

November 12, 2010

Mr. Stephen Anastos, Chairman
Board of Selectmen
10 Pearl Street
Stoughton, MA 02072

RE: Budget Liaison Committee

Dear Mr. Anastos,

With the change in the weather we recognize that the budget season is upon us. I have been meeting with Department Heads to begin the review of the proposed budgets for Fiscal Year 2012. Given the fluid state of the economy at all levels of government, Fiscal Year 2012 will present many challenges for those involved in the budget process.

To that end, I would like to propose a Budget Liaison Committee that I am sure has been used in a very similar fashion in the past. Simply put, it is an opportunity for decision makers to meet on a regular basis to exchange information prior to the Annual Town Meeting. Obviously there are many individuals that would be able to assist this process. To maximize the opportunity for this collaboration, I am proposing that this group be limited to ten individuals. The composition of this committee would be as follows:

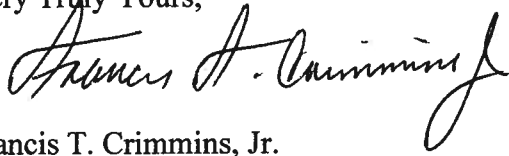
- (2) Two members of the Board of Selectmen
- (2) Two members of the School Committee
- (2) Two members of the Committee on Finance and Taxation
- Superintendent of Schools
- Kathy Silva, Financial Coordinator
- Town Manager
- William Rowe, Town Accountant

I am proposing that the first meeting of this group be held on Friday, November 19, 2010 at 9am at the Town Hall in the Yaitanes Room on the third floor. Please schedule one hour for this meeting. The agenda will be limited to a brief overview of the Committee purpose as well as to establish a schedule for future meetings. Coffee will be provided.

I understand that this meeting may present a conflict with some who will receive this notice and hopefully a published schedule of future meetings will avoid unnecessary conflicts going

forward. I look forward to seeing you at the meeting and I look forward to working with you on the upcoming budget season.

Very Truly Yours,

A handwritten signature in black ink, reading "Francis T. Crimmins, Jr." in a cursive style.

Francis T. Crimmins, Jr.
Town Manager

FTC:dml

CC: Board of Selectmen