided, however, that a distribution company shall not include any entity which owns or operates plant or equipment used to produce electricity, steam and chilled water, or an affiliate engaged solely in the provision of such electricity, steam and chilled water, where the electricity produced by such entity or its affiliate is primarily for the benefit of hospitals and non-profit educational institutions, and where such plant or equipment was in operation before January 1, 1986.

“Distribution facility”, a plant or equipment used for the distribution of electricity and which is not a transmission facility, a cogeneration facility or a small power production facility.

“Distribution service”, the delivery of electricity to the customer by the electric distribution company from points on the transmission system or from a generating plant at distribution voltage.

“Electric company”, a corporation organized under the laws of the commonwealth for the purpose of making by means of water power, steam power or otherwise and for selling, transmitting, distributing, transmitting and selling, or distributing and selling, electricity within the commonwealth, or authorized by special act so to do, even though subsequently authorized to make or sell gas; provided, however, that electric company shall not mean an alternative energy producer; provided further, that a distribution company shall not include an entity which owns or operates a plant or equipment used to produce electricity, steam and chilled water, or an affiliate engaged solely in the provision of such electricity, steam and chilled water, where the electricity produced by such entity or its affiliate is primarily for the benefit of hospitals and nonprofit educational institutions, and where such plant or equipment was in operation before January 1, 1986; and provided further, that electric company shall not mean a corporation only transmitting and selling, or only transmitting, electricity unless such corporation is affiliated with an electric company organized under the laws of the commonwealth for the purpose of distributing and selling, or distributing only, electricity within the commonwealth.

“Electric service”, the provision of generation, transmission, distribution or ancillary services.

“End user”, any individual, corporation, firm or subsidiary of a firm that is an ultimate consumer of petroleum products and which, as part of its normal business practices, purchases or obtains petroleum products from a wholesaler or reseller and receives delivery of that product.

“Energy audit”, a determination of the energy consumption characteristics of a building or facility which identifies the type, size and rate of energy consumption of such building or facility and the major energy using systems of such building or facility; determines appropriate energy conservation maintenance and operating procedures; and indicates the need, if any, for the acquisition and installation of energy conservation measures or alternative energy property.

“Energy conservation”, shall include, but shall not be limited to, the modification of or change in the operation of real or personal property in a manner likely to improve the efficiency of energy use, energy conservation measures and any process to audit or identify and specify energy and cost savings.

“Energy conservation measures”, measures involving modifications of maintenance and operating procedures of a building or facility and installations therein, which are designed to reduce energy consumption in such building or facility, or the installation or modification of an installation in a building or facility which is primarily intended to reduce energy consumption.

“Energy conservation projects”, projects to promote energy conservation, including but not limited to, energy conserving modification to windows and doors; caulking and weatherstripping; combined heat and power facilities; insulation; automatic energy control systems; hot water systems; equipment required to operate variable steam, hydraulic and ventilating systems; plant and distribution system modifications including replacement of burners, furnaces or boilers; devices for modifying fuel openings; electrical or mechanical furnace ignition systems; utility plant system conversions; replacement or modification of lighting fixtures; energy recovery systems; and cogeneration systems.

“Energy efficiency”, the implementation of an action, policy or measure which entails the application of the least amount of energy required to produce a desired or given output.

“Energy management services”, a program of services, including energy audits, energy conservation measures, energy conservation projects or a combination thereof, and building maintenance and

financing services, primarily intended to reduce the cost of energy and water in operating buildings, which may be paid for in whole or in part, by cost savings attributable to a reduction in energy and water consumption which result from such services.

“FERC”, the federal energy regulatory commission.

“Gas company”, a corporation organized for the purpose of making and selling or distributing and selling, gas within the commonwealth, even though subsequently authorized to make or sell electricity; provided, however, that gas company shall not mean an alternative energy producer.

“Generation”, the act or process of transforming other forms of energy into electric energy or the amount of electric energy so produced.

“Generation company”, a company engaged in the business of producing, manufacturing or generating electricity or related services or products, including but not limited to, renewable energy generation attributes for retail sale to the public.

“Generation facility”, a plant or equipment used to produce, manufacture or otherwise generate electricity and which is not a transmission facility.

“Generation service”, the provision of generation and related services to a customer.

“Green building”, a building, including but not limited to, homes, offices, schools, and hospitals constructed or renovated to incorporate design techniques, technologies, and materials that lessen its dependence on fossil fuels and minimize its overall negative environmental impact.

“Horizontal market power”, a situation in which 1 or a few market participants combined have undue concentration in the ownership of facilities at the same level in the chain of production resulting in the ability to influence price to his or their own benefit.

“ISO-NE”, the independent system operator for New England.

“Mitigation”, all actions or occurrences which reduce the amount of money that a distribution company seeks to collect through the transition charge, including those amounts resulting from both matters within the company’s control and from matters not wholly within the company’s control; provided, however, that mitigation shall, in accordance with section 1G, include, but not be limited to, the following: (1) sales of capacity, energy, ancillary services, reserves, and emission allowances from generating facilities that are wholly or partly owned by the company; (2) sales of capacity, energy, ancillary services, reserves and emission allowances from generating facilities with which the company has a power purchase agreement; (3) adjustments to the company’s minimum obligations under purchase power agreements that decrease such obligations, such as those that may be obtained through contract buy-out or renegotiation; (4) residual value; (5) sales and voluntary write downs of company generation- related assets; (6) any market value in excess of net book value associated with the sale, lease, transfer or other use of the assets of the company unrelated to the provision of transmission service or distribution service at regulated prices, including, but not limited to, rights-of-way, property and intangible assets when the costs associated with the acquisition of those assets have been reflected in the company’s rates for regulated service; provided, however, that the department of public utilities shall determine the market values based on the highest prices that such assets could reasonably realize after an open and competitive sale; and (7) any allowed refinancing of stranded assets or other debt obligations as provided by law.

“Non-renewable energy supply and resource development”, shall include, but shall not be limited to, gasoline, natural gas, coal, nuclear energy, offshore and onshore petroleum and facilities related to the exploration, development, processing, transportation and distribution of such resources and programs established for the allocation of supplies of such resources and the development of supply shortage contingency plans.

“Petroleum products”, propane, gasoline, unleaded gasoline, kerosene, #2 heating oil, diesel fuel, kerosene base jet fuel, and #4, 5 and 6 residual oil for utility and non-utility uses, and all petroleum derivatives, whether in bond or not, which are commonly burned to produce heat, power, electricity or motion or which are commonly processed to produce synthetic gas for burning.

“Primary energy source”, fuels used, except during periods of maintenance or repair, for the generation of electric energy; provided, however, that primary energy source shall not include the minimum amounts of fuel required for ignition, start-up, testing, flame stabilization, and control uses, and minimum amounts of fuel required to alleviate or prevent unanticipated equipment outages and emergencies declared by the governor, directly affecting the public health, safety and welfare which would result from electric power outages.

“Renewable energy”, (i) resources whose common characteristic is that they are nondepletable or are naturally replenishable but flow-limited; or (ii) existing or emerging non-fossil fuel energy sources or technologies, which have significant potential for commercialization in New England and New York, and shall include the following: solar photovoltaic or solar thermal electric energy; wind energy; ocean thermal, wave, or tidal energy; geothermal; fuel cells; landfill gas; waste-to-energy which is a component of conventional municipal solid waste plant technology in commercial use; naturally flowing water and hydroelectric; and low emission advanced biomass power conversion technologies using such fuels such as wood, by-products or waste from agricultural crops, food or animals, energy crops, biogas, liquid biofuel including but not limited to biodiesel, organic refuse-derived fuel, or algae; provided, however, that renewable energy supplies shall not include coal, oil, natural gas except when used in fuel cells, and nuclear power.

“Reseller”, a person, corporation, firm or subsidiary of any firm that carries on the trade or business of purchasing petroleum products and reselling them without substantially changing their form, or any wholesaler or retail seller of electricity or natural gas.

“Residual value”, the value of electric company assets, not including the income which may be obtained through generation facility operation.

“Retail access”, the use of transmission and distribution facilities owned by a transmission company or a distribution company to transmit or distribute electricity from a generation company, supplier or aggregator to retail customers.

“Retail customer”, a customer who purchases electricity for its own consumption.

“Securitization”, the use of rate reduction bonds to refinance debt and equity associated with transition costs under section 1H.

“Service territory”, the geographic area in which a distribution company provided distribution service on July 1, 1997.

“Small power production facility”, a facility which is any electrical generating unit which produces electric energy solely by the use, as a primary energy source, of biomass, waste, wind, water, wood, geothermal, solar energy or any combination thereof, or produces gas if it is produced from coal, biomass, solid waste or wood, and has a power production capacity which, together with any other facilities located at the same site, is not greater than 30 megawatts.

“Steam distribution company”, a person, firm, partnership, association or private corporation organized or operating under the laws of the commonwealth with the primary purpose of operating a plant, equipment or facilities for the manufacture, production, transmission, furnishing or distribution of steam to or for the public for compensation within the commonwealth; provided, however, that steam distribution company shall not include: (i) an entity producing or distributing steam exclusively on private property and solely for

use by the entity or the entity's tenant, and not for distribution or sale; or (ii) a company that produces and sells steam as a by-product of the production of electricity for sale in the wholesale electricity markets and does not own or operate pipelines off site of the generating facility for the distribution of steam.

"Supplier", a supplier of generation service to retail customers, including power marketers, brokers and marketing affiliates of distribution companies, except that no electric company shall be considered a supplier.

"Supplying electricity in bulk", engaging in the business of making and selling or distributing and selling electricity to electric companies, railroads, street railways or electric railroads, or to municipalities for municipal use or re-sale to their inhabitants, or to persons, associations or corporations under limitations imposed by special law or under section 90 or corresponding provisions of earlier laws.

"Transition charge", the charge that provides the mechanism for recovery of an electric company's transition costs.

"Transition costs", the embedded costs as determined under section 1H which remain after accounting for maximum possible mitigation, subject to determination by the department of public utilities.

"Transmission", the delivery of power over lines that operate at a voltage level typically equal to or greater than 69,000 volts from generating facilities across interconnected high voltage lines to where it enters a distribution system.

"Transmission company", a company engaging in the transmission of electricity or owning, operating or controlling transmission facilities; provided, however, that a transmission company shall provide transmission service to all generation companies, municipal lighting plants, suppliers and load aggregators in the commonwealth, whether affiliated or not, on comparable, nondiscriminatory prices and terms, under federal law and regulation.

"Transmission facility", plant or equipment used for the transmission of electricity, as determined by the FERC under federal law and regulation.

"Transmission service", the delivery of electricity to a retail customer, supplier, distribution company or wholesale customer by a transmission company.

"Unbundled rates", rates designed to separate the costs of providing generation, the costs of transmission and distribution services, and transition and general access charges.

"Vertical market power", a situation in which 1 or a few market participants, having joint ownership of facilities at differing levels of the chain of production, such as generation, transmission and distribution, possess the ability to use such joint ownership to influence price to his or their own benefit.

"Wholesaler", a person, corporation, firm or any part or subsidiary of any firm which supplies, sells, transfers or otherwise furnishes petroleum products to resellers or end-users.

"Wholesale generation company", a company engaged in the business of producing, manufacturing or generating electricity for sale at wholesale only.

Article 59 (ID 49) Petition the General Court to Modify the Interest Rate

Section 6 of Chapter 86 of the Acts of 1911, as amended by

Section 3 of Chapter 165 of the Acts of 1954, as further amended by

Section 1 of Chapter 583 of the Acts of 1981

See next scanned pages for this information.

SECTION 6. The town of Stoughton shall by vote determine what proportion of the cost of said system or systems of sewerage and sewage disposal the town shall pay: provided, that it shall pay not less than one third nor more than one half of the whole cost. In providing for the payment of the remaining portion of the cost of said system or systems the town may avail itself of any or all of the methods permitted by general laws, and at the same meeting at which it determines the proportion of the cost which is to borne by the town, it may by its vote determine by which of the methods permitted by general laws the remaining portion of said cost shall be provided for. In case it determines that such remaining portion of said cost is to be provided for, wholly or in part, by assessment upon the owners of estates situated within the territory embraced by said system or systems and benefited thereby, then the owners of such estate shall be assessed by said board of sewer commissioners their proportional parts, respectively, of such portion of said cost as said town shall have determined is to be provided for by assessment, but no estate shall be deemed to be benefited until a sewer is constructed into which it can be drained. For the purpose of fixing the amount of such assessments the said board shall determine the value of the special benefit to each of said estates, respectively, from the said system or systems of sewers, taking into account all the circumstances of the case; and the proportionate part to be paid by the owners of said estates, respectively, shall be based upon the amount of the special benefit to each estate, determined as aforesaid; and every such owner shall, within three months after written notice of such assessment, served on him or on the occupant of his estate, or sent by mail to the last address of such owner known to said board of sewer commissioners, pay the sum so assessed to the collector of taxes of said town; ~~provided, that said board shall, on the written request of any such owner made within the said three months, apportion such assessment into ten equal parts or assessments; and said board shall certify such apportionment to the assessors of the town, and one of said parts or installments, with interest from the date of the apportionment at six per cent per annum, shall be added by the assessors to the annual tax on such estate for each year next ensuing, until all of said parts have so been added, unless sooner paid as hereinafter provided, provided, that said board may, and on the written request of any such owner made within the said three months, apportion such assessment into ten equal parts or assessments; and said board shall certify such apportionment to the assessors of the town, and one of said parts or installments, with interest, from the date of commitment to the collector to the date when interest on taxes becomes due and payable, at six per cent per annum, on the unpaid balance, shall be added by the assessors to the annual tax on such estate for each year next ensuing, until all of said parts have so been added, unless sooner paid as hereinafter provided, and provided, further, that nothing herein contained shall be construed to prevent the payment at any time in one payment, notwithstanding its prior apportionment, of any balance of said assessments then remaining unpaid, but interest on such balance at the rate of six percent annum shall be paid to the date of such payment, and thereupon the collector of taxes of said town shall receive the same and shall certify such payment or payments to~~

Apportionment of cost

Value of benefit to be determined

Amended Chapter 283A Act of 1938 May 6, 1938

Amended the assessors who shall preserve a record thereof. For the purpose of fixing the
Chapter 165 amount of such assessments the said board shall determine the value of the
Acts of 1954 special benefit to each of said estates, respectively, from the said system or
Mar. 1, 1954 systems of sewers, taking into account all the circumstances of the case; and the
proportionate part to be paid by the owners of said estates, respectively, shall be
based upon the amount of the special benefit to each estate, determined as
aforesaid; and every such owner shall, within three months after written notice of
such assessment, served on him or on the occupant of his estate, or sent by mail to
the last address of such owner known to said board of sewer commissioners, pay
the sum so assessed to the collector of taxes of said town; provided, that said
board may, and on the written request of any such owner made within the said
three months shall, apportion such assessment into ten equal parts or assessments;
and said board shall certify such apportionment to the assessors of the town, and
one of said parts or installments, with interest, from the date of commitment to the
Amended collector to the date when interest on taxes becomes due and payable, at ~~five~~ ten
Chapter 417 percent per annum, on the unpaid balance, shall be added by the assessors to the
Acts of 1980 annual tax on such estate for each year next ensuing, until all of said parts have so
Jul. 8, 1980 been added, unless sooner paid as hereinafter provided; and provided, further,
that nothing herein contained shall be construed to prevent the payment at any
time in one payment, notwithstanding its prior apportionment, of any balance of
said assessments then remaining unpaid, but interest on such balance at the rate of
~~five~~ ten per cent per annum shall be paid to the date of such payment, and
thereupon the collector of taxes of said town shall receive the same and shall
certify such payment or payments to the assessors who shall preserve a record
thereof. In case of corner lots and lots abutting on more than one sewer street
the same area shall not be assessed more than once.

Assessments SECTION 7. An assessment made under the provisions of section six shall
to constitute constitute a lien upon the estate, which shall continue for three years after it is
a lien upon made and notice served as above provided, or in case of apportionment, until the
estates, etc expiration of two years from the time when the last installment is committed to
the collector of taxes; and said assessment, if not paid within three months after
service of said notice, or, if apportioned, within three months after any part has
Amended become due, may, together with interest thereon at the rate of ~~six~~ ten percent per
Chapter 583 annum, with incidental costs and expenses, be levied by the collector by sale of
Acts of 1981 such estate, or so much thereof as shall be sufficient to discharge the assessment
Nov. 24, 1981 and interest and intervening charges. Such sale and all proceedings connected
therewith shall be conducted in the same manner as sales for the non-payment of
taxes; and real estate so sold may be redeemed the same as if sold for the non-
payment of taxes, and in the same manner. Such assessments or parts thereof may
also be collected by an action of contract in the name of the town of Stoughton
against the owner of the estate, brought at any time within three years after the
same have become due.

Amended SECTION 7A. Said board of sewer commissioners may, in its discretion,
Chapter 6 prescribe for the users of said sewer system or systems such annual rentals or

Acts
2000

CHAPTER 2 AN ACT RELATIVE TO THE APPORTIONMENT OF SEWER COSTS IN THE TOWN OF STOUGHTON.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1.Section 6 of chapter 86 of the acts of 1911, as most recently amended by section 1 of chapter 583 of the acts of 1981, is hereby further amended by striking out the first sentence and inserting in place thereof the following sentence:- The town of Stoughton shall by vote determine what proportion of the cost of said system or systems of sewage and sewerage disposal the town shall pay.

SECTION 2.This act shall take effect upon its passage.

Approved January 12, 2000.

Article 62 (ID 52) To Accept the Provisions of G.L. c40, sec 42K

PART I ADMINISTRATION OF THE GOVERNMENT (Chapters 1 through 182)

TITLE VII CITIES, TOWNS AND DISTRICTS

CHAPTER 40 POWERS AND DUTIES OF CITIES AND TOWNS

Section 42K Assessment of betterments

Section 42K. In a city, town or district which accepts the provisions of this section, the water commissioners may assess betterments in accordance with the provisions of chapter eighty for the construction and connection of water mains and services by a uniform unit method which shall be based upon the common main construction costs divided among the total number of existing and potential water units to be served after having allocated the town contribution, if any, and after having proportioned the cost of special (specific unit) and general benefit facilities. Each water unit shall be equal to a single family residence. Potential water units shall be calculated on the basis of zoning in effect at the date of assessment. Existing and potentially and potentially multi-family, commercial, industrial and semi-public uses shall be converted into water units on the basis of residential equivalents.

Article 77 (ID 75) and Article 78 (ID 82) Grant Senior Circuit Breaker Property Tax Credit

PART I ADMINISTRATION OF THE GOVERNMENT (Chapters 1 through 182)

TITLE IX TAXATION

CHAPTER 59 ASSESSMENT OF LOCAL TAXES

Section 5 Property; exemptions

Section 5. Fifty-seventh. Upon the acceptance of this section by a city or town, the board of assessors may appropriate monies for and grant property tax rebates in an amount not to exceed annually the amount of the income tax credit set forth under subsection (k) of section 6 of chapter 62.

PART I ADMINISTRATION OF THE GOVERNMENT (Chapters 1 through 182)

TITLE IX TAXATION

CHAPTER 62 TAXATION OF INCOMES

Section 6 Credits

Section 6. The following credits shall be allowed against the tax imposed by this chapter:

(k) (1) As used in this subsection, the following words shall have the following meanings:--

"Cost-of-housing adjustment", for any calendar year, the percentage, if any, by which the average assessed value for a single-family home in the commonwealth for the preceding calendar year, as calculated by the department of revenue, exceeds the average assessed value for a single-family home in the commonwealth for calendar year 2004, as reported by the department.

"Cost-of-living adjustment", for any calendar year, the percentage, if any, by which the CPI for the preceding calendar year exceeds the CPI for calendar year 1999.

"CPI", the consumer price index for any calendar year as defined in section 1 of the Code.

"Head of household", as defined in section 2(b) of the Code.

"Real estate tax payment", the real estate tax levied pursuant to chapter 59 on the taxpayer's residence and actually paid by the taxpayer during the taxable year, including water and sewer debt service charges assessed pursuant to subsection (n) of section 21C of chapter 59, exclusive of special assessments and delinquent interest, and less any abatement granted. For owners of residential property located in communities which have not exercised the option to assess water or sewer debt service charges pursuant to subsection (n) of section 21C of chapter 59, the real estate tax payment to be considered for purposes of calculating this credit shall also include 50 per cent of the owner's water and sewer charges actually paid in the taxable year for which the credit is sought. In the case of a multi-unit dwelling, a land area in excess of one acre or a multi-purpose building or land area, the real estate tax payment, including the water and sewer charges as applicable, shall constitute that portion of the real estate tax levied and paid, and that portion of applicable water and sewer charges actually paid, on the entire building or area, which corresponds to the portion of the area or building used and occupied as the residence of the taxpayer, in accordance with procedures established by the commissioner.

"Rent constituting real estate tax payment", 25 per cent of the rent actually paid by the taxpayer, under a good faith rental agreement, for the right of occupancy of the residence during the taxable year or a portion thereof.

"Residence", the building or portion thereof, including a mobile home, owned or rented and actually occupied by the taxpayer as the taxpayer's primary dwelling during the taxable year and located within the commonwealth, together with so much of the land surrounding it, not to exceed one acre, as is reasonably necessary to the use of the dwelling as a home. A residence may consist of a part of a multi-unit or multi-purpose building.

"Taxpayer's total income", the sum of the taxpayer's Part A adjusted gross income, Part B adjusted gross income and Part C adjusted gross income, as defined in section 2, increased by, to the extent they are excluded or subtracted from adjusted gross income, the following: the total amount of income and receipts from social security, retirement, pension, or annuities, cash, but not in-kind, public assistance, tax-exempt interest and dividends, net capital losses deducted pursuant to paragraph (2) of subsection (c) of section 2, net losses in any class of Part C adjusted gross income as defined in subsection (e) of section 2, capital gains deducted pursuant to subparagraph (K) of paragraph (1) of subsection (d) of section 2, income from a partnership or trust not included therein and gross receipts from any other source other than assistance received by this subsection; and reduced by the total amount of the exemptions allowed by subparagraphs (B) and (C) of paragraph (1), subparagraphs (B) and (C) of paragraph (1A), subparagraphs (B) and (C) of paragraph (2), and paragraph (3), of subsection (b) of section 3.

(2) An owner or tenant of residential property located in the commonwealth, who is 65 years of age or older, who is not a dependent of another taxpayer and who occupies said property as his principal residence, shall be allowed a credit equal to the amount by which the real estate tax payment or the rent constituting real estate tax payment exceeds 10 per cent of the taxpayer's total income, but the credit shall not exceed \$750.

(3) The credit shall be available only if:

(i) the taxpayer's total income does not exceed \$40,000 for a single individual who is not the head of a household, \$50,000 for a head of household, and \$60,000 for a husband and wife filing a joint return; and

(ii) the assessed valuation of the residence does not exceed \$600,000.

(4) For a taxable year beginning on or after January 1, 2001 and before January 1, 2005, the income, valuation and credit limits in this subsection shall be increased by amounts equal to such income, valuation and credit limits multiplied by the cost-of-living adjustment for the calendar year in which such taxable year begins. For a taxable year beginning on or after January 1, 2005, the income and credit limits in this subsection shall be increased by amounts equal to such income and credit limits multiplied by the cost-of-living adjustment for the calendar year in which such taxable year begins, and the valuation limit in this subsection shall be increased by an amount equal to such valuation limit multiplied by the cost-of-housing adjustment for the calendar year in which such taxable year begins. If any such increase in an income or valuation limit is not a multiple of \$1,000, such increase shall be rounded to the next lowest multiple of \$1,000. If the increase in the credit limit is not a multiple of \$10, such increase shall be rounded to the next lowest multiple of \$10.

(5) No credit shall be allowed for a married individual unless a joint return is filed.

(6) No credit shall be allowed by this subsection with respect to the real estate tax payment or rent constituting a real estate tax payment on more than one residence of any taxpayer during any taxable year, but a taxpayer whose principal place of residence changes during the course of the year may claim

a credit for the real estate tax payment or rent constituting a real estate tax payment with respect to each such principal residence actually occupied during the year.

(7) The credit allowed by this subsection shall be allowed against the taxes imposed by this chapter for the taxable year, reduced by the other credits permitted by this section. If the credit exceeds the tax as so reduced, the commissioner shall treat such excess as an overpayment and shall pay the taxpayer, without interest, the amount of such excess. Any person entitled to claim any credit pursuant to this subsection and not otherwise required to file a return under section 6 of chapter 62C may obtain a refund in the amount of such credit by filing a return and claiming a refund.

(8) Any credit provided by this subsection shall not be counted as income in determining eligibility or benefits under any other means-tested assistance program, including but not limited to all such cash, food, medical, housing, energy and educational assistance programs.

(9) No credit shall be provided by this subsection if the state or federal government subsidizes the claimant's rent through any rental assistance program.

Article 79 (ID 83) Capital Reserve Account for Future Building Const

Article 80 (ID 16) Stabilization Fund

PART I ADMINISTRATION OF THE GOVERNMENT **(Chapters 1 through 182)**

TITLE VII CITIES, TOWNS AND DISTRICTS

CHAPTER 40 POWERS AND DUTIES OF CITIES AND TOWNS

Section 5B Stabilization funds; establishment


Section 5B. For the purpose of creating 1 or more stabilization funds, cities, towns and districts may appropriate in any year an amount not exceeding, in the aggregate, 10 per cent of the amount raised in the preceding fiscal year by taxation of real estate and tangible personal property or such larger amount as may be approved by the director of accounts. The aggregate amount in such funds at any time shall not exceed 10 per cent of the equalized valuation of the city or town as defined in section 1 of chapter 44. Any interest shall be added to and become part of the fund.

The treasurer shall be the custodian of all such funds and may deposit the proceeds in national banks or invest the proceeds by deposit in savings banks, co-operative banks or trust companies organized under the laws of the commonwealth, or invest the same in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth or in federal savings and loans associations situated in the commonwealth.

At the time of creating any such fund the city, town or district shall specify, and at any later time may alter, the purpose of the fund, which may be for any lawful purpose, including without limitation an approved school project under chapter 70B or any other purpose for which the city, town or district may lawfully borrow money. Such specification and any such alteration of purpose, and any appropriation of funds into or out of any such fund, shall be approved by two-thirds vote, except as provided in paragraph (g) of section 21C of chapter 59 for a majority referendum vote. Subject to said section 21C, in a town or district any such vote shall be taken at an annual or special town meeting, and in a city any such vote shall be taken by city council.

Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048

TO: Finance Committee
FROM: Michael Hartman, Town Manager 
DATE: May 20, 2013
RE: Annual Report of Legal Fees

Section 155-5 of the Town By-Laws requires a detailed report of the legal expenses of the Town during the preceding fiscal year. The By-Law requires three categories: litigation, non-litigation, and labor.

Category I: Litigation

Kopelman & Paige – Town Counsel - (See attached report)	<u>\$38,970.83</u>
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Category II: Non Litigation

Kopelman & Paige – Town Counsel (See attached report)	\$95,868.56
American Arbitration Assoc. - Arbitration	<u>\$225.00</u>
Subtotal	\$96,093.56

Category III: Labor Expenses

Labor Counsel Kopelman & Paige - Town Counsel	<u>\$8,380.00</u>
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Category IV: Retainer

Kopelman & Paige- Town Counsel	<u>\$40,344.71</u>
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Grand Total:	<u><u>\$183,789.10</u></u>
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This report does not include legal fees expended by the School Department.
There were no arbitration awards during FY12?

Kopelman & paige	
FY12 Legal Fees	
<u>Litigation Cases</u>	
Forest Green Subdivision	\$ 1,404.00
Goddard Highlands Comp Permit	\$ 7,164.00
Liquor License Hearing	\$ 1,386.00
Litigation Review	\$ 756.00
Marinelli vs. SBCAB and Stoughton BC	\$ 252.00
Piazza small claim	\$ 342.00
Pondview Village vs. ZBA	\$ 648.00
South Coast Rail	\$ 11,764.83
Tsinzo vs. ZBA	\$ 5,490.00
West Street Group vs. ZBA	\$ 6,848.00
Williams vs. ZBA	\$ 90.00
Woodbridge vs. ZBA	\$ 54.00
Zoning Board of Appeals	\$ 2,772.00
Total Litigation	\$ 38,970.83
<u>Non Litigation</u>	
760 Washington Street Dilapidated Building	\$ 270.00
Ames Pond	\$ 54.00
Bishops Landing	\$ 1,098.00
Cabot Place pump station	\$ 1,332.00
Central Street-Dilapidated buildings	\$ 2,988.00
Collective Bargaining Contracts	\$ 28,492.18
Conservation Commission	\$ 504.00
Contracts	\$ 11,934.00
Glen Echo Property (Gibson)	\$ 17,518.00
Indian Woods - Intermunicipal	\$ 90.00
Ledgebrook Estates Issues	\$ 5,058.00
Miscellaneous-Copying, Mail, Research	\$ 8,606.88
Nstar	\$ 486.00
Open Meeting Law Complaints	\$ 2,358.00
Planning Board	\$ 322.00
Plumbing Inspector	\$ 2,178.00
Procurement Policy	\$ 8,414.00
Real Estate	\$ 1,998.00
Subsidized Housing Inventory	\$ 1,746.00
Tax Titles	\$ 43.50
Visiting Nurse Association	\$ 378.00
Total Non Litigation	\$ 95,868.56



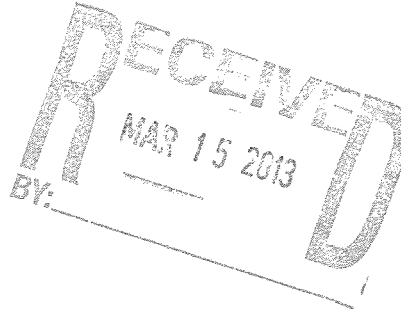
KOPELMAN AND PAIGE, P.C.
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March 13, 2013

Brian W. Riley
briley@k-plaw.com

Mr. Michael J. Hartman
Town Manager
Stoughton Town Hall
10 Pearl Street
Stoughton, MA 02072



Re: Litigation Status Report – March 2013

Dear Mr. Hartman:

In accordance with the provisions of Stoughton General By-laws Section 155-5, enclosed please find an updated Litigation Status Report. I have also enclosed the legal expenses summaries for Fiscal Year 2012. The Litigation Status Report reflects the status of pending litigation of the Town through today's date. In addition to the descriptions of active litigation and labor cases, I have divided the remaining matters into inactive and closed, the latter representing matters that have been finally resolved since our last report.

If you have any further questions, please feel free to call.

Very truly yours,

Brian W. Riley

BWR/jmp

Enc.

cc: Committee on Finance and Taxation
469350/STOU/0281

**STOUGHTON
LITIGATION STATUS REPORT
MATTERS PENDING WITH TOWN COUNSEL
KOPELMAN AND PAIGE, P.C.
March 13, 2013**

LITIGATION – ACTIVE

1. Doe v. Town of Stoughton
U.S. District Court C.A. No. 12-10467-PBS
(60700-0981-JC)

This is a complaint by a former high school student who alleges that School Department officials took no action to address bullying and harassment by another student. The Town denies the allegations, and discovery is ongoing.

2. Lamb v. Town of Stoughton
MCAD Docket No. 12BEM03070
(60700-1004-MER)

This is a discrimination complaint by an employee. The Town denies the allegations and asserts that it acted appropriately and responsibly in response to the employee's complaint. The claim is presently under investigation at the MCAD.

3. Millett v. Stoughton Conservation Commission
Norfolk Superior Court C.A. No. 11-00151
(60700-0938-JMA)

The plaintiff in this matter alleges an unjust taking and violations of the Massachusetts Constitution related to a denial of a notice of intent for construction of a single-family home on his property on Connie Lane. The plaintiff alleges that the Commission's determination regarding construction on the property under the Town's local Wetland By-law constitutes an unjust taking and violated his constitutional rights. The Town's insurer is paying for the defense of this litigation. On March 30, 2011, a Motion to Dismiss was filed on all of the plaintiff's damage claims. The Court held a hearing on the Motion on June 7, 2011 and dismissed the damages claims. In July 2012, we filed a Motion to Separate and Final Judgment on the damages claims, but the Court denied the motion. The case remains pending.

4. Freindlich v. Town of Stoughton School Department, et al.
MCAD Docket No. 12BEM00821
(60700-0999-JC)

The complainant in this matter alleges discrimination on the basis of retaliation. The complaint was withdrawn from the MCAD prior to any disposition, with the complainant indicating that he intended to refile the complaint in court.

5. Tsinzo v. Stoughton Zoning Board of Appeals
Land Court No. 11 MISC 448457-KCL
(28500-0372-IMQ)

This is a two count complaint regarding the Zoning Board of Appeals' 4/26/11 decision to deny a request that the Board rescind a 1998 frontage variance granted for Lot 3A, Barnes Road. Count I appeals the variance rescission denial decision under G.L. c.40A, §17 and asserts that the Board violated two criminal statutes (G.L. c.265, § 25, the extortion statute, and G.L. c.271, §39, the trading stamp statute) by asking for consulting fees under G.L. c.44, §53G. Count II seeks a declaration that the 1998 frontage variance is null and void because while it was relied upon, the plaintiffs assert that it was not recorded. The parties have filed cross motions for judgment and argument took place on July 9, 2012, and we are awaiting the Court's decision.

6. West Street Group, LLC v. Town of Stoughton, et al.
HAC No. 2009-14
(28500-0344-IMQ)

This is an appeal by West Street Group, LLC by its managing members, attempting to act on behalf of the corporation, from actions taken by the Town of Stoughton, the Zoning Board of Appeals and the Board of Selectmen regarding efforts by West Street Group, LLC in relation to a comprehensive permit issued during 2007 for the Villages at Stonegate project. A pre-hearing conference was held in March 2011. Motions for summary decision have been filed and have been pending since June of 2011. On January 31, 2013, DHCD determined that the proposed project does not have project eligibility status. We received notice of this determination on February 19, 2013. On February 21, 2013, we filed a dispositive motion. On February 27, 2013, the appellant agreed to assent to the motion.

7. Williams, et al. v. West Street Group, LLC, and Zoning Board of Appeals
Norfolk Superior Court C.A. No. NOCV2007-02115
(28500-0320-IMQ)

This is an appeal by abutters from the November 8, 2007 decision of the Zoning Board of Appeals to grant of a comprehensive permit, with conditions, to West Street Group, LLC for 80 homeownership units on 35 acres on West Street, for a project known as the Villages at Stonegate. This matter is related to West Street LLC v. Zoning Board of Appeals, et al. Multiple trial dates have been scheduled and postponed and the case is presently stayed while a Housing Appeals Committee administrative appeal regarding an effort to modify the permit is decided. We have asked plaintiff's counsel to have this matter terminated once the pending HAC appeal is terminated.

LABOR CASES

1. Stoughton Firefighters Local 1512 and Town of Stoughton
DLR Case No. MUP-12-2293 (EMD unfair labor practice charge)
(28506-0066-JSF)

The Firefighters Union filed an unfair labor practice charge at the Department of Labor Relations (“DLR”) alleging that the Town had failed to bargain in good faith over the Town’s assignment of firefighters to Emergency Medical Dispatch training and subsequent assignment of them to backfill dispatch shifts. An investigative conference was scheduled by the DLR for January 30, 2013, but was postponed at the Union’s request pending the outcome of settlement discussions between the parties. Per its customary practice, the DLR has administratively closed its file pending the outcome of the parties’ discussion. In the event those discussions fail, the Union may unilaterally reactivate the case anytime on or before April 19, 2013.

LITIGATION – INACTIVE

1. Bloom v. Tector and Zoning Board of Appeals
Land Court Misc. No. 290566
(28500-0242-IMQ)

This is an appeal by abutters of the Board’s 2003 grant of a variance of front yard setbacks. The variance holder is defending and we are not taking an active role.

2. Greenbrook II Condo v. Town of Stoughton
Stoughton District Court Docket No. 0855CV412
(28500-0329)

The plaintiff seeks to establish a lien for condo fees and priority of same. An answer was filed and we will defend the priority status of the Town's tax lien.

3. McGarvey, et al. v. Zoning Board of Appeals
Land Court Misc. No. 281112
(28500-0228-IMQ)

This is an appeal by an abutter of a 2002 variance granted by the Zoning Board of Appeals to construct a deck at 15 Elgin Street. We filed an appearance but will not actively participate in the trial or any alternate dispute resolution meetings, allowing the variance grantee to handle the defense. The case is pending.

4. Page Street Condominium v. Surf Realty Trust and Town of Stoughton
Stoughton District Court, C.A. No. 201055CV868
(28500-0364)

In this matter, the plaintiff is seeking unpaid condo fees from the defendant Surf Realty Trust. The Town has been named as a party in interest as holder of tax taking instrument.

5. Ruscito, Trustee v. Zoning Board of Appeals
Land Court Misc. No. 228989
(28500-0614-IMQ)

The plaintiff appealed in 1996 from the Board's denial of a variance from the Flood Hazard by-law provisions for a lot on Jeffrey Way. A takings claim was dismissed but the case is still pending, and the plaintiff has taken no action to prosecute the remaining claims. During February 2007, the property owner obtained alternative zoning relief from the Zoning Board of Appeals that likely will render the litigation moot. We have made multiple requests for a voluntary dismissal by the plaintiff.

CLOSED CASES

1. Stoughton Police Patrolmen's Union and Town of Stoughton
AAA #11 390 01406 11 (Gr. Weapons and first responder stipends)
(28506-0064-JSF)

The Patrol Officers Union requested arbitration of grievance filed over the manner in which the Town is calculating employee's weapons and first responder stipends. A hearing in the matter was scheduled for January 19, 2012, but the parties have agreed to place the matter in abeyance pending their ongoing negotiations for a successor collective bargaining agreement. Ultimately, the Union agreed to withdraw its request for arbitration as part of the parties' agreement on a successor contract. As such, the matter is now closed.

2. Trustees of the Page Place Condominium Trust v. DeGrande and Wells Fargo Bank, NA, Town of Stoughton and Stoughton Housing Authority
Norfolk Superior Court Case No. NOCV2012-01445-A
(28500-0390-JDE)

This matter was a suit by a condominium trust to collect unpaid condominium fees assessed to a unit subject to an affordable housing deed rider. The Town was named as a defendant because the unit in question is subject to an affordable housing restriction enforceable by the Town. The plaintiff's counsel has indicated that the case was dismissed because the plaintiff voluntarily paid the delinquent fees. The affordable housing restriction remains in place.

3. Trustees of the Page Place Condominium Trust v. Castro and Bank of America, NA, Town of Stoughton and Stoughton Housing Authority
Norfolk Superior Court Case No. NOCV2012-01725A
(28500-0391-JDE)

This matter was a suit to collect unpaid condominium fees from a unit owner. The Town was named as a defendant because the unit in question is subject to an affordable housing restriction enforceable by the Town. The plaintiff paid the delinquent fees and the matter was closed.

TOWN MEETING RULES of ORDER

Page Reference	Rank	Table of Basic Points of Motions	Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt
		PRIVILEGED MOTIONS						
131	1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No
128	2	Adjourn to a fixed time or recess	Yes	Yes	Yes	Maj.	No	No
127	3	Point of no quorum	No	No	No	None	No	No
125	4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No
123	5	Question of privilege	No	No	No	None	No	Yes
		SUBSIDIARY MOTIONS						
104	6	Lay on the table	Yes	No	No	2/3	Yes	No
102	7	The previous question	Yes	No	No	2/3	No	No
101	8	Limit or extend debate	Yes	No	No	2/3	Yes	No
		Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No
99	9		Yes	Yes	Yes	Maj.	Yes	No
96	10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No
93	11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No
91	12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No
		INCIDENTAL MOTIONS						
109		Point of order	No	No	No	None	No	Yes
110		Appeal	Yes	Yes	No	Maj.	Yes	No
113		Division of a question	Yes	Yes	Yes	Maj.	No	No
114		Separate consideration	Yes	Yes	Yes	Maj.	No	No
115		Fix the method of voting	Yes	Yes	Yes	2/3*	Yes	No
116		Nominations to committees	No	No	No	Plur.	No	No
118		Withdraw or modify a motion	No	No	No	Maj.	No	No
120		Suspension of rules	Yes	No	No	2/3†	No	No
		MAIN MOTIONS						
66	None	Main motion	Yes	Yes	Yes	Var.	Yes	No
77	●	Reconsider or rescind	Yes	●	No	Maj.	No	No
105	None	Take from the table	Yes	No	No	Maj.	No	No
52	None	Advance an article	Yes	Yes	Yes	Maj.	Yes	No

● Same rank and debatable to same extent as motion being reconsidered.

† Unanimous if rule protects minorities; out of order if rule protects absentees.

* In representative town meeting a 2/3rds vote is required to allow secret ballot vote, Ch. 39, Sec 15 (1963) pg. 150.

RULES and REGULATIONS

for the Governing of Town Meetings

As practiced and previously adopted by the Town of Stoughton

ART. 1. The Moderator shall preserve order and decorum, decide all questions of order and make public declarations of all votes passed; but if a vote so declared by him shall immediately upon such declaration be questioned by seven or more voters present he shall make the vote certain by counting or dividing the house.

ART. 2. Every motion shall be reduced to writing if the Moderator shall so direct, and no motion shall be received until the person offering it shall have risen in his place [or has indicated by a raised hand] and obtained leave of the Moderator.

If any motion is offered which is to change more than ten words of a main motion, or is more than ten words in length as an amendment or substitute motion, it is recommended that the maker of the motion see that all town meeting members, including Moderator, Town Clerk and Finance Committee chair receive identical written, typed or electrographically produced copies of that motion.

No motion, or amendment, can be considered "in order" if it expands upon the scope of the original as printed in the warrant.

ART. 3. A motion once made and seconded shall not be withdrawn without consent of the meeting, nor shall an amendment entirely opposed to the motion as originally proposed be received.

ART. 4. After a vote has been finally declared, any person who voted in the majority may move for reconsideration. *A motion to reconsider will not be recognized by the Moderator if there has not been a reasonable length of time between the action being reconsidered and the time the motion is made, unless there has been a question of procedure about the vote having just been taken.*

ART. 5. No final action shall be taken on any article inserted in a warrant at the request of a petitioner, until the petitioners for the same shall have had an opportunity to be heard on the subject therein contained. *An elected town meeting member who represents a petitioner of record shall provide a written statement from the petitioner if the action to be taken is to dismiss an article.*

ART. 6. No person shall speak on any question more than ten minutes and not more than twice without obtaining leave of the meeting.

ART. 7. A motion to "move the previous question" shall not cut off pending amendments.

These original Rules and Regulations were adopted about 1910. The italics indicate practices and procedures that have been implemented and accepted by custom rather than by a formal vote, or have been instituted by the Moderator.